



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

(A Government of Rajasthan Undertaking)

2nd Floor RSIC Wing, Udhayog Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

E-mail: store.ca @jaipurmetrorail.in

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No.F.1 (29)/JMRC/DCA/Admn./RFP Printing/2016-17/1394

Date: 08.06.2016

NOTICE INVITING BIDS

**To
All Prospective Bidders
Through JMRC Website and SPPP Portal**

Jaipur Metro Rail Corporation (JMRC) invites sealed Bids (under two cover system) from reputed, well established and financially sound Agencies/ firms involved in the business of printing stationery and binding for supply of printed corporate stationery & publicity material to JMRC.

1. Schedule to the invitation of Bids is given in the table as under:

S. No.	Item	Particulars
i.	RFP No & date of Issue	RFP No.F-1(29)/JMRC/DCA/ADMN/RFP PRINTING/2016-17/04 Dated: 08.06.2016
ii.	Websites for downloading Tender Document and subsequent clarification/ modification, if any	www.jaipurmetrorail.in www.sppp.rajasthan.gov.in
iii.	Estimated Cost	Rs.11,33,000/-
iv.	Cost of Bid Document (Non - Refundable)	Rs. 500/-
v.	Earnest Money Deposit (EMD)	Rs. 22,660/-
vi.	Last date and time of downloading of Bid Document including clarifications/ amendments, if any.	23.06.2016 (1200 hrs)
vii.	Last date and time of Bid submission	23.06.2016 (1500 hrs.)
viii.	Time and date for opening of Technical Bid*	23.06.2016 (1530 hrs.) (in 2 nd floor, RSIC wing, JMRC)
ix.	Time and date for opening of Financial Bid of Technically qualified bidders	Subsequent to Technical Bid opening(Date to be intimated later to the Technically qualified bidders through e-mail/phone)
x.	Bid Validity	120 days from the last date of bid submission.

Note:

- a) The time of opening of Financial Bid shall be communicated to technically qualified bidders in writing through email/phone or speed post to be followed by phone.

- b) Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be downloaded from the above mentioned websites. Intimation for change in the schedule of Bid opening etc. shall be published on above mentioned websites only. Keep visiting these websites for any subsequent clarifications & modifications.

2. ELIGIBILITY CRITERIA OF BIDDERS

S. No.	Eligibility Criteria	Documents required to substantiate the same
i.	The bidder firm should be in existence at least for last three years excluding the current financial year i.e. should be registered on or before 31.03.2013 & should be engaged in business of printing & related supplies.	a. Registration certification of the firm / Partnership deed / Certificate of incorporation etc. as applicable b. Articles of Association & Memorandum of Association (if applicable) c. Income Tax Registration (PAN) d. Service Tax Registration number (if applicable) e. TIN/VAT/ CST Registration number
ii.	Bidder should neither be a black listed firm nor should its contracts been terminated /foreclosed by any company / department during the last 3 financial years due to non-fulfilment of Contractual obligations.	A self-declared certificate to this effect on bidder firm's letter head& signed by authorised signatory of the firm.
iii.	Either the Registered Office or the Functional Branch Office of the bidder should be located in Jaipur since last one year.	A copy of the Rent Agreement/ Telephone / Electricity/ Water connection bill in the name of Bidder Firm which is older than one year. A copy of the same for current month should also be enclosed.
iv.	The bidder must have executed works of similar nature of at least Rs. 5 lakhs in Government/ Public Sector Undertaking / reputed private organizations in any one of last 3 financial years i.e., 2013-14, 2014-15 and 2015-16.	a. List of Important assignments completed. b. Self-Attested copies of orders received and executed with copies of order during the last three years. c. Certificates of satisfactory completion of these supplies mentioning the contract value/ amount paid, year of supply, issued by the authorised signatory of the client.
v.	The bidder firm's annual turnover should not be less than Rs. Twenty Lakhs per year in any one of the last three financial years.	a. Audited Profit and Loss A/c and Balance Sheet certified by a Chartered Accountant OR b. Income Tax Returns (ITR), indicating the required turnover

All prospective bidders are requested to submit their Proposal as per the terms and conditions set forth in this document.


Executive Director (Corporate Affairs)
Jaipur Metro Rail Corporation, Jaipur