

**RAJASTHAN STATE ROAD TRANSPORT
CORPORATION**



**THE RAJASTHAN STATE ROAD TRANSPORT CORPORATION
EMPLOYEES SERVICE REGULATIONS, 1965**

(Corrected upto 12th December 2024)

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SERVICE REGULATIONS

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THE RAJASTHAN STATE ROAD TRANSPORT CORPORATION EMPLOYEES
SERVICE REGULATIONS

In exercise of the powers vested under Section 45 of the Road Transport Corporations Act, 1950, the Rajasthan State Road Transport Corporation makes the following regulations regarding the conditions of appointment and service of the persons appointed to the services and posts in connection with the affairs of the Corporation.

CHAPTER - I

1. These regulations may be called, "The Rajasthan State Road Transport Corporation Employees Service Regulation." They shall come into force with effect from 15-8-1965.
2. Unless otherwise expressly provided, these regulations apply to all employees of the Corporation other than the following:-
 - (a) The Chairman, the Managing Director and the Financial Advisor & Chief Accounts Officer whose conditions of appointment and service be such as may be prescribed by the State Government.
 - (b) Workers covered by the Motor Transport Workers Act, 1961 and the Factories Act, 1948.
 - (c) Persons on deputation from the Government of Rajasthan or from the Government of any other State or the Government of India, or any Statutory Board or Corporation, who will be governed by the rules applicable to them in their substantive appointment and the terms and conditions of deputation, as may be agreed to between the Corporation and their respective employers.
 - (d) Employees appointed on contract.
3. **Power to relax regulations:**
The Corporation may, subject to limits of its powers to make such regulations, relax the provisions of these regulations to such extent and subject to such conditions as it may consider necessary in a just and equitable manner, subject to the approval of the State Government.
4. **Power to Amend:**
The Corporation may amend or delete any regulations or frame any new regulation at its discretion, subject to the approval of the State Government.
5. **Power to interpret:**
The State Government shall have absolute right of interpreting these regulations and its decision shall be binding on Corporation employees.
6. **Power to delegate:**
The Corporation may declare any of its officers as competent authority and delegate to him; subject to any conditions which it may impose any power under these regulations.
Provided that no persons other than the competent authority so declared, shall exercise or delegate powers under these regulations without specific or general orders from the Corporation.

CHAPTER - II
Definitions

7. Unless there be something repugnant in the subject or context the terms defined in this chapter are used in the regulations in the sense here explained:—
 - (1) **Age**
 - (a) For the purposes of these regulations age shall be computed from the date of birth of an employee, who shall be required to produce authentic proof thereof at the time of his employment or within three months from the date of his employment.

- (b) The following proofs may be accepted as authentic date of birth in order of preference :—
- i. date of birth in the school certificate;
 - ii. date of birth given in the municipal birth certificate;
 - iii. date of birth given in the horoscope provided it was prepared soon after the date of birth stated by the employee;
- (c) If an employee is unable to state his exact date of birth, but can state the year, or year and the month of birth, the 1st July or the 16th day of the month respectively may be treated as the date of birth;
- (d) If an employee is unable to state even the year of birth, a certificate from a Medical Officer approved by the Corporation specifying the approximate year may be accepted for the purpose of computing age;
- (e) When an employee is required to retire on attaining a Specified age the day on which he attains that age is reckoned as non-working day, and he must retire with effect from and including that day.
- (2) **Apprentice** – Means a person not employed in or against a substantive vacancy and who is deputed for training in the Rajasthan State Road Transport Corporation with a view to employment, whether he draws any stipend or allowance or not during the period of such training.
- (3) **Cadre** – Means the strength of a service or part of a service sanctioned as a separate unit.
- (4) **Compensatory allowance** – Means an allowance granted to meet personal expenditure necessitated by the special circumstances in which duty is performed e.g. a motor car or other conveyance allowance. It includes travelling allowance, a motor car or other conveyance allowance.
- (5) **Competent authority** – In relation to exercise of any power means the Rajasthan State Road Transport Corporation or any other authority to which the power is delegated by the Corporation under these regulations.
- (6) **Corporation** – Means the Rajasthan State Road Transport Corporation established by the Rajasthan Government in exercise of powers conferred by Section 23 of the Road Transport Corporation Act, 1950.
- (7) **Duty** – Means time spent in discharge of service under the Corporation and includes-
- (a) (i) Service rendered as a probationer or apprentice, provided such service is followed by confirmation.
 - (ii) Joining time.
 - (b) (i) Time spent in any training sponsored by the Corporation,
 - (ii) The period of compulsory waiting by an employee returning from leave or after handing over charge of a post for posting on another post,
 - (iii) Period spent on journey to and from the place of examination and the period occupied in attending an optional or obligatory examination at which the employee is permitted to appear by the competent authority.
- (8) **Employee in permanent employ** – Means a person employed under the Corporation who holds substantively a permanent post or who holds a lien on a permanent post or would hold a lien on permanent post had the lien not been suspended.
- (a) **Employees on work-charge** - Means an employee's appointment on daily rate basis in the Rajasthan State Road Transport Corporation and includes the following workcharge employees :
- | | |
|---|----------------------|
| 1. Farrash | 7. Hallies |
| 2. Chowkidar | 8. Bhisties |
| 3. Mali/ Gardner | 9. Ward-keeper |
| 4. Sweeper | 10. Store Attendants |
| 5. Waterman | 11. Store Assistant |
| 6. Beldars (including Head Beldar: Gangman) | 12. Coolies |

- (9) **Foreign Service** –Means a service in which an employee receives his substantive pay with the sanction of the Corporation from a source other than from the Fund of the Corporation.
- (10) **Holiday** – Means a day on which all or any particular office is ordered to be closed or a specified class of employees is allowed holiday by a competent authority.
- (11) **Honorarium** – Means a recurring or non-recurring payment granted from the Fund of the Corporation to any employee as remuneration for any special work of occasional and intermittent nature which cannot be regarded as part of legitimate duties of the employee.
- (12) **Joining Time** – Means the time allowed to an employee in which to join a new post or to travel to the station of his new posting.
- (13) **Leave** – **Leave** includes earned leave, maternity leave, extra-ordinary and study leave.
- (14) **Leave Salary** – Means the amount of salary paid to an employee during leave.
- (15) **Lien** –Means title of an employee to hold a permanent post substantively and the right to resume on return to duty after a period or periods of absence.
- (16) **Month** – Means a calendar month. A period expressed in terms of months and days is first calculated by complete calendar months, irrespective of the number of days in each, and the odd number of days calculated subsequently.
- (17) **Officiate** – Means performance of duties of a post by an employee on which another employee holds a lien. Corporation may appoint an employee to officiate in a vacant post on which no other employee holds a lien or pending a permanent appointment in that post.
- (18) **Pay** – Means the amount to which an employee is entitled to and is drawn by him monthly in respect of the post held by him substantively or in officiating capacity, and includes:—
- i) Personal Pay
 - ii) Special pay, and
 - iii) Any other emoluments which may be specially classed as pay by the competent authority.
- (19) **Permanent Post** – Means a post carrying a definite rate of pay, sanctioned without limit of time.
- (20) **Personal pay** –Means additional pay granted to an employee :
- (i) to save him from loss of substantive pay in respect of permanent post due to revision of pay or reduction in such pay not being a reduction as a disciplinary measure; or
 - (ii) In exceptional circumstances on other personal considerations.
- (21) **Presumptive pay** – Means the pay of particular employee to which he would be entitled to if he held the post substantively and it does not include special pay unless the employee discharges the work or full responsibility or works under condition in consideration of which the special pay was sanctioned.
- (22) **Probationer** – Means a person appointed provisionally against a substantive vacancy in a cadre or on a substantive vacant post of the Corporation.

Note – The status of a probationer is to be considered as having the attributes of substantive holder of a post except where the regulations prescribed otherwise.

(A) " Probationer trainee; Means a person appointed through direct recruitment gainst a clear vacancy in the cadre of service and place under training on fixed remuneration for a period of two years or extended period, if any." ^{1}

^{1} Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated: - 17.03.2007 {7(22) (A)}

- (23) **Service regulations** – Means the Rajasthan State Road Transport Corporation Employees Service Regulations.
- (24) **State Government** – Means the Government of Rajasthan.
- (25) **Special pay** – Means an addition of the nature of pay of a post or of an employee, granted in consideration of :—
- a) The specially arduous nature of the duties;
 - b) The specific addition to the work or responsibility;
 - c) The un-healthiness of the locality in which the work is performed.
- (26) **Subsistence Grant** – Means an amount monthly granted to an employee who is not in receipt of pay or leave salary.
- (27) **Substantive pay** – Means the pay [other than special pay or personal pay, emoluments classed as pay under Regulation 7 (18)] to which an employee is entitled to on account of his appointment substantively to a post or cadre under the Corporation.
- (28) **Temporary post** – Means a post created temporarily for a specified period.
- (29) **Time scale of pay** – Means pay which subject to any condition prescribed in these Regulations, rises by periodical increments from a minimum to a maximum. Time scales are treated to be indetical if minimum, maximum, the period of increment and the rate of increment of the time scales are the same.
- (30) **Transfer** – Means the movement of an employee from one headquarters station in which he is employed to another such station to take up the duties of a new post or as a result of a change in his headquarter.
- (31) **Calendar Year** – Means a year beginning from January of the year ending with 31st December.

CHAPTER - III
General conditions of service

Condition of Medical Fitness:

8. No person may be appointed to a post in the Corporation without a certificate in the following form from the Medical Officer appointed or approved by the Corporation. This certificate must be produced on first appointment at the time of joining duty and a true copy kept in the personal file of the employee.

Health Certificate

I do hereby certify that I have examined a candidate for employment in the Corporation and cannot discover that he has any disease, constitutional affection or bodily infirmity except

I do not consider this a disqualification for employment in the Corporation. The candidate's age is, according to his own statement years and by appearance, about Years.

8. "No person may be appointed to a post in the Corporation without a certificate in the approved proforma from the Medical Board of Hospitals approved by the Corporation this certificate must be produced on first appointment at the time of joining duty and the original copy be kept in the personal file of the employee." ^{1}

(A) "8 Notwithstanding anything contained in any regulations all appointments in Corporation Service on or after 20.01.2006 shall be made as a probationer trainee for a period of 2 years and during the period of probation training he/she will be paid fixed remuneration at such rates as may be prescribed by the Corporation from time to time. After successful completion of probation training he/she will be allowed minimum pay in the pay scale of the post and the period of probation training shall not count for grant of annual grade increment(s)." ^{1}

^{1} Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated: - 17.03.2007 {8(A)}

^{1} Inserted Vide Office Order No. F-391/Hqr./Dop/AR/2021/197 Dated: - 13.07.2021 {8}

- Age on first appointment :**
9. (a) A person whose age exceeds 40* years may not ordinarily be admitted into permanent service of the Corporation. Competent authority may, however, relax, the age of entry in individual cases or in the case of specified posts by special or general orders. ^{{III}{IV}}

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-मुख्या/कार्मिक/एफ-295/प्रसु/2010/393

दिनांक-13.07.2010

कार्यालय-आदेश

निगम संचालक मण्डल की बैठक दिनांक 4.5.2010 में प्रस्ताव संख्या 11/243/10 के द्वारा राजस्थान परिवहन निगम कर्मचारी सेवा विनियम 1965 में संशोधन करने सम्बन्धी प्रस्ताव अनुमोदन हेतु प्रस्तुत किया गया। प्रस्तुत प्रस्ताव पर निगम मण्डल के निर्णय संख्या 31/2010 के द्वारा अनुमोदन किये जाने के पश्चात प्रकरण राज्य सरकार की स्वीकृति हेतु भिजवाया गया था।

उक्त क्रम में अतिरिक्त परिवहन आयुक्त एवं पदेन शासन सचिव (परिवहन) परिवहन विभाग, राजस्थान सरकार, जयपुर द्वारा निगम मण्डल के उक्त निर्णय का पत्र क्रमांक प 16 (7)/परि/08/ दिनांक 8.7.2010 द्वारा अनुमोदन किये जाने के फलस्वरूप राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के नियम 9 में निम्नानुसार जोड़ते हुये संशोधन किये जाते हैं :-

9(ए) आयु 33 वर्ष के स्थान पर 35 वर्ष प्रतिस्थापित की जाती हैं।

परन्तुक :

(i) अनुसूचित जाति एवं अनुसूचित जनजाति के व्यक्तियों को निगम में नियुक्ति के लिये निर्धारित आयु की अधिकतम सीमा में 5 वर्ष की छूट (शिथिलता) दी जायेगी पिछड़ा वर्ग के अभ्यर्थियों के मामले में भी परिवर्णित अधिकतम आयु सीमा में 5 वर्ष की छूट दी जायेगी। अनुसूचित जाति अनुसूचित जन जाति और पिछड़ा वर्ग की महिला अभ्यर्थियों के मामले में अधिकतम आयु सीमा में 10 वर्ष की छूट दी जायेगी। भारतीय सेनाओं के आरक्षित (रिजर्विष्ट) जवानों की नियुक्ति के लिये अधिकतम आयु 50 वर्ष होगी।

(ii) यदि कोई प्रत्याशी किसी वर्ष में भर्ती हेतु निर्धारित आयु रखता है। और उस वर्ष भर्ती नहीं होती है तो उसे अगली भर्ती हेतु आयु के लिये पात्र माना जायेगा यदि अधिकतम ऊपरी आयु सीमा 3 वर्ष से अधिक नहीं हुयी हो।

(iii) मृतक कर्मचारी के आश्रितों की नियुक्ति में मृतक की विधवा हेतु कोई अधिकतम आयु सीमा नहीं होगी किन्तु अन्य के लिये अधिकतम आयु सीमा 5 वर्ष तक शिथिलनीय रहेगी अथवा 40 वर्ष की आयु तक जो भी कम हो, होगी।।

शासन सचिव, कार्मिक (क-2) विभाग, राजस्थान सरकार के कार्मिक विभाग द्वारा अधिसूचना संख्या. प 7 (कार्मिक) क-2/95/ दिनांक 20.6.2001 एवं दिनांक 8-4-2003 जारी कर समस्त सेवा नियमों में यह प्रावधान किया गया है कि ऐसा कोई भी अभ्यर्थी, जिसके दिनांक 1.6.2002 को या उसके पश्चात् दो से अधिक बच्चे हों सेवा में नियुक्ति के लिये पात्र नहीं होगा। परन्तु दो से अधिक बच्चों वाले किसी भी अभ्यर्थी को नियुक्ति के लिये तब तक निरहित नहीं समझा जायेगा जब तक कि 1 जून 2002 का विद्यमान उसके बच्चों की संख्या में बढ़ोतरी नहीं होती परन्तु यह और कि जहां किसी अभ्यर्थी के

* The figure 33 Inserted Vide Office Order No- F.2(28)Acctt/ Rules/91/ 1478 Dated 7.3.1991.

^{III} Inserted Vide Office Order No. Hqr./Dop/AR/F-295/2010/393 Dated: - 13.07.2010 {9(A)}

^{IV} Inserted Vide Office Order No. Hqr./Dop/AR/2011/508 Dated: - 19.9.2011 {9(A)}

^{V} Inserted Vide Office Order No. Hqr./Dop/AR/F-295/2021/34 Dated: - 12.02.2021 {9(A)}

पूर्वतर प्रसव से केवल एक बच्चा है किन्तु किसी एक पश्चातवर्ती प्रसव से एक से अधिक बच्चे पैदा हो जाते हैं तो बच्चों की कुल संख्या की गणना करते समय इस प्रकार पैदा हुए बच्चों को एक ईकाई समझा जायेगा।

इसी प्रकार सेवारत कर्मचारियों के सम्बन्ध में यह प्रावधान किया गया है कि ऐसे किसी भी व्यक्ति की पदोन्नति पर उस तारीख से जिसको उसकी पदोन्नति देय हो जाती है। पांच वर्ष तक विचार नहीं किया जावेगा, यदि उसके दिनांक 1.6.2002 को या उसके पश्चात् दो से अधिक बच्चे हो।

उक्त आदेश तुरन्त प्रभाव से लागू होंगे

अध्यक्ष एवं प्रबन्ध निदेशक

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-मुख्या/कार्मिक/प्रसु0/2011/508

दिनांक- 19.09.2011

कार्यालय-आदेश

निगम संचालक मण्डल के समक्ष प्रस्तुत प्रस्ताव संख्या सी. 5/2011 पर पारित निर्णय राख्या 56/2011 के क्रम में राजस्थान राज्य पथ परिवहन कर्मचारी सेवा विनियम 1965 के नियम 9 में निम्नानुसार प्रतिस्थापित किया जाता है :-

9 (ए) परन्तु (iv) सामान्य वर्ग की महिला अभ्यर्थियों को भर्ती हेतु ऊपरी आयु सीमा में 5 वर्ष की छूट देय होगी।

अध्यक्ष एवं प्रबन्ध निदेशक

- (b) No person who is below 18 years shall be appointed to any post in the Corporation.
10. A person recruited through a competitive examination and who had to undergo medical examination in accordance with the Regulations prescribed for appointment or a person appointed temporarily for six months or a retired employee of Corporation on his re-employment may be exempted from the production of a medical certificate of health.
Provided that a person re-employed after resignation or forfeiture of past service shall have to produce a medical certificate of health.
11. (a) A person appointed in the service of the Corporation may be employed in any manner and his whole time will be at the disposal of the Corporation, without claim for additional remuneration. Provided that no woman shall be required or allowed to work whether as employee or otherwise during the night.
"Provided that no woman should be knowingly appointed or shall be engaged in employment during the six weeks following the day on which she has delivered a child."
"Further provided that any woman employed in the Corporation who has delivered a child shall, while she is nursing her child, be allowed half an hour twice a day during her working hours for this purpose in addition to regular intervals for rest."
- (b) No person who has directly or indirectly, by himself or his partner or agent, any share or interest in any contract by on or behalf of a Corporation or any other road transport undertaking, shall become or remain an officer or servant of the corporation. An undertaking should be obtained before appointment of any person as class 1st and 2nd officer of the Corporation.
12. An employee shall neither be appointed to hold two or more posts substantively except as temporary measure, nor shall he be appointed substantively to a post on which another employee holds a lien.
Lien :
13. An employee on substantive appointment to a permanent post acquires a lien on that post and ceases to hold any lien previously acquired on any other permanent post.
Suspension of lien :

14. Lien of an employee shall be suspended if he is :—
- (i) Appointed to a permanent post outside his cadre; or
 - (ii) Appointed provisionally to a post on which another employee holds a lien or would hold the lien had his lien not been suspended.

Transfer of lien :

15. Lien of an employee may be transferred to another permanent post in the same cadre.

Retention of lien :

16. An employee holding substantively a permanent post retains his lien on that post:
- a) While performing duties of that post;
 - b) While on foreign service, deputation, or holding a temporary post or officiating in another post;
 - c) During joining time on transfer to another post unless he is transferred substantively to a post on lower pay in which case the lien is transferred to the new post from the date on which he is relieved of his duties in the old post;
 - d) While on leave; and
 - e) While under suspension.

Termination of lien :

17. An employee's lien shall not be terminated even his consent if he is left without a lien or a suspended lien.
Provided that a lien may be terminated on an employee's written request on his appointment to a permanent post outside the cadre on which he is borne but the competent authority may not provide lien on the new post if an employee willfully abstains from making a request for termination of lien on the previous post.

Subscription to provident Fund :

18. An employee of the Corporation shall be require to subscribed to the Contributory Provident Fund of the Corporation in accordance with such Regulations, which may be prescribed by the Corporation.

Condition of pay & allowances :

19. The pay and allowances of an employee begin when he takes charge of the post in respect of which they are earned & ceased to draw as soon as he ceases to discharge the duties of the post.
Provided that pay and allowances shall be drawn from the date of assuming duties if charge is transferred before noon of that date.

Charge of an office:

20. Unless for special reasons (which must be recorded) by a superior authority, the charge of an office must be made over at the headquarters, both the relieving and relieved employees being present.
21. a) If an employee is required to undergo training for a specified period before he assumes independent charge of that post, such employee if he' resigns during the period of such training or within two years after the completion thereof, shall refund to the Corporation the emoluments paid to him during the period of such training together with other expenses incurred by the Corporation on such training.
- b) Every such employee shall be required to execute, before the period of training starts, a bond in the form prescribed.

22. a) No employee shall be granted leave of any kind for a continuous period exceeding five years.
- b) Unless in exceptional circumstances of the case the Competent authority otherwise determines, an employee shall be deemed to have resigned and shall cease to be employee of the Corporation if he;
- i. does not resume duty after remaining on leave for a continuous period of five years; or
 - ii. after the expiry of leave remains absent from duty, otherwise than on foreign service or on account of suspension, for any period which together with the period of leave granted to him exceeds five years.
- c) *Willful absence from duty after the expiry or leave shall render a Corporation employee liable to disciplinary action.

23. (a) Unless the period of notice is otherwise agreed to, the service of a temporary employee of the Corporation may be terminated at any time by one month's notice in writing given by the appointing authority or the employee himself.
- (b) The Corporation may terminate the service of such temporary employee forthwith by payment to him sum equivalent to the amount of pay and allowance for the period of one month or for the period by which such notice falls short of one month or any agreed longer period.

