



# JAIPUR METRO RAIL CORPORATION LIMITED

## Office of Executive Director, Rolling Stock

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur – 302005

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JMRC/O&S/RS/MNSD/F009

Dated: 12<sup>th</sup> June 2014

## TENDER FOR CLEANING OF ROLLING STOCK AND HOUSEKEEPING OF MANSAROVAR DEPOT

Tender No: JMRC/O&S/RS/MNSD/F009

### PRE-BID MEETING HELD ON 11<sup>TH</sup> JUNE 2014

#### A. Minutes of Meeting

**Time and Date:** 1300 hrs on 11<sup>th</sup> June 2014

**Venue:** Conference Room, 3<sup>rd</sup> Floor, RSIC Wing, Udyog Bhawan, Tilak Marg, Jaipur

**Chaired by:** Sh. Ramesh Kumar, Executive Director, Rolling Stock, JMRC

#### JMRC officials also present:

1. Sh. Kulveer Singh, GM, Rolling Stock, JMRC
2. Sh. Gopal Singh Gurjar, J.En, Rolling Stock, JMRC
3. Sh. GirirajDadhich, J.En, Rolling Stock, JMRC

JGM, RS and Manager, RS were granted leave of absence on administrative account.

#### Company representatives present:

1. Sh. Rakesh Kumar Pandey, Branch In-Charge, All Services Global (P) Ltd.
2. Sh. Naman Mehrotra, Key Accounts Manager, Eureka Forbes Ltd.
3. Sh. C.P. Awasthi, Area Manager, Impression Services Pvt. Ltd.
4. Sh. Mukesh Sharma, E.D., Aries Corporate Services Pvt. Ltd.
5. Sh. Hemant Kumar, Director, Ganpati Facilities Management.
6. Sh. Ashish Ranwa, Opp. Sup., UDS Pvt. Ltd.

#### Proceedings:

1. After introduction by the Chairman, a presentation on the contract was given by GM (RS).

2. Most of the queries pertained to eligibility criteria and the same were clarified to the participants.
3. Further, queries were received from various companies. The same have been tabulated
4. Corporation's response to queries as prescribed under Clause 46 of the RTTPR as given below (Response to Queries and Errata) is being issued through the State Public Procurement Portal, E-Procurement website as well as JMRC website. This response shall form a part of the Bid Document.

## B. Response to Queries

Query No.	Query	Clause No. referred by participant	Response to Query
1.	<p>Experience in cleaning of a fleet of at least 10 metro trains of four cars each and/or cleaning of a fleet of 5 aeroplanes</p> <ul style="list-style-type: none"> <li>• We have the experience of providing cleaning services at Airports both but we don't have any experience in the aircraft of Metro train cleaning.</li> </ul> <p>Mechanised cleaning of 'metro train depots' and/or 'metro rail stations' and/or 'airports', employing at least 40 manpower</p> <ul style="list-style-type: none"> <li>• We have the experience of providing cleaning services at Metro stations but we don't have any experience in the Metro train cleaning.</li> </ul>	1.1.3	<p>Please refer to Clause number 1.1.3 of the Bid Document. The invitation to tender is open to only those agencies which fulfill all the eligibility criteria.</p> <p>Experience in similar works shall only be considered as eligible 'work experience'. Refer Key Details at page 5 and page 6 of Bid Document.</p> <p>Further, please also refer to the 'Definition of similar work' which clearly prescribes that the listed work shall be considered only if it fulfils all the following requirements in that work:</p> <ol style="list-style-type: none"> <li>i. Experience in cleaning of a fleet of at least 10 metro trains of four cars each and/or cleaning of a fleet of 5 aeroplanes.</li> <li>ii. Mechanised cleaning of 'metro train depots' and/or 'metro rail stations' and/or 'airports', employing at least 40 manpower.</li> </ol>

