

## NOTICE INVITING BID

### 1.1 GENERAL

JAIPUR Metro Rail Corporation (JMRC) Ltd. Invites online Bids from eligible Bidders for “Contract for Housekeeping work for RSS of JMRC and providing Drivers for Emergency vehicle/Breakdown vehicle”.

Approximate cost of work	23,00,000/- inclusive of all taxes
Bid Security amount	46,000.00/-
Cost of Bid form (Non-Refundable)	500/-
Processing Fee	Rs. 1000/- (By Demand Draft / Bankers Cheque, payable in favour of MD, RISL, Jaipur)
Online tender document availability period	From 1700 Hrs. dated 03.10.2016 Upto 1500 Hrs. dated 24.09.2016
Completion period of the Work	For 2 years (from the date of commencement of the work)
Last date for receiving queries/clarification for Pre-Bid Conference	10.10.2016 Upto 1300. hrs.
Date and Venue of Pre- Bid Conference	10.10.2016 at 1400h, Meeting Hall, Jaipur Metro Rail Corporation Metro Train Depot, Bhrigu Path, Mansarovar, Jaipur 302020
Uploading of remarks of metro administration to the issues raised in pre bid conference	1300 Hrs. dated 14.10.2016
Submission start date	1330 Hrs. dated 14.10.2016
Last date of submission of tender	1500 Hrs. dated 24.10.2016
Time & Date of online technical bid	1530 Hrs. dated 24.10.2016
Venue of opening of online tender	Office of ED (Traction/E&M), JMRC, Room no. 322 III <sup>rd</sup> Floor, Admin Building, Metro Train Depot, Bhrigu Path, Mansarovar, Jaipur 302020
Venue & Date of physical submission of tender cost, bid security & processing fee	Upto 1500 Hrs. dated 24.10.2016 Office of ED (Traction/E&M), JMRC, Room no. 322 III <sup>rd</sup> Floor, Admin Building, Metro Train Depot, Bhrigu Path, Mansarovar, Jaipur 302020
Validity of tender	90 days from last date of submission of tender
Stipulate date of commencement of work	Within 7 days from the date of issue of “order of commence”.
Period of completion	2 years from the stipulated date of commencement.
Performance security	10 % of approved total contract price.

Note - Cost of Bid form, Bid Security amount shall be submitted in the form of demand draft/bankers cheque of any scheduled bank or nationalised bank in India in favour of “Jaipur Metro Rail Corporation” payable at Jaipur. The bid security may also be submitted in form of Bank Guarantee.

### 1.2 POINTS TO BE NOTED

- 1.2.1 Works envisaged under this contract are required to be executed in all respects up to the period of completion mentioned above.
- 1.2.2 Only those agencies, who qualified condition of clause 1.3 and special condition of contract, should submit the Bid documents.
- 1.2.3 The mere fact that the Bidders shall not imply that his bid shall automatically be accepted. The same should contain all Financial & other details as required for the consideration of Bid.
- 1.2.4 Bid document consists of the following:
  - a. Notice Inviting Bid - consisting of
    - i. Notice Inviting Bid
    - ii. Scope of Work
    - iii. Bid prices
  - b. Instructions to Bidders
  - c. Special Conditions of Contract (SCC)
  - d. Specifications for cleaning & House-Keeping Activities
  - e. Bill of Quantities (BOQ)
  - f. General Conditions of Contracts (GCC)
- 1.2.5 The Contract shall be governed by the documents listed in para 1.2.4 above.
- 1.2.6 The Bidders may obtain further information in respect of these Bid documents from the office of **ED (Traction and E&M), JMRC Room no. – 322, 3<sup>rd</sup> Floor, Admin Building, Metro Train Depot, Bhrigu Path, Mansarovar, Jaipur - 302020**
- 1.2.7 All Bidders are hereby cautioned that Bids containing any material deviation from the Bid document as mentioned in the clause of 1.2.4 of NIB which consists of NIB, Instructions to bidders, Special conditions of contract, Specifications for cleaning & House-Keeping Activities, Bill of Quantities, General conditions of contract, is liable to be summarily rejected as non-responsive.