Provided that the Corporation may not insist upon the employee resigning from service to deposit a sum equivalent to the amount of pay and allowance of the notice period but may debar him from future employment under the Corporation as a disciplinary measure.

*Inserted Vide Office Order No- F.2(22)Acct/ Rules/86/ 2743 Dated:-18-10-86 Effective from 25.9.86

- 23A. A person appointed under these Service Regulations may provisionally be posted against a post the conditions of which may be governed by Motor Transport Workers Act or Factories Act and other Laws and Rules applicable thereto and shall during the period of such appointment/posting governed by the provisions of such laws and rules, standing orders etc. but he shall continue to be governed by the Service Regulations in the matters not covered by the Law Rules, Standing orders etc.

CHAPTER IV

Pay and addition to pay

24. An employee shall draw such pay for the post held by him which may be sanctioned by the competent authority "In any case the pay of an employee of the Corporation shall not exceed the pay sanctioned by the Corporation for the post held by him, unless otherwise provided in these regulations. No special or personal pay shall be granted to him without the specific sanction of the Corporation."
"provided shall be inserted, namely "Provided further that a probationer trainee will receive a fixed remuneration at such rates as may be prescribed by the Corporation from time to time and on completion of period of probation, minimum pay of the pay scale of the post shall be allowed under this regulation, from the day following the day of successful completion of the period of probation. Provided further also that a Corporation employee, who is already in regular services of Corporation, if appointed as probationer trainee for a period of two years on or after 2001 2006 shall be allowed pay in his/her own pay scale of the previous post or fixed remuneration at such rates as may be prescribed by the Corporation from time to time. Whichever may be beneficial to him/her and after successful completion of period of probationer trainee his/her pay shall be fixed in pay scale of the new post as per provisions of regulation 26." ⁽¹⁾
25. (a) An employee awaiting posting orders shall draw pay of the post which he held last or the pay which he will draw on his new post, whichever is less.
- (b) In respect of any period treated as duty under Regulation 7 (7) (b) of Service Regulations an employee may be granted such pay as Corporation may consider equitable but in no case exceeding the pay which an employee would have drawn had he been on duty other than duty under Regulation 7 (7) (b).

Special pay during the course of training

- (c) (i) Any special pay drawn while on duty on the post held immediately prior to training will ordinarily be allowed to be drawn during the period of training, if the training is connected with the duties to which specified pay is related or with similar duties.
- (ii) If the training is intended for a post which would carry a special pay equal to or higher than the special pay drawn while on duty on the post held immediately prior to proceeding on training, an employee may be allowed the special pay attached to that post during the course of training.

Provided that in both the cases referred to above grant of special pay will be subject to the condition that :

- i. the special pay was drawn before proceeding on training and

- ii. but for training the employee would have held the post from which he proceeded on training or would have held a post carrying a special pay equal to or higher than the special pay drawn while on duty on the post immediately held prior to proceeding on training.

***Regulation No. 26 :**

A Corporation employee already serving in one service, cadre or department who is appointed to another service, cadre or department by direct recruitment or special selection, (including transfer other than by deputation, from one service, cadre or department to another) and not by promotion according to service rules, shall have his initial pay fixed as follows:—

⁽¹⁾ Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated:-17.03.2007 {24}

* Inserted Vide Office Order No F.2(22)Acctt/Rules/86/2399 dt. 19.3.86

Category 1	Last pay on old post 2	initial pay on new post 3
(a)	Substantive on a permanent post and not officiating on a higher post	(a) Persons in category (a) shall have pay fixed as in the manner stated below:- <ul style="list-style-type: none"> i. If the maximum of the scale of the new post is higher than the maximum of the old post, then pay shall be fixed at the stage of the time scale of the new post next above the last substantive pay in the old post. ii. If the maximum of the scale of the new post is equal to the maximum of the old post, then pay shall be fixed at the stage of the time scale of the new post which is equal to his last substantive pay on the old post, or if there is no such stage, the stage next below that pay plus personal pay equal to the difference. iii. If the maximum of the scale of the new post is lower than the maximum of the old post, then the pay shall be fixed at the stage which he would have been counted as rendered against the condition that the pay so fixed shall be restricted to the pay test drawn in the old post. iv. If minimum pay on the new post is higher than pay admissible under clause (i) (ii) & (iii) above then minimum pay shall be allowed.
(b)	i. Substantive on a lower post but officiating on a higher permanent or temporary post in the same service, cadre or department provided that such officiating was in accordance with the provisions of Service Regulations relating to promotion, promulgated under Section 45 of the	(b) Persons covered by any paragraph in category (b) shall have pay fixed in the manner stated below- If minimum pay of the new post is equal or higher than the last pay in the old post other than that held substantively, then the minimum pay.

- RTC Act, 1950.
- (ii) Temporary on a permanent or temporary post, provided that appointment was made by direct recruitment, promotion, special selection, Emergency recruitment or as a part of initial constitution of a service or cadre, in accordance with the provisions of the service regulations relating to recruitment, promotion, and initial constitution promulgated under Section 45 of the RTC Act, 1950.
- (iii) Temporary on a permanent or temporary post, provided that if there are no services regulations promulgated under Section 45 of the RTC Act, 1950 and the post was within the purview of the Selection Committee, appointment was made on the advice of Selection Committee.
- (iv) Temporary on a permanent or temporary post, provided that appointment had been made in the process of absorption of persons declared 'surplus' due to abolition of posts, and that pay drawn on the abolished post was of the type described in paragraphs (a), (b) (i), (b) (ii) and (b) (iii) above.
- (c) (i) Temporary on a permanent or temporary post having been appointed adhoc, without following the procedure laid down in the Service Regulations promulgated under Section 45 of the RTC Act, 1950 or the Selection Committee regulation and the corporation instruction issued there on.
(ii) Temporary on a permanent or temporary post, have been appointed in the process of absorption of persons declared 'surplus' due to abolition of post but pay drawn on the abolished post was not of the type described in paragraphs (a), (b) (i), (b) (ii) and (b) (iii) above.
(iii) Temporary on a permanent or temporary post,
- (ii) If minimum pay of the new post, is lower than last pay in the old post other than that held substantively then pay shall be fixed at that stage of the time scale which is equal to his last pay in the old post or if there is no such stage, the stage next below that pay plus personal pay equal to the difference.
Provided that if, the maximum of the scale of the new post is lower than the maximum of the old post, then the pay shall be fixed at the stage which he would have been entitled to as if the period of service rendered on the old post would have been counted as rendered against the new post,
subject to the conditions that the pay so fixed shall be restricted to the pay last drawn in the old post.
- Provided further that if fixation of pay on the basis of pay admissible on substantive post in accordance with paragraph (a) (i) or (a) (ii) or (a) (iii) above is more advantageous, pay shall be fixed under the said clauses.
- (c) Persons covered by any paragraph in category (c) shall have pay fixed in the manner state below:-
Minimum of the scale or at such higher stage as may be approved by the corporation on the recommendation of the Selection Committee or if the post is outside the purview of the Selection Committee on the recommendation of the Selection Authority.

appointment of which is not regulated by any Service Regulations promulgated under Section 45 of the RTC Act, 1950 and which is also not within the purview of Selection Committee.

(iv) Temporary on a permanent or temporary post other than of the type described in paragraphs (i) to (iii) above.

- (2) Pay for the purpose of sub-rule (1) shall mean substantive pay, officiating pay and pay on temporary post and shall not include special pay.
- (3) When appointment to the new post is made at the request of the Corporation employee and the maximum pay in the time scale of new post is lower than his last pay in the old post, he will draw that maximum of new post as initial pay.
- (4) (a) In respect of a Corporation employee whose initial pay is fixed under paragraph (a) (ii), (a) (iii) and (b) (ii) of sub-rule (1) of this rule, the service rendered on his previous post since drawal of last increment shall be counted for purpose of grant of increment in the new post.

Exception:—If a Corporation employee in service as probationer/on probation is appointed to new post before completion of the prescribed period of probation satisfactorily, the period of service rendered on old post shall not be counted for this purpose on the new post.

(b) In cases other than (a) above, next date of increment shall be allowed on completion of the full requisite qualifying service counting for increment under Service Regulations.

NOTES

1. Reversion to post in the ordinary cadre or service from a special post not include in it or a tenure post included in that cadre or reversion from a temporary post held substantively to the permanent substantive post does not constitute substantive appointment to the post for the purpose of this regulation.
2. When a Corporation employee is appointed to a higher post on the date on which his increment in the lower substantive post falls due, his substantive pay for the purpose of fixing his initial pay in the higher post shall be inclusive of his increment accruing on that date.
3. Fixation of pay on appointment to a tenure post will be regulated under this regulation and not under provisions of regulation 26-A.

It has further been decided that in respect of Service Regulations, so far as these are based on the RSRs. decisions, instructions, clarifications etc. issued by the State Govt. or Audit from time to time would be applicable to the RSRTC employees.

26 (1) "Provided that during probation training period the provisions of this regulation shall not be applicable. The probationer trainee shall be allowed pay in his/her own pay scale of the previous post or fixed remuneration as per provisions of regulation 24. After successful completion of probation training his/her pay shall be fixed under the provisions of this regulation." ^{1}

26. A(1) When a Corporation employee holding a post in a substantive, temporary, or officiating capacity is promoted to a post in the regular line of promotion in his service, cadre or department in a substantive, temporary or officiating capacity, his initial pay in the time

scale of the higher post shall be fixed at the stage next above the pay nationally arrived at by increasing the actual pay drawn by him in the lower post by one increment at the stage at which such pay is drawn; provided :

- (i) That where a Corporation employee immediately before his promotion to a higher post, drawing pay at the maximum of the time scale of the lower post, his initial pay in the time scale of the higher post shall be fixed at the stage in that time scale next above such maximum in the lower post;
- (ii) Those provisions of this regulation shall not apply in cases in respect of which the Corporation may provide such other method of pay fixation as may be deemed appropriate.

⁽¹⁾ Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated:- 17.03.2007 {26(1)}

- (2) Notwithstanding the provisions of Regulation 37 where the pay of a Corporation employee is fixed under sub-regulation (i) above the next increment shall be granted on the date he would have drawn his increment had he continued in the lower post provided that where the pay is fixed at the minimum of the time scale and the pay so fixed exceeds the pay drawn in the lower post by the amount equal to the amount of the next increment in the lower post plus the first amount of increment in the higher post, the next increment shall be admissible after completion of service for the full incremental period counting for increment under Regulation 37.

27. ***

28. When an employee is appointed to a higher post on the date on which his increment in the lower substantive post falls due, his substantive pay for the purpose of fixing his initial pay in the higher post shall be inclusive of his increment accruing on that date.

29. A time scale of pay of a cadre or class of service may be replaced by another time scale and if an employee holding substantively or officiating in a post in the cadre or class of service prior to the introduction of the new time scale has drawn pay equal to a stage or intermediate between two stages, in the new time-scale, then the initial pay in the new time-scale may be fixed at the pay last drawn and the period during which it was drawn may be counted for increment in the same stage or if the pay was intermediate between two stages, in the lower stage of that time scale.

Special pay taken into account on promotion

30. A special pay drawn by an employee under Regulation 7 (25) of Service Regulation continuously for a period of not less than two years shall be taken into account for the purpose of fixation of pay on promotion or appointment to a post carrying duties and responsibilities of greater importance than those attached to the post, held by him and if the pay or the pay plus special pay attached to the higher post if any works out to less than the pay of the post held by him, the difference shall be allowed as personal pay to be absorbed in future increments.

Provided that the period of leave taken by an employee during that continuous period of 2 years will be taken into account for the purpose of fixation of pay, if it is certified by the appointing authority that the employee would have continued to draw special pay but for his proceeding on leave.

Postponement of officiation promotion till the date of next increment

31. ***

***Regulation 27 "Promotion for the purpose of Regulation 26 above shall mean appointment to a post carrying a pay scale of which maximum is higher than the maximum of the scale of the lower post" deleted vide order. No F. 2 (226) Accts/Estt/69/2464 dated 25-4-1969, with effect from 1-1-1967

****Regulation 31** "On, merits of each case and looking to exigencies of the circumstances an appointing authority may decide whether the officiating appointment of an employee on higher post may be postponed till the date of his next increment, if it falls Within two months of the intended date of promotion so as to enable the employee to get the advantage of fixation at a higher stage under Regulation 26 of these Regulation."

Deleted vide order No. F. 2 (226)/Accts/Estt/69/2464 dated 25-4-1969 with effect from 1-1-1967.

Regulation of pay where pay of a post is changed

- 32.** An employee holding substantively or officiating appointment in a post the pay of which is changed, shall be treated as if transferred to a new post or the new pay, provided that he may at his option retain his old pay until the date on which he has earned his next increment, or any subsequent increment on the old scale or until he vacates his post or ceases to draw pay on that time scale. The option once exercised shall be final. Failure to exercise option shall entail forfeiture of benefits of this regulation.

Option to elect revised pay during suspension

- 33.** An employee under suspension may opt for the revised scale of pay under Regulation 32 above, in the following cases:
- (i) If revised scale of pay takes effect from a date prior to the date of suspension or
 - (ii) If the revised scale of pay takes effect from a date falling within the period of suspension.

As a result of option in the former case he shall be entitled to benefit of increase in pay, if any, during duty period before suspension and also in subsistence allowance during suspension where as in the later case the benefit of option, will, however, accrue to him in respect of the period of suspension, only after his reinstatement depending on the whether the period of suspension is treated as duty.

Increment

- 34. (1)** An increment accruing in a time scale of pay except next above the efficiency bar shall ordinarily be drawn as a matter of course unless it is withheld by an authority empowered to withhold such increment in accordance with provisions of classification, control and appeals regulations prescribed by the Corporation.
*May order with-holding an increment shall state the period for which it is withheld and whether it has been with-held with or without cumulative effect.
- ** (2)** Annual grade increment to an employee of the Corporation be allowed from the first of the month in which it would fall due under the operation of the existing regulations regulating increments.

Efficiency bar

- 35.** Where an efficiency bar is prescribed in any time scale, the increment next above shall be given to an employee, with the specific sanction of the authority empowered to withhold increment. If an efficiency bar previously enforced against an employee is allowed to be crossed, he shall draw the pay in the time scale at such stage which may be fixed by the authority empowered to withhold increments provided that the pay so fixed shall not exceed the pay that he would have drawn had he not been stopped at the efficiency bar
- 36.** Any authority empowered to with-held increment shall review annually the cases of employees held up at efficiency bar with a view to determine whether the quality of their work has improved and generally; whether the defects for which they were stopped at the bar have been remedied

to an extent sufficient to warrant the removal of the bar. If such employees are subsequently allowed to cross the bar, it may not be, given retrospective effect.

* Added vide order. No. F. 2 (226)/Accts/Estf/69/2664 dated 25-4-1969.

** Added vide No. F. 2 (28) Acct/Rules/75-76/6667 dated 24-10-1977
with effect from 1-4-1977.

Condition on which service counts for increments

37. Condition on which service counts for increments in a time scale are prescribed as:
under :

- (a) All duty in a post on a time scale counts for increments in that time scale,
- (b) Service in another post, other than a post carrying less pay on which an employee may be transferred on account of in-efficiency or mis-behaviour or on his written request, whether in substantive or officiating capacity,
- (c) "Service on deputation and all leave other than extra-ordinary leave counts for increments in the time-scale applicable to the post on which the employee holds a lien or to the post if any, on which he would hold a lien had his lien not been suspended. In case an employee was officiating in a post at the time he proceeded on leave or on deputation, and would have counted to officiate but for leave or deputation the period of such leave or deputation shall count for increment.
- (d) Extra-ordinary leave shall also count for increment in a case in which the competent authority may be satisfied that such leave was taken on account of illness or for any other cause beyond the control of an employee or for prosecuting higher scientific and technical studies.
- (e) If the employee holding a temporary post or officiating in a post on a time scale of pay is appointed to hold a higher temporary post or to officiate in a higher post, his officiating or temporary service in the higher post shall, if he is re-appointed to the lower post, or appointed or re-appointed to a post on the same time scale of pay counts for increments in the time scale applicable to such lower post. The period officiation in higher post which counts for increments in lower post is, however, restricted to the period during which an employee would have officiated in the lower post, but for his appointment to the higher post, and if he has not actually officiated in lower post at the time of his appointment to the higher post, he would have so officiated in the lower post, had he not been appointed to the higher post.
- (f)
 - (i) If joining time is allowed to join a new post on which an employee is appointed while on duty in his old post or directly on relinquishing charge of that post it shall count for increment in the time scale of the post on which an employee holds a lien or would hold a lien had his lien not been suspended as well as in the time scale applicable to the post, the pay of which is received by an employee during the joining time period.
 - (ii) If joining time is granted to join a new post on return from leave or when an employee did not have sufficient notice of his appointment to the new post on return from leave, then in the time scale applicable to the post on which the last day of leave before commencement of the joining time counts for increments.
- (g) Foreign service counts for increment in the time scale applicable to :
 - (i) the post on which an employee holds a lien or a post on which he would hold a lien had his lien not been suspended;
 - (ii) The post on which an employee was officiating immediately before his transfer to foreign service so long as he would have continued to officiate on that post or a post on the same time scale but for his going on foreign service.
- (h) Any period treated as duty in a post under Regulation 7 (7) (b) counts for increment if an

employee draws pay of that post during such period.

Provided that any period of over-stay of leave does not count for increment unless it is by an order of competent authority commuted into extra-ordinary leave and such leave is specially allowed to count for increments.

- (i) If a probationer is confirmed at the end of a prescribed period of probation, he shall be allowed retrospectively increments, which but for his probation he would have received in the ordinary course.
- (j) The provisions of clause 37 (i) shall not be applicable to the probationer trainee after successful completion of period of probation training, the probationer trainee shall not earn annual grade increment(s) for the period of probation training." ⁽¹⁾

⁽¹⁾ Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated:- 17.03.2007 {37(j)}

Provided that if an employee's period of probation is extended on account of failure to pass the prescribed examination, his pay and increments may be regulated on confirmation at the end of the extended probationary period on the basis of what an employee would have drawn but for probation. However, no arrears may be allowed on this account for the period prior to the confirmation.

Pre-mature increments

38. A competent authority having power to create a post in the cadre on a particular scale of pay may grant a premature increment under special circumstances which would justify the grant of personal pay to an employee on that time scale of pay. Next increment in such cases shall accrue after an employee has served for a full year on the new rate of pay.

Pay on transfer to a lower post as penalty

39. An employee transferred as a penalty from a higher to a lower grade or post may be allowed to draw any pay not exceeding the maximum of the lower grade or post as may be considered proper by a competent authority.

Future increments on reduction to lower stages etc.

40. The competent authority ordering reduction of an employee to a lower stage in his time-scale as a measure of penalty shall state the period for which the reduction shall be effective and whether on restoration the period of reduction shall operate to post-pone future increment and if so, to what extent.

Provided when an employee is reduced to particular stage, his pay will remain constant at that stage for the entire period of reduction.

(b) If an employee is reduced as a measure of penalty to a lower grade or post, the authority ordering the reduction may or may not specify the period for which the reduction be effective, but where the period is specified that authority shall also state whether on restoration, the period of reduction shall operate to postpone future increments and if so to what extent.

41. (a) The competent authority imposing penalty of reduction to a lower stage in a timescale under regulation 40 (a) of Service Regulations shall indicate in the order :—
- (i) The date from which it will take effect and the period (in terms of years and months) for which the penalty shall be operative,
 - (ii) the stage in the time-scale (in terms of rupees) to which the employee is reduced, and
 - (iii) The extent (in terms of years and months) if any, to which the period referred to at (i) above shall operate to postpone future increments.
- (b) After the expiry of the period of reduction the pay of the employee shall be regulated as under;
- (i) If the order of reduction lays down that the period of reduction shall not operate to postpone future increments, the employee shall be allowed the pay which he would have drawn in normal

course but for his reduction. However, if the pay drawn by him immediately before reduction was below the efficiency bar, he shall not be allowed to cross the bar except in accordance with regulation 35 of Service Regulations.

(ii) if the order specifies that the period of reduction was to operate to postpone future increments for any specified period the pay of an employee shall be fixed in accordance with (i) above but after treating the period for which the increments were to be postponed as not counting for increments.

Pay when reduction is set-aside on appeal or review

42. Where an order of penalty of with-holding of increments of an employee or his reduction to lower service, grade or post or to a lower time-scale to a lower stage in a time-scale is set aside or modified by the competent authority in appeal or review, the pay shall be regulated in the following manner :
- (a) If the order is set aside he shall be given for the period such order has been in force, the difference between the pay to which he would have been entitled had that order not been made and the pay he had actually drawn;
- (b) If the said order is modified, the pay shall be regulated as if the modified order had been in the first instance.

Officiating appointments

43. Except in the case of combination of appointments an employee who is appointed to officiate in a post shall not draw pay higher than his substantive pay in respect of a permanent post, unless the officiating appointment involves assumption of duties and responsibilities of greater importance than those attaching to his substantive post and unless the time-scale of pay of the officiating post is higher than his substantive post.

Pay of temporary post

44. A person appointed to hold a temporary post shall get salary at the minimum of the pay of such post but if such a post is filled by an employee already in service of the Corporation, his pay shall be fixed with due regard to his existing pay and the character and responsibility of the work to be performed.

