



**SECTION I: TECHNICAL BID APPLICATION**

To  
The General Manager (S/P)  
Rajasthan State Road Transport Corporation  
Central Store, Jhotwara Road  
JAIPUR-302 016.

Sub: Purchase of -----

Ref: NIB No.....

- a) We declare that we fulfill the eligibility and qualification criteria in conformity with the Bidding Document and offer to supply in accordance with the specifications,
- b) We have examined and have no reservations to the Bidding Document, including delivery schedule and other requirements,
- c) Our Bid shall be valid for a period of **90** days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period,
- d) If our Bid is accepted, we commit to submit a Performance Security in the amount of **5%** of the order value or shall submit the Performance Security Declaration, as per rule No.75 of RPPP Act & Rule as the case may be, for the due performance of the purchase order/Contract;
- e) Our firm, including any subcontractors or suppliers for any part of the purchase order /Contract, have nationality of India,
- f) We are not participating, as Bidder in more than one Bid for supply of the subject Goods in this bidding process,
- g) We will provide evidence of continued eligibility satisfactorily to the procuring entity, at the procuring entity request during period of contract,
- h) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract have not been debarred by the State Government or the Procuring Entity or a regulatory authority under any applicable law,
- i) We understand that this Bid, together with your written acceptance thereof included in your notification of award of purchase order, shall constitute a binding contract between us, until a formal Contract is prepared and executed,
- j) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive,
- k) We agree to permit the Procuring Entity to seek clarification/pending documents relating to the bid submission (continued eligibility criteria),
- l) We declare that we have complied with and shall continue to comply with the provisions of the Code of Integrity including Conflict of Interest as specified for Bidders in the Rajasthan Transparency in Public Procurement Act, 2012, the Rajasthan Transparency in Public Procurement Rules, 2013 and this Bidding Document during the procurement process and execution of the purchase order /Contract till completion of all our obligations under the Contract.

Name: \_\_\_\_\_ In the capacity of: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Duly authorized to sign the Bid for and on behalf  
 of \_\_\_\_\_ Complete Address \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_ We wish to apply.



**SECTION II: ELIGIBILITY AND EVALUATION CRITERIA**

**Pre-Qualification Criteria**

1. The bidder must be chassis manufacturer or OE firm for which necessary proof will have to be submitted. The copy of purchase order and invoices submitted by the bidders for bulk supplies of goods during last two year to chassis manufacturers (Ashok Leyland & Tata Motors) shall be considered as OE status. However, O.E. status as per ASRTU rate contract shall also be considered.
2. Annual turnover of the firm for group of items should be more than estimated value of purchases as specified in NIB.
3. The brand name Value parts of Ashok Leyland will not be considered for purchase as OE status. Only spare parts with the brand name of Leyparts of Ashok Leyland will be considered for purchase in Vital Category

**Evaluation Criteria**

1. The lowest FOR Central Stores, Jaipur price quoted in the BOQ, shall be the criteria for evaluation, however the quantity may be divided among more than one Bidders at the price and conditions of the lowest evaluated Bid.



**SECTION III:**

**BID SPECIFICATIONS**

S.No.	Part No.	Nomenclature	Annual Required Qty. approx. in Nos.	HSN Code	Your Company's Part No.(If any)
1.	F3424215	Sleeve Reverse	150		
2.	F2437514	Sel.Plate	30		
3.	F1608411	Sliding Dog Clutch	400		
4.	F2437414	Sel. Plate	30		
5.	F4903810	Spring Disk Washer	10		
6.	F1332342	Filler Elbow	250		
7.	F0739410	Split Ring	30		
8.	F1609611	Sliding Dog Clutch	1000		
9.	F3401031	Selector Pad	4000		
10.	F1608211	Sliding Dog Clutch	30		
11.	F3106915	Filter Plug	100		
12.	F1624511	Synochro Ring 3rd & 4th	1200		
13.	F1610511	Synochro Cone	1500		
14.	F3400216	Pressure Piece	600		
15.	F3637510	Helical Spring	1000		
16.	F1609511	Syncho Body	1000		
17.	P0944851	Syncho Kit	1000		
18.	F1647311	Gear MS 4th	400		
19.	F1647411	Gear MS 3rd	100		
20.	F1647511	Gear MS 2nd	20		
21.	F1647711	Gear MS Rev.	20		
22.	F1647111	Gear CS 3rd	10		
23.	F1647211	C.S.2nd Gear	10		
24.	F3308511	Lay Shaft	30		
25.	F0927815	Ball Pin	700		
26.	F0928415	Rev. Idler Pin	50		
27.	F1624611	Syncro Ring	1800		
28.	F1650111	Syncro Cone	300		
29.	F1609411	Fixed Dog Clutch	30		
30.	F1624411	Syncho Ring 1st & 2nd	150		
31.	F1610411	Syncho Cone	1800		
32.	F4206315	Detent Plunger	500		
33.	F4930513	Locking Ring	500		
34.	F3351415	Selector Shaft	250		
35.	F0927415	Ball Pin	300		
36.	F4930313	Locking Ring	300		
37.	F2437614	Sel. Plate	20		
38.	F3424115	Sleeve	300		
39.	F1610611	Syncho Body	50		
40.	F1616611	Syn. Body	50		
41.	P0944751	Slector Shaft Kit	250		
42.	F0741110	Spacer	10		



**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

43.	F3309911	Selector Shaft	100		
44.	F3318711	Main Shaft 6 OD Gear	10		
45.	F1668911	M.S.4th Gear6 OD Gear	60		
46.	F8A04711	M.S.5th Gear6 OD Gear	500		
47.	F3318211	Input Shaft6 OD Gear	30		
48.	F7116422	Input Shaft Cover6 OD Gear	30		
49.	F0741410	Split Ring6 OD Gear	100		
50.	P4900616	Gear Side Diff. 6 OD Gear	1200		
51.	F1610111	5th Gear6 OD Gear	30		
52.	F3427015	Sleeve 4th Gear6 OD Gear	20		
53.	P5103974	Syn. Kit6 OD Gear	100		
54.	F1614911	OD Gear 6 OD Gear	20		
55.	F1600510	Sliding Sleeve6 OD Gear	50		
56.	F1672511	S Hub 6 OD Gear	20		
57.	F1612811	Clutch Body6 OD Gear	50		
58.	F1612911	Clutch Body 6 OD Gear	50		
59.	F1613311	3rd Gear 6 OD Gear	20		
60.	F1615011	OD Gear 6 OD Gear	20		
61.	F1669011	1st Gear 6 OD Gear	20		
62.	F3312011	Lay Shaft 6 OD Gear	10		
63.	F3401131	Sliding pad 6 OD Gear	100		
64.	P5103975	Syncro Kit 6 OD Gear	50		
65.	FF700511	Input Shaft 6 OD Gear	20		
66.	P4302151	DF Spider Kit 6 OD Gear	20		
67.	F1615111	Constant Mesh Gear 6 OD Gear	20		
68.	F7119722	Input Shaft Cover 6 OD Gear	20		
69.	F4901111	Washer 6 OD Gear	50		
70.	F1804442	Connection Housin6 OD Gear g	20		
71.	P5M00001	Drive Gear & Pinion 6 OD Gear	20		
72.	FD900411	Syncro Ring 6 OD Gear	50		
73.	FD900511	Syncro Ring6 OD Gear	50		
74.	F1624411	Syncro Ring6 OD Gear	50		
75.	F1805342	Selector Housing 6 OD Gear	20		
76.	F1611111	Syncro Cone 6 OD Gear	50		
77.	F1600410	Sliding Sleeve 6 OD Gear	50		
78.	F1607211	4 <sup>th</sup> Gear6 OD Gear	30		
79.	F1668511	CM Gear6 OD Gear	30		
80.	F3311611	Input Shaft6 OD Gear	30		
81.	F2414511	Gear Change Finger6 OD Gear	30		
82.	P0976351	Cir. Kit6 OD Gear	50		
83.	F0941415	Selector Shaft Kit6 OD Gear	50		
84.	F3318611	Input Shaft 6 OD Gear	30		
85.	FF702811	Main Shaft 6 OD Gear	20		
86.	F1672611	S. Hub 6 OD Gear	20		
87.	F8A05011	4 <sup>th</sup> Gear 6 OD Gear	20		
88.	2575 3530 5403 / 5405	Rr. Axle Shaft Gear GBS-60	800		
89.	2575 3530 5101	Diff. Spider GBS-60	250		



