

**JAIPUR METRO RAIL CORPORATION LIMITED**

(A Government of Rajasthan Undertaking)

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

CIN:U60221RJ2010SGC030630,

Tel.: 0141-5192115, Fax: 0141-5192120

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No. F.1(34)/JMRC/DCA/Revenue/House Keeping /2015-16/ 5130

Dated:14.12.2015

NOTICE INVITING BIDS

Jaipur Metro Rail Corporation (JMRC) is in the process of engaging a reputed, well established, experienced, and financially sound placement Agency for providing manpower services to JMRC, Jaipur. We hereby invite online bids from eligible Bidders for engagement of their services for a period of one year through this 'Request for Proposal' (RFP), as detailed below:

1. SCHEDULE

S. No.	Item	Particulars
a)	Designation and address of the authority inviting RFP/ tender	Executive Director (Corporate Affairs), JMRC, Jaipur.
b)	RFP/Tender No	F.1(34)/JMRC/DCA/Revenue/House Keeping /2015-16/6 Dated 11.12.2015
c)	Name of work	Providing manpower services to JMRC
d)	Estimated Cost	Rs. 1,79,00,000 (Rupees One Crore Seventy Nine Lakh Only)
e)	Cost of Bid Document (Tender fee) (Non-Refundable)	Rs. 1000 (Rupees One Thousand Only)
f)	e-tender Processing Fee (Non-Refundable)	Rs. 1000 (Rupees One Thousand Only)
g)	Earnest Money Deposit (EMD) / Bid Security	Rs. 3,58,000 (Rupees Three lakh Fifty Eight Thousand only)
h)	Date of issue	14.12.2015
i)	RFP Download Start Date	14.12.2015
j)	Online Bid submission Start Date / Time	15.12.2015; 1000 hours onwards
k)	Date and venue of Pre-bid Conference	21.12.2015 at 1130 hours at Conference Hall-JMRC, IIIrd Floor, JMRC, Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur
l)	Last time and date of submitting queries / seeking clarification	1500 Hrs. on 23.12.2015
m)	Last date of issue of clarification by JMRC	29.12.2015
n)	Last time and date for Online Bid submission	18.01.2016 at 1400 hours
o)	Physical submission of original DD / BC / BG for Tender fee, EMD / Bid Security and e-tender Processing Fee in JMRC office	Up to 1700 hours of 18.01.2016
p)	Technical Bid Opening Date / Time	19.01.2016 at 1130 hours
q)	Financial Bid Opening Date / Time	Will be intimated later to the Technically qualified bidders through e-mail / phone
r)	Websites for downloading Tender Document and subsequent clarification/ modification, if any	https://eproc.rajasthan.gov.in www.jaipurmetrorail.in www.sppp.rajasthan.gov.in
s)	Websites for Online Bid Submission	https://eproc.rajasthan.gov.in
t)	Bid Validity	90 Days from the last date of bid submission
u)	Duration of contract	One year from date of commencement of the service with an option of extension for one more year.

2. ELIGIBILITY CRITERION:

S. No.	Eligibility Criteria
i.	The bidder firm should be in existence at least for last five years excluding the current financial year (on or before 01.04.2010) & should be in business of providing placement services.
ii.	Bidder should neither be a black listed firm nor should its contracts have been terminated/ foreclosed by any company / department during last 3 financial years ending 31.03.2015 and during current financial year till date of bid submission due to non-fulfilment of Contractual obligations.
iii.	Either the Registered Office or the functional Branch Office of the Agency with a telephone / mobile connection should be located in Jaipur on the last date of bid submission or it should be willing to open office before execution of contract agreement.
iv.	The bidder should have the following registrations: a) Registration certificate and Licence Number under Contract Labour (Regulation & Abolition) Act, 1970 b) Under Employees' Provident Funds and Miscellaneous Provisions Act, 1952. c) Under Employees' State Insurance Act, 1948. d) Under The Private Security Agencies (Regulation) Act, 2005 & The Rajasthan Private Security Agencies (Regulation) Rules, 2006
v.	The bidder firm should have the following experience of manpower supply to reputed private sector companies/ Public Sector Companies/ Banks /Central or State Government Departments etc. as given below, any time during the past 5 years, excluding the current financial year (i.e. 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15): a) At least one work for outsourcing of minimum 50 nos. manpower simultaneously for a minimum period of one year with annual contract amount \geq Rs.50 lakh (excluding service tax), or b) At least two works for outsourcing of minimum 30 nos. manpower simultaneously for a minimum period of one year with annual contract amount \geq Rs.30 lakh (excluding service tax), or c) At least three works for outsourcing of minimum 20 nos. manpower simultaneously for a minimum period of one year with annual contract amount \geq Rs.20 lakh (excluding service tax)
vi.	The firm's annual turnover should not be less than Rs. Fifty Lakhs per year in any three financial years out of the preceding last five financial years (i.e. 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15).

3. The complete bid document can be downloaded for online submission from the state e-procurement website <https://eproc.rajasthan.gov.in> and the interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website with their digital signatures. The complete bid document can also be seen on Corporation's website www.jaipurmetro.in and state procurement portal www.sppp.rajasthan.gov.in.

4. Bidders who wish to participate in this bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online tenders, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signatures (class 2 / class 3 category) issued by a licensed Certifying Authority for e-tendering portal. Bidders who already have a Valid Digital Signature Certificate need not obtain a new Digital Signature Certificate. This DSC will be used to sign the bids submitted online by the bidder. Unsigned tenders will not be entertained and will be rejected outright.

**Executive Director (Corporate Affairs)
Jaipur Metro Rail Corporation, Jaipur.**