



JAIPUR METRO

# JAIPUR METRO RAIL CORPORATION LIMITED

(A Government of Rajasthan Undertaking)

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur -302005

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No. F.1(112)/JMRC/DCA/HR/SS-VIII/2015-16/ 6740

Dated: 03 March, 2016

## VACANCY CIRCULAR

### INVITING APPLICATIONS FOR DEPUTATION

Jaipur Metro Rail Corporation Ltd. (JMRC), a Government of Rajasthan Undertaking registered under the Companies Act, 1956, is implementing Metro Rail Transit System in Jaipur and its first line has been commissioned on 3<sup>rd</sup> June, 2015.

Through this circular, JMRC *seeks applications for deputation by special selection* from amongst the employees of Indian Railways and its subsidiary/sister concerns, Metro Rail Corporations or any Ministry, Department, Office, Undertaking, Board or Organisation of the Central Government or a State Government. The list of vacant posts to be filled, along with details of pay, qualification and experience for each post, is enclosed as **Annexure-I**. The posts indicated in **Annexure-I** include some posts likely to become vacant in next few months. JMRC reserves the right to reduce or increase the number of vacancies for any post depending upon developments in the meanwhile.

Selection for appointment to the posts shall be made from amongst the applicants who possess requisite qualification and experience for the post as on the Last Date for Receipt of Applications and hold lien on a regular post in the parent department/organization. The process of selection from amongst those who apply for deputation is called special selection and is described in JMRC Recruitment Rules, 2012, hosted on JMRC website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in). For ready reference, extracts of the Rules specially relevant to deputation/ special selection are enclosed as **Annexure – II**.

The officers selected and appointed on deputation in JMRC through this process of special selection shall draw the same pay and the same grade pay, which they may be drawing (in the substantive or officiating capacity) in the Running Pay Band with Grade Pay prescribed for the post held by them immediately before appointment in the Corporation. The next date of increment shall also remain unchanged. However, they shall be paid a special allowance at the rate of 15% of the basic pay during their tenure in JMRC. Other allowances, honoraria and reimbursements shall be admissible as provided in Chapter IX of the JMRC Recruitment Rules, 2012, subject to terms of deputation.

The tenure of officers selected through this process shall ordinarily not exceed three years and may be extended for further term not exceeding one year at a time but in no case the total tenure shall exceed five years or extend beyond the date of superannuation in the parent department/organisation.

It is requested that this letter may be widely circulated among the organizations /staff under your jurisdiction; and applications (in the prescribed proforma enclosed as **Annexure – III**) of eligible officers /officials who are willing to work on deputation in Jaipur Metro for a period of 3 to 5 years **may be forwarded to the Chairman & Managing Director, Jaipur Metro Rail Corporation Ltd., Khanij Bhawan, Tilak Marg, Jaipur – 302005, so as to reach JMRC on or before 11.04.2016.**

*Arce*

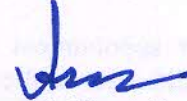
While doing so, the forwarding authorities may fill in Part-B of the application and enclose attested copies of applicant's annual confidential reports/ performance appraisal reports (or summary thereof) for the last five years.

Those who have applied against the Vacancy Circular dated: 22.09.2015 & not interviewed for any of the posts advertised herein, need not to apply again. However, in case their application(s) are yet not forwarded by their parent organization, they may pursue it there to see that their forwarded application reaches JMRC, on or before the last date/ date of interview.

In cases where an applicant anticipates delay in forwarding of his/her application through proper channel, he/she is welcome to send an advance copy of Part A of the application so as to reach JMRC on or before the **Last Date for Receipt of Applications, i.e., 11.04.2016**. However, in such cases, it would be incumbent upon the applicant to ensure that his/her complete application (including Part B thereof), duly certified and forwarded by the Cadre Controlling Authority, reaches JMRC on or before the date of interview. Those whose applications are not so forwarded or who do not produce clearance of the Cadre Controlling Authority may not be interviewed, and if interviewed, may not be considered for selection/ appointment.

Any corrigendum/ addendum/ clarification that may be issued in relation to this circular will be posted on JMRC website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) only.

For any queries, JMRC can be contacted at [jmrc.dgmhr@gmail.com](mailto:jmrc.dgmhr@gmail.com).



(Ashwini Bhagat)

Chairman and Managing Director

To **6741-50**

1. Secretaries of all Ministries/ Departments of Government of India.
2. Chief Secretaries of all States/ Union Territories.
3. Member (Engg.)/Member (Staff)/ Secretary, Railway Board, Ministry of Railways.
4. General Managers/ CPOs of all Zonal Railways.
5. Managing Directors of all Metro Rail Corporations.
6. All Departments/ Offices/ Undertakings/ Boards/ Organisations under Govt. of India or State Govt.

Copy also to:

1. Registrar, Rajasthan Board of Revenue, Ajmer.
2. Commissioner, Settlement Department, Viman Bhawan, Gopalbari, Jaipur.
3. Director, Information & Public Relations, Government of Rajasthan, Jaipur
4. All Divisional Commissioners & District Collectors of Rajasthan.



**List of vacant posts to be filled by deputation through Special Selection:**

S. No.	Name of post, Pay Band, Running Pay Band and Grade Pay	Qualification and Experience	Number of Vacant Posts
1	<p><b>General Manager (Project Planning and PPP)</b></p> <p>Pay Band: 3</p> <p>Running Pay Band: Rs. 15600-39100</p> <p>Grade Pay: Rs. 7600/-</p>	<p>An officer with a Degree in Engineering from a recognised University(or equivalent Engineering qualification)</p> <p><b>with</b></p> <p>Master Degree in Business Administration from a recognised University (or equivalent Management qualification)</p> <p><b>and</b></p> <p>a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects</p> <p><b>and</b></p> <p>working in equivalent and/or immediate lower grade pay for a total minimum period of 5 years.</p>	1
2	<p><b>Joint General Manager (Revenue)</b></p> <p>Pay Band: 3</p> <p>Running Pay Band: Rs. 15600-39100</p> <p>Grade Pay: Rs. 6600</p>	<p>An officer having a Master Degree in Business Administration (Finance) from a recognised University(or equivalent qualification)</p> <p><b>with</b></p> <p>a total experience of 9 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments</p> <p><b>and</b></p> <p>working in equivalent or immediate lower grade pay.</p>	1
3	<p><b>Private Secretary</b></p> <p>Pay Band: 3</p> <p>Running Pay Band: Rs. 15600-39100</p> <p>Grade Pay:Rs. 6000</p>	<p>An employee in Grade Pay of Rs. 4800 or above having a total experience of at least 18 years of working as Private Secretary (PS), Sr.PA, PA, Steno or equivalent level, in any Department/ PSU/ Board/ Organisation of Government of India/ State Governments.</p>	2
4	<p><b>Deputy General Manager (HR)</b></p> <p>Pay Band: 3</p> <p>Running Pay Band: Rs. 15600-39100</p>	<p>An officer having a Master Degree in Business Administration from a recognised University (or equivalent Management qualification)</p> <p><b>with</b></p> <p>a total experience of 7 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/</p>	1