**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

90.	2691 2625 3704	Gear Box Frt Cover Upper GBS-60	100		
91.	2691 2630 3703	G.B.Frt.Cover Lower GBS-60	100		
92.	2691 2620 7911	Main Shaft GBS-60	600		
93.	2691 2620 4615	Engaging Sleeve GBS-60	100		
94.	2691 2620 0185	Gear 2nd Speed GBS-60	200		
95.	2691 2620 0184	Geat Ist Speed GBS-60	100		
96.	2691 2620 4616 / 4624	Engaging Gear Reverse GBS-60	200		
97.	2691 2620 3710	Rear Cover Main Shaft GBS-60	100		
98.	2691 2630 3702	Rear Cover Counter Shaft GBS-60	100		
99.	2691 2620 8203	Oil Slinger GBS-60	50		
100.	2691 2651 6705	Doweling Pin GBS-60	1500		
101.	2507 2670 9902	Brass Pad GBS-60	50		
102.	2691 2620 8612	Spacer GBS-60	50		
103.	2516 2635 6102	Th. Washer GBS-60	100		
104.	2691 2651 9901	Brass Pad GBS-60	4000		
105.	2691 2625 0135	Drive Shaft GBS-60	800		
106.	2691 2630 7904	Counter Shaft GBS-60	300		
107.	2691 2625 0126	Drive Shaft GBS-60	500		
108.	2691 2630 5423	ConstantMesh Gear GBS-60	200		
109.	2691 2620 0182	Syncro. Kit GBS-60	1200		
110.	2688 2620 4608	Shifter Sleeve GBS-60	1000		
111.	2691 2630 5410	5th Gear on C/Shaft GBS-60	100		
112.	2691 2620 0186	Gear 3rd Speed GBS-60	100		
113.	2691 2620 0187	Gear 4th Speed GBS-60	300		
114.	2691 2620 0189	Gear 5th Speed GBS-60	100		
115.	2691 2620 4640	Engaging Gear 5th&7th GBS-60	200		
116.	2691 2620 4651	Syncro. Cone GBS-60	2000		
117.	2691 2620 4621	Engaging Gear GBS-60	50		
118.	2691 2620 4618	Shifter Sleeve GBS-60	1500		
119.	2691 2620 4650	Syncro. Cone GBS-60	3500		
120.	2691 2620 5413	Gear Reverse GBS-60	100		
121.	2691 2630 5424	C/Shaft Third Gear GBS-60	100		
122.	2691 2630 5425	C/Shaft Fourth Gear GBS-60	100		
123.	2688 2620 5407	Speed Drive Gear GBS-60	100		
124.	2691 2620 8601	Spacer GBS-60	100		
125.	2515 2620 4312	Circlip GBS-60	800		
126.	2691 2620 4306	Circlip GBS-60	400		
127.	2691 2620 4301	Circlip GBS-60	800		
128.	2691 2620 4313	Circlip GBS-60	600		
129.	2691 2620 8629	Spacer Main Shaft GBS-60	100		
130.	2691 2651 8703	Compression Spring GBS-60	800		
131.	2691 2625 8205	Oil Slinger GBS-60	200		
132.	2668 3530 0107	C.W. & Pinion Set GBS-60	300		



**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

	/ 0130				
133.	2688 2620 6501	Lock Nut GBS-60	1500		
134.	2691 2620 0172	Assly.Coupling Flage GBS-60	200		
135.	2691 2625 3113	Roller Set GBS-60	7500		
136.	2691 2620 0146/0190	Assy. Over drive Gear	800		
137.	2691 2630 5414	Over drive gear	600		
138.	2691 2651 5125	Shifter fork	300		
139.	2691 2620 4652	Clutch Body	100		
140.	2691 2620 4643	Clutch Body	1500		
141.	2691 2620 4644	4th spd. Synchro cone	800		
142.	2691 2620 4624/4616	Engine gear reverse	100		
143.	2516 2678 8201	Cap selector shaft	100		
144.	2691 2620 4605	Clutch body D/shaft	800		
145.	8854 2601 2516	Detent Pin Kit	1500		
146.	2691 2651 7507	Shifter fork	100		
147.	2691 2620 4645	Syn. Cone	800		
148.	2691 2620 4623	Syn. Cone	2000		
149.	2691 2620 4635	Syn. Cone	1000		
150.	2691 2651 7918	Shifter Shaft Reverse	300		
151.	2691 2630 5413	6th counter gear over drive	800		
152.	2651 14660 3401	Needle Bush	100		
153.	2573 2680 5101	Self & Shifter Yoke	100		
154.	2808 2680 0109	Gear Lever Assy	100		
155.	2691 2651 7907	Shifter Shaft 5&6	300		
156.	2691 2620 3426	Speedo Adaptor (Rear Cover Upper) 2017 Model	200		
157.	2691 2620 7910	Speedo Pinion (Rear Cover Upper)	200		
158.	2691 2620 8203	Oil Slinger (Rear Cover)	400		
159.	2516 2671 3705	Gear Case Cover Top (Upper Half)	100		
160.	2691 2670 7903	Selector & Shifter Shaft RHD	100		
161.	2691 2671 5101	Shifter Finger	100		
162.	2691 2671 8702	Compression Spring Inner	400		
163.	2691 2671 8701	Compression Spring Outer	400		
164.	2505 2670 6009	Shifting Lever	100		
165.	2691 2651 7907	Shifter Shaft 5 <sup>th</sup> /6 <sup>th</sup>	100		
166.	2691 2651 5123	Shifter Dog Finger 5 <sup>th</sup> /6 <sup>th</sup>	100		
167.	2691 2651 5120	Swing Fork 5 <sup>th</sup> /O.D.	100		
168.	2691 2651 9901	Brass Pad	400		
169.	2691 2651 7910	Shifter Shaft 3 <sup>rd</sup> /4 <sup>th</sup>	100		
170.	2691 2651 5116	Shifter Dog 3 <sup>rd</sup> /4 <sup>th</sup>	100		
171.	2691 2651 7908	Shifter Shaft 1 <sup>st</sup> /2 <sup>nd</sup>	100		
172.	2691 2651 5115	Shifter Dog 1 <sup>st</sup> /2 <sup>nd</sup>	100		
173.	2691 2651 7918	Shifter Shaft Reverse Speed	100		