Sanction for undertaking private work

45. An employee may undertake work of a Government or of private or public body and accept fee therefore with the specific sanction of the Corporation provided that the work can be undertaken without detriment to his official duties;
Provided that the Corporation may direct an employee to credit to the Corporation's fund any part of such recurring fee.

Grant of honorarium

46. Corporation may grant honorarium to an employee from the Corporation's fund for work performed which is occasional in character and either so laborious or of such special merit as to justify such reward. The grant of honoraria is not justified if there is temporary increase in work which can be regarded as part of the legitimate duties of an employee.

Payment that can be accepted without permission

47. An employee may receive award for any essay or public competition or income derived from literary, cultural or artistic efforts or sale of book written by him with the aid of the knowledge acquired by him during the course of service under the Corporation, provided it is certified by the competent authority that such book is not a compilation of Corporation rules regulations or procedures.

CHAPTER V

Combination of Appointments, Deputation, Dismissal Removal Suspension and Compulsory Retirement

48. Whenever a post falls vacant the competent authority shall adopt the following courses:
- (1) To distribute the work among other members of the staff, if the post is likely to remain vacant for one month.
 - (2) To fill the post by making fresh appointment or promotion if the post is likely to remain vacant for a period exceeding one month.
 - (3) To appoint an employee to hold as a temporary measure or officiate in the post in addition to his own duties for a period not exceeding three months in any case.

Combination of appointments and regulation of pay and special pay

49. Where an employee is appointed to a post in addition to his own duties under regulation 48 (3) of Service Regulations, his pay shall be regulated as under :
- (1) If the additional post is subordinate to the post he is holding, he shall not be entitled to any emoluments in addition to what he is drawing.
 - (2) If the post is equal to or lower (but not subordinate) than the post he is holding, he shall be allowed to draw pay of his own post and special pay at the following rates :—

(i)	For the period of dual charge of 30 days or more and upto 60 days.	Special pay not exceeding 3 percent* of the presumptive pay of the other post.
(ii)	For the period of dual charge of more than 60 days and upto 3 months.	Special pay not exceeding 6 percent* of the presumptive pay of the other post.

- (3) if the additional post is higher than the post he is holding, his pay and special pay for the period of dual charge shall be determined as under :—

(i)	For the period of dual charge of 30 days or more and upto 60 days.	(a)	If an employee is qualified to hold the higher post or is senior enough for promotion, the highest pay to which he would be entitled if his appointment to one post stood along &
		(b)	a special pay not exceeding 3 percent* of The presumptive pay of the lower post if such post is not a subordinate post.
(ii)	for the period of dual charge of more than 60 days and upto 3 months-	(c)	Pay as determined in sub-clause 3(i) (a) above and a special pay not exceeding 6 percent* of the presumptive pay of the lower post, if such post is not a subordinate post.
(iii)	For the period of dual charge of 30 days or more and upto 3 months.	(d)	If an employee is not qualified to hold the higher post or is not senior enough for promotion, special pay not exceeding 3 percent* of his own pay for holding current charge of his duties of the higher post for 30 days£ or more but upto 60 days and special pay not exceeding 6 percent* of his own pay if the period of dual charge be more than 60 days.

विनियम (49)– स्वयं के पद के कार्य के साथ-साथ अन्य पद का कार्य करने पर सेवा विनियम, 49 में प्रचलित कर 5 प्रतिशत एवं 10 प्रतिशत के स्थान पर क्रमशः 3 प्रतिशत एवं 6 प्रतिशत प्रतिस्थापित की जाती है। {VI}

Deputation on duty outside India

- 50.** An employee may be deputed by the Corporation for duty out of India either in connection with the post held by him or in connection with any special duty on which he may be temporarily placed and may be allowed by the Corporation to draw during the period of deputation, the same pay and allowances which he would have drawn had he remained on duty in India. The Corporation may grant a compensatory allowance in foreign currency of such amount as may be deemed fit.

* Substituted by " 3 & 6 percent" vide order No. F. DOP/ F-91/ AR/ 99/ 48 dated 27-1-99
{V}

& Added vide No. F. 2 (22) Accts/Rules/85/4046 dt. 30-4-85

Deputation for training abroad

51. The Corporation may depute an employee for training abroad for a specific period not longer than absolutely necessary on the following general conditions :—

(a) He should have atleast 5 years to serve after conclusion of training and is not expected to retire within that period.

(b) Where a permanent employee of requisite qualifications is not available, temporary employees may be considered for deputation abroad for training provided that there is reasonable chance of his remaining in service for a minimum period of 5 years after the conclusion of training and that his appointment in temporary capacity was regular. A temporary employee shall be required to give an undertaking in writing that he agrees to serve the Corporation for a like period, and

(c) He should have completed a minimum of five years service before his deputation for training abroad.

(d) A period of deputation of 18 months should ordinarily be regarded as suitable maximum in such cases.

(e) An employee shall be required to execute a bond as may be prescribed to serve the Corporation after conclusion of the training for a period shown below :—

Period of study leave	Period for which bond is to be executed
Three months	One year
Six months	Two years
One year	Three years
Two years	Five years

Pay during deputation on training abroad

52. a. During the first six months of the training, an employee shall receive full pay which he could have received had he remained on duty in India and house rent allowance as per regulations at the same rate as he would have drawn in India;

Provided that upto six months of training dearness allowance may be paid at the rate at which he would have drawn in India.

- b. However, if training abroad involves acquiring of degree or diploma the first six months of training will be treated as on deputation on terms laid down in para (a) above and the remaining period shall be covered by the grant of 'special leave' on the following terms :--

(i) Period of special leave will count as service for promotion.

(ii) Special leave will not be debited to the leave account of the employee.

(iii) Leave salary equal to half pay will be admissible during the special leave period.

(iv) No dearness allowance will be admissible during the period of special leave

(v) House rent allowance as admissible in para (a) above.

Stoppage of pay and allowances from the date of removal or dismissal and scale of subsistence allowance during suspension

53. An employee who is dismissed, removed from service or compulsorily retired as a penalty shall cease to draw pay and allowances from the date of such dismissal, removal or retirement but shall be entitled to the following payments during the period of suspension.

Provided that no women who absents herself from work on account of maternity leave as defined in Section 25 of the Rajasthan Shops & Commercial Establishment Act, 1958 shall be dismissed during or on account of such absence or served with a notice of dismissal on such a day that the notice will expire during such leave or' absence.

- 1 During the period of first twelve months of suspension. a Subsistence allowance equal to the amount of half of leave salary admissible to him on leave and dearness allowance on such reduced salary

- 2 Period of suspension exceeding first twelve months.
- b Subsistence allowance may be increased by a suitable amount not exceeding 50 percent of the subsistence allowance admissible during the period of first twelve months, if it is established that the period of suspension has not been prolonged for reasons not directly attributable to the employee under suspension, or
 - c Subsistence allowance reduced by a suitable amount not exceeding 50 percent of the subsistence allowance admissible during the period of first twelve months, if it is established that the period of suspension has been prolonged due to reasons directly attributable to the employee under suspension.
 - d Dearness allowance based on the increased or decreased amount of subsistence allowance as the case may be under sub-clause (2) (b) and (c) above.
- 3 Any compensatory allowance which an employee under suspension was receiving on the date of suspension provided it is satisfied by the employee that he continues to meet the expenditure for which it was granted.

Note

No. 1 - No payment under this regulation shall be made unless the employee furnished a certificate that he is not engaged in any other employment, business, profession or vacation.

No: 2 - Authority competent to sanction increase in substance allowance while sanctioning the increase shall specify the extent to such increase and the reasons for doing so.

Pay and allowances on reinstatement

54. (a) An authority competent to order reinstatement shall make a specific order with regard to pay and allowance to be paid to an employee for the period of suspension and whether or not the said period shall be treated as a period spent on duty.
- (b) An employee who is fully exonerated or in case of suspension that it was wholly unjustified shall be treated on duty and given the full pay and dearness allowance to which he would have been entitled had he not been dismissed, removed or compulsorily retired as a penalty or suspended as the case may be.
- (c) In other cases, the employee may be given such proportion of such pay and dearness allowance as the competent authority may prescribe.
- (d)* Any payment made under this regulation to a Corporation employee on his reinstatement shall be subject to adjustment of the amount, if any, earned by him through an employment, business, profession or vocation during the period between the date of removal, dismissal or compulsory retirement, as the case may be and the date of reistatement. Where the emoluments admissible under this regulation are equal to or less than the amount earned through employment, business, profession or vocation elsewhere, nothing shall be paid to the Corporation employee.
55. A permanent post vacated by the dismissal, removal or compulsory retirement of an employee shall not be filled substantively until the expiry of the period of one year from the date of such dismissal, removal or compulsory retirement as the case may be. However, on the expiry of one year, if the permanent post is filled and the original incumbent is re-instated on appeal thereafter, he shall be accommodated against any post which may be vacant in the grade to which is substantive post belonged. If there is no vacant post, he shall be accommodated against a supernumerary post which shall be created with the condition that it shall be terminated on the occurance of the first substantive vacancy in that grade.

* Added vide office order No. F. 2 (22) AccttsilluleS/87/2010 dated 27-2-87 effective from 6-2-87

56. No leave shall be granted to an employee under suspension or in whose case the competent punishing authority has decided to dismiss, remove or compulsorily retire him from service.

Compulsory retirement on attaining age of Superannuation

57. (a) The date of compulsory retirement of an employee other than an employee belonging to inferior service shall be the date on which he attains the age of 60 years*. He may be retained in service after the date of compulsory retirement which the sanction of the competent authority in the interest of service of the Corporation and for reasons to be recorded in writing, but shall not be retained after the age of 60 years in any case. A Corporation servant under suspension shall also retire on reaching the date of compulsory retirement. The competent authority shall, however, continue to have jurisdiction on such employee to enquire into the charges against him and pass final order.

" (i) Notwithstanding anything contained in this regulation, the Corporation may, at any time, after a Corporation employee has completed 15 years qualifying service or has attained the age of 50 years whichever is earlier, after having been satisfied that the concerned employee has on account of his indolence or doubtful integrity or incompetence to discharge official duties or inefficiency in due performance of official duties, has lost his utility may require the concerned Corpn. employee to retire in public interest. In case of such retirement the Corporation employee shall be entitled to retiring pension."

" (ii) Notwithstanding anything contained herein-before a Corporation employee may after giving three months notice in advance in writing retire from service on the date on which he completes 15 years of pensionable service or on any date thereafter. However, while giving notice for voluntary retirement the Corporation employee shall satisfy him self that he has, in fact completed 15 years qualifying service for pension." {vii}

(b) (i) Notwithstanding anything contained in this regulation, the Corporation may, if it is of the opinion that it is in the Corporation's interest to do so, have the absolute right to retire any Corporation employee after he has attained the age of 50 years or on the date he completes 25 years service whichever is earlier, or on any date there after by giving him 3 months' notice in writing or three months' pay and allowances in lieu thereof.

(ii) Notwithstanding anything contained here-in-before, a Corporation employee may after giving three months previous notice in writing, retire from the service on the date on which he completes 25 years service or on the date he attains the age of 50 years or on any other date thereafter.

Note: The period of service rendered in the State Government as well as in the Corporation by such an employee shall be counted while computing the period 25 years service under the above provisions.

(b) The date of compulsory retirement of an employee belonging to inferior service shall be the date on which he attains the age of 60 years.*

In case of work charged employees the date of compulsory retirement shall be the date on which he attains the age of 58 years.*

(c) The day on which an employee attains the superannuation age shall be reckoned as non-working day and the employee must retire with effect from the including that day.

(d) The date of retirement of an employee shall be the last day of the month in which his date of retirement according to regulation 57 (a)(b)(c) falls. Accordingly, the date of retirement of a Corporation employee shall be as under:

Substituted for the figure '55 Et 58 years' vide office order no. F. 2 (28) Acctts/Rules/84/15174 dated 4-12-84 effective from 28-9-1984.

{vii} Inserted Vide Office Order No. Hqr./Dop/AR/F92/2000/614 Dated 6-9-00 {57a (i)(ii)}

SN	Date of Birth	Date of retirement on attaining the age of superannuation
1	1st day of a month	After-noon of the last day of the preceding month.
2	Any other day of the month	After-noon of the last day of the month.

***57A** Notwithstanding anything contained in these Regulations, the services of any employee who has been appointed on a regular basis to any post in the Corporation and has satisfactorily completed his period of probation, if any, may be terminated without assigning any reason by the appointing authority on giving such employee 30 days notice or pay in lieu thereof.

**RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR Accounts (Rules)
Department**

No. F. (140) Accts/Rules/91/8506

Dated : 10-12-1991

OFFICE ORDER

Subject:- The Rajasthan State Road Transport Corporation Employees Voluntary Retirement Scheme, 1989.

The Corporation Board Vide its Resolution No. 69/91, dated 6-9-91 has approved the RSRTC Employees Voluntary retirement scheme, 1989 effective from 1st January, 1992. A copy of the approved scheme (detailed regulations) is enclosed for information of all the Corporation officers and employees.

The officers and employees who are on deputation, daily wages, work charged and persons engaged on contract or through contractor or retainership fee, part time or any other basis as consultant/advisor shall not be covered under the said scheme.

**Sd/-
MANAGING DIRECTOR**

**THE RAJASTHAN STATE ROAD TRANSPORT CORPORATION
EMPLOYEES VOLUNTARY RETIREMENT SCHEME, 1989**

1. **Name:** This scheme shall be called "The Rajasthan State Road Transport Corporation employees Voluntary Retirement Scheme 1989."
2. **Date of commencement:** This scheme shall come into force with effect from January, 1992
3. **Applicability:** This scheme shall be applicable to all cadres of the Corporation employees irrespective of their rank whether governed by "The Rajasthan State Road Transport Corporation Employees Service Regulations, 1965" or "The Rajasthan State Road Transport Corporation workers & workshop Employees Standing orders, 1965." But this scheme does not apply to the following :—
 - 3(1) The Chairman, the Managing Director and the Chief Accounts Officer-Cum-Financial Adviser whose appointment is made by the Government of Rajasthan under the provision(s) laid down in "The Road Transport Corporations Act, 1950."
 - 3(2) The persons on deputation from the Govt. of India or the Government of Rajasthan or the Government of any other State or the Statutory Boards or the Statutory Corporations or the Statutory Undertakings or the Local Bodies.
 - 3(3) The employees appointed on contract.

*New regulation 57-A added vide order F. 2 (28) Accts/Rules/81-82/2021 dt. 12-3-82.

@ The RSRTC Employees Voluntary Retirement Scheme, 1989 has been introduced vide office order No. F. 2 (140) Accts/Rules/91/8506 dated 10-12-1991 which is as under.]

4. **Competent Authority:** The matters of voluntary retirement shall be dealt with in D. O. P. of the Corporation and the competent authority to grant voluntary retirement or not to grant voluntary retirement shall be as below:-
- 4(1) The Managing Director for the eligible employees falling in the category of "Workman" within the meaning of relevant Labour Law (s).
- 4(2) The Chairman for the eligible employees in managerial or supervisory cadre
- (s) Not falling in the category of "Workman" within the meaning of relevant Labour Law (s).
5. **Conditions & Procedure :** The conditions of voluntary retirement shall be as follows:—
- 5(1) An employee who has completed 10 years of service or completed 40 years of age shall be eligible to seek voluntary retirement. But the Competent authority shall have the right not to grant voluntary retirement for the reason (s) to be recorded in writing.
- 5(2) If an eligible employee who is willing to seek voluntary retirement, he shall make written request to the competent authority in form 'A' appended herewith before a period of 90 days from the date of seeking voluntary retirement.
- 5(3) On receipt of a written request from the eligible employee falling in the category of "Workman", the competent authority shall issue an order granting the voluntary retirement or not granting the voluntary retirement recording the reasons (s) thereof, as the case may be. Such order shall forth-with be issued and communicated to the employee concerned before the date from which the voluntary retirement was sought by him. Order shall be passed in form 'B' appended herewith.
- 5(4) On receipt of a written request from the eligible employee in managerial or supervisory cadre not falling in the category of "Workman" the proposal of voluntary retirement shall be sent to the B.P.E. by the Managing Director which shall be examined thair by a committee consisting of the Finance Secretary, the State Enterprises Secretary and the Managing Director or by any other committee to be formed by the B.P.E. as the case may be, for taking an appropriate decision. The voluntary retirement in such case shall not be granted without obtaining clearance from the B.P.E. Order shall be passed in form 'B' appended herewith.
- 5(5) Where there is surplus manpower in any cadre of the employees, the vacancy caused in such cadre of the employees by voluntary retirement under this voluntary retirement scheme, shall not be filled up.
- 5(6) A list of the employees retired voluntarily under this voluntary retirement scheme shall be prepared in D.O.P. of the Corporation and sent to B.P.E. invariably for record.
- 5 (7) This Voluntary retirement scheme shall be independent of other provision (s) of voluntary retirement, if any, in 'The Rajasthan State Road Transport Corporation Employees Service Regulations, 1965" or "The Rajasthan State Road Transport Corporation Workers & Workshop Employees Standing Orders, 1965" or elsewhere in the Corporation.
6. **Terminal payments:**
- The following terminal payments shall be available to an eligible payments employee who is retired voluntarily under this voluntary retirement scheme in addition to the benefits available under the different Regulations, Standing orders of the Corporation i.e. C.P.F. Pension, Gratuity etc.
- (a) An "Ex-gratia" payment equivalent to 1 1/2 month's pay (basic pay+D.A.) at the rate as admissible as on the date of voluntary retirement for each completed year of service upto the date of voluntary retirement or the monthly pay (Basic pay + D.A.) admissible at the time of voluntary retirement multiplied by the balance months of service left before the normal date of retirement, whichever is less shall be paid by the Corporation.
- *Note :** Period of six months or more but less than twelve months shall be counted one year and period of less than six months shall be omitted, similarly, period of fifteen days or more but less than thirty days shall be counted one month and period of less than than fifteen days shall be omitted.
- (b) The Management of the Corporation may make, in exceptional case (s), a higher "Ex-gratia" payment than What is prescribed in clause 6(5) here in above with prior approval of the B.P.E.
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* Deleted vide order No. F. 2 (140) /Accts / Rules /92/3078 dated 7-5-92 effective from 10.12-91.

APPLICATION FOR VOLUNTARY RETIREMENT
SEE CLAUSE 5(2)

THE RAJASTHAN STATE ROAD TRANSPORT CORPORATION EMPLOYEES VOLUNTARY
RETIREMENT SCHEME, 1989

To,

The

Name of competent authority

as per clause 4(1) or 4(2)

Rajasthan State Road Transport Corporation,

Jaipur

Sir,

The applicant on account of completing his 10 years of service or completing his 40 years of age is willing to seek voluntary retirement as per "The Rajasthan State Road Transport Corporation Employees Voluntary Retirement Scheme, 1989.-

2. The Particulars of the applicant are as follows:—

- 1. Name
- 2. Father's Name
- 3. Designation
- 4. Name of Unit where posted
- 5. (a) Date of first appointment
- (b) Date of Birth
- 6. (a) Date of completion of 10 year of service
- (b) Date of completion of 40 years of age

3. The applicant requests that he may be voluntarily retired w.e.f.....

Thanking you.

Yours faithfully

Signature

Name

Designation

Unit where posted

Place:

Date:

**ORDER FOR GRANTING OR NOT GRANTING VOLUNTARY RETIREMENT
SEE CLAUSE 5 (3) AND 5 (4)
OF
THE RAJASTHAN STATE ROAD TRANSPORT CORPORATION EMPLOYEES
VOLUNTARY RETIREMENT SCHEME, 1989**

**RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR
DEPARTMENT OF PERSONNEL**

No.

Dated

ORDER

Shri (Name of employee) son of (Fathers name)
..... vide (Name of unit where posted) his application dated has made the
request for granting voluntary retirement w.e.f as per "The Rajasthan State Road Transport
Corporation Employees Voluntary Retirement Scheme, 1989."

After careful consideration of this matter, the following order is passed :

"The request of the afore named employee has been accepted and accordingly he is granted
voluntary retirement w.e.f..... He shall be entitled to get the "Terminal payments" as per clause
6 of the Rajasthan State Road Transport Corporation Employee* Voluntary retirement scheme 1989."

OR

"The request of the afore-named employee has not been accepted and accordingly he is not
granted voluntary retirement w.e.ffor the following reasons."

**MANAGING DIRECTOR
OR
CHAIRMAN**

No.

Dated :

Copy forwarded to the following for information and necessary action.

Executive Director (Adm.)

