



JAIPUR METRO

**Clarifications / Frequently Asked Questions (FAQs)
JMRC Recruitment- 2017**

Sl. No.	Questions and reply thereof
1.	<p>Can I submit application myself?</p> <p>Yes, you need to have internet access with reasonable speed along with online payment facility i.e. internet banking, debit card, credit card etc.</p>
2.	<p>What should I do if I do not have internet access?</p> <p>You should visit e-Mitra kiosk (within Rajasthan) along with your required documents to get filled the application form and make payment of application fee.</p>
3.	<p>What is the procedure for applying for the vacancies under JMRC Recruitment, 2017?</p> <p>After making sure about your eligibility for the post you want to apply for, register on JMRC Recruitment Portal, www.jmrcrecruitment.in, by clicking on Registration (For New Users) and submitting basic details such as Post Applied for, Name, Date of Birth, Mobile Number, E-Mail Id etc. These details must be provided correct as per your documents. After that you will get Application ID on your mobile /e-mail ID. Using Application ID, Email ID and Date of Birth, you will have to login through www.jmrcrecruitment.in by clicking on Login (for registered users) to fill and complete the application form.</p> <p>Once the application form is submitted after checking all information, you will be directed for payment option. Then you will have to deposit the application fee online.</p> <p>In case you are visiting e-Mitra Kiosk, these activities shall be completed by the Kiosk.</p>
4.	<p>What do I do if I have submitted wrong details at the time of registration on JMRC Recruitment Portal?</p> <p>You will have to again register on the recruitment portal with different valid e-mail Id and different mobile number.</p>

5.	<p>Do I need to do anything after depositing the Application Fee online or at e-Mitra kiosk?</p> <p>After depositing prescribed application fee online/through e-Mitra Kiosk, your application form will be accepted automatically. You will be shown Preview of the application form; you can take a print out of the application form.</p>
6.	<p>Are the details I filled in before submission of the application saved?</p> <p>Yes, after login on the recruitment portal the information filled in the application form will be saved and available for modification till the application form is submitted.</p>
7.	<p>What happens if my computer switches off while I am filling my Application?</p> <p>If you logout or your connection is interrupted at any stage after login, then you have to login again and continue filling remaining portion of your application form.</p>
8.	<p>What do I do if I have Submitted wrong details by mistake in the application?</p> <p>You can change the information which is filled after getting registered and before submission of application form. Therefore you are advised to review and make sure correctness of the information filled in the application form before its submission.</p> <p>Once the application is submitted, no information can be changed. You will have to again register on the recruitment portal with different e-mail Id and different mobile number to fill the application form again.</p>
9.	<p>Can I fill two applications with the same email ID and same mobile number?</p> <p>Yes, you can apply for different posts with the same e-mail Id and same mobile number. But, in case you want to apply again for the same Post because you made errors in filling your first application, you will have to use your different e-mail Id and different mobile number for the fresh registration. Furthermore, two candidates cannot use the same e-mail Id and same mobile number for the same post.</p>
10.	<p>Can I apply for more than one post?</p> <p>Yes, you can apply for more than one post.</p> <p><u>But remember:</u> If a candidate is eligible, and wants to apply, for more than one post, he/she is at liberty to do so, but shall have to fill and submit</p>

	<p>separate applications and the entire application process (including registration) shall have to be repeated by him/her for each post. However, before applying for more than one post, the candidates may note that JMRC reserves the right to decide (and change) the examination schedule and hold interview/ written test/ any other test for different posts or group of posts simultaneously or in different sessions on a particular date or on different dates. Furthermore, if the date and time of interview/ written test/ any other test for two or more posts for which a particular candidate has applied clash, the candidate will choose the post for which he/she wants to appear in the interview/ written test/ any other test but in no case would the application fee or other charges be refunded for his/her Application(s) for the other post(s) that he/she may have applied for.</p>
11.	<p>I have sent my Bio-Data/ CV by email or on paper to JMRC. Will it be considered?</p> <p>No, you have to necessarily register and apply online through our recruitment website (www.jmrcrecruitment.in), which you can access either directly or through our regular website (www.jaipurmetrorail.in) and deposit appropriate fee. Paper Applications or submission through any other mode are NOT accepted. Last Date for submission of online Applications is 31.03.2017.</p>
12.	<p>I am from outside Rajasthan, can I Apply?</p> <p>Yes, you can apply but only for the posts in General (Open Competition) category. Further, Age relaxations/ Fee relaxations for SC/ST/OBC are meant only for candidates belonging to Rajasthan State.</p>
13.	<p>I have some Medical Problems. Am I eligible to Apply?</p> <p>Please refer to the JMRC Medical Fitness Standards as available at our recruitment portal. Your medical fitness will be decided by the Medical Authority nominated by JMRC, after you have qualified the written test and/ or Interview (wherever applicable).</p> <p>However, if you need immediate advice whether you should apply at all, you may take a printout of the JMRC Medical Fitness Standards, visit a doctor in your locality and seek his guidance.</p>
14.	<p>How much fee I have to pay additionally on e-Mitra kiosk while applying?</p> <p>Following additional charges will be charged by the e-Mitra Kiosk for providing its services:</p> <ol style="list-style-type: none"> For on-line filling of forms including scanning of photo/signature with printing of receipt, including fee deposition charges - Rs. 30 For printing of admit cards / application form (per page) - Rs. 5 For photo capturing through web camera - Rs. 5