**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

174.	2691 2651 5118	Shifter Dog Reverse	100		
175.	2691 2651 5113	Shifter Fork Reverse	100		
176.	2724 2560 5106	Clutch Release Fork	50		
177.	2505 2605 0154	Gear Box Assy. GBS-40	50		
178.	2505 2610 3723	Gear Box Housing	50		
179.	2505 2630 8201	Housing Cover Frt. Lower	50		
180.	2505 3013 4701	Gear Box Hsg. Cover Frt. Top	50		
181.	2505 2670 5105	Shifter Fork 1st Speed	100		
182.	321 265 0805	Selector Shaft 1st Speed	50		
183.	321 265 1805	Selector Shaft 2/3rd Speed	50		
184.	321 265 1905	Selector Shaft 4/5th Speed	50		
185.	322 265 0305	Selector Shaft Reverse	50		
186.	322 265 0123	Gear Shift Dog 1 <sup>st</sup> Gear	50		
187.	321 265 1205	Selector Fork 2/3rd	50		
188.	2505 2651 5102	Selector Fork 4/5th	50		
189.	321 265 1301	Selector Fork 1st	50		
190.	2505 2651 5101	Selector Fork Reverse	50		
191.	2505 2671 3756	Top Cover	50		
192.	2505 2670 5104	Shifter Finger	50		
193.	2505 2670 7908	Selector & Shifter Shaft	50		
194.	2507 2670 6014	Shifting Lever	50		
195.	2505 2625 7910	Drive Shaft	100		
196.	340 262 0134	Syn. Ring	100		
197.	2505 3015 5403	Syn. Sleeve 4 & 5th	100		
198.	2505 2620 3802	Syn. Cone	100		
199.	321 262 0823	Shifting Sleeve	50		
200.	2505 3015 0105	Assy. Helical Gear 4 <sup>th</sup> Speed	50		
201.	322 260 0644	Assy. Helical Gear 3rd	100		
202.	322 262 0435	Syn. Sleeve 2/3rd	50		
203.	322 262 0112	Helical Gear 2 <sup>nd</sup> (T-32)	100		
204.	322 263 0333	Reverse Gear main Shaft 36T	50		
205.	321 262 0723	Shifter Sleeve 1st	50		
206.	2505 3015 5401	Gear Wheel 1 <sup>st</sup> speed T-39	50		
207.	2505 2620 0176	Gear Drive Oil Slinger	50		
208.	2505 2620 7902	Drive Shaft	50		
209.	2505 2630 7906	Counter Shaft	50		
210.	2505 2630 5414	2 <sup>nd</sup> Gear Counter Shaft	50		
211.	2505 2630 5415	3 <sup>rd</sup> Gear Counter Shaft 23T	50		
212.	2505 3014 5401	4 <sup>th</sup> Gear on Counter Shaft	50		



**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

213.	2505 3014 5402	Constent Mesh Gear	50		
214.	2505 2635 0106	Assy. Reverse Idler Gear(EN-36)	50		
215.	2505 3017 7901	Reverse Idler Gear Shaft	50		
216.	8854 2604 1612	Syn. Kit	100		
217.	2630 2680 8601	Spacer	50		
218.	2786 0399 0196	Assy. Fly Wheel with Ring Gear Tata BS-III	300		
219.	2786 0399 9972	Fly Wheel Housing	100		
220.	2525 0311 0141	Assy. Fly Wheel with Ring Gear Tata BS-IV	300		
221.	IA210721	C.W. & Pinion Set	50		
222.	MB486038	Gear Lever End	100		
223.	IA209911	Gear Lever Bush	400		
224.	IB003080	Syn. Sleeve	100		
225.	ID202556	Clutch Body Ring	100		
226.	ID202558	2nd & 3rd Syn. Spg.	100		
227.	ID203706	Syn. Ring	100		
228.	ID205196	4th & 5th Syn. Hub	100		
229.	ID205558	Ball Terra 25	150		
230.	ID206389	3rd gear main shaft	100		
231.	ID207219	Case cover upper	80		
232.	ID304611	Poppet Terra	200		
233.	ID304996	2nd/ 3rd Syn. Ring	100		
234.	ID306275	Fork gear shift 4th & 5th	100		
235.	ID306328	Rail 4th & 5th Gear shift	100		
236.	ID306818	Fork 4th/5th Syn. Dia 90	100		
237.	ID306867	Counter Shaft	50		
238.	IA207670	Ball joint gear shift cable	80		
239.	IB003079	Syn. Sleeve 4th Gear	100		
240.	ID000102	Gear Assy, Main Shaft 4th	100		
241.	ID201204	Gear Counter Shaft Cluster	100		
242.	ID203860	Main Shaft	100		
243.	MB163748	Knob Charger lever	100		
244.	ME600081	2nd – 3rd Hub Syn.	100		
245.	ME600083	Hub 4th & O/D Syn.	100		
246.	ME601295	Ring Syn.	100		
247.	ME601845	Syn. Ring	100		
248.	ME602455	Lever Gear Shifting Sliding 10.75	150		
249.	ME600136	Spring puppet	150		
250.	MF540013	Ball steel 13/32	150		
251.	ME603242	Ring Syn. (2nd & 3rd)	100		
252.	ID200991	Shifting fork 4th OD	100		
253.	ME600129	Key Shifting	100		
254.	ME600631	Spring shifting Key 2nd/3rd	100		
255.	ME600632	Spring shifting Key 4th OD	100		
256.	ME601060	Shifting patti assly	100		