1.2.8 JMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No Bidders shall have any cause of action or claim against the JMRC for rejection of his proposal.

**1.3 Minimum Eligibility Criteria :- The bidder should meet all the eligibility criteria as mentioned below:-**

(a) Firm shall INITIALLY be filtered on the basis of following criteria

**INITIAL REQUIREMENTS :-**

S. No.	Criteria
1	Firm should not have abandoned any work in last five years.
2	Bidder's Contract with any organization should not ever been terminated due to poor performance.
3	Bidder's Security Deposit should not ever been forfeited by any Government/ Semi Government/PSU/MRTS.
4	Bidder should not have been involved in frequent litigation in last five years.
5	Bidder should not have suffered Bankruptcy/ insolvency in last five years.
6	Bidder should not have been blacklisted by any organization.
7	Bidder should not submitted any misleading information in the application.
8	Bidder should be financially sound to perform the work.
9	Bidder's Net Worth should not be negative.
10	Bidder should be able to certify that no agent/ middleman has been or will be engaged nor that any agency or commission has been or will be paid.

To prove conformity to above requirements, bidder should submit an undertaking for the fulfilment of all above criteria on the letter head of the firm at the time of submission of bid (refer clause 8.1.1 (o)). At any stage if it found that bidder has not met any of the above eligibility criteria, his bid will be summarily rejected and action shall be taken as per terms and conditions of this bid documents.

(b) Work Experience:

Experience of having satisfactorily completed similar works during last 5 years period ending last day of month previous to the one in which the Bids are invited should be either of the following:

(i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost i.e. Rs. 9,20,000 /-.

Or

(ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost i.e. Rs. 11,50,000 /-.

Or

(iii) One similar completed work each costing not less than the amount equal to 80% of the estimated cost i.e. Rs. 18,40,000 /-.

(b) Financial Standing (Annual Turnover) :

The average annual turnover of Applicant during each of last three audited financial years should not be less than forty percent (40%) of the estimated cost given in NIB i.e. Rs. 9,20,000 /-.

(c) Definition of similar work : - For consideration as an eligible 'similar work' for the purpose of experience, the listed work shall be considered only if it fulfils any of the following requirements in that work :

Experience in having executed contract related with hiring of manpower by any department of Centre / State Govt or Central / State PSUs or Autonomous bodies.

**1.4 Bid document issue/downloading from website :-**

- 1.4.1 The complete bid document can be downloaded from the state e-procurement website <https://www.eproc.rajasthan.gov.in> and interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website with their digital signatures. The complete bid document can also be seen on Corporation's website [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) and state procurement portal i.e., [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in). Bidders who wish to participate in this bidding process must have registered on <https://eproc.rajasthan.gov.in>. To participate in online tenders, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signature Certificate (DSC) from any agency approved by Controller of Certifying Authorities (CCA). Bidders who already have a Valid Digital Signature Certificate need not to obtain a new Digital Signature Certificate. This DSC will be used to sign the bids submitted online by the bidder. Unsigned bids will not be entertained and will be rejected out rightly.

ED (Traction and E&amp;M)

JMRC

**DEFINITIONS**

Agreement	The Contract Agreement to be executed between JMRC and Agency, subsequent to the Letter of Award, as per the format at Form-E of ITB.
Agency/Bidder	The Agency/Bidder engaged pursuant to this Bid for conducting the Work as per the Scope of Work defined in this Bid document.
Corporation	Jaipur Metro Rail Corporation Ltd.
JMRC	Jaipur Metro Rail Corporation Ltd.
LOA	Letter of Award – Letter form Corporation to selected Agency conveying selection and outlining the terms and rates for the work.
Bidder	The firm or company which submits proposal in response to this BID within the time prescribed for the purpose.
Technically Qualified Bidder	A Bidder whose Technical Bid is considered eligible and technically responsive by JMRC.
Contract Agreement Amount	The contract amount finally approved by JMRC for the entire work for the duration of the contract (and extended) pursuant to this Bid process, as mentioned in the LOA.