15.	<p>Have you prescribed any syllabus for the Written Test?</p> <p>Have a look at the Scheme of Examination given in Section-10 of detailed advertisement. The written test would mainly cover the subjects/ topics/ activities for different Posts given in Section 11 (Indicative syllabus) of the Detailed Advertisement available on JMRC Portal.</p> <p>Please note that JMRC has not authorised any publisher/website to sell text-books, guide books or other examination/test related material. You shall be solely responsible for implications arising from the use of any such information/ material.</p>
16.	<p>I want to apply for recruitment in JMRC, but I have some doubts about the Application Process. How can I contact you?</p> <p>For an answer to your doubts, have a close look at all the Clarifications/FAQs given here and the procedure given in “How to Fill the Application Form” on the home page. And, if you have not already seen, please also look at the Detailed Advertisement. If you do not find an answer to your query/problem in these documents, you may contact us at the email address given at the end of the Detailed Advertisement i.e., careers@jaipurmetrorail.in.</p>
17.	<p>I am a Diploma Holder. Am I eligible for the Post of Maintainer?</p> <p>If you are a Diploma Holder, but you do not possess National Trade Certificate or National Apprenticeship Certificate or State Trade Certification in specified Trade or equivalent certificate, issued by NCVT/ DG E&T/ Ministry of Labour & Employment/ Government of India/SCVT, pursuant to a course of minimum two years’ duration, then you are NOT eligible. A diploma or certificate issued by any other organisation/body is NOT equivalent to these certificates.</p>
18.	<p>I am a Final Year student of my Degree Course (Graduation). Are Final Year students eligible to apply?</p> <p>The cut-off date for determining eligibility with respect to educational qualification is 31.03.2017. This means that you should have completed your Degree Course by 31.03.2017; otherwise you are not eligible for the Posts of Station Controller/ Train Operator, Junior Engineer, Junior Accountant & Customer Relations Assistant.</p>
19.	<p>Can a candidate having B.Tech. degree in Information Technology (IT) / Computer Science (CS) stream apply for the post of Junior Engineer? We have several subjects which are common with Civil / Electrical / Mechanical / Electronics / Electronics and Communication Engineering.</p> <p>For the Posts of Junior Engineer, there is no equivalence for the specified</p>

	<p>branches of Engineering.</p> <p>The words “equivalent engineering qualification” refer to equivalence for degree. AMIE is considered equivalent to degree in the appropriate branch.</p> <p>Thus, a candidate having B.Tech. degree in IT/CS is not eligible for the post of Junior Engineer (Civil / Electrical / Mechanical / Electronics). However, a candidate having B.Tech. degree in IT/CS and other degree holders in various branches of Engineering are eligible for the post of Customer Relations Assistant provided that he/she has more than 50% marks in graduation. And if they had Mathematics or Physics as one of their subjects in Senior/Higher Secondary, they are eligible also for the post of Station Controller / Train Operator.</p>
20.	<p>I have done B.Com. Am I eligible for the post of Station Controller/Train Operator?</p> <p>You are eligible to apply for the post of Station Controller/Train Operator if and only if you have studied and passed Mathematics or Physics as one of your subjects in Senior/Higher Secondary and have at least 50% marks in your B.Com. In any case, you should be eligible for the Post of Customer Relations Assistant if you have at least 50% marks in your B.Com.</p>
21.	<p>I am having B.E. degree in Electrical Engineering with 50% marks. Which are the posts I can apply for?</p> <p>You can apply for the post of Junior Engineer (Electrical).</p> <p>You can also apply for the post of Customer Relations Assistant.</p> <p>And if you have studied and passed Mathematics or Physics as one of your subjects in Senior/Higher Secondary, you can also apply for the post of Station Controller/Train Operator.</p>
22.	<p>I have completed my graduation in 2016. My results have also been declared and I have obtained 50% marks. But I have not yet received the Certificate/Degree. Can I apply?</p> <p>Yes, you can apply, but you will have to produce (i) final mark-sheet and (ii) final certificate or provisional certificate, when you are called for interview/medical test, etc. If your result is not declared and/or your marks are not available to you by 31.03.2017, you are not eligible to apply even if you have completed your studies and taken the examination already.</p>
23.	<p>I am a Diploma Holder. Am I eligible for the Posts of Junior Engineer /Station Controller/ Train Operator/CRA?</p> <p>As is clear in JMRC Recruitment Rules, 2012 and in the Detailed Advertisement, only those holding Degree or equivalent qualification (in</p>