**BID DOCUMENTS OF GEAR PARTS LEYLAND, TATA & EICHER**

257.	ME601825	Flange companion	80		
258.	ME600388	Thrust Washer	200		
259.	ME600910	Main Shaft Nut	200		
260.	ID000103	3rd gear main shaft	100		
261.	ID000204	2nd gear main shaft	100		
262.	ID200169	1st gear Main shaft	100		
263.	ID200171	Reverse gear main shaft	100		
264.	IA200765	Spider Eicher 10.75	100		
265.	IA200815	Lock ring pinion	200		
266.	IA200789	Thrust Washer Big	100		
267.	IA201093	Thrust Washer Small	100		
268.	IA200834	Star Gear Small	100		
269.	ID000101	Pinion Drive Assly.	150		
270.	ID305136	Cross Shaft 20.15	50		
271.	ID203702	Sliding Dog 4th & 5th 20.15	50		
272.	ID305137	Case Cover Upper 20.15	50		
273.	ID207867	Bush Cross Shaft 20.15	100		
274.	ID304365	Spring Pin Assly. 20.15	50		
275.	ID305151	Adjustable Rod 20.15	50		
276.	ID203701	Syn. Hub 4th/5th 20.15	50		
277.	ID205035	4th Gear MS 20.15	50		
278.	IF300081	Plug Bolt 20.15	100		
279.	ID306871	Drive Pinion 20.15	50		
280.	ID206388	2nd Gear MS 45 teeth 20.15	50		
281.	ME600387	Thrust Washer 1st Gear 10.75	100		
282.	MF472086	Pin split 4x35 10.75	100		
283.	IB999724	Gear Box Snap Ring Kit 10.75	100		
284.	ME601035	Outer Lever Shifting quarter pin 10.75	100		
285.	ID307241	Gear Cable 20.15	50		
286.	ID200404	Lever GS Upper (SGSL) 10.75	150		
287.	ME620348	Dust Plug 10.75	100		
288.	ME601189	Rear End Bkt 10.75	100		
289.	ID207216	Lever cross Shaft 20.15	50		
290.	ID206395	Sleeve 4th Gear 20.15	50		
291.	ID302522	Syncro Assy 3rd 4th 20.15	50		
292.	ME600343	Spring Return 10.75	200		
293.	MF472594	Pin Spring 10.75	200		
294.	ID000065	Oil Cooler Assembly 20.15	50		
295.	ID200659	Body Oil Cooler	50		
296.	ID200990	Upper Cover 10.75	100		
297.	ME580287	Single Rod(Cross Rod Cover)10.75	100		
298.	IA200833	Sun Gear 10.75	200		
299.	ID312412	Sleeve Synchro 4th and 5th 10.75	200		
300.	ID200993	Inverter 10.75	100		
301.	ID200994	Inverter guide 10.75	100		
302.	ME020244	Cap Valve Gear Train	100		



**SECTION IV: FINANCIAL PARAMETER SHEET**

(To be filled by the bidders and should be submitted with the Technical bid documents electronically)

<b>S. No.</b>	<b>Parameters</b>	
1	Name & address of firm	
2	E-Mail Address for communications	
3	Brand Name/MAKE	
4	Delivery period if any (The bidders should indicate the minimum lead time required for supply the goods from the date of LOI /purchase order /contract /delivery schedule, it should not be more than 30 days)	
5	FOR	Central Store, RSRTC, Near T.B. Sanatorium, Jhotwara road, Jaipur
6	Validity of bid / contract period	90 days / One year
7	Bank Account Details for Payment	

Note: -

1. In the BOQ the GST & discount must be quoted in percentage % only.
2. Rate should be quoted FOR Central Store RSRTC, Jaipur only.
3. Any conditional (quantity /volume /cash) discount will not be considered except unconditional discount quoted in BOQ. So please submit the best prices in BOQ only.



**SECTION V: INSTRUCTIONS TO BIDDERS**

The Law relating to procurement “RTPP Act 2012 & Rules 2013” under the said Act have come into force which are available on the website of State Public Procurement Portal <https://sppp.rajasthan.gov.in>. If there is any discrepancy between the provisions of the Act & the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

**1. Bidding process:**

The bidder shall submit the bids electronically through e-procurement portal (<http://eproc.rajasthan.gov.in>). The bid is invited in two stage bidding system i.e. pre-qualification (Technical) and commercial bid (BOQ) separately. **All the technical bid documents along with all types of bid fees should be uploaded only in e-procurement portal. No hard copy of technical bid documents will be accepted except demand drafts.** Sealed envelope consisting of demand draft of bid fee, processing fee and bid security should be submitted before opening of technical bid.

**2. Documents:**

The Technical Bid shall comprise the following:

- i. Bid fee.
- ii. Processing fee.
- iii. Bid Security.
- iv. Each page of Tender terms and conditions duly filled & signed with stamp of concerning authority.
- v. Authority letter/power of attorney regarding signing the bid in favour of the person.
- vi. Financial Parameter Sheet.
- vii. Proof/ certificate issued by District Industries Centre/ NSIC/ Udhog Aadhaar registration/ State Govt./Central Govt. for the manufacturing of tendered items.
- viii. The annual turnover/profit-loss account for last two years (Latest).
- ix. Latest audited Balance Sheet for last two years.
- x. GST registration certificate.
- xi. Declaration by Bidder (As on **Annexure ‘A’**)
- xii. Bid security declaration in case of Govt. Department, if applicable (As on **Annexure ‘C’**)
- xiii. Manufacturer’s authorization (in case of supply through dealer), if applicable. (As on **Annexure ‘G’**)
- xiv. The copy of purchase orders and copy of invoices of bulk supplies of tendered items to chassis manufacturers (i.e. Ashok Leyland / Tata Motors) shall be considered as OE status of the bidders. However, O.E status as per ASRTU contract shall also be considered, if required as per eligibility criteria.

**3. Sale of bidding document:**

The sale of Bidding Document shall be commenced from the date of publication of Notice Inviting Bids and shall be stopped one day prior to the date of opening of Bids. The complete Bidding Document shall also be available on the website of State Public Procurement Portal and website of RSRTC. The prospective Bidders shall be permitted to download the Bidding Document from the website and pay its price while submitting the filled-up Bidding Document to the RSRTC.

The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or authentic documentation required by the Bidding Document may result in the rejection of the Bid.



**4. Bid fee and processing fee:**

- i. The bid processing fees Rs. 1000/- to be paid in the form of Demand Draft in favour of **MD RISL Jaipur**.
- ii. The bid documents fees Rs. 1000/- with 18% GST Extra to be paid in the form of Demand Draft in favour of **RSRTC, Jaipur**.