CHAPTER VI
Leave with Wages

58. Annual leave with wages.
Every employee who has worked for a period of 240 days or more during a calendar year shall be allowed during the subsequent year leave with wages at the rate of one day for every 12 days of work performed by him.
Explanation 1. For the purpose of this regulation :
(a) any days of lay-off by agreement or contract or as permissible under the Standing Orders;
(b) in the case of a female employee maternity leave for any number of days exceeding 12 weeks and
(c) the leave earned in the year prior to that in which the leave is enjoyed, shall be deemed to be days on which the employee has worked in the Corporation for the purpose of computation of the period of 240 days or more but he shall not earn for these days.
Explanation 2. The leave admissible under this regulation shall be exclusive of all holidays whether occurring during or at either end of the period of leave.
(A) i) Probationer Trainee shall earn no leave during the period of probation.
ii) Female probationer trainee shall be granted maternity leave as per Regulation 73 & 74." {1}
59. An employee whose services commence otherwise than on the first day of January shall be entitled to leave with wages at the rate laid down in regulation 58 if he has worked for 2/3rd of the total number of days in the remainder of calendar year
60. If an employee is discharged or dismissed from service during the course of the year he shall be entitled to leave with wages at the rate laid down in rule 58 even if he has not worked for the entire period specified in regulation 58 or 59 entitling him to earn leave.
61. In calculating leave fraction of half a day or more shall be treated as one full day leave and fraction less than half a day be omitted.
62. If an employee does not in any one calendar year take the whole of the leave allowed to him under regulation 58/59 as the case may be any leave not taken by he shall be added to the leave to be allowed to him in the succeeding calendar year.
Provided that the total number of days of leave may be carried forward to a succeeding year shall not exceed 30 days.
*Provided further that an employee who has applied for leave with wages and who has not been given such leave in accordance with any scheme laid down under these regulations shall be entitled to carry forward the unavailed leave upto a maximum limit of 300 days^{VI}. The unavailed leave beyond this limit shall stand lapsed.
63. Any employee may at any time apply in writing to the controlling officer not less than 7 days before the date on which he wishes his leave to begin, to take all the leave or any portion thereof admissible to him during the calendar year.
(a) Extra ordinary leave may be granted by a competent authority at his discretion to an employee of the Corporation who has remained absent without grant of earned leave instead of treating it as break in service. In such cases extra-ordinary leave may be granted even if earned leave is there at the credit of the employee.
Provided that the number of times in which leaves may be taken during any year shall not exceed six.
64. If an employee wants himself to avail of the leave with wages due to him to cover a period of illness, he shall be granted such leave even if the application for leave is not made within the time specified in regulation 63 and in such a case wages as admissible under regulation 70 shall be paid not later than fifteen days.
65. For the purpose of ensuring continuity of work the Corporation in agreement with representative of the employees of the Corporation chosen in the prescribed manner may formulate a scheme in writing whereby the leave allowable under these rules may be regulated.

***Old paragraph substituted vide office order. No. F. 2 (91) Accts/Rules/85/5241 dated 1-6-85 effective from 13-5-85.**

{1} Inserted Vide Office Order No. Hqr./Dop/AR/F-280/2007/132 Dated 17.03.2007 {58A (i) (ii)}

{VI} Inserted Vide Office Order No. Hqr./Dop/F-91/AR/99/48 Dated 27.1.99 {62}

67. An application for leave which does not contravene the provisions of regulation 63 shall be refused unless refusal is in accordance with the scheme for the time being in operation under

regulation 65-66.

68. If the services of an employee who is entitled to leave under regulation 58 or 59 as the case may be are terminated before he has taken the entire leave to which he is entitled or if having applied for and having not been granted such leave, the employee quits his employment before he has taken the leave, he shall be paid the amount payable under regulation 70 in respect of the leave not taken and such payment shall be made before the expiry of the second working day when the services are terminated by the Corporation after such termination and before the next pay day whether the employee quits services.

* Similarly an employee on his retirement under regulation 57 shall be entitled to the wages at the rate laid down in Regulation 58 in respect of the earned leave available at his credit, subject to a maximum of 300 days.

69. Un-availed leave of an employee shall not be taken into consideration in computing the period of any notice required to be given before discharge or dismissal.
70. For the leave allowed to an employee he/she shall be paid at a rate equal to the daily average of his/her total full time earning for the days on which he worked during the month immediately proceeding his leave exclusive of any overtime and bonus but inclusive of D. A. and the cash equivalent to the advantage accruing through the concessional sale to the employees of the Foodgrains and other articles.
71. The cost equivalent to the advantage accruing through the concessional sale to the employees of foodgrains and other articles, if any, shall be computed as often as may be prescribed in the basis of maximum quality of foodgrains and other articles admissible to a standard family.

Explanation 1 : "Standard family" means a family consisting of an employee, his or her spouse and two children below the age of fourteen years requiring in all three adult consumption units.

Explanation 2 : "Adult consumption unit" means the consumption unit of a male above the age of fourteen years, and the consumption unit of a female above the age of fourteen years and that of a child below the age of fourteen years shall be calculated at the rates of 8 & 6 respectively of one adult consumption unit.

72. An employee who has been allowed leave for not less than 4 days, he before his leave begins be paid the wages for the period of leave allowed.
73. Any woman employed in the Corporation who is pregnant on giving notice either orally or in writing in the prescribed form to the controlling officer that she expect to be delivered of a child within six weeks from, the date of such notice, shall be permitted if she so desires to absent herself from work upto the day of her delivery.
Provided that the Corporation may on undertaking to defray the cost of such examination required the woman to be examined by a qualified medical practitioner or midwife and if the woman refused to submit to such examination or certified on such examination as not pregnant or not likely to be delivered of a child within six weeks, the controlling officer may refuse such permission.
Provided that the examination under this rule if the woman so desires be carried but by a woman.

***The proviso added vide office order No. F. 2 (91) Acctts/Rules/85/5241 dated 1-6-85 effective from 13-5-85.**

74*. Maternity Leave: Maternity leave may be granted to a female. corporation employee with less than two surviving children up to a period of 180* days from the date of its commencement. However, if there is no surviving child even after availing it twice, Maternity leave may be granted on one more occasion.

During such period, she will be entitled to leave salary to pay drawn immediately before proceeding on leave. pen leave, shall not be debited to the leave account but such entry should be made in the service book separately. (II) After the Existing Rule 74, the following new Rule 74 A shall inserted namely:

"74 A" Paternity Leave: A male Corporation servant with less than two surviving children may be granted paternity leave. (maximum two times) for a period of 15 days during confinement his wife i.e. 15 days before to three months after childbirth, and if such leave is not availed of within this period, it shall be treated as lapsed.

During the period of such leave, the corporation employer. shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. Paternity Leave shall not be debited against the leave account but such entry should be made in the service sock seperately and may be combined with any other kind of leavalas in the case of Maternity Leave)

Such leave shall not be allowed in case of miscarriage including abortion of the corporation employee's wife". {viii}

74(B) Child Care Leave

A female Corporation employee may be granted child care leave by an authority competent to grant leave, for a maximum period of two years, i.e. 730 days during her entire service for taking care of her two eldest surviving children whether for rearing or for looking after any of their needs, such as examination, sickness, etc.

महिला कर्मचारी के द्वारा अपने सबसे बड़े दो बच्चों या उनमें से किसी बच्चे का पालन (rearing) या परीक्षा (Examination) बीमारी (Sickness) आदि के समय उनकी देखभाल करने के ये चाईल्ड केयर लीव स्वीकृत किये जाने का आवेदन करने पर अवकाश स्वीकृत करने का निर्णय काश स्वीकृतकर्ता प्राधिकारी द्वारा लिया जावेगा।

Explanation: For the purpose of this rule 'child' means:-

(a) a child below the age of eighteen years; or

(b) a child upto the age of twenty two years with a minimum disability of forty percent as elaborated in the Ministry of Social Justice and Empowerment, Government of India, notification number 16-18/97-NI. I dated 01.06.2001.

Grant of Child Care Leave under this rule shall be subject to the following conditions, namely:-

- (i) During the period of Child Care Leave, a female Corporation employee shall be entitled to leave salary equal to the pay drawn immediately before proceeding on leave.
- (ii) Child Care Leave may be combined with leave of any other kind due and admissible.
- (iii) Application for Child Care Leave, in the form specified by the corporation, shall have to be submitted to leave sanctioning authority well in time for sanction.

चाईल्ड केयर लीव स्वीकृत करने के लिये सक्षम प्राधिकारी-महिला कर्मचारी को काश स्वीकृतकर्ता प्राधिकारी द्वारा ही चाईल्ड केयर लीव स्वीकृत किये जाने का प्रावधान है। जस्थान सेवा नियम 1951 वॉल्यूम- II के परिशिष्ट-ix 120 दिवस तक का अवकाश स्वीकृत करने के लिये कार्यालयाध्यक्ष सक्षम है। अतः महिला कर्मचारी को 120 दिवस तक का चाईल्ड केयर व संबंधित कार्यालयाध्यक्ष द्वारा स्वीकृत किया जावेगा। यदि नियम 103 सी (2) (ii) के अन्तर्गत ईल्ड केयर लीव के साथ महिला कर्मचारी द्वारा अन्य देय अवकाश स्वीकृत करने हेतु आवेदन या जाता है तो अवकाश अवधि 120 दिवस से अधिक होने के कारण ऐसा अवकाश विभागाध्यक्ष व स्वीकृत किये जाने का निर्णय लिया जावेगा।

- (iv) Child Care Leave cannot be claimed as a matter of right. Under no circumstances can any female Corporation employee proceed on Child Care Leave without prior

- approval of the leave sanctioning authority.
- (v) Child Care Leave shall not be granted under any circumstances to a female Corporation employee, who remains on an unauthorised absence from duty and applies for it thereafter.
 - (vi) Leave already availed or being availed of by a female Corporation employee shall, under no circumstances, be converted into Child Care Leave.
 - (vii) Child Care Leave shall not be debited against any other kind of leave account. The leave account of Child Care Leave shall be maintained in the form specified by the Corporation, from time to time and it shall be pasted in the service book.
 - (viii) Leave sanctioning authority can deny the leave applied for on the ground of proper and smooth functioning of Corporation work or achievement of departmental targets.
 - (ix) It shall not be granted for more than three spells in a calendar year. A spell, which begins during a calendar year and ends in the next calendar year, shall be deemed as a spell pertaining to the calendar year in which the spell begins.
 - (x) It shall ordinarily not be granted to a probationer trainee during the probation period. However, in special circumstances if the leave is granted during the probation period then the probation period shall be extended by the period equivalent to the period for which the leave has been granted.
 - (xi) The leave is to be treated like the earned leave and sanctioned as such.

एक निगम कर्मचारी को एक समय में अधिकतम 120 दिवस तक का उपार्जित अवकाश प्रकृत किया जा सकता है, किन्तु किसी मान्यता प्राप्त सेनिटोरियम, अस्पताल में टी.बी., कैंसर रोग, ढ अथवा मानसिक रोग के निदान की चिकित्सा के लिये आवश्यकता हो तो एक समय में 300 ढस तक का उपार्जित अवकाश देय होने पर स्वीकृत किया जा सकता है। अतः महिला कार्मिक अपने बच्चे के पालन या परीक्षा एवं बीमारी के समय देखभाल हेतु एक समय में अधिकतम 120 दिवस तक का चाईल्ड केयर लीव स्वीकृत किया जा सकेगा। बच्चे की किसी यता प्राप्त सेनिटोरियम, अस्पताल में टी.बी.कैंसर रोग, कोढ़ अथवा मानसिक रोग के निदान की कित्सा के लिये आवश्यकता हो तो एक समय में 300 दिवस तक का चाईल्ड केयर लीव देय होने स्वीकृत किया जा सकता है।

- (xii) Sunday and holiday(s) can be prefixed or suffixed to Child Care Leave. Consequently, Sunday, gazetted holiday(s) or any other holiday(s) notified by the Corporation falling during the period of leave would also count for Child Care Leave, as in the case of earned Leave.
- (xiii) A certificate of dependency of the disabled Child will be obtained from the female Corporation employee before sanctioning Child Care Leave along with document of disability issued by the competent authority/Medical Board.
- (xiv) Child Care Leave in connection with the examination or illness of a minor child living abroad shall be sanctioned on the basis of a certificate issued in this regard by the educational institution concerned or by an authorised doctor, as the case may be. The female Corporation servant, who avails for Child Care Leave in respect of a minor child living abroad, shall have to comply with all the rules / instructions for proceeding on ex-India leave and eighty percent period of such leave shall have to be spent in the country where the child is living.
- (xv) Before Child Care Leave is sanctioned relating to the examination of a minor child, who lives in a hostel in India or abroad, the female Corporation employee shall have to clarify how the needs of such a minor child will be looked after by her."

अवकाश स्वीकृतकर्ता प्राधिकारी द्वारा एक कार्यालय/एक ईकाई में पदस्थापित महिला र्चारियों में से किसी महिला कर्मचारी को चाईल्ड केयर लीव स्वीकृत करने का निर्णय लेने हेतु सुनिश्चित किया जावेगा कि अवकाश स्वीकृत करने से कार्यालय व्यवस्था एवं सेवा में बाधा पन्न नहीं होगी एवं कार्यालय कार्य/सेवाओं का सुचारु संचालन संभव होगा। एक समय में एक र्यालय में कार्यरत कुल महिला कार्मिकों की संख्या के 20 प्रतिशत से अधिक महिला कार्मिकों को ईल्ड केयर लीव स्वीकृत नहीं किया जावेगा। एक समय अवधि के लिये एक से अधिक महिलाकर्मि चाईल्ड केयर लीव स्वीकृत करने हेतु प्राथमिकता (priority) का निर्धारण निम्न बिन्दुओं के

देगुत कलरुत कलरुत कलरुत है :-

- 1-बकुकुे की गंभीर बीमारी के समय देखभाल/विकलंगता के कारण बकुकुे कलरुत पालन।
- 2-बकुकुे की सैकेणुडरी/सीनलर सैकेणुडरी परीकुषल के समय देखभाल।
- 3-बकुकुे की सैकेणुडरी/सीनलर सैकेणुडरी परीकुषल के अतररुकुत शलकुषण कलरुत के समय देखभाल।
- 4-3 वरुष तक की आरुतु के बकुकुे कलरुत पालन।

उपरुकुत नलरुदेशु के हुते हुए भी नलगम में अवकलश सुवीकृतकर्तल अधलकलरी दुवलर वलभलग संरकनल एवं कलरुतु के दुषुकुत कलरुतुड केलर लीव की एक समय में एवं एक वरुष में देरुतल की डुकुतम समयलवधल नलरुधलरलत की कलरुतुेगी।^{X}

@
RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR
No. F. 2() Accts/Rules/87/4189 Dated : 24-4-1987
OFFICE ORDER

In pursuance of the Corporation Resolution No. 105/86 dated 17-10-86 and approval of the State Govt. vide their letter No. F. 15 (13) Home-7/86 dated 21-3-87, the following categories of Corporation employees governed under the Service Regulations and not covered by the ESI Scheme are hereby allowed half pay leave as admissible to the State Government Employees under RSR 93 (a)

1. Employees getting wages exceeding Rs. 1600/- per month irrespective of the place of posting.
2. All employees working in the following offices :-
(1) Head Office, (2) Hindon, (3) Delhi, (4) Kotputali, (5) Sikar, (6) Jhalawar, (7) Khetri, (8) Jhunjhunu, (9) Bundi, (10) Tonk (11) Nagour, (12) Sirohi, (13) Barmer, (14) Jalore, (15) Falodi, (16) Dungarpur and (17) Sardarshahar.

The details of the leave admissible, leave salary payable etc., shall be as under :-

1. **Amount of leave** : The employees shall get 20 days leave in respect of each completed year of service. For the employees who work during broken spells, in offices governed by ESI, the duty period pertaining to the non ESI places shall only be reckoned for the purpose of this leave. Year for this purpose shall be of 365 days. For an employee getting wages above Rs. 1600/- or such other limit fixed by ESI authorities from time to time the accrual of the half-pay leave shall commence from the date the employee starts getting wages exceeding the prescribed limit. In respect of this leave, separate account shall be kept in the leave account of each employee.
2. **Conditions of grant**: The leave shall be granted on the basis of a medical certificate of the authorised medical attendant of the State Government. The leave shall be granted after entire credit of Earned leave (including refused leave) has been exhausted. The total leave in each spell including earned leave shall not exceed 240 days. But in the case of employees who are undergoing treatment for Tuberculosis/ Leprosy/ Cancer/ Mental Disease in a recognised (by government) Sanitorium/ Hospital, the total duration can be extended by the competent authority upto 300 days.

* Added vide office order No. F. 2 (22) Accts/Rules/86/2179 dated 12-3-86 effective from 25-5-85.

@ Half pay leave has been allowed to the Corporation employees vide office order No. F. 2 () Accts/Rules/ 87/4189 dated 24-4-87.

^{VIII} Inserted Vide Office Order No. Hqr./Dop/AR/05/66 Dated 29.1.2005 {74 (A)}

^{IX} Inserted Vide Office Order No. F-91/Hqr./Dop/AR/2009/57 Dated 30.01.2009 {74}

^{X} Inserted Vide Office Order No. Hqr./Dop/AR/2019/213 Dated 25.07.2019 {74 (B)}

3. **Leave sanctioning authority** : The authority competent to sanction earned leave shall also be authorised to sanction this leave.
4. **Leave salary payable** : The employee on half-pay leave on medical grounds shall be entitled to leave salary equal to the amount of half of leave salary admissible to him for leave with wages i.e. half of the pay he is entitled to on the day before the leave commences. Dearness allowance as admissible on the leave salary (i. e. half of pay) amount shall be paid in addition. Compensatory allowances shall also be admissible as per the relevant regulations.

These orders shall take effect from 21-3-1987. The employees in service as on 21-3-1987 shall get the first credit of the leave on 20-3-1988 (AN) Employees entering Corporation service on or after 21-3-1987 shall get the credit of the leave on completion of one years service. The cycle for both type of employees shall continue to be repeated from year to year.

So far as the non-E.S.I. employees governed by the Standing orders are concerned the medical leave facility already granted+ to them vide order No. Hqr. F./Lab. 77/764 dated 5-7-77 shall continue.

**Sd/-
Managing Director**

CHAPTER VII Joining Time Admissibility of joining time

75. An employee may be granted joining time to enable him:
 - (a) To join a new post to which he is appointed while on duty in his old post, or directly on relinquishing charge of that post.
 - (b) To join a new post :
 - (i) On return from leave; or
 - (ii) When he has not sufficient notice of his appointment to the new post on return from leave other than that specified in sub-clause (i).

*Corporation Employees who are transferred at their own request and not in the public interest shall not be entitled to any joining time but may be permitted to avail Gezatted holiday(s) including Sunday, if falling between the period immediately after relinquishing charge of the old post and before assuming charge of the new post.
76. (a) Time reasonably required for the journeys between the places of training and the station to which an employee is posted immediately before and after the period of training is treated as part of joining time.
- (b) An employee who is appointed while on leave to a post other than that from which he took leave, may be granted full joining time.
- ** (c) An employee awaiting posting orders on expiry of leave or otherwise, at the place where leave was enjoyed or the place of last duty and is treated on duty under regulation 7 (7) (b) (ii) of these regulations, may be granted 4 days joining time including journey period irrespective of distance and mode of travel provided the transfer from one station to another station involves change of residence.
- (d) Where an order of appointment to join a new post does not involve a change of residence from one station to another not more than one day shall be allowed to join such new post. A holiday counts as a day for the purpose of this sub-regulation:
- (e) Where prescribed holidays succeed the day of handing over charge of a post and the appointment does not involve change of residence and the charge is handed over in the afternoon the first holiday may be allowed as joining time and the next holiday(s) be treated as holiday(s) affixed to joining time under regulation 58.

*New para inserted vide office order No. F.2 (22) Accts/Rules/86/2743 dated 18-10-86.

**Sub-regulation (c) substituted vide office order NF.2(22)Accts/Rules/85/404 dated 30-4-85.

Period of joining time admissible

- **77** (a) 6 days are allowed to an employee for preparation and in addition a period to cover the actual journey calculated as follows :
- | | |
|--|---------------------------|
| By Rail | One day for each 500 kms. |
| By motor car or bus plying for public hire | One day for each 150 kms. |
- (b) For a fraction of any distance prescribed in (a) above a day will be allowed.
- (c) A Sunday will not be counted as a 'day' for the purpose of these calculations, but Sunday will be included in the maximum period of joining time of 30 days.
- (d) Travel by road not exceeding 8 Kms. to and from railway or bus station at the beginning or at the end of joining will not count for calculating joining time.
- (e) Joining time shall be calculated by the route which is ordinarily used for travel unless competent authority for special reasons otherwise orders.
- (f) Joining time shall be calculated from the place, other than the employee's head-quarters, if he is authorised to make over charge of the post at such other place.
- (g) If an employee is appointed to a new post while in transit from one post to another, his joining time, excluding second period of six days begins on the day following that on which he receives the order of appointment.
- (h) If an employee takes leave while in transit from one post to another the period which has elapsed after handing over the charge of the all posts shall be included in his leave.
- (i) An employee while on leave will be entitled to joining time when appointed to a new post provided that the joining time will be calculated from his old station or from the place in which he received order of appointment, whichever calculation will entitle him to less joining time.
- *(j) The authority ordering the transfer may in special circumstances, reduce the period of joining time admissible under this rule.

Admissibility of maximum joining time

- 78.** Joining time may be extended by a competent authority upto the maximum limit of 30 days on such conditions as he may think fit in the following circumstances :—
- (i) When an employee falls sick on the journey on transfer.
- (ii) when an employee has spent more time on joining than is allowed under regulation 77 for the reasons beyond his control and notwithstanding due diligence on his part.

****Substituted for the paragraph :**

Six days time shall be granted for preparation and in addition, a period to cover the actual journey will be calculated as follows :

- | | |
|---|-----------------|
| (a) for the portion of journey—one days for each travelled : | |
| (i) by rail | 300 Kms. |
| (ii) by motor car or bus plying for public hire | 125 Kms. |
| (iii) In any other way | 25 Kms: |

vide order No. F. 2(226) Acctts/Estt/69/2464 dated 25-4-1969.