Query No.	Query	Clause No. referred by participant	Response to Query
2.	Minimum Wages will be paid by client or not?	2.2	<p>Please refer to Clause 2.2</p> <p>Attention is also drawn to Clause 2.2.1.2 - <i>“The contractor shall pay the staff and labour...”</i></p> <p>Further, as prescribed in Clause 2.2.2 - <i>“In dealing with labour and employees, the Contractor shall comply fully with all laws and statutory regulations pertaining to engagement, payment and upkeep of the labour in India.....”</i></p>
3.	<p>No tools, machinery, plant and equipment shall be supplied by the Employer except as mentioned in the Tender Document. The Contractor has to arrange all tools, equipment required for the work</p> <ul style="list-style-type: none"> <li>• What kind of tools and equipment need to be supplied by vendor.</li> </ul>	2.1.5.2	Please refer to Clause 3.1.2, Clause 3.1.3, Clause 3.1.4, Clause 3.1.5 and Clause 3.11.
4.	<p>The normal working hours for contractor for most of the all cleaning activities of the rolling stock i.e. daily cleaning, Internal/External heavy cleaning, wax polishing, Roof cleaning, Floor polishing, etc.</p> <ul style="list-style-type: none"> <li>• Polishing has to be done on daily basis or weekly please give clarification of frequency.</li> </ul>	2.4.3	<p>Please refer to</p> <ul style="list-style-type: none"> <li>• Clause 3.2 which prescribes the <i>Scope of Work and Procedure of Train Cleaning</i> which prescribes the sub activities to be undertaken for train cleaning.</li> <li>• Schedule – I of Clause 3.10 - <i>Cleaning &amp; wax polishing of Rolling Stock ( Metro Train Coaches)-</i>, which prescribes the Activity/Train Set/ year for each sub activity.</li> </ul>
5.	<p>Contractor shall use Industrial Wet &amp; Dry Vacuum Cleaners and Portable Scrubbers during Internal Heavy Cleaning. With the Mechanized cleaning, it should be possible to complete the cleaning of a 4 car Train in 04 hours.</p> <ul style="list-style-type: none"> <li>• In case if we not done penalty is there?</li> </ul>	2.4.3.4	Please refer to Clause 2.6

Query No.	Query	Clause No. referred by participant	Response to Query
6.	For monthly heavy wash, the washing line or location as directed by the Engineer shall be used <ul style="list-style-type: none"> <li>Washing to be done of the linen has by the contract or can be given to sub contract?</li> </ul>	3.1.1.2	Please refer to Clause 2.1.2
7.	The consumables eg; Air/Room Freshener, Naphthalene Balls, Odonizer, Urinal cubes. Tissue papers etc shall be provided in abundant and there shall be no shortage. <ul style="list-style-type: none"> <li>Consumables will be given by the client or contract has to provide?</li> </ul>	3.1.1.10	All consumables as prescribed at Clause 3.11 will be provided by the Contractor at its own cost.
8.	Small Dust Bin, Large Dust Bin, Garbage Bin <ul style="list-style-type: none"> <li>Need the numbers of all</li> </ul>	3.1.3.1	Please refer to Clause 3.1.3.1. <i>".....The quantity shall be as desired by the engineer according to site and work requirement."</i>
9.	Buckets and Mugs, Push/Pull Soap Dispenser in Toilets <ul style="list-style-type: none"> <li>Need the numbers of all</li> </ul>	3.1.3.1	Please refer to Clause 3.1.3.1. <i>".....The quantity shall be as desired by the engineer according to site and work requirement."</i>
10.	Bonus will be paid by client or not?	-	All obligations with respect to wages shall be of the contractor. Further, as prescribed in Clause 2.2.2  <i>"In dealing with labour and employees, the Contractor shall comply fully with all laws and statutory regulations pertaining to engagement, payment and upkeep of the labour in India....."</i>
11.	In the tender document have mentioned about the holidays wages/leaves wages.	-	Please refer to point m) of the Clause 2.2.2.1
12.	Please give detail about retention money if any?	-	Please refer to Clause 1.6.5 which prescribes a 'Performance Security'.  Further, it is clarified that the terms 'Performance Guarantee' and 'Performance Security' have been used interchangeably in the document.

Query No.	Query	Clause No. referred by participant	Response to Query
13.	We are preferred supplier of house-keeping machines to the contractors in DMRC. So we wish to add our name in the list of equipments/house-keeping machines. As the machines are similar in functionality and have some technical specifications.	3.11	<p>Please refer to Clause 3.11</p> <p>Further also refer to Clause 2.1.5.1 which prescribes that <i>“Contractor shall use machine of same make and model no. as specified in Tender Documents. However contractor can also propose and use the equivalent machine/higher model with approval of the engineer.”</i></p> <p>It is thus clarified that machines of other make may be considered for use in this contract, if determined to be ‘similar’ in quality of performance as well as quality of output by the Engineer.</p>