**5. Pre-bid meeting:**

The bidder or his authorized representative is invited to attend the pre-bid conference. The purpose of pre-bid conference is to clarify issue and to answer question on any matter related to this procurement that may be raised at that stage. **Firm who want to participate in pre-bid meeting, must come with bid fee in the form of DD and bidder who doesn't come with BID fees will not be entertained.**

**6. Bid security:**

- i) Bid Security shall be 2% of the estimated value of subject matter of procurement.
- ii) In case of Small-Scale Industries of Rajasthan, it shall be 0.50% of the estimated value of the bid.
- iii) In case of Sick Industries, other than Small Scale Industries, whose cases are pending with Board of Industrial and Financial Reconstruction, it shall be 1% of the estimated value of Bid.
- iv) The Bid Security may be given in the form of banker's cheque or demand draft or bank guarantee [to be confirmed by bank], in specified format, of a Scheduled Bank in India.
- v) In lieu of Bid Security, a Bid Securing Declaration shall be given from Dept. of State Government & Public Sector Enterprises, Autonomous bodies, Registered Societies, Cooperative Societies which are owned controlled or managed by the State Govt. and Public Sector Enterprises of Central Govt. For the Bid Securing Declaration, the Bidder shall use the form included in [Bidding Forms].
- vi) Bid Security of a Bidder lying with the RSRTC in respect of other Bids awaiting decision shall not be adjusted towards the Bid Security of this Bid. The Bid Security originally deposited may, however, be taken into consideration in case Bids are re-invited.
- vii) The Bid Security of unsuccessful Bidders be refunded after final acceptance of the successful Bid and issue of purchase order /signing of Contract Agreement and submission Performance Security by successful Bidder.
- viii) No interest will be paid by the RSRTC on the amount of Bid Security.
- ix) The Bid Security taken from a Bidder be forfeited in the following cases, namely:
  - a. when the Bidder withdraws or modifies his Bid after opening of Bids; or
  - b. when the Bidder does not execute the purchase order/agreement within specified time period; after issue of letter of acceptance/ placement of supply order; or
  - c. when the Bidder fails to commence the supply of the Goods or Related Services as per supply order within the time specified; or when the bidders fails to make complete supply of acceptable goods.
  - d. when the Bidder does not deposit the performance Security in the specified time after the supply/work period order is placed; or
  - e. If the Bidder breaches any provision of the Code of Integrity prescribed for Bidders specified in the Act, Chapter VI of the Rules.
  - f. In case of the successful Bidder, the amount of Bid Security in the shape of DD may be adjusted in arriving at the amount of the Performance Security, or refunded if the successful Bidder furnishes the full amount of Performance Security.



**7. Language:**

- i. The purchase order/contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the RSRTC, shall be written in the Hindi/English language.
- ii. If the bidder has submitted any required documents(as per clause 2) other than Hindi/English language, then it will be the responsibility of the bidder to submit required documents in translated version while submitting the tender & bidder shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

**8. Award of contract:**

**A. Procuring Entity's Right to Vary Quantities at Time of Award**

- i. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Documents due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii. Repeat order for additional quantities may be placed within validity of tender. The value of the additional quantities may be up to 50% of the value of goods of the original Contract at the rates and conditions given in the purchase order.

**B. Dividing quantities among more than one Bidder at the time of award**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, to develop more sources & keeping in view the nature of items required for the smooth operation of vehicles, the quantity may be divided between the Bidder, whose Bid is accepted and second & third lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Counter offer to first lowest Bidder (L1), in order to arrive at an acceptable price, shall amount to negotiation. However, any counter offers thereafter to second lowest Bidder (L2), third lowest Bidder (L3) etc., (at the rates accepted by L1) in case of splitting of quantities shall not be deemed to be a negotiation.

**C. Acceptance of the successful Bid and award of contract**

If the issuance of purchase order is likely to take time, in the meanwhile a Letter of Intent (LOI) may be sent to the successful Bidder for supply as a Token of acceptance of bid.

**D. Signing of Contract/ agreement:**

In the written intimation of acceptance of its Bid sent to the successful Bidder, it shall also be asked to execute an agreement in the format given in the Bidding Document on a non-judicial stamp of Rs.500.00 at his cost and deposit the amount of Performance Security or a Performance Security Declaration, if applicable, within a period specified in the Bidding documents or where the period is not specified in the Bidding documents, then within fifteen days from the date on which the LOA or LOI is dispatched to the Bidder. Until a formal contract is executed, LOA or LOI shall constitute a binding contract.

**9. Code of integrity:**

In case of any breach of the Code of Integrity by Bidder or prospective Bidder, as the case may be, RSRTC may take appropriate action in accordance with the provisions of RTPP act and rule.



**10. Conflict of interest:**

This will be as per RTPP act and rule.

**11. Grievance handling procedure during procurement:**

- (i) The Designation and Address of First Appellate Authority, including Room Number and Floor No., if any, is Executive **Director (Engg.)** Head Office, RSRTC, Parivahan Marg, Chomu House, Jaipur
- (ii) The Designation and Address of Second Appellate Authority, including Room Number and Floor No, if any, is **Managing Director Head Office**, RSRTC, Parivahan Marg, Chomu House, Jaipur.
- (iii) Any grievance of a Bidder pertaining to the procurement process shall be by way of filing an appeal to the First or Second Appellate Authority, as the case may be, as specified in the bidding documents, in accordance with the provisions of chapter III of the Act and chapter VII of the Rules.



**Appendix A: - (Appeals)**

**1. Filing an appeal**

- a. If any Bidder or prospective Bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to the First Appellate Authority, within a period of ten days from the date of such decision, action, or omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved: Provided that after the declaration of a Bidder as successful in terms of section 27 of the Act, the appeal may be filed only by a Bidder who has participated in procurement proceedings: Provided further that in case a Procuring Entity evaluates the Technical Bid before the opening of the Financial Bid, an appeal related to the matter of Financial Bid may be filed only by a Bidder whose Technical Bid is found to be acceptable.
- b. After hearing the parties, the First Appellate Authority shall dispose of the appeal and pass an order within a period of 30 days of the date filing of the appeal.
- c. If the First Appellate Authority fails to dispose of the appeal within the period 30 days of the date of filing the appeal or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the Second Appellate Authority within fifteen days. The Second Appellate Authority, after hearing the parties, shall dispose of the appeal and pass an order within a period of 30 days which shall be final and binding on the parties.

**2. Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely: -

- a. determination of need of procurement;
- b. provisions limiting participation of Bidders in the bidding process;
- c. the decision of whether or not to enter into negotiations;
- d. cancellation of a procurement process;
- e. applicability of the provisions of confidentiality.

**3. Form and procedure of filing an appeal**

- a. An appeal shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- b. Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts in the appeal and proof of payment of fee.
- c. Every appeal may be presented to first Appellate authority or Second Appellate Authority as the case may be, in person or through registered post or authorized representative.

**4. Fee for filing appeal**

- a. Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- b. The fee shall be paid in the form of bank demand draft or banker's Cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.



**5. Procedure for disposal of appeals**

- a. The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b. On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall-
  - i. hear all the parties to appeal present before him; and
  - ii. peruse or inspect documents, relevant records or copies thereof relating to the matter.
- c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.





**FORM No. 1**  
**[See rule 83]**

**Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

1. Particulars of appellant:

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

2. Name and address of the respondent(s):

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the RSRTC in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
 .....  
 ..... (Supported by an affidavit)

7. Prayer:

.....  
 .....

Place .....

Date .....

Appellant's Signature



**SECTION VI: GENERAL CONDITIONS OF CONTRACT**

**Contents**

**1. Introduction:**

**Definitions**

- i. "ASRTU" mean the Association of State Road Transport Undertaking.
- ii. OE mean the original equipment (i.e. the bidders who are supplying the goods to M/s Ashok Leyland & M/s Tata Motors).