*New sub-paragraph added vide order No. F. 2 (226) Acctts/Estt/69/2464 dated 25-4-1969.

Payment during joining time

- 79.** An employee on joining time shall be treated as on duty and shall draw his pay as under:-
- (a) If on joining time under clause(a) of regulation 75 he will draw the pay which he would have drawn had he not been transferred or the pay which he will draw on taking charge of his new post, whichever is less.
 - (b) If on joining time under clause (b) of regulation 75 he will draw leave salary at the rate at which he last drew it on leave other than extra-ordinary leave. However, no payment will be made if he is on joining time after returning from extra-ordinary leave.
 - (c) If the transfer to the new post is not made in the interest of the Corporation but at the request of the employee himself no payment will be allowed while on joining time but a competent authority may grant leave admissible to him to cover the period between the date of handing over charge at an old station and that of taking over charge at another station, if he applies for such leave.
 - (d) An employee transferred to a post on return from leave shall during the period of taking over charge draw the presumptive pay of the post held by him substantively before proceeding on leave and if he was holding the post in officiating capacity, he will draw the officiating pay of that post or the pay which will be admissible to him after taking over charge, which-ever is less.
 - (e) No pay or leave salary shall be admissible if an employee who does not join his new post after the expiry of joining time. Willful absence from duty after the expiry of joining time will be treated as misconduct.
 - f) If the taking over charge of a new post by a relieving officer consists of several staves or scattered works which the relieved or relieving officer are required to inspect, together before the charge is completed the relieving officer shall be treated on duty during the period of such inspection provided the competent authority is satisfied that such period was not excessive and he will draw the presumptive pay of the post hold by him substantively or officiating pay admissible to the post hold by him before his transfer or the pay he would draw after the transfer is complete which-ever is less. He will also be entitled to compensatory allowance or house rent allowance as admissible at the new station on the basis of the pay drawn in any of the situations stated above, as the case may be

CHAPTER VIII Records of Service Service Book of each employee

- 80.** A service book as may be prescribed shall be maintained for each employee of the Corporation from the date of his first appointment to the service of the Corporation. Cost of service book will not be charged from the employee.
- 81.** The service record of an employee shall be maintained by the head of office under whom he is working and shall be transferred with the employee from time to time. The service record of the officers of the Corporation shall, however, be maintained by the Chief Accounts Officer and he shall ensure through checks that the service books of employees other than officers are being maintained properly.
- 82.** Every step in an employee's official life must be recorded in his service book and each entry attested by the head of office or the Chief Accounts Officer as the case may be. No erasures or over-writing should be made in the service book and all corrections should neatly made and attested.

Scrutiny of the service book by the official concerned

83. The head of office will permit an employee to examine his service book at any time he desires to do so with a view to see that it is properly maintained.

**CHAPTER IX
Foreign Service
Consequences of foreign service**

84. (a) No employee of the Corporation may be transferred to foreign service against his will.
(b) An employee who is transferred to foreign service while on leave ceases from the date of such transfer, to be on leave and to draw leave salary.
(c) An employee transferred to foreign service shall remain in the cadre in which was included in substantive or officiating capacity immediately before his transfer and may be given such substantive or officiating promotion in that cadre as the competent authority may decide.
(d) An employee in foreign service will draw pay from foreign employer from the date he relinquishes charge of his post in the Corporation.
(e) An employee on transfer to foreign service will be governed by the following general conditions :

Terms and conditions of transfer on foreign service

- (i) He will draw pay during joining time from the foreign employer,
(ii) He will draw the scale of pay of the post on which he is deputed or the basic pay in the Corporation plus personal pay if any, plus deputation allowance at the rate of 20 percent of his basic pay. The deputation allowance shall be so restricted that the basic pay of the employee in the Corporation from time to time plus the deputation allowance does not exceed the maximum of the pay scale of the post on which he is deputed or where the post on deputation has a fixed pay, that fixed pay;
Provided that if a special pay was specifically sanctioned for the post and drawn the post held in Corporation, it shall form part of the basic pay.
(iii) He shall draw dearness allowance at the rates of the Corporation or the foreign employer as may be settled according as pay is drawn in the pay scale of the Corporation or in the pay scale of the post held on deputation.
(iv) Travelling allowance according to regulations of the foreign employer.
(v) Leave salary *on the basis of rates in force from time to time in Rajasthan Government and contributory provident fund contribution as may be **prescribed under Corporation Contributory Provident Fund Regulation shall be paid by the foreign employer to the Corporation.
(vi) Compensatory allowance including house rent allowance shall be paid according to regulations of the foreign employer.
(vii) Medical facilities shall not be lower than these admissible under the Corporation.
(viii) Period of deputation will be one year in the first instance.

Interest on contribution

85. Foreign employer will be liable to pay interest at the rate of two paise per day for Rs.100/- from the date of expiry of 15 days' period upto the date the Contribution is finally paid, if a contribution for provident fund and leave due in respect of an employee in foreign service is not paid within 15 days (£) from the end of the Month in which it is based has, been drawn by the employee concerned.
Sanction to accept pension, gratuity or other emoluments from, foreign employer
86. An employee will not accept from foreign employer a pension or gratuity or any other emoluments not specified in the terms of deputation without sanction of the Corporation.

*The words inserted vide order No. F. 2 (226)/Accts/Estt/69/2464 dated 25-4-1969.

Substituted for the words "worked out" vide order No. F.2(226)Accts /Estt/ 69/2464 dated 25-4-69.

Substituted for the word "time" vide order No.F.2(226)Accts/Estt/69/2464 dated 25-4-1969.

Leave in foreign service

87. An employee in foreign service will be granted :
- (a) Leave as admissible to him under the regulations of the Corporation. Leave salary for the period of such leave while on foreign service will be paid by the Corporation.
 - (b) Leave due may be sanctioned by the foreign employer if availed during foreign service.

Reversion from foreign service

88. When an employee reverts from foreign service to the Corporation's service, he will cease to be paid by the foreign employer and his contributions will be discontinued with effect from the date of reversion.
- Reversion from foreign service will be deemed to be from the date on which he takes charge of his post in the Corporation, provided if he takes leave on the conclusion of foreign service before joining his post in the Corporation, his reversion shall take effect from such date on which he hands over charge of the post under foreign employer.

CHAPTER X Delegations

89. (a) Corporation may delegate any of its powers to a competent authority under the various regulations.
- Provided that the following powers shall not be delegated or redelegated:

	Nature of power	To be exercised by
1.	Power to make Regulations (Regulation 123)	Corporation
2.	Power to retire on superannuation (Regulation 57)	Appointing Authority
3.	Joining time (Regulation 78)	Appointing Authority
4.	Permit acceptance of pension, gratuity or other emoluments not specified in the terms and conditions of deputation	Corporation

- (b) A competent authority may further delegate any of his powers under these regulations to subordinate authorities to such extent and subject to such conditions as may be deemed fit in the interest of service of the Corporation, in consultation with the Chief Accounts Officer.

PART-II CHAPTER XI Medical Attendance Regulations Definitions

90. Definitions: Unless there is something repugnant in the subject or context, the terms defined in these regulations are used in the sense here explained :
- (i) Authorised Medical Attendant : Means a medical officer of the Rajasthan Government or a registered medical practitioner or a Vaidya or Hamim nominated by the Corporation or a Govt. Chikitsak in Homeopathic nominated by the Director of Ayurvedic Department or nominated by the Corporation to a Medical Attendant in respect of an employee or class of employees at any place or area under the jurisdiction of the Corporation.
*Explanation: The Authorised Medical Attendant for one spell of illness would be either Medical Officer or a Chikitsak.
 - (ii) Consultation fee: Means a fee charged by the authorised medical attendant from an employee, for attendance at the residence of the patient at the rates which may be approved by the Corporation.

* Inserted vide office order No. F. 2 (47) Acctt/Rules/87/1905 dated 23-2-87.

** (iii) Family: Means employee's wife (not more than one) husband (in case of women employee), children including, children adopted legally and parents if wholly dependent upon the employee.

*** Note: The condition of dependence both in the case of husband or wife of the Corporation employee has been dispensed with provided the Corpn. employee has exercised an option, intimating the Appointing Authority, that claims of medical reimbursement will be made to Corpn. for the spouse even though his/her spouse is employed for re-imburement of medical expenses. Such option can be revised only with Corporation approval.

Explanation:

(a) For the purpose of this clause the parents do not include step parents.

(b) For the purpose of this clause the parents shall be regarded as wholly dependent upon the employee if they normally reside with the employee at the place of his duty and their total monthly income from all sources does not exceed Rs. 1000/-* lump sum. Non-recurring income e.g. contributory provident fund, gratuity, Govt. of India prize bonds, Insurance benefits etc. shall not be regarded as income for the purpose of this clause but recurring monthly income from all sources such as houses land building etc. should however; be taken into account for the purpose of assessing income.

(c) A declaration regarding income and the residence of parents shall be furnished by the employee once in the begning of every calendar year. In case the declaration is submitted subsequently, reimbursement shall be admissible in respect of parents who undergo treatment after the date of submission of declaration.

(iv) Hospital : Means a Government of Rajasthan hospital or dispensary, or aushad-halaya or Unani-dawakhana and any other hospital or institution including sanitorium laboratory, clinic of the authorised medical attendant in Rajasthan or in India with which arrangements may be made by the Corporation for the treatment of employee or ** Homeopathic Hospital/Dispensary or Institution maintained by the State or the Corporation for the purpose of homeopathic treatment and shall also include a similar dispensary or hospital maintained by a local authority or a similar hospital within the State or outside the State with which arrangements have been made by the Corporation for the homeopatic treatment of Corporation employees.

(v) Medical attendance: Means attendance in a hospital of the clinic of the authorised medical attendant or incase of illness which compels the patient to be confined to his residence, at the residence of such employee, by the authority medical attendant, and includes:

(a) Pathological, bacteriological, radiological or other methods of examination for the purpose of diagnosis as may be available at a hospital and which is considered essential for the treatment by the authorised medical attendant, and

(b) Such consultation with any specialist as the authorised medical attendant certifies to be necessary to such extent and in such manner as the specialist may determine.

(vi) Patient: Means an employee or a member of his family who falls ill and to whom these regulations apply.

(vii) Treatment: Means use of all medical and surgical facilities as may be ordinarily available in the hospital and supply of such medicines, vaccines, sere or other therapeutic substances as may be ordinarily available In the hospital or which may not be ordinarily available but may be essentially required in the opinion of the authorised medical attendant for the recovery of the patient. In case of a female employee the treatment includes confinement as it does in case of the wife of a male employee.

** Replaced vide office order No. F. 2 (47) Accts/Rules/76-77/3702 dated 22-6-79.

*** Added vide office order No F. 2 (47) Accts/Rules/85/4814 dated 24-5-85.

*Substituted vide office order No. F. 2 (47) Accttsilluies/91/8962 dated 27-12-91.

**Added vide office order No. F. 2 (47) Acctts/Rules/87/1905 dated 23-2-87.

*(b) Cost wholly or partly of hearing aid or artificial limb (including cost of replacing a limb) or callipers. If a hearing aid equipment is required to be purchased again on the opinion of the competent authorised medical attendant and that the earlier equipment is beyond repairs the reimbursement of cost would be limited to 50% only.

*X-ray charges paid by the Corporation employees in a Govt. hospital/ dispensary/ clinic.

91. (a) An employee shall receive free of charges treatment and medical attendance as defined in Regulation 90 (vii) but reimbursement of the cost of toilets, food, tonics having more food value and disinfectants etc. shall not be made though such medicines may be prescribed by the authorised medical attendant.
- (b) Reimbursement of Ayurvedic and Unani medicines prescribed by Vaidyas or Hakims shall be made only for the preparations which may be approved and notified by the Corporation.
- (c) Cost incurred by an employee for the treatment of diabetes shall be reimbursed only for the treatment of a patient at the initial stage of the disease (for a period of three months after detection) or where the patient develops some complications due to diabetes and who is hospitalised.
- (d) If the authorised medical attendant considers it essential owing to absence or remoteness of a suitable hospital or the severity of the illness, the patient may receive attendance and treatment at his residence and the employee shall be entitled to reimbursement of the cost of such attendance and such treatment incurred by him provided a certificate in prescribed form is obtained from the authorised medical attendant stating therein his reasons for treatment at the residence and the amount of the cost of treatment of the patient.

Provisions of accommodation in the hospital

- **92. The charges incurred by an employee for the accommodation to the extent noted below availed of during the period of hospitalization of a patient in a Government Hospital shall be borne by the Corporation:

	Basic Pay	Class of accommodation
a.	Rs. 3500/- & above	Deluxe or cottage ward.
b.	Rs. 2000/- & above but below Rs. 3500/-	Cottage ward.
c.	Above Rs. 800/- but below Rs. 2000/-	Rental ward of the lowest category.

Travelling expenses for journey to headquarters of the authorised medical attendant

93. If an employee fails if at a place which is not the headquarter of the authorised medical attendant he shall be entitled to re-imburement of travelling allowance if he travels to and from he headquarters of the authorised medical attendant, or of the amount charged at prescribed rates by the authorised medical attendant, for travelling to and from the place where the patient is stationed in case he is too ill to travel to the headquarters of the authorised medical attendant.
- Provided (i) that no travelling allowance shall be allowed for a journey to the headquarters of the dentist or oculist
- (ii) a certificate in writing shall be obtained from the authorised medical attendant stating that medical attendance was necessary or the employee was too ill to travel, as the case may be and attached with the application for travelling allowance.
94. An employee whose condition in the opinion of the authorised medical attendant is of such serious or special nature as to require medical attendance by a specialist may be attended by such a specialist and if he is required to travel he may draw travelling allowance as on tour for the journey to and from the headquarters of the specialist but without any halting allowance. No air travel shall be permissible for such journey.

*Added vide office order No. F. 2 (47) Accts/Rules/85/4814 dated 24-5-85.

** substituted vide office order No. F. 2 (72) Accts/Rules/90/63 dated 4-1-1990 effective from 1-9-1988.

Medical attendance and treatment of family members

- 95.** (a) Family members of an employee shall be entitled to treatment and medical attendance at a Government hospital on the scale and conditions allowed to the employee himself under these regulations.
Provided that in serious cases where the authorised medical attendant considers the removal of the patient dangerous or injurious to life, medical attendance or treatment at the residence shall be allowed.
(b) No travelling allowances shall be allowed for journey undertaken by a family member in cases referred to in Regulation 93 and 94.
- 96** Corporation shall refund to the employee a fee charged by the authorised medical attendant and actually paid by him for giving a medical certificate in support of leave applied for by the employee on medical grounds or to a candidate approved for appointment to Corporation's service who is required to go for medical examination, and is subsequently selected, the amount of the fee charged by the authorised medical attendant. Receipt of fee obtained from the authorised medical attendant shall be attached with the bill of medical reimbursement.
- 97.** (a) Medical treatment for tuberculosis or cancer shall be admissible to the employees and his family. Those suspected of suffering from tuberculosis or cancer shall be sent by the authorised medical attendant for thorough examination and opinion to the hospital or sanatorium. The charges, if any, for such thorough examination shall be borne by the Corpn. family for the purpose of this regulation includes, wife/husband, as the case may be, legitimate, sons and unmarried dependant daughters only.
(b) If in the opinion of the authorised medical attendant the case is found to be active one of the employee concerned shall be granted leave as per relevant regulations.
(c) The employee shall be required to undergo treatment during such leave at such a hospital which the authorised medical attendant may decide.
(d) In the opinion of the authorised medical attendant if considered necessary the patient will be admitted to a hospital where proper facilities for treatment of tuberculosis/ cancer exist or a sanatorium or clinic.
(e) In addition to expenses of medicines reimbursed under Regulation 91, the expenses incurred by the employee on the following items may be reimbursed to him by the Corporation on the following conditions:
(i) Cost of non-reimbursable medicines i.e. medicines having more food value not exceeding Rs. 25/- per mensem.
(ii) The amount shall be reimbursed on production of vouchers duly countersigned and certified as under by the medical authority attending the case.

Certificate of Special Medicines

It is certified that Shri/Shrimati employed asin the Rajasthan State Road Transport Corporation and Shrimati/Shri/Kumari wife/husband/son/ daughter of Shri/Shrimati was under the treatment for tuberculosis or cancer at Hospital/ sanatorium/clinic..... from to and that during the above period the following medicines having more food value were prescribed by me for the treatment of the patient.

Voucher No.	Name of medicines (Block Letters)	Amount
-------------	--------------------------------------	--------

**Signature of the Medical
Authority attending the case**

(f) Corporation may grant an allowance not exceeding Rs, 75/- per mensem towards the cost of special diet, if any, prescribed by the medical authority of the hospital/ sanitorium or clinic to such employees whose pay does not exceed Rs. 1,000/-subject to the production of the following certificate signed by him and counter signed by the medical authority attending him.

Certificate of special diet

I hereby declare that I Shri/ Shrimati employed as in the Rajasthan State Road Transport Corporation and that Shri/ Shrimati/ Kumarimy wife/husband/son/daughter was under the treatment of Dr. or hospital/sanitorium/clinic for tuberculosis/cancer and under his advice (L) I have taken special diet such as for which I have incurred an expenditure of Rs..... for myself/husband/wife/son/daughter for the peried from to

Countersigned.

Signature & Designation
of the applicant

(g) Concessions admissible under sub-regulation(d) above shall also be admissible to a patient while undergoing treatment as 'out patient' at a hospital subject to the condition that the authorised medical attendant certifies that the patient can take treatment at such a hospital or of such a doctor under such conditions as he considers necessary.

98. Corporation may grant to an employee any concession relating to medical treatment, or attendance, or accommodation in hospitals or travelling allowance for any journey performed by him which is not authorised under these regulations.

(a)* A Corpn. employee including members of his family posted to station or sent on duty or spending leave or otherwise at a station outside Rajasthan in India and who falls ill shall be entitled to free medical attendance treatment as an Indoor and Outdoor patient in a hospital maintained, by the Central Govt. or other State Govt. on the scale and conditions which would be admissible to him under these rules, had he been on duty or on leave in Rajasthan.

Application for claiming refund

99. (a) An application for claiming medical reimbursement charges shall be made in the prescribed form. The claims for reimbursement of medical charges will be submitted at a time and not in parts within one year from the date of completion of the treatment as certified by the authorised medical attendant;

**Provided that in case where treatment continues even a long period, a part claim for reimbursement of medical expenses may be presented by the Govt. servants as follows:-

Basic pay	Amt. per claim
(i) Above Rs. 1300/-	Rs. 100/- & above.
(ii) Upto Rs. 1300/-	Rs. 50/- & above.

b) All cash memos of the purchase of medicines or receipts for treatment or attendance charges shall be attached with the bill for claiming reimbursement duly countersigned by the authorized medical attendant.

(c) An essentiality certificate in the prescribed form shall be obtained from the authorised medical attendant and attached with medical bills

*(cc) The claims for reimbursement of medical expenses upto Rs. 25/- in case of allopathic medicines presented by a Corporation employee for himself and members of his family under these regulations shall be paid on the basis of prescription of the authorised medical attendant.

*New regulation added vide office order No. F.2(47)Acctts/Rulee/85/4814 dated 24-5-85.

**Replaced vide office order No F. 2(47) Acclts/Rules/85-86 6233 dated 2-7-85.

*inserted vide order No. F. 2 (47) Acctts/Rules/76-77/7648 dated 30-9.80.

**Provided that at places where purchase of allopathic medicines through Cooperative shops run by the Upphokta Sahkari Sangh/ Bhandar is provided, the maximum ceiling for presenting the claims in such cases shall be Rs. 50/-

(i) The prescription of the authorised medical attendant referred to in regulation 99 (cc) shall bear O.P.D. registration number and date of the Hospital/Dispensary where treatment is under taken and the authorised - medical attendant shall subscribe his signature on such prescription under his official seal.

*** (d) Grant of advance for medical attendance and treatment outside the State:

(1) A Corporation employee and member (s) of his family, who are entitled to free medical attendance and treatment outside the State may be granted advance equivalent of the amount considered sufficient for the required medical attendance and treatment by the Principal of Medical College or the Director, Medical & Health services or Rs. 5000/- whichever may be the less. The estimated amount of reimbursable expenditure on medical attendance and treatment outside the State should invariably be indicated in the Certificate to be given by the Principal or the Director, Medical & Health Services.

(2) The advance shall be sanctioned by the Head of office keeping in view the estimated amount of expenditure indicated in the certificate or the pecuniary limit mentioned in sub-rule (1).

(3) The advance shall be debited to head of account to which pay and allowances of the Corporation employees are debited.

(4) (i) Once an advance has been sanctioned, further advance shall not be allowed until he medical reimbursement claim(s) to the extent of amount of previous advance has been submitted for adjustment.

(ii) The entire amount of advance shall finally be adjusted against the due medical reimbursement claim under these rules not later than the expiry of a period of one month from the date of release of the patient from the hospital. The unspent amount of advance, if any shall invariably be paid in cash immediately.

General: *In the application form for Medical Reimbursement (form No. RSRTC 37 (b), the following is to be added at the end of the existing declaration:—

"I also declare that the claim for these medicines purchased by me has not been presented and drawn, in the past."

