

Rajasthan State Road Transport Corporation

Finance (Rules) Department, HO, Jaipur

No. F.4(13)/Finance/Rules/21/17/ 6/6

Dated:- 03-02-2017

Office Order

In anticipation of the Corporation Board's approval, the Chairman is pleased to grant the payment of bonus to the RSRTC employees drawing their monthly pay/wages upto Rs. 21000/- per month in accordance with the provisions of Bonus Act. The Ex-gratia @ 8.33% shall also be payable to the RSRTC employees drawing their monthly wages exceeding Rs 21000/- per month. The payment of Bonus/Ex-gratia shall be made in cash @ 8.33% of pay and DA as above for the year 2015-16, subject to the following terms and conditions:-

1. Calculation of Bonus/Ex-gratia @8.33% shall be made on the basic pay+DA drawn by an employee during the FY 2015-16. In case where the salary or the wages of an employee exceeds Rs 7000/- per month, the bonus/ex-gratia of such employees shall be calculated by reckoning his pay/wages at a maximum of Rs 7000/- per month.
2. The Bonus/Ex-gratia shall be payable only to the regular RSRTC employees who had worked in the Corporation in the FY 2015-16 for not less than 30 working days.
3. For the purpose of bonus/ex-gratia payment, the term "Employee" includes a person employed on Daily Wages basis or on Consolidated Wages or on Work Charge basis. The apprentices and the employees working as a probationer trainee and getting fixed remuneration during the period of probation trainee shall not be entitled for bonus/ex-gratia payment.
4. For the employees remained under suspension during the year 2015-16, the amount of subsistence allowance paid to them shall not qualify for the purpose of computation of bonus/ex-gratia.
5. All RSRTC employees as indicated above shall be entitled for the payment of bonus/ex-gratia, except in case of those who have been terminated, removed, discharged or dismissed from the service on account of misconduct, fraud, theft or misappropriation of Corporation funds.
6. Payment of bonus/ex-gratia to the employees shall be made from the office where he is presently posted. In case the due drawn statement for an employee transferred from other office has not been received, such an employee shall be paid bonus/ex-gratia on the basis of amount of minimum of the pay scale of the post held by the employee, subject to the regulation of the same on receipt of the drawn statement.

7. The funds requirement for the payment of Bonus/Ex-gratia may be notified to Dy. Gen. Manager (Fin/Budget) separately together with the closing balance available at the unit level.

No over time/honorarium will be allowed to any employee for preparing/passing the claim with regard to payment of bonus/ex-gratia.

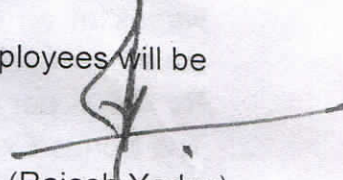
The ex-gratia payment of officers of the Corporation whose pay is drawn on issue of pay slip be also drawn as per order. **No separate pay slip in this regard will be issued.**

The expenditure on this account shall be debited to the following budget head:-

G. "WELFARE AND SUPERANNUATION, 92- BONUS/EX-GRATIA"

Note :- 1. A certificate with regard to point No 4 shall be recorded by the unit officer in-charge.

2. The payment of bonus/ex-gratia to the existing employees will be made through bank.

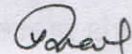

(Rajesh Yadav)
Managing Director

No. F.4(13)/Finance/Rules/21/17/616

Dated:- 03-02-2017

Copy to the following for n/a:-

1. PS to the Chairman/MD RSRTC, HO Jaipur.
2. Executive Director (), RSRTC, HO, Jaipur.
3. GM/Jt. GM (), RSRTC, HO, Jaipur.
4. Dy GM/EM (), RSRTC, HO, Jaipur.
5. DGM (IT) with the direction to arrange uploading the order on finance department's section of Corporation's website.
6. Secretary to the Corporation, RSRTC, HO, Jaipur.
7. CPM/AO, RSRTC, CWS _____
8. AO ()/Vigilance Officer, RSRTC, HO, Jaipur.
9. Chief Manager/ Manager Finance, RSRTC _____
10. AAO Grade-I () RSRTC, HO, Jaipur.
11. Guard File.


(Parmeshwari Choudhary)
Financial Advisor