**2. Governing Law:**

The Contract shall be governed by and interpreted in accordance with the laws of the Central and the State Governments.

**3. Confidential Information:**

In addition to the requirements of the provisions of Section 49 of the Act and Rule 77 of the Rules regarding Confidentiality, the supplier shall keep confidential and shall not, without the written consent of the procuring entity, divulge to any third party any documents, data, or other information furnished directly or indirectly by the procuring entity in connection with the Contract.

**4. Packing and Documents:**

- i. The Supplier shall provide such packing of the Goods /documents as is required to prevent their damage or deterioration during transit or transport by sea, rail and road or air to their destination, as indicated in the Contract/PO/LOI.
- ii. In the event of any loss, damage, breakage or leakage or any shortage, the Supplier shall be liable to make good such loss and shortage found at the checking/inspection of the materials by the consignee. No extra cost on such account shall be admissible.

**5. Insurance:**

The goods should be properly packed and insured to safeguard against any transit damage/loss. In case, the material is not properly packed and insured, the supplier will have to make good to the loss sustained by the corporation, if any.

**6. Transportation:**

In case of Supply from within India, the Goods shall be supplied FOR Central Store, Near T.B. Sanatorium, Jhotwara road, Jaipur. All transportation charges, local taxes, etc. shall be borne by the Supplier.

**7. Force Majeure:**

- i. For purposes of this Clause, "Force Majeure" will mean as per Indian contract act.
- ii. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause and effects thereof.

**8. Price fall clause:**

During the period of contract, the supplier should show no discrimination to the Corporation by supplying at lower rates and better terms and conditions to any STU's in similar conditions. If any supply is made by the supplier at the lower rates and better terms and conditions in similar conditions, in that case, lower rates and better terms and conditions would be applicable on supplies to the RSRTC with effect from the date of such supplies at lower rates to other STU's.

**9. Risk Purchase clause:**

In case supplies are not made by the supplier as per the delivery schedule prescribed or the revised delivery schedule indicated in the purchase order, the procuring entity reserves the right to purchase material from alternate source even without giving any notice to supplier and in that event, the difference in purchase price and the contracted price as applicable at the time of supply, will be recovered from the supplier.



**10. Contract Price and Payments:**

**A. Contract /purchase order Price**

- i. The price quoted in the commercial bid (BOQ) submitted through e-portal mode will be considered for agreement / purchase order.
- ii. The bidder shall submit the financial bid electronically through e-procurement portal only. No hard copy of financial bid will be accepted.
- iii. The documents uploaded in the e-procurement portal will only be considered.

**B. Terms of Payment**

Full Payments shall be made after receipt and acceptance of material within 30 working days of RSRTC. In case payment is delayed beyond 30 working days of RSRTC no any Interest will be attracted.

**C. Taxes and Duties**

For Goods supplied, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods at site to the Procuring Entity. The rates should be quoted FOR Central Store RSRTC, Jaipur only.

**11. Delivery/supply schedule:**

- i. The successful bidder must supply the material as per delivery schedule given by procuring entity in the order or even amended later. The material so received will be taken into stock subject to approval of the material by Inspection cell. In case of rejection of goods, the supplier will be informed within 20 days. The supplier on receipt of rejection report, shall have to provide acceptable replacement within 30 days positively.
- ii. The rejected material shall have to be lifted back within 45 days from the date of receipt of rejection report.
- iii. The bidders are requested to indicate the minimum lead time required for delivery from the date of purchase order which shall not be more than 30 days.
- iv. The supply of pending balance quantity if any schedule to be supplied on and after the opening date at new finalized price or old price whichever is attractive to the procuring entity will be applicable.
- v. If any bidder having old issue should not let affect the supply of items against this tender as operation of vehicles of RSRTC comes under RESMA act.
- vi. In case of delay in payment for a reasonable cause, bidder is not supposed to affect the supply.
- vii. RSRTC will not accept any additional clause suggested by bidder, except our mentioned terms and conditions.

**12. Samples, Inspection and Tests:**

- i. The Procuring Entity or his authorized representative shall at all reasonable times have access to the Supplier's premises and the power to inspect and examine the materials and workmanship of the goods/equipment/ machinery during manufacturing process or afterwards, if needed.
- ii. Initial acceptance of the material will be subject to inspection of the goods in RSRTC as per specification mentioned in the order. In case of rejection of material in our Inspection department, the acceptable replacement is to be provided within 30 days positively.
- iii. If necessary random samples from your supplies will be sent to CIRT Pune or any recognized testing lab for testing and if sample failed, the testing charges, administrative charges along with material cost will be borne by the supplier and such failure will be considered as an adverse credentials. The penalty on deviation form parameters will be liable as per ASRTU procedure/ formula laid down by the procuring entity.



- iv. The items whose two samples failed in testing at CIRT during a tender cycle then the procurement of that item will be diverted to next bidder also the firm will be debarred from tendering of that item for next one tender cycle.

**13. Performance Security:**

- a. The Supplier shall, within fifteen (15) days from the issuance of purchase order provide a Performance Security @ 5% in the form of Bank Draft or Banker Cheque or bank guarantee [to be confirmed by bank], in specified format, of a Scheduled Bank in India except the department's of the state Government and undertaking, corporation, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the state Government and undertaking of the Central Government. However, security declaration shall be submitted by them.
- b. The Performance Security shall be forfeited and shall be payable as compensation to the Procuring Entity for any of the events mentioned below:
- when the Supplier fails to commence the supply of the Goods or Related Services as per supply order within the time specified; or
  - when Supplier fails to make complete supply of the Goods or Related Services satisfactorily within the time specified; or
  - when any terms and conditions of the contract is breached; or
  - to adjust any accepted dues against the Supplier from any other contract with the Procuring Entity; or
  - failure by the Bidder to pay the Procuring Entity any established dues under any other contract; or
  - if the Supplier breaches any provision of the Code of Integrity prescribed for Bidders specified in the Act and Chapter VI of the Rules.
- Notice of 15 days' time will be given in case of forfeiture of Performance Security. The decision of the Procuring Entity in this regard shall be final.
- c. The performance security does not carry any interest.

**14. Penalty Clause:**

Supplier is supposed to supply the material as per the delivery schedule given in the order or even amended later. In case of delay in supplying the goods, the penalty @ 1% with 18% GST Extra per fortnight of value of the delayed quantity will be applicable while giving grace period of 15 days after delivery schedule however risk purchase clause may be applied during the grace period. Total penalty shall be limited to 20% with 18% GST Extra of the invoice value. The completion of supplies/lead time given for the supply will be counted w.e.f. the date of receipt of material at our Central Store not from the date of billing/dispatches.

**15. Warranty/ Guarantee:**

- The Supplier warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use.
- In case of machinery and equipment, the Supplier shall also replace machinery and equipment in case it is found defective which cannot be put to operation due to manufacturing defect, malfunctioning, etc.