	<p>specified branch, with at least 50% marks) are eligible for the Posts of Junior Engineer.</p> <p>A Diploma in Engineering is not accepted as equivalent to a Degree in Engineering or Graduation in any discipline. However, if after the Diploma, you have acquired a certificate as 'Associate Member of The Institution of Engineers (AMIE)', after passing of Section A and Section B examinations conducted by The Institution of Engineers (India), it will be considered as equivalent to Degree in the appropriate branch of Engineering of a recognised University and only in that case will you be eligible for the Posts of Junior Engineer, as also for the Posts of Station Controller/Train Operator and Customer Relations Assistant provided you fulfil other qualification requirements for those posts.</p>
24.	<p>I am a Graduate. But at Sr.Sec/Hr.Sec my subjects included only Physics and not Maths. Can I apply for the post of Station Controller/Train Operator?</p> <p>Yes, you are eligible to apply, provided you have secured at least 50% marks in Graduation.</p>
25.	<p>I am a Graduate. But at Sr.Sec/Hr.Sec my subjects included only Maths and not Physics. Can I apply for the post of Station Controller/Train Operator?</p> <p>Yes, you are eligible to apply, provided you have secured at least 50% marks in Graduation.</p>
26.	<p>My percentage score in Graduation is less than 50% but my percentage score in Post-Graduation is more than 50%. Can I apply for the Posts of Junior Engineer, Station Controller/Train Operator or Customer Relations Assistant?</p> <p>No, you are not eligible to apply for the Posts of Junior Engineer, Station Controller/Train Operator or Customer Relations Assistant, if your percentage score in Graduation is less than 50%.</p>
27.	<p>I have done B.E. in 'Electrical & Electronics' branch or "Electronics and Instrumentation branch. Should I apply for Junior Engineer (Electronics)?</p> <p>The required qualification for Junior Engineer (Electronics) is B.E. (Electronics) or B.E. (Electronics and Communications). Since Electronics is covered in both the branches (Electrical & Electronics or Electronics & Instrumentation), you can apply for the post of JE (Electronics).</p>
28.	<p>I have done B.E. in 'Electrical & Electronics' branch or "Electronics and Instrumentation" branch. Should I apply for Junior Engineer (Electrical)?</p> <p>The candidate with degree in 'Electrical & Electronics' can apply for the post of Junior Engineer (Electrical) as Electrical subject is covered in 'Electrical &</p>

	<p>Electronics’.</p> <p>However, the candidate having degree in “Electronics and Instrumentation” <u>cannot</u> apply for Junior Engineer (Electrical) post.</p>
29.	<p>I have completed my ITI training but results are awaited. Am I eligible to apply for the Post of Maintainer?</p> <p>The cut-off date for determining eligibility with respect to educational qualification is 31.03.2017. This means that you should have completed your training and passed it by 31.03.2017. If your result is not declared by 31.03.2017, you are not eligible to apply even if you have completed your studies and taken the examination already.</p>
30.	<p>I have applied for a Post of Maintainer. Whether 50% marks are compulsory in case of Maintainers?</p> <p>There is no minimum percentage of marks prescribed for the Posts of Maintainers. In other words, the percentage of marks in the qualifying certificate is not relevant for Maintainers.</p>
31.	<p>I have done Bachelor in Engineering/ B. Tech/ AMIE/ Polytechnic Diploma. Am I eligible for the post of Maintainer?</p> <p>No, only ITI or equivalent (2 years course) in relevant trade is must for being eligible to the post of Maintainer.</p>

The FAQ/ clarifications shall be further updated, as and when required. Keep visiting the JMRC recruitment portal for updates.