No. F. 2 (9013) Accttss/Rules/68-69/2013 Dated 3rd April, 1973.

ORDER

100. The Administrator of the Corporation has been pleased to the grant of medical reimbursement facility to the employees who are governed under Standing Order and to those workshop employees who are not getting E.S.I. benefits on account of non extension of the scheme of areas like Abu Road, Sirohi and Alwar @ Rs. 7.50 per month as fixed medical reimbursement. In case of an employee or his family members exclusively dependent upon him as defined in the Medical Rules applicable to Corporation employees being in-door patient at these places, full reimbursement for medicines will be allowed subject to production of vouchers duly verified by the doctor concerned.

**Sd/-
General Manager**

No. F. 2 (90B) Acctts/Rules/72-73/6372 Dated 13th Nov., 1973.

MEMO

101. Under this office order No. F. Acctts/Rules/72-73/2013 dated 3-4-73 the workshop employees who are not getting E.S.I.; benefits due to non-extension of the scheme of areas like Abu-Road, Sirohi and Alwar were allowed fixed medical allowance of Rs. 7.50 per month and in case of indoor treatment facility of reimbursement of cost of Medicines as admissible under Medical Rules applicable to Corporation employees.

A question has been raised whether full reimbursement is admissible in addition to the fixed, rate of Rs. 7.50 per month or in cases where full reimbursement is claimed for a particular period for in-door patient the amount of fixed allowance is to be deducted.

**Added vide-order No. F. 2 (47) Acctts/Rules/85-86/6233 dated 2-7-85.

***Substituted vide order No. F. 2 (47) Acctts/Rules/90/7329 dated 11-9-90.

*Added vide order No F. 2 (47) Acctts/Rules/85-86/6233 dated 2-7-85.

The matter has been examined and it is clarified that the work-shop employees eligible for medical facilities under E.S.I. are to be allowed reimbursement of cost of medicines taken while under in-door treatment as admissible under Medical Rules applicable to Corporation Employees. The medical allowance payable at the flat rate of Rs. 7.50 per month is not to be deducted in such cases.

Sd/-

Chief Accounts Officer

Dated the April 12, 1974.

No. F. 2 (90B)/Acctts/Rules/68-69/146

ORDER

102. In partial modification to this office order even number dated 3rd April, 1973 and memo No. 6872 dated 13th Nov. 1973, sanction of the Chairman is conveyed for the grant of fixed medical reimbursement allowance @ Rs. 7.50 per month to all employees who are subject to Rajasthan State Road Transport Corporation Workshop Employees and Motor Transport Workers Standing Orders, 1965, but are not covered by E.S.I. Scheme.

It is further ordered that an employee who is entitled to this medical reimbursement allowance at a flat rate of Rs. 7.50 per month, shall also be entitled to full medical reimbursement in respect of indoor treatment availed by him or his family members exclusively dependent upon him as defined in the Medical Rules applicable to Corporation employees subject to production of vouchers etc. as per medical reimbursement rules of the Corporation i.e. in respect of employees subject to service regulation. Rs. 7.50 per month will not be adjusted against claims preferred in respect of indoor treatment.

These orders shall deemed to have come into force with effect from 1st April, 1973.

Sd/-

Chief Accounts Officer

No. F. 2(90B) Acctts/Rules/68-69/1367

Dated the Feb. 21, 1975.

ORDER

103. In pursuance of the Arbitration Award dated 9-4-74 by Labour Commissioner, Rajasthan, Jaipur the Corporation vide its resolution No. 106/74 dated 23-5-74 has approved that with effect from 17-6-74 the rate of fixed medical allowance as admissible under order No. F.2(90B) Acctts/ Rules/72-73/6372 dated 13-11-73 and order No. F. 2 (90B) Acctss/Rules/ 68-69/146 dated 12-4-74 shall be Rs. 10/- per month.

This order shall also apply to those employees as well who are subject to Standing Orders and who cease to be eligible for benefits under the E.S.I. Scheme.

The increase in fixed medical allowance is subject to the provisions of Additional Emoluments (Compulsory Deposit Act, 1974) and hence its disbursement has to be made in accordance with instructions contained therein. It is, therefore, ordered that pending clarification from the Regional Provident Fund Commissioner payment of arrears on account of increased fixed medical allowance and the payment in future at enhanced rate shall not be made.

These orders will take effect from 17-6-1974.

Sd/-

Chief Accounts Officer

राजस्थान राज्य पथ परिवहन निगम, जयपुर

क्रमांक एफ3(भुगतान)77 / 768

दिनांक 4 फरवरी, 1977

विषय:- जयपुर शहर में निगम कर्मचारियों के लिए दवाएयों का भरण-पोषण केवल राजस्थान राज्य सहकारी उपभोक्ता संघ लि., के द्वारा संचालित दुकानों से खरीदने बाबत।

निगम द्वारा यह निर्णय लिया गया है कि दिनांक 01 अप्रैल, 1977 से जयपुर नगर में केवल राजस्थान राज्य सहकारी उपभोक्ता संघ लि., के द्वारा संचालित दुकानों के क्रय की गई दवाईयों ही निगम कर्मचारियों की पुनर्भरण योग्य होगी। निगम की सभी कर्मचारियों के लिए यह भी निर्णय लिया गया है कि राज्य सरकार द्वारा प्रारम्भ की गई प्रथानुसार/सामान्य/लेखा/एफ /76/552 दिनांक 28.04.1976 द्वारा प्रेषित राज्य सरकार की सूची के अनुसार अनुमोदित है। यदि उक्त सूची में दी गई औषधियां जयपुर शहर में सहकारी उपभोक्ता संघ द्वारा अन्य किसी दवा विक्रेता से क्रय की जा सकती है।

दवाइयां उपरोक्त वर्णित सूची के अनुसार अनुमोदित है इसका प्रमाण—पत्र सम्बन्धित चिकित्सा अधिकारी द्वारा निम्न प्रकार से दिया जावेगा:—

Certified that Allopathic Drugs, Medicines, Vaccines, Sera etc. prescribed by me are in accordance with the list of reimbursable Allopathic Drugs/Medicines etc. notified by the Govt. from time to time under Rajasthan Civil Services (Medical Attendance) Rules.

Sd/-
General Manager

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No. F. 2(47)Acctts/Rules/4096

Dated 2-5-1985

OFFICE ORDER

Subject: Amendment to RSRTC Employees' Service Regulations, 1965.
As decided by the Board vide resolution No. 31/85 dt. 15-4-85, the following note may be inserted below regulation No. 103:—

Note: Fixed Medical allowance shall be increased to Rs. 15/- from 10/- w.e.f. 15-4-85, as decided by the Board vide resolution No. 31/85 dt. 15-4-85.

Sd/-
Managing Director

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No. F. 2(47) Acctts/Rules/87/1905

Dated 23-2-87

OFFICE ORDER

In pursuance of the Corporation Board's Resolution No. 94/86 dt. 17-10-1986 and State Govt. approval vide their letter No. F. 15 (11) Home-7/86 dated 11-2-1987, the facility of Homeopathic treatment and reimbursement of cost of medicines is hereby extended to the employees of the Corporation upto 19-5-1987.

The definitions of Authorised Medical Attendant Hospital, criteria of reimbursement of cost of medicines and consultation fee is prescribed as under:-

1. Authorised: Medical Attendant : The term "Authorised Medical Attendant" as given in regulation No. 90 (i) shall also include a Govt. Chikitsak in Homeopathic nominated by the Director of Ayurvedic Deptt. or nominated by the Corporation to be a Medical Attendant in respect of its employees or class of employees at any place or area under the jurisdiction of the Corporation.

Explanation: The Authorised Medical Attendant for one spell of illness would be either Medical Officer or a Chikitsak.

2. Hospital : The term "Hospital" as defined in regulation No. 90 (iv) shall also include a Homeopathic Hospital/Dispensary or Institution maintained by the State or the Corporation for the purpose of homeopathic treatment and shall also include a similar dispensary or hospital maintained by a local authority or a similar hospital within the State or outside the State with which arrangements have been made by the Corporation for the homeopathic treatment of Corporation employees.

3. Cost: Cost (including ST paid by the employee) as defined in regulation No. 91 shall also include the cost of homeopathic medicines of approved preparation only, not ordinarily available in the approved hospitals. Cost shall be reimbursable subject to the maximum of Rs. 2.00 per day not exceeding Rs. 20/- in a month for one patient. The list of Pharmacists as well as that of medicines of homeopathy which are reimbursable is enclosed.

4. Consultation fee: Consultation fee charged by the authorised Medical Attendant, fee paid to the Compounder or Nurse for administering injections in case of homeopathic treatment at the residence of the Corporation employee will not be reimbursable. These orders shall take effect from 11-2-1987.

Sd/-
Managing Director,
RSRTC, Jaipur

APPENDIX

LIST OF HOMOEOPATHIC MEDICINES & PHARMACISTS FOR REIMBURSEMENT
 NAME OF THE HOMEOPATHIC MEDICINES
 GROUP 'A' HOMEOPATHIC DILUTIONS

1	Abies Canadensis 30	57	Alumina 10 M
2	Abies Canadensis 200	58	Alumina 50 M
3	Abrotanum 6	59	Ambra Grisea 6
4	Abrotanum 30	60	Ambra Grisea 200
5	Abrotanum 200	61	Ammonium Carbonium 30
6	Abrotanum 1000	62	Ammonium Carb 200
7	Absinthium 6	63	Ammonium Carb 1000
8	Absinthium 200	64	Ammonium Caust 30
9	Acetic Acidum 6	65	Ammonium Caust 200
10	Acetic Acidum 200	66	Anygdalus Fersica 6
11	Aconitum Napellus 3X	67	Anacardium Orientale 30
12	Aconitum Napellus 30	68	Anacardium Orientale 200
13	Aconitum Napellus 200	69	Anacardium Orientale 1000
14	Actaes Racemosa 3X	70	Anacardium Orientale 10 M
15	Actaes Racemosa 30	71	Anacardium Orientale CM
16	Actaea Racernosa 200	72	Anagallis 6
17	Actaea Racemosa 1000	73	Annagallis 200
18	Actaea Racemosa 10 M	74	Anthracium 6
19	Actaes Spicata 6	75	Anthracium 200
20	Actaea Spicata 200	76	Anthracium 1000
21	Actaea Spicata 1000	77	Antimonium Ars 6
22	Adrenalin 6	78	Antimonium Ars 200
23	Aesculus Hippocastanum 30	79	Antimonium Crudum 30
24	Aesculus Hipp 200	80	Antimonium Crud. 200
25	Aesculus Hipp 1000	81	Antimonium Crud. 1000
26	Aesculus Hipp 51 QM	82	Antimonium Crud. 10 M
27	Aesculus Hipp 50 M	83	Antimonium Crud. 50 M
28	Aethusa Cynapium 6	84	Antimonium Crud. CM
29	Aethusa Cynapium 30	85	Antimonium Tart. 3X
30	Aethusa Cynapium 200	86	Antimonium Tart. 30
31	Agaricus Muscarius 30	87	Antimonium Tart. 200
32	Agaricus Muscarius 200	88	Apis Mell 6
33	Agaricus Muscarius 1000	89	Apis Mell 30
34	Agaricus Muscarius 10 M	90	Apis Mall 200
35	Agtius Dastus 6	91	Apis Mall 1000
36	Agnus Castus 200	92	Apis Mell 10 M
37	Agnus Castus 1000	93	Apis Mell 50 M
38	Agraphis Nutans 30	94	Apis Mall CM
39	Agraphis Nutans 200	95	Apocynum Cann. 6
40	Aletris Farinosa 6	96	Apocynum Canna. 30
41	Aletris Farinesa 200	97	Aralia Racemosa 30
42	Allium Cepa 6	98	Aranes Diadema 3 X
43	Allium Cepa 30	99	Argentum Met. 30
44	Allium Cepa 200	100	Argentum Met. 200
45	Allium Cepa 1000	101	Argentum Met. 1000
46	Allium Sativum 30	102	Argentum Nit. 30
47	Allium Sativum 200	103	Argentum Nit. 200
48	Aloe Socotrina 6	104	Argentum Nit. 1000
49	Aloe Socotrina 30	105	Argentum Nit. 10 M
50	Aloe Socotrina 200	106	Argentum Nit. CM
51	Aloe Socotrina 1000	107	Arnica Mont. 3 X
52	Alumen 6	108	Arnica Mont. 30
53	Alumen 200	109	Arnica Mont. 200
54	Alumeria 30	110	Arnica Mont. 1000
55	Alumena 200	111	Arnica Mont. 10 M
56	Alumena 1000	112	Arnica Mont. 50 M

113	Arnica Mont. CM	177	Borax 30
114	Arsenicum Album 6	178	Borax 200
115	Arsenicum Album 30	179	Brothrops lenceblatus 6
116	Arsenicum Album 200	180	Brothrops lenceb 200
117	Arsenicum Album 1000	181	181. Brothvops Lesce.1000
118	Arsenicum Album 10 M	182	Bovista 6
119	Arsenicum Album 50 M	183	Bovista 200
120	Arsenicum Album CM	184	Bovista 1000
121	Arsenicum Brom. 6	185	Bromium 30
122	Arsenicum Borm. 200	186	Bromium 200
123	Arsenicum Lodatuin 30	187	Bryonia Alba 3X
124	Arsenicum Iod. 200	188	Bryonia Alba 6
125	Ars. Sulph. Flavum 6	189	Bryonia Alba 30
126	Ars. Sulph. Flavum 200	190	Bryonia Alba 200
127	Ars. Sulph Flavum 1000	191	Bryonia Alba 1000
128	Artemisia Vuigaris 30	192	Bryonia Alba 10M
129	Artemisia Vulgaris 200	193	Bryon ia Alba 50 M
130	Arum Triphylym 30	194	Bryon ia Alba CM
131	Arum Triphylym 200	195	Bufo Rana 30
132	Asafoetida 30	196	Bufo Rana 200
133	Asafoetida 200	197	Cactua Grandiflorus 3X
134	Aspidosperma 6	198	Cadmium Sulphuratum 6
135	Aspidosperma 200	199	Cardium Sulph. 200
136	Asterias Fiubens 6	200	Caladium Seg. 6
137	Aurum Metallicum 30	201	Caladium Seg. 200
138	Aurum Met. 200	202	Calcarea Arsenicosa 6
139	Aururn Met. 1000	203	Calcarea Ars. 200
140	Aurum Met. 10 M	204	Calcarea Carbonica 6
141	Aurum Met. CM	205	Calcarea Carb. 30
142	Aurum Muriaticum Nat. 30	206	Calcarea Carb. 200
143	Aurum Mur. Nat. 200	207	Calcarea Carb. 1000
144	Bacillium 200	208	Calcarea Carb.,10 M
145	Bacillium 1000	209	Calcarea Carb. 50 M
146	Bacillium 10M	210	Calcarea Carb. CM
147	Bacillium 50M	211	Calcarea Murata 30
148	Bacillium CM	212	Calcarea Flour. 200
149	Baptisia Tinctoria 3X	213	Calcarea Flour. 1000
150	Baptisia Tinct. 30	214	Calcarea Flour. 10 M
151	Baptisia Tinct. 200	215	Calcarea Flour. 50 M
152	Baryta Carbonica 30	216	Calcarea Flour. CM
153	Baryta Carb. 200	217	Calcarea Iodata 30
154	Baryta Carb. 1000	218	Calcarea Iodata 200
155	Baryta Carb. 10 M	219	Calcarea Iod. 1000
156	Baryta Carb. CM	220	Calcarea Iod 10 M
157	Baryta Iodata 30	221	Calcarea Phosphorica 30
158	Baryta Iod. 200	222	Calcarea Phos. 200
159	Baryta Muriatica 6	223	Calcarea Phos. 1000
160	Baryta Mur. 200	224	Calcarea Phos. 10 M
161	Belladonna 3X	225	Calcarea Phos. 50 M
162	Belladonna 30	226	Calcarea Phos. CM
163	Belladonna 200	227	Calcarea Sulphurica 200
164	Belladonna 1000	228	Calcarea Sulph. 1000
165	Bells Perenis 6	229	Calendula off. 6
166	Bettis per. 200	230	Calendula off. 200
167	Benzoicum Acidum 6	231	Camphora 30
168	Benzaicum Acid. 200	232	Camphora 200
169	Berberii Vulgaris 30	233	Cannabis Indica 30
170	Berberis Vulgaris 200	234	Cannabis Indica 200
171	Bisrnuthurn 6	235	Cannabis Indica 1000
172	Bismuthum 200	236	Cannabis sativa 30
173	Blatta Orientalis 6	237	Cannabis sativa 200
174	Baku orn.200	238	Cannabis sativa 1000
175	Boracicum Acidum 6	239	Canatharis 6
176	Boracicum Acid. 200	240	Canatharis 30

241	Cantharis 200,	305	Circuta Virosa 200
242	Cantharis 1000	306	Circuta Virosa 1000
243	Capsicum 30	307	Cina 30
244	Capsicum 200	308	Cina 200
245	Capsicum 1000	309	Cina 1000
246	Carbo Animolis 30	310	Cina 10 M
247	Carbo Animolis 200	311	Cina CM
248	Carbo Animolis 1000	312	Cistus Canadensis 6
249	Carbo Animolis 50 M	313	Cistus Can. 200
250	Carbo Vegetabilis 30	314	Cistus Can. 1000
251	Carbo Vegetabilis 200	315	Cistus Can. 10M
252	Carbo Veg. 1000	316	Clematis Erecta 30
253	Carbo Veg. CM	317	Clematis Erecta 200
254	Carbolicum Acidum 30	318	Coca 30
255	Carbolicum Acid. 200	319	Coca 200
256	Carbolicum Acid. 1000	320	Cocculus Indicus 30
257	Carcinosin 30	321	Cocculus Indicus 200
258	Carcinosin 200	322	Cocculus Indicus 1000
259	Carcinosin 1000	323	Coccus Cacte 6
260	Carcinosin CM	324	Coccus Cacte 200
261	Castor Squi. 6	325	Coffea Cruda 30
262	Castor Equi..30	326	Coffea Cruda 200
263	Caulophyllum 3X	327	Coffea Crude 1000
264	Caulophyllum 30	328	Colchicum 3X.
265	Caulophyllum 200	329	Colchicum 30
266	Caulophyllum 1000	330	Colchicum 200
267	Causticum 6	331	Collinsonia 30
268	Causticum 30	332	Collinsonia 200
269	Causticum 200	333	Colocynthis 6
270	Causticum 1000	334	Colocythis 30
271	Causticum 10 M	335	Colocynthis 200
272	Causticum 50 M	336	Colocynthis 1000
273	Causticum CM	337	Conderango 30
274	Ceanothus Amer. 6	338	Condurango 200
275	Ceanothus Amer. 200	339	Conium Maculatum 30
276	Cedron 30	340	Conium Maculatum 200
277	Cedron 200	341	Conium Mac. 200
278	Cedron 1000	342	Conium Mac. 1000
279	Chamomilla 6	343	Conium Mac. 50 M
280	Chamomilla 30	344	Conium Mac. CM
281	Chamomilla 200	345	Copaiva 6
282	Chamomilla 1000	346	Copaiva 200
283	Chelidonium Maj. 3X	347	Corallium Rubrum30
284	Chelidonium Maj. 6	348	Corallium Rub. 200
285	Chelidonium Maj. 200	349	Graetagus oxy. 3X
286	Chelidonium Maj. 1000	350	Craetagus oxy. 30
287	Chenopodium Anthel. 30	351	Crosus sativus 30
288	Chenopodium Anthel. 200	352	Crosus Sativus 200
289	China Officinalis 6	353	Crotafus Horricus 30
290	China off. 30	354	Crotalus Horricus 200
291	China off. 200	355	Croton Tiglium 30
292	China off. 1000	356	Croton Tiglium 200
293	China off. 10 M	357	Cuprum Arsenicisum 30
294	Chininum Arsenicosum 200	358	Cuprum Arsenicisum 200
295	Chininum Ars. 1000	359	Cuprum Metallium 30
296	Chininum Sulphuricuin 200	360	Cuprum Met. 200
297	Chininum,Sulph. 1000	361	Cuprum Met. 1000
298	Chionanthus Virginicoa 30	362	Cuprum Met. CM
299	Chionanthus Virg. 200	363	Curare 30
300	Chloralurn 30	364	Curare 200
301	Chloralurn 200	365	Cyclamen 30
302	Chloramphenicol 30	366	Cyclamen 200
303	Chloramphenicol 200	367	Cynodon Dac. 3X
304	Circuta Virosa 6	368	Damiana 30