**16. Termination and Disputes:**



**A. Termination for Default: -**

The procuring entity, without prejudice to any other remedy under the provision of the act the rules or the contract for breach of contract, by notice of default sent to the supplier, may terminate the purchase order/Contract.

**B. Termination for Insolvency: -**

The Procuring Entity may at any time terminate the purchase order/ contract by giving Notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Procuring Entity.

**C. Standing Committee & Arbitration Clause: -**

- i. As decided by the corporation board vide resolution no. 28/17 dated 16-08-2017, in case of dispute arising out of this contract, the matter shall have to be referred initially to the standing committee of RSRTC: -
  - a. Chairman & Managing Director/ Managing Director –Chair Person)
  - b. Financial Advisor
  - c. Concerned HOD
  - d. Executive Director (Law)
  - e. Officer in charge of concerned department - Member Secretary.

Officer in Charge after receiving the claim petition along with 2% fees of claim amount from the claimant will submit the petition to the Standing Committee. The standing committee will pass the decision based on the claim and documents produced by both the parties and decision so passed by the standing committee will be conveyed to both the parties by the member secretary of the committee.

- ii. The provision of Indian Arbitration and conciliation Act of 1996 or any statute modification or re-enactment thereof and the rules made there under of the time being in force shall apply to the Arbitration proceeding under this clause. The venue of Arbitrators should be Jaipur.
- iii. All legal proceedings, if necessary, arise to institute by any of the parties shall have to be lodged in courts situated in Jaipur not elsewhere.



**SECTION VII:**

**VARIOUS FORMATS**

**ANNEXURE ‘A’**

**Declaration by the Bidder**

In relation to our Bid submitted to ..... [enter designation and address of the procuring entity] for procurement of ..... [insert name of the Goods] in response to their Notice Inviting Bids No..... Dated ..... we hereby declare that:

**1. Declaration by the Bidder under Section 7 and 11 of the Act**

- i. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
- ii. We have fulfilled our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document.
- iii. We are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons.
- iv. We do not have, and our directors and officers not have, been convicted of any criminal offence related to our professional conduct or the making of false statements or misrepresentations as to our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
- v. We do not have a conflict of interest as specified in the RTPP Act & Rules and this Bidding Document, which materially affects fair competition.

We have complied and shall continue to comply with the Code of Integrity as specified in the RTPP Act & Rules, and this Bidding Document, till completion of all our obligations under the Contract.

**2. Declaration by Bidder (For not being blacklisted)**

We, the undersigned declare that our firm have not been blacklisted by any of STU's/Govt. of India / State Government/ Public sector undertaking for breach of contract.

**3. Declaration by Bidder (For not being bankruptcy and insolvent)**

We, the undersigned declare that our firm have not been Bankruptcy /insolvent by any of Govt. bank / private bank.

If above declarations are found to be incorrect then without prejudice to any other action that may be taken, my/ our Bid Security may be forfeited in full and the Bid if any to the extent accepted may be cancelled.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Date:

Place:

Signature of Bidder:

Name:

Designation:

Address:



**Bid Security format in case of Bank Guarantee  
(to be issued by a Scheduled Bank in India)  
Bid Security (Bank Guarantee Unconditional)**

**Form of Bid Security**

**[insert Bank's Name, and Address of Issuing Branch or Office]**

**Beneficiary: [insert Name and Address of Procuring Entity]**

**Date: [insert date]**

**BID GUARANTEE No.: [insert number]**

We have been informed that **[insert name of the Bidder]** (hereinafter called "the Bidder") has submitted to you its bid dated **[insert date]** (hereinafter called "the Bid") for the execution of **[insert name of contract]** under Notice Inviting Bids No. **[insert NIB number]** ("the NIB"). Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee. At the request of the Bidder, we **[insert name of Bank]** hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- **[insert amount in figures][insert amount in words]** upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s)

- (a) has withdrawn or modified its Bid after deadline for submission of bids, during the period of bid validity specified by you in NIB or
- (b) having been notified during the period of bid validity specified in the BDS, about the acceptance of its Bid by you,
  - (i) failed or refused to execute the Contract Agreement within the time period specified in the NIB, or
  - (ii) failed or refused to furnish the performance security, in accordance with GCC within the time period, or
- (c) has breached a provision of the Code of Integrity specified in the RTPP Act, RTPP Rules and the ITB.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of

- (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder; or
- (ii) thirty days after the expiration of the validity of the Bidder's bid. Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date. Signed: \_\_\_\_\_

**[insert signature of person whose name and capacity are shown]**

Name: \_\_\_\_\_

**[insert complete name of person signing the Bid Security]**

In the capacity of: \_\_\_\_\_

**[insert legal capacity of person signing the Bid Security]**

Duly authorized to sign the Bid Security for and on behalf of

**[insert name of the Bank]**

Dated on day of, **[insert date of signing]** Bank's Seal \_\_\_\_\_ **[affix seal of the Bank]**



**Bid Security Declaration for Govt. Dept.:**

Date: **[insert date (as day, month and year)]**

Bid No.: **[insert number of bidding process]**

Alternative No, if permitted: *[insert identification No if this is a Bid for an alternative]*

To: **[insert complete name and address of Procuring Entity]**

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with you, **[insert designation of the Procuring Entity]**, for the period of time of **[insert number of months or years, as required by the Procuring Entity]** starting on **[insert date]**, if we are in breach of our obligation(s) under the bid conditions, more specifically, if we:

- (a) withdraw or modify our Bid after deadline for submission of bids, during the period of bid validity; or
- (b) having been notified during the period of bid validity, about the acceptance of our Bid by you,
  - (i) fail or refuse to execute the Contract Agreement within the time period, or
  - (ii) fail or refuse to furnish the performance security as applicable within the time period.
- (c) breach a provision of the Code of Integrity specified in the RTPP Act, RTPP Rules.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) thirty days after the expiration of our Bid.

Signed: \_\_\_\_\_

**[insert signature of person whose name and capacity are shown]**

Name: \_\_\_\_\_

**[insert complete name of person signing the Bid-Securing Declaration]**

In the capacity of: \_\_\_\_\_

**[insert legal capacity of person signing the Bid-Securing Declaration]**

Duly authorized to sign the bid for and on behalf of: \_\_\_\_\_

**[insert complete name and address of the Bidder]**

Dated on ..... day of **[insert date of signing]**

Corporate Seal \_\_\_\_\_ **[affix corporate seal of the bidder]**





**Format of Bank Guarantee for 5% Performance Security  
Performance Security  
(to be given by a Scheduled Bank in India)**

..... **[Bank's Name, and Address of Issuing Branch or Office]**

**Beneficiary:** ..... **[Name and Address of Procuring Entity]** .....

**Date:** .....

**Performance Guarantee No.:** .....

We have been informed that ..... **[name of the Supplier]** .....  
(hereinafter called "the Supplier") has entered into Contract No/PO/LOI. . . . . **[reference number of the Contract]** ..... dated ..... with you, for the supply of .....  
**[name of contract and brief description of the Goods and Related Services]** .....  
(hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance security is required.

At the request of the Contractor, we ..... **[name of the Bank]** .....  
hereby irrevocably undertake to pay you any sum or sums not exceeding in total amount of Rupees\* ..... **[amount in figures]** ..... (Rupees.....  
**[amount in words]** ..... ) such sum being payable upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract/PO/LOI, without your needing to prove or to show grounds for your demand or the sum specified therein. The Guarantor agrees to extend this guarantee for a specified period in response to the Procuring Entity's written request for such extension for that specified period, provided that such request is presented to the Guarantor before the expiry of the guarantee.

This guarantee shall expire, no later than the ..... Day of ..... \*\*, and any demand for payment under it must be received by us at this office on or before that date.

**Seal of Bank and Authorized Signature(s)**

\* **The Guarantor shall insert an amount representing the percentage of the Contract Price specified in the Contract**

\*\* **Insert the date sixty days after the expected completion date, including period of Warranty/ Guarantee and maintenance period, if any.**

**Notes:**

2. All italicized text is for guidance on how to prepare this advance payment guarantee and shall be deleted from the final document.
3. The Procuring Entity should note that in the event of an extension of the time for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.



**Form of Performance Security Declaration for Govt. Departments**

Date: \_\_\_\_\_ [insert date (as day, month and year)]

Contract Name and No.: \_\_\_\_\_ [insert name and number of Contract]

To: \_\_\_\_\_ [insert Designation and complete address of Procuring Entity]

We, the undersigned, declare that:

We understand that, according to your conditions, the Contract must be supported by a Performance Security Declaration as a guarantee to ensure fulfillment of our all performance obligations under the Contract for \_\_\_\_\_ [insert name of subject matter of procurement].

We accept that we will automatically be suspended from being eligible for bidding in any contract with you for the period of time of one year starting on the date that we receive a notification from RSRTC that our Performance Security Declaration is executed, if we are in breach of any of our performance obligation under the conditions of the Contract, We understand this Performance Security Declaration shall expire after 60 days of completion of our all obligations under the Contract including Defect Liability, warranty/ Guarantee, operation, maintenance, etc. in accordance with the conditions of the Contract.

Signed: \_\_\_\_\_

[insert signature of person whose name and capacity are shown]

In the capacity of: \_\_\_\_\_

[insert legal capacity of person signing the Performance Security Declaration]

Name: \_\_\_\_\_

[insert complete name of person signing the Declaration]

Duly authorized to sign the Contract for and on behalf of: \_\_\_\_\_

[insert complete name and address of the Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_ [insert date of signing]

Corporate Seal \_\_\_\_\_



**ANNEXURE 'F'**

**Agreement Form**

An agreement made this \_\_\_\_\_ day of \_\_\_\_\_ between \_\_\_\_\_ (hereinafter called "the Supplier"), which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part and the Rajasthan State Road Transport Corporation (hereinafter called "the Procuring Entity") which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part.

WHEREAS the Procuring Entity invited Bids for certain Goods and Related Services, viz., \_\_\_\_\_ and has accepted a Bid by \_\_\_\_\_ the Supplier for the supply of those Goods and Related Service  
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. The Procuring Entity's Notification to the Supplier of Award of Contract;
  - b. The technical bid application and the Price Schedules including negotiated Price, if any, submitted by the Supplier;
  - c. The General Conditions of Contract;
  - d. The Schedule of Supply;
  - e. Instructions to Bidders;
  - f. The Notice Inviting Bids;
  - g. The term & condition of the bid/agreement will be part & parcel of the contract. In the event of any discrepancy or inconsistency within the Contract documents, the documents shall prevail in the order listed above.
3. The Supplier hereby covenants with the Procuring Entity to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Central and the State Government on the day, month and year first mentioned herein before.

Witness 1  
Signed by: \_\_\_\_\_  
(for the Supplier)  
Name \_\_\_\_\_

Witness 2  
Designation \_\_\_\_\_  
Address \_\_\_\_\_

Witness 1  
Signed by: \_\_\_\_\_

Witness 2  
(for the Procuring Entity)  
(On behalf of Rajasthan State Road  
Transport Corporation)

Name :- \_\_\_\_\_  
Designation:- General Manager(S/P)  
Central Store, RSRTC, Near T.B.Sanatorium  
Jhotwara Road, Jaipur-302016



**Manufacturer's Authorization (In case of supply through authorized distributor, dealer & sole selling agent)**

**Manufacturer's Authorization**

(To be given on the letter head of the Manufacturer)

Date: \_\_\_\_\_

NIB No.: \_\_\_\_\_

To: \_\_\_\_\_

WHEREAS

We, who are official manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ do hereby authorized to M/s-----  
------(authorized distributor, dealer & sole selling agent) for supply the following  
Goods, \_\_\_\_\_ manufactured \_\_\_\_\_ by  
us. \_\_\_\_\_

We hereby extend our full guarantee / warranty in accordance with of the General Conditions of Contract, with respect to the Goods offered by us.

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Signed: \_\_\_\_\_

(on behalf of Manufacturer):

\_\_\_\_\_  
Manufacturer' seal: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_



**CHECK LIST**

**Note :-** Please (√) the submitted documents on web site.

On the top of envelope containing tender, please write as:

TENDER FOR-----DUE ON-----

**Mandatory Documents to be submitted**

(A) Fees

- (i) DD of tender fee in favour of GM(S/P) RSRTC, Jaipur.
- (ii) DD/BG of bid security in favour of FA RSRTC, Jaipur.
- (iii) DD of processing fee in favour of MD, RISL, Jaipur.

**Necessary Documents to be submitted**

(B) Technical Bid (only soft copy)

- (i.) Each page of Tender terms and conditions duly filled & signed with stamp of concerning authority.
- (ii.) Authority letter/power of attorney regarding signing the bid in favour of the person.
- (iii.) Financial Parameter Sheet.
- (iv.) Manufacturer's Certificate (**as per sub clause 2(vii) of Section V**)
- (v.) The annual turnover / profit and loss account for last two years (Latest).
- (vi.) Latest audited Balance Sheet for last two years.
- (vii.) GST registration certificate.
- (viii.) Declaration by Bidder (**As on Annexure 'A'**).
- (ix.) Bid security declaration in case of Govt. department, if applicable. (As on Annexure 'C')
- (x.) Manufacturer authorization (in case of supply through dealer), if applicable. (As on Annexure 'G')
- (xi.) Authorization letter of manufacturer (**in case of authorized dealer/authorized distributor/ sole selling agent**), if applicable

**Note:**

- i. If any firm fails to submit any of the mandatory documents (original), then RSRTC have the right to disqualify / reject the tender.
- ii. If any firm fails to submit any of the necessary documents, then RSRTC reserve the right to disqualify that firm from tender or ask the firm to submit the remaining documents online through soft copy.