369	Damiana 200	433	Glonoine 30
370	Digitalis 6	434	Glonoine 200
371	Digitalis 30	435	Gnaphalium 30
372	Dioscorea Vill. 6	436	Gnaphalium 200
373	Dioscorea Vill. 200	437	Gnaphalium 1000
374	Diphtherinum 200	438	Granatum 6
375	Diphtherinum 1000	439	Granatum 200
376	Dolichos 6	440	Graphites 6
377	Dolichos 200	441	Graphites 30
378	Dolichos 1000	442	Graphites 200
379	Drosera 30	443	Graphites 1000
380	Drosera 200	444	Graph ites 10 M
381	Dulcamara 30	445	Graphites 50 M
382	Dulcamara 200	446	Graphites CM
383	Dulcamara 1000	447	Grindetia 6
384	Dulcamara 10 M	448	Grindetia 200
385	Dulcamara 50 M	449	Guaiacum 30
386	Dulcamara CM	450	Guaiacum 200
387	Echinacea Aug. 30	451	Guaiacum 1000
388	Elaps Corallimus 30	452	Guaiacum 10 M
389	Elaterium 30	453	Hamamelis 30
390	Equisetum 6	454	Hamamelis 200
391	Equisetum 200	455	Hamamelis 1000
392	Erigeron 6	456	Helleborus Nig. 30
393	Eregeron 200	457	Helleborus Nig. 200
394	Eupatorium perfotiatum 3X	458	Helleborus Nig. 1000
395	Eupatorium perf. 30	459	Helonias 30
396	Eupatorium perf. 200	460	Helonias 200
397	Eupatorium purpuraum 6	461	Hepar Sulphuris 6
398	Eupatorium purp. 200	462	Hepar Sulp. 30
399	Euphrasia 30	463	Hepar Sulph. 200
400	Euphrasia 200	464	Hepar Sulph. 1000
401	Fagophyrum 30	465	Hepar Sulph. 10 M
402	Fogophyrum 200	466	Hepar Sulph. 50 M
403	Ferrum Ars. 30	467	Hepar Sulph. CM
404	Ferrum Ars.. 200	468	Hydrangea 6
405	Ferrum Met. 30	469	Hydrangea 200
406	Ferrum Met. 200	470	Hydrastis Can. 30
407	Ferrum Ars. 1000	471	Hydras'tis Can. 200
408	Ferrum phos. 6	472	Hydrastis Can 1000
409	Ferrum phos. 30	473	Hydrocotyle Asiatica 30
410	Ferrum phos. 200	474	Hydrocotyle Asiatica 200
411	Ferrum phos. 1000	475	Hydrocyanic Acidum 6
412	Floricum Acidum 30	476	Hydrocyanic Acid. 200
413	Floricum Acid. 200	477	Hyoscyamus 30
414	Floricum Acid. 1000	478	Hyosoyamus 200
415	Floricum Acid. 10M	479	Hyoscyamus 1000
416	Floricum Acid. 50 M	480	Hyoscyamus 10 M
417	Formic Acid. 30	481	Hypericum 30
418	Formic Acid. 200	482	Hypericum 200
419	Formica Rufa 30	483	Hypericum 1000
420	Formica Rufa 200	484	Hypericum 10 M
421	Galium Aparine 6	485	Hypericum 50 M
422	Galium Aparine 200	486	Hypericum CM
423	Gambogia 30	487	Ignatia 30
424	Gambogia 200	488	Ignatia 200
425	Gelsemium 3X	489	Ignatia 1000
426	Gelsemium 30	490	Ignatia 10M
427	Gelsemium 200	491	Ignatia 50 M
428	Gelsemium 1000	492	Ignatia CM
429	Gelsemium 10 M	493	Influenzinum 200
430	Gelsemium 50 M	494	Influenzinum polyvalant 200
431	Gelsemium CM	495	Insulin 3X
432	Glonoine 6	496	Insulin 30

497	Insulin 200	561	Lachesis CM
498	Iodium 30	562	Lachnanthes 30
499	Iodium 200	563	Lachnanthes 200
500	Iodium 1000	564	Lachnanthes 1000
501	Iodium 10 M	565	Lacticum Acidium 30
502	Ipecac 3 X	566	Lacticum Acid. 200
503	Ipecac 30	567	Lapis Alubus 30
504	Ipecac 200	568	Lapis Alb. 200
505	Iris Tenax 30	569	Lathyrus 6
506	Iris Tenax 200	570	Lathyrus 200
507	Iris versicolor 6	571	Lathyrus 100
508	Iris versicolor 200	572	Latrodectus Mactans 6
509	Jaborandi 3 X	573	Latrodectus Mac. 200
510	Jaborandi 30	574	Laurocerasus 30
511	Juglans Cinerea 6	575	Laurocerasus 200
512	Juglans Cinerea 200	576	Ledum pal 30
513	Justicia Adh. 30	577	Ledum pal 200
514	Kali Arsenicesum 30	578	Ledum pal 1000
515	Kali Ars. 200	579	Ledum pal 10 M
516	Kali Bichromicum 6	580	Ledum pal 50 M
517	Kali Bichrom 200	581	Ledum pal CM
518	Kali Bichrom 1000	582	Lemna Minor 3X
519	Kali Bichrom 10 M	583	Lemna Minor 30
520	Kali Bichrom CM	584	Lemna Minor 200
521	Kali Bromatum 30	585	Lilium Tigrinum 30
522	Kali Brom 200	586	Lilium Tig. 200
523	Kali Carbonicum 30	587	Lilium Tig. 1000
524	Kati Carb. 200	588	Lithium Carbonicum 30
525	Kali Carb. 1000	589	Lithium Carb. 200
526	Kali Carb. 10 M	590	Lobelia inflata 6
527	Kali Chloricum 30	591	Lobelia Inf. 200
528	Kali Chlor. 200	592	Lycopersicum 6
529	Kali Iodatcum 30	593	Lycopersicum 200
530	Kali Iod. 200	594	Lycopodium 30
531	Kali Iod. 1000	595	Lycopodium 200
532	Kali Iod. 10 M	596	Lycopodium 1000
533	Kali Muriaticum 30	597	Lycopodium 10M
534	Kali Mur. 200	598	Lycopodium 50 M
535	Kali Mur. 1000	599	Lycopodium CM
536	Kali Phosphuricum 30	600	Lyssin 200
537	Kali Phos 200	601	Lyssin 1000
538	Kali Sulphuricum 30	602	Magnesia Carbonica 30
539	Kali Sulph. 200	603	Mag. Carb. 200
540	Kalmia Latifolia 6	604	Mag. Carb. 1000
541	Kalmia Lat. 200	605	Magnesia Muriatica 30
542	Kalmia Lat. 1000	606	Mag. Mur. 200
543	Kreosotum 30	607	Magnesia Phosphorica 30
544	Kreosotum 200	608	Mag. Phos. 200
545	Kreosotum 1000	609	Mag. Phos. 1000
546	546. Kurchi 3 X	610	Magnesia Sulphurica 30
547	Lac. Caninum 30	611	Mag. Phos. 200
548	Lac. can. 200	612	Malandrium 200
549	Lac. Can. 1000	613	Malandrium 1000
550	Lac. Can. 10 M	614	Malaria off. 30
551	Lac. Can. 50 M	615	Malaria off. 200
552	Lac. Cab. CM	616	Manganum Aceticum 30
553	Lac. Defloratum 30	617	Manganum Acet. 200
554	Lac. Def. 200	618	Medorrhinum 200
555	Lac. Def. 1000	619	Medorrhinum 1000
556	Lachesis 30	620	Mederrhinum 10 M
557	Lachesis 200	621	Medorrhinum 50 M
558	Lachesis 1000	622	Medorrhinum CM
559	Lachesis 10 M	623	Melilotus 30
560	Lachesis 50 M	624	Melilotus 200

625	Menyanthes 30.	689	Natrum Sulph. 10M
626	Menyanthes 200	690	Natrum Sulph. CM
627	Mephitis 3X	691	Nitrium Acidum 30
628	Mephitis 30	692	Nitric. Acid. 200
629	Mephitis 200	693	Nitric. Acid. 1000
630	Mercurius cerrosinus 30	694	Nitric. Acid. 10M
631	Merc. Corr. 200	695	Nitric. Acid. 50M
632	Merc. Corr. 1000	696	Nitric. Acid. CM
633	Mercurius Cyanatus 30	697	Nuphar Lutem 30
634	Merc. Cyan. 200	698	Nuhhar Lutem 200
635	Mercurius Dulcis 6	699	Nux Moschata 30
636	Merc. Dulcis 200	700	Nux Meachata 200
637	Mercurius Iod. Flavus 30 (merc. Iod.proto.)	701	Nux Moschata 1000
638	Merc. Iod. Flavus 200 (Morc. Bin. Iod.)	702	Num Vomica 6
639	Mercurius Iod. Ruber 30	703	Nux Vomica 30
640	Merc. Iod. Ruber 200	704	Nuk Vomica 200
641	Mercurius Sol 6	705	Nux Vomica 1000
642	Merc. Sol. 30	706	Nux Vomica 10M
643	Merc. S3I 200	707	Nux Vornica 50M
644	Mere Sol. 1000	708	Nux Vomica CM
645	Mere. Sol. 10 M	709	Ocimum Cahum 6
646	Merc. Sol. 50 M	710	Ocimum Cah. 200
647	Merc. Sol. CM	711	Oleander 30
648	Mercurius Vivus 30	712	Oleander 200
649	Merc. Vivus 200	713	Onosmodium 30
650	Mezereum 30	714	Oaosmodium 200
651	Mezereum 200	715	Opium 30
652	Mezereum 1000	716	Opium 200
653	Meareum 10 M	717	Opium 1000
654	Millrfolium 6	718	Opium 10 M
655	Millrfolium 30	719	Crinthogalum 30
656	Millifolium 200	720	Orinthogalum 200
657	Millrfolium 1000	721	Osmium 30
658	Moschus 3 X	722	Osmium 200
659	Moschus 30	723	Oxalicum Acidum 6
660	Moschus 200	724	Oxalicum Acid. 200
661	Moschus 1000	725	Oxalicum Acid. 1000
662	Muriaticm Acid. 6	726	Paeonia 30
663	Muriaticm Acid. 200	727	Paeonia 200
664	Murex 30	728	Penicillin 30
665	Murex 200	729	Peaicillin 200
666	Mygalc Las. 30	730	Pertussin 6
667	Mygale Las. 200	731	Pertussin 30
668	Myristica Seb. 3	732	Pertussion 200
669	Naja Trip. 30	733	Pertussion 1000
670	Naja Trip. 200	734	Petroleum 30
671	Natrum Carbonicum 30	735	Petroleum 200
672	Natrum Carb. 200	736	Petroleum 1000
673	Nafrum Carb. 1000	737	Petroleum 10M
674	Nafrum Carb. 10M	738	Petroleum 50M
675	Natrum Muriaticum 6	739	Pstrolenm CM
676	Natrum Mur. 30	740	Pettoselium 6
677	Natrum Mur. 200	741	Petroselinum 200
678	Natrum Myr. 1000	742	Phosphoric Acid. 30
679	Natrum Mur. 10M	743	Phosphoric Acid. 200
680	Natrum Mur. 50M	744	Phosphoric Acid. 1000
681	Natrum Mur. CM	745	745. Phosphoric Acid. 10 M
682	Natrum Phosphoricum 30	746	Phosphoric Acid. 50 M
683	Natrum Phos. 200	747	Phosphoric Acid. CM
684	Natrum Salicylicum 30	748	Phosphorus 6
685	Natrum Salicyl. 200	749	Phosphorus 30
686	Natram Sulphuricum 30	750	Phosphorus 200
687	Natrum Sulph. 200	751	Phosphorus 1000
688	Natrum Sulph. 1000	752	Phosphorus 10M

753	Phosphorus 50M	817	Rhododendron 1000
754	Phosphorus CM	818	Rhododendron 16 M
755	Physostigma 30	819	Rhus. Aromatica 6
756	Physostigma 200	820	Rhus. Aromatica 200
757	Phytolacca 30	821	Rhus. Toxicodendron 3X
758	Phytolacca 200	822	<i>Rhus. Tox.</i> 6
759	Phytolacca 1000	823	<i>Rhus. Tax.</i> 30
760	Phytolacca 10M	824	Rhus. Tox. 200
761	Picric Acid. 30	825	Rhus. Tox. 1000
762	Picric Acid. 200	826	Rhus Tox. 10M
763	Piper Mothysticum 6	827	Rhus Tox. 50M
764	Piper Mothysticum 200	828	Rhus Tox. CM
765	Pix liquida 30	829	Rhus Venenata 6
766	Pix liquida 200	830	Rhus Ven. 200
767	Plantago Maj. 6	831	Ricinus Communi 30
768	Plantago Maj. 200	832	Ricinus Com. 200
769	Platina 30	833	Robinia 30
770	Platina 200	834	Robinia 200
771	Plantina 1000	835	Rumex Crisp. 6
772	Platina 10M	836	Rumex Crisp. 30
773	Plumbum Iod 30	837	Rumex Crisp. 200
774	Plumbum Iod 200	838	Ruta Gray. 30
775	Plumbum Iod 1000	839	Ruta Grav. 200
776	Plumbum Met. 30	840	Ruta Gray.1000
777	Plumbum Met. 200	841	Ruta Gray. 10M
778	Plumbum Met. 1000	842	Ruta Gm. CM
779	Plumbum Met.10M	843	Sabadilla6
780	Pneumococcin 30	844	Sabadilla 200
781	Pneumococcin 200	845	Sabina 6
782	Podophyllum 6	846	Sabina 30
783	Podophyllum 30	847	Sabina 200
784	Podophyllum 200	848	Sambucus Nig.
785	Pothos Fostida 30	849	Sambucus Nig. 6
786	Pothos Fostida 200	850	Sangunaria Can. 30
787	Psorinum 200	851	Sangunaria Can. 200
788	Psorinum 10M	852	Sangunaria Can.1000
789	Psorinum 50M	853	Sangunaria Can. 10 M
790	Psorinum 50M	854	Sangunaria Can. CM
791	Psorinum CM	855	Sangunaria Nit. 30
792	Pulsatilla Nig. 30	856	Sangunaria Nit. 200
793	Pulsatilla Nig. 200	857	Sanicula 6
794	Pulsatilla Nig. 1000	858	Sanicula 30
795	Pulsatilla Nig. 10M	859	Sarcolactic Acid. 30
796	Pulsatilla Nig. 50M	860	Sarcolactic Acid. 200
797	Pulsatilla Nig. CM	861	Sarasaparilla 30
798	Pyrogenium 30	862	Sarasaparilla 200
799	Pyrogenium 200	863	Scirrhinum 200
800	Pyrogenium 1000	864	Scrophularia Nod.6
801	Pyrogenium 10M	865	Scrophularra Nod. 200
802	Phrogenium CM	866	Secale Cornutum 30
803	Quercus Gland. Spiritus 6	867	Secale Cor. 200
804	Quercus Gland. Spiritus 30	868	Secale Cor. 1000
805	Rndium Brom. 30	869	Seale Cor. 10 M
806	Radium Brom. 200	870	Selenium 6
807	Rananculus Bulb. 30	871	Selenium 200
808	Rananculus Bulb. 200.	872	Selenium 1000
809	Rnnanculus Bulb. 10M	873	Senecio Aur. 30
810	Rananculus Seleratus 30	874	Senicio Aur. 200
811	Rananculus Sel. 200	875	Senega 6
812	Ratanhia 6	876	Senega 200
813	Ratanhia 200	877	Sepia 30
814	Ratanhia 1000	878	Sepia 200'
815	Rhododendron 30	879	Sepia 1000
816	Rhododendron 200	880	Sepia 10M

881	Sepia 50 M	945	Syphilinum 1000
882	Sepia CM	946	Syphilinum 10M
883	Silicea 6	947	Syphilinum 50M
884	Silicea 30	948	Syphilinum CM
885	Silicea 200	949	Tabacum 200
886	Silicea 1000	950	Tabacum 1000
887	Silicea 10 M	951	Tarentula Cubensis 30
888	8Silicea 50 M	952	Tarentula Cub. 200
889	Silicea CM	953	Tarentula Hisp. 30
890	Spigelia 30	954	Tarentula Hisp. 200
891	Spigelia 200'	955	Taraxacum 30
892	Spigelia 1000	956	Taraxacum 200
893	Spigelia 10 M	957	Tellurium 6
894	Spigelia 50 M	958	Tellurium 30
895	Spigelia CM	959	Tellurium 200
896	Spongia Tosta 6	960	Terebinthina 6
897	Spongia Tosta 30	961	Terebinthina 200
898	Spongia T. 200	962	Teucrium N. V. 6
899	Spongia T. 1000	963	Teucrium N. V. 200
900	Stannum Met. 36	964	Teucrium N. V. 1000
901	Stannum Met. 200	965	Thea 200
902	Staphysagria 30	966	Thuja 30
903	Staphysagria 200	967	Thuja 200
904	Staphysagria 1000	968	Thuja 1000
905	Staphysagria 10 M	969	Thuja 10M
906	Staphysagria 50 M	970	Thuja 50M
907	Staphysagria CM	971	Thuja CM
908	Sticta Pal. 6	972	Thyroidinum 200
909	Sticta.Pal 30	973	Thyroidinum 1000
910	Sticta Pal. 200	974	Thyroidinum 10M
911	Stramonium 30	975	Tuberculinum 200
912	Stramonium 200	976	Tuberculinum 1000
913	Stramonium 1000	977	Tuberculinum 10M
914	Stramonium 10M	978	Tuberculinum 50M
915	Stramonium CM	979	Tuberculinum CM
916	Streptocuccin 30	980	Typhoidinum 30
917	Streptocuccin 200	981	Typhoidinum 200
918	Streptomycin 30	982	Typhoidinum 1000
919	Streptomycin 200	983	Uric Acid 6
920	Strontia Carb 6	984	Uric Acid 30
921	Strontia Carb. 200	985	Uric Acid 200
922	Strychninum 6	986	Uritica Urens 6
923	Strychninum 30 :	987	Uritica Urens 200
924	Strychninum 200	988	Ustilago Maydia 6
925	SulphuT 6	989	Ustilago Maydia 200
926	Sulphur 30	990	Valeriana 6
927	Sulphur 200	991	Valeriana 200
928	Sulphur 1000	992	Vanadium 6
929	Sulphur 10M	993	Vanadium 30
930	Sulphur 50M	994	Variolinum 30
931	Sulphur CM	995	Variolinum 200
932	Sulphuric Acid. 6	996	Variolinum 1000
933	Sulphuric Acid. 200	997	Variolinum 10M
934	Sulphuric Acid. 1000	998	Verarum Alb. 30
935	Sulphur lod. 6	999	Veratrum Alb. 200
936	Sulphur lod. 200	1000	Veratrum Viride 6
937	Sulphur lod. 1000	1001	Veratrum Viride 20
938	Symphoricarpus 200	1002	Verbascum 6
939	Symphoricarpus 200	1003	Verbascum 200
940	Symphytum 30	1004	Vibenum op. 6
941	Symphytum 200	1005	Vibenum 200
942	Symphytum 1000	1006	Vibenum Pr. 30
943	Symphytum 10M	1007	Vibenum Pr. 200
944	Syphilinum 200	1008	Vinca Minor 6

1009 Vinca Minor 200
 1010 Viola odor. 30
 1011 Viola odor. 200
 1012 Viola Tricol 6
 1013 Viola Tricol 200
 1014 Vipera 30
 1015 Vipera 200
 1016 Viscum Alb. 6
 1017 Viscum Alb. 30
 1018 Viscum Alb. 200
 1019 Wyethia 6
 1020 Wyethia 30

1021 Wyethia 200
 1022 Xanthoxylum 6
 1023 Xanthoxylum 200
 1024 X-Ray 200
 1025 X-Ray 1000
 1026 Zincum Met 30
 1027 1Zincum Met 200
 1028 Zincum Oros 30
 1029 Zincum phos 200
 1030 Zingiber 6
 1031 Zingiber 200

GROUP 'B'
HOMEOPATHIC MOTHER TINCTURES Et EXTERNALS

1 Abroma Augusta Q
 2 Acalypha Indica Q
 3 Acid Phos. Q
 4 Adonis Vorn Q
 5 Aegle Folia Q
 6 Agnus Castus Q
 7 Altris Farinost Q
 8 Alfalfa Q
 9 Amyl Nitrate Q
 10 .Apocynum Q
 11 Ashwagandba. Q
 12 Mpidosperma Q
 13 Atista Indica Q
 14 Avena Sativa Q
 15 Madirachta Q
 16 Berberis Aquifolium Q
 17 Berberis Vulgaris Q
 18 Blatta Orientalis Q
 19 Brahmi Q
 20 Bryonia Alba Q
 21 Cactus Grandiflorus Q
 22 Calotropis Cig Q
 23 Cantheris Q
 24 Carduus Mar Q
 25 Carrica Papaya Q
 26 Cascara Sagrada Q
 27 Cassia Sophora Q
 28 Capnothus Q
 29 Chaparro Arnargosa Q
 30 Chelidonium Maj Q
 31 Chalons G O.
 32 Chimaphylla Umb Q
 33 Chine Officinalis Q
 34 Chionanthus Virb. Q
 35 Collmsonia Q
 36 Condurango Q
 37 Convallaria Maj. Q
 38 Creatagus Oxy Q
 39 Cynecon Dc Q
 40 Damiana Q
 41 Erossera Q
 42 Eigitalis Q
 43 Equisetum Q
 44 Erigeron Q
 45 Eupfirasia Q
 46 Ficus Religiosa
 47 Filix Max Q
 48 Fraxinus Americana
 49 Galinm Aparine Q
 50 Gossypium Q

53 Hamamolis Virg. Q
 54 Helonias Q
 55 Hydrangea Q
 56 Hydrocotyle Asiatica
 57 Hydrastis Can Q
 58 Ipecac Q
 59 Jonosia Asoka Q
 60 Justicia Adhatoda Q
 61 Kalmegh Q
 62 Kurchi Q
 63 Ledum Pal Q
 64 Lobelia Luff. Q
 65 Lycopus Virg. Q
 66 Millifolium Q
 67 Myristica Seb. Q
 68 Nux Vomica Q
 69 Ornithogalum Q
 70 Pareira Brava Q
 71 Passiflora Inc. Q
 72 Physostigma Q
 73 Phytolacca Q
 74 Piper Methysticum Q
 75 Psoralea Q
 76 Pulsatilla Q
 77 Quassia Q
 78 Rauwolfia Serpentina Q
 79 Rhus Aromatica Q
 80 Sabal Serrulate Q
 81 Sabina Q
 82 Scrophularia Nod Q
 83 Senecio Aurens Q
 84 Senega Q
 85 Solidago Virg. Q
 86 Soongia Tosta Q
 87 Strophanthus Hisp. Q
 88 Syzygium Jamb. Q
 89 Terminalia Arjuna Q
 90 Thlaspi B.P. Q
 91 Thuja Oce. Q
 92 Trillium Pend. 0
 93 Usmea Barbata Q
 94 Ustilago May Q
 95 Viburnum Op. Q
 96 Viscum Alb. Q
 97 Yohimbinum Q
 98 Arnica Mont. Q
 99 Calendula Off. Q
 100 Echinacea Q
 101 Kreosotum Q

Packing: 450 ML in Glass Bottles
Make: Indian Sealed External:

51 Grindelia Q
52 Gymnerna Syl. Q

102 Plantago Q
103 Unica Urens Q

GROUP 'C'
BIOCHEMIC MEDICINES AND BIOCHEMIC COMBINATIONS

1 Calcarea Flour 6 X
2 Calcarea Flour 12 X
3 Calcarea Phos 6 X
4 Calcarea Phos 12 X
5 Calcarea Sulph 6 X
6 Calcarea Sulph 12 X
7 Ferrum Phos 1 X
8 Ferrum Phos 6 X
9 Ferrum Phos 12 X
10 Kali Nur 6 X
11 Kali Mur 12 X
12 Kali Phos 6 X
13 Kali Phos 12 X
14 Kali Sulph 6 X
15 Kali Sulph 12 X
16 Magnesia Phos 6 X
17 Magnesia Phos 12 X
18 Natrum Mur. .6X
19 Natrum Phos 12 X
20 Natrum Phos 6 X
21 Natrum Phos 3 X
22 Natrum Sulph 6 X
23 Natrum Sulph 12X
24 Silicea 6 X
25 Silicea 12 X
26 Five phos 6 X
27 Bio Combination No. 1
28 Bio Comb. No. 2
29 Bio Comb. No. 3
30 Bio Comb. No. 4
31 Bio Comb. No. 5
32 Bio Comb. No. 6
33 Bio Comb. No. 7
34 Bio Comb. No. 8
35 Bio Comb. No. 9
36 Bio Comb. No. 10
37 Bio Comb. No. 11
38 Bio Comb. No. 12
39 Bio Comb. No. 13
40 Bio Comb. No. 14
41 Bio Comb. No. 15
42 Bio Comb. No. 16
43 Bio Comb. No. 17
44 Bio Comb. No. 18
45 Bio Comb. No. 19
46 Bio Comb. No. 20
47 Bio Comb. No. 21
48 Bio Comb. No. 22
49 Bio Comb. No. 23
50 Bio Comb. No. 24
51 Bio Comb. No. 25
52 Bio Comb. No. 26
53 Bio Comb. No. 27
54 Bio Comb. No. 28

GROUP 'D'
HOMEOPATHIC TRITURATIONS

1	Adrenalin 2 X
2	Abics Nigra 3 X
3	Antim Ars. 3 X
4	Antipyrine 6 X
5	Ars. Album 3 X'
6	Ars. lod. 3 X
7	Ars. Sulph. flavus 3 X
8	Ars. Sulph. Flavus 6 X
9	Artemisis Vulg 3 X
10	Aurum Mur. Nat. 3X
11	Baryata lod. 3X
12	Baryata Mur. 3 X
13	Borax 3 X
14	Calcarea Ars. 6 X
15	Calcarea lod. 3 X
16	Calcarea Picrate 3 X
17	Calcarea Renalis 3 X
18	Cardus Mar. 3 X
19	Chloramphenicol 3 X
20	Chininum Ars. 3 X
21	Chininum Sulph. 3 X
22	Cholestrinum 3 X
23	Chrysaropinum 3 X
24	Ephinacea 3 X
25	Ferrum Ars. 6 X
26	Ferrum picric 3 X
27	Formica_ Rufa 3 X
28	Gun powder 6 X
29	Hekla Lava 6 X
30	Hepar Sulph 2 X
31	Ousticia AO. 3 X
32	Lapis Albus 6 X
33	Marc. lod. Flavus 3 X
34	Myristica Seb. 3 X
35	Naphthalin 3 X
36	Ocimum Sanet 3 X
37	Ova Tosta 3 X
38	Pancreatih 3 X
39	Phytolacca 6 X
40	Sanguinaria Nit. 2 X
41	Santoninum 2 X
42	Skookum Shuck 3 X
43	Spartium Scaparium 1 X
44	Strontia 6 X
45	Thiosinaminum 3 X
46	Thyroidinum 3 k
47	Uraninum Nit 3 X

GROUP 'E'
HOMEOPATHIC OINTMENTS

1	Arnica Mont ointment
2	Calendula ointment
3	Echinacea ointment
4	Cantheris ointment
5	Hamamelis ointment
6	Hypericum ointment
7	Skookum chuck ointment

GROUP 'F'
HOMEOPATHIC SPECIAL ITEMS

FL Alfalfa Tonic 115 mleglass bottle (Indian make)
Each 100 ml. should contain :

- | | |
|------------------------|--|
| 1 Alfalfa Q 1 ml | 1 Aqua Dist. Add to take 100 ml. |
| 2 Arena Q 5 ml | F2 Arnica Hair'oil. 110 ml. Glass bottle (Indian Make) |
| 3 Hydrastis Q 0.5 ml | F3 Succus Cineraria eye Drdps (German make) |
| 4 NW(Vomica 2X0.25 ml | F4 Mullein oil 450 Glass bottle (Indian make) |
| 5 China Q 0.25 ml | |
| 6 Cinnamon Q 0.25 ml | |
| 7 Kali Ars 0.5 ml | |
| 8 Acid phos 2x5 ml | |
| 9 Sacch Alb. 25 Gm | |

NAME OF THE HOMEOPATHIC PHARMACISES

1. Messrs L. R. Bhandari Et Sons, Hanging Bridge, Darya Ganj, Chowk, Delhi-6.
2. Ramakrishna Pharmaceuticals, 2-2-647/125, Bag Amberpet, Hyderabad (A.P.).
3. Father Mullers Charitable Institutions, 17-804, Father Muller Road, Kankanady, Mangalore-3.
4. St. George's Homoeopathic Pharmacy, 16-139-A, Balmatta, Kankandy, Bangalore-2, (Mysore).
5. Economic Homoeo Pharmecy, 89, Netaji Subhas Road, (Ground Floor) Calcutta-1.
6. Hahmemann Publishing Co., (P) Ltd., 169 B. B. Ganguly Street, Calcutta-12.
7. M. Bhattacharya & Co. (P) Ltd. 73, Netaji Subhash Chander Road, Calcutta-16.
8. National Homoeo Laboratory, 110, Acharya Jagdish Bombay Road, Calcutta-14.
9. Sunder Homoeo Sadan, 113, Netaji Subhash Road, Calcutta-1.
10. Ganapathi Homoeo Stores & Laboratory, D. No. 9-2-9th Block Marutery, West Godavari Dt.
11. New Indian Pharamaceuticals, No. 17-2-1136/2, Madannapet, Hyderabad

FOREIGN PHARAMACISTS

1. Messrs Willmian Schivabo (West Germany).
2. Messrs Borrioke and Tafel (U. S. A.)
3. Messrs Dr. Madaus Et Co. (West Germany)

**GOVERNMENT OF RAJASTHAN
Finance (Gr. 2) Department
ORDER**

No. F. 12 (1) FD (Gr. 2)/85/

Dated 25-6-1987

Sub: Rajasthan Civil Service (Medical Attendance) Rules, 1970.

Government servants were allowed facility of reimbursement in regard to Homeopathic treatment vide Finance Department Notification No. F 12 (1) FD (Gr. 2)/85 dated 20-5-85 and the same was extended upto 19-5-1987 vide this department order of even number dated 23-7-1986. The matter has again been considered by the Government and the Governor is pleased to order to extend the above facility for another term of three years with effect from 20-5-1987.

**By order of the Governor
Sd/-
(Shiv Nath Singh)
Deputy Secretary to Govt.**

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No. F 2 (47) Acctts/Rules/87/8215

Dated 24-7-87

Copy in continuation of this Department order No. F. 2 (47) Acctts/Rules/87/1905 dated 23-2-87 is forwarded to the following for information and necessary action. The facility of Homeopathic treatment has been extended further by Three years with effect 20-5-87. The employees may be made aware of this.

**Sd/-
F. A. Et Chief
Accounts Officer**

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No. F. 2 (47) Acctts/Rules/90/245

Dated 10-1-90

OFFICE ORDER

Sub: Amendment in the facility of Homeopathic Treatment and reimbursement of cost of medicines.

In pursuance of the Corporation Board's resolution No. 83/89 dated 18-12-1989, following amendment is., made in the existing facility of Homeopathic Treatment and reimbursement of cost of medicines issued vide this office order No F. 2 (47) Acctts/ Rules/87/1905 dt. 23-2-1987 :-

"Existing item No. 3 regarding Cost is substituted by the following namely :-

3-Cost (including sales tax paid by the Corporation employee) of Homeopathic medicines of approved preparation only not ordinarily available in the Government Hospitals shall be reimburseable subject to a maximum of Rs. 3/- per day and not exceeding Rs. 60/- in a month for each patient. List of Pharmacists as well as list of medicines which are reimburseable is given in the list already circulated with the order No. F. 2 (47) Acctts/Rules/87/1905 dt. 23-2-1987."

The amendment shall take effect from 03-10-1989.

**Sd/-
MANAGING DIRECTOR**

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR
(Accounts (Rules) Department)

No. F. 2 (47) Acctts/Rules/91/7097

Dated 14-10-91

OFFICE ORDER

In Pursuance of the Corporation Board's resolution No. 45/91 dated 6-9-91 and in continuation to this office endorsement No. F. 2 (47) Acctts/Rules/87/8215 dated 24-7-87 the facility for Homeopathic treatment being provided to the employees of the Corporation is further extended for a period ending upto 30th June, 1993.

The other terms and conditions for treatment shall remain unchanged.

Sd/-
Managing Director, RSRTC, Jaipur

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR
Accounts (Rules) Department

No. F. 2 (140) Acctts/Rules/91/278

Dated 16-1-1991

OFFICE ORDER

In pursuance of the Corporation Board's resolution No. 55/90, the employees of all cadres governed by Standing Orders 1965 and not getting the advantage of E. S. I. Scheme are hereby allowed the facility of actual reimbursement of outdoor medical treatment under the existing RSRTC, Medical Attendance Regulations in place of fixed medical allowance 151- p. m., being given to them hitherto. These orders shall come into force with immediate effect.

Sd/-
Managing -Director RSRTC, Jaipur.

GOVERNMENT OF RAJASTHAN
Finance (Gr. 2) Department
NOTIFICATION

No. F. 1 (14) FD (Gr. 2)/78

Jaipur, dated the 16-2-1987

Sub: Rajasthan Medical Officers Fees Rules, 1984.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor hereby makes the following rules further to amend the Rajasthan Medical Officers fees Rules, 1964.

1. These rules may be called the Rajasthan Medical Officers fees (Amendment) Rules, 1987.
2. They shall come into force with immediate effect.
3. In the said rules the existing Schedule-2 shall be substituted by the following namely:—

Designation	Schedule-2	
	Day 6 AM to 8 PM	Night After 8 PM but before 6 AM
CAS	15/- (per visit)	20/- (per visit)
CAS (Selection) Grade	25/-	30/-
Jr. Specialist on Clinical side	25/-	30/-
Lecturers of Medical Colleges on Clinical side	25/-	30/-
Readers of Medical Colleges on Clinical side	30/-	40/-
Sr. Specialist on Clinical side	30/-	40/-
Professors, including principal and Addl. Principal of Medical Colleges on Clinical side	40/-	50/-

By order of the Governor
Sd/-
(Shiv Nath Singh)
Dy. Secretary of the Government

विज्ञप्ति

विषय:— अजमेर शहर में राज्य कर्मचारियों के लिए दवाईयों का भरण पोषण केवल अजमेर सहकारी उपभोक्ता होलसेल भण्डार के द्वारा संचालित दुकानों से खरीदने बाबत।

राज्यपाल महोदय के आदेशानुसार रजिस्ट्रार सहकारी समितियां राजस्थान, जयपुर के पत्र क्रमांक प11(14)सविरा/उप/2/74/अजमेर दिनांक 25.06.1979 के प्रस्तावनुसार इस विभाग की विज्ञप्ति दिनांक 24.8.79 द्वारा यह निर्णय लिया गया था कि दिनांक 1 सितम्बर, 1979 से अजमेर शहर में केवल राजस्थान राज्य सहकारी उपभोक्ता भण्डार द्वारा संचालित दुकानों से क्रय की गई दवाईयां हो पुर्नभरण योग्य होगी एवं संशोधित विज्ञप्ति दिनांक 03.08.1979 द्वारा राजस्थान राज्य सहकारी उपभोक्ता भण्डार के स्थान पर "अजमेर सहकारी उपभोक्ता होलसेल भण्डार" कर दिया गया था।

अब राज्य सरकार के ध्यान में लाया गया है कि अजमेर शहर के राज्य कर्मचारियों को उपरोक्त विज्ञप्ति की सूचना विलम्ब से प्राप्त हुई है एवं चिकित्सा पुर्नभरण में बहुत कठिनाईयां हो रही है।

अतः राज्यपाल महोदय द्वारा पुनः यह निर्णय लिया गया है कि अजमेर शहर में राज्य कर्मचारियों के लिए केवल एलोपैथिक दवाईयों का पुर्नभरण अजमेर सहकारी उपभोक्ता होलसेल भण्डार के द्वारा संचालित दुकानों से क्रय की गई दवाईयां, के सम्बन्ध में आदेश दिनांक 1.9.79 के बजाय 15.9.79 से लागू किया माना जावे।

जो एलोपैथिक औषधियां भण्डार द्वारा संचालित दुकानों पर उपलब्ध नहीं होती है वे इन दुकानों से अनुपलब्धि प्रमाण पत्र करने के पश्चात अन्य किसी भी दवा विक्रेता से क्रय की जा सकेगी।

आज्ञा से
ह./—
(सुधीन्द्र गेपावत)
उप शासन सचिव

राजस्थान सरकार
चिकित्सा एवं स्वास्थ्य विभाग (ग्रुप-2)
क्रमांक एफ 18 (58) चि.स्वा./76/ग्रुप-2/3869 जयपुर, दिनांक 24. मार्च, 1980

विज्ञप्ति

विषय:— बीकानेर एवं कोटा शहर के राज्य कर्मचारियों के लिये दवाईयों भरणपोषण क्रमशः बीकानेर एवं कोटा सहकारी उपभोक्ता होल सेल भण्डार लि. के द्वारा संचालित दुकानों से खरीदने बाबत।

राज्यपाल महोदय के आदेशानुसार पंजियक सहकारी समितियां राजस्थान, जयपुर के पत्र क्रमांक प.।। (14) सर्विस/उप/2/741 बीकानेर दिनांक 02.01.80 एवं पा.।। (14) सर्विस/उप /2/74/कोटा दिनांक 03.01.80 के प्रस्तावानुसार यह निर्णय लिया गया है कि दिनांक 01.04.80 से बीकानेर व कोटा शहर के राज्य कर्मचारियों के लिये केवल एलोपैथिक दवाईयों का भरणपोषण क्रमशः बीकानेर व कोटा सहकारी उपभोक्ता होलसेल भण्डार लिमि. के द्वारा संचालित दुकानों में क्रय की गई दवाईयों की पुर्नभरण योग्य होगी।

जो एलोपैथिक औषधियां सहकारी उपभोक्ता होलसेल भण्डार द्वारा संचालित दुकानों पर उपलब्ध नहीं होती है, वे इन दुकानों से अनुपलब्धि प्रमाण पत्र प्राप्त करने के पश्चात् अन्य किसी भी दवा विक्रेता से क्रय की जा सकेगी।

अनुपलब्धि इप्रमाण पत्र (एन.ए.सी.) केवल उसी दिन के लिये मान्य होगी दूसरे दिन के लिये नये सिरे से अनुपलब्धि प्रमाण-पत्र (एन.ए.सी.) लेनी होगी।

आज्ञा से
ह./—
(जे.एस.कुमार)
विशिष्ट शासन सचिव

राजस्थान राज्य पथ परिवहन निगम, जयपुर
राजस्थान सरकार
चिकित्सा एवं जन स्वास्थ्य विभाग (ग्रुप-2)

क्रमांक एफ 18 (58) चि.स्वा./076/ग्रुप-2

जयपुर, दिनांक 27.05.81

विषय:- राज्य के विभिन्न शहरों के राज्य कर्मचारियों के लिये एलोपैथिक दवाईयों का भरण पोषण राजस्थान राज्य सहकारी उपभोक्ता संघ/भण्डार लिमि.द्वारा संचालित दुकानों से खरीदने बाबत।

इस विभाग को सम संख्यक विज्ञापित दिनांक 03.05.76, 20.02.79, 27.11.76 एवं 22.03.80 के क्रम में राज्य सरकार द्वारा यह निर्णय लिया गया है कि गांवों में कार्यरत अर्थात् शहर के बाहर कार्यरत राज्य कर्मचारी यदि ऐसे स्थान से एलोपैथिक दवाईयां खरीदें जहां पर सहकारी उपभोक्ता संघ/ भण्डार लिमि. द्वारा संचालित दवाईयों की दुकानें हैं तो ऐसे राज्य कर्मचारियों के लिये सहकारी उपभोक्ता संघ/भण्डार लिमि. द्वारा संचालित दुकानों से दवाईयां खरीदना अनिवार्य होगा भले ही दवाई शहर के अस्पताल से लिखवाई गई हो अथवा गांव की डिस्पेन्सरी में।

यह आदेश दिनांक 01.06.1981 से प्रभावशील होंगे।

आज्ञा से
एस/डी
(जे.एस.कुमार)
विशिष्ट शासन सचिव

राजस्थान सरकार
चिकित्सा एवं जन स्वास्थ्य विभाग (ग्रुप-2)

क्रमांक प. 22 (5) चि.स्वा./74/ग्रुप-2

जयपुर, दिनांक 15.11.1980

विज्ञापित

विषय:- अनुपलब्धि प्रमाण पत्र केवल 3 दिन के लिये।

राज्यपाल महोदय के आदेशानुसार इस विभाग की सम संख्यक पत्र दिनांक 09.07.1979 द्वारा राजस्थान राज्य सहकारी उपभोक्ता संघ लिमि. द्वारा संचालित दुकानें उनके पास अमुक दवा उपलब्ध न होने की दशा में अधिक से अधिक तीन दिन की दवाई की खुराक के लिये अनुपलब्धि प्रमाण पत्र (एन.ए.सी) जारी करने हेतु लिखा गया था। अनुपलब्धि प्रमाण पत्र (एन.ए.सी) उसी दिन के लिये मान्य होती थी।

कर्मचारियों को दवाईयां क्रय करने में हो रही कठिनाईयों को ध्यान में रखते हुए यह निर्णय लिया गया है कि अनुपलब्धि प्रमाण पत्र 3 दिन के स्थान पर 7 दिन (सात दिन) के लिये जारी किया जावेगा, परन्तु जो दवाईयां संघ द्वारा क्रय नहीं की जाती हैं उनके लिये अनुपलब्धि प्रमाण पत्र (एन.ए.सी) उतनी अवधि के लिये जारी किया जावेगा जिसके लिये चिकित्सा अधिकारी ने लिखा हो।

यह भी निर्णय लिया गया है कि अनुपलब्धि प्रमाण पत्र (एन.ए.सी) प्राप्त करने के पश्चात् दवाईयां उसी दिन के स्थान पर 48 घन्टे में खरीदना आवश्यक होगी।

यह आदेश दिनांक 15.09.1980 से लागू माना जावेगा।

आज्ञा से
ह./—
(जे.एस.कुमार)
विशिष्ट शासन सचिव

CHAPTER XII
Recruitment, Promotion Seniority and confirmation

104. Regulation contained in this chapter lays down the method of recruitment, promotion, and determination of seniority and confirmation of the employees belonging to different classes of service of the corporation; provided that these regulations will not be applicable to any category of posts in inferior service.

Definition

105. (i) Direct recruitment: Means recruitment by the method prescribed by regulation.

(ii) By promotion: Means by the method prescribed by regulation 117.

(iii) **Service Recruitment Board:** Means a board appointed by the corporation for recommending suitable persons for appointment to posts in various services of the corporation by methods of direct recruitment or promotion, posts belonging to inferior service will not be referred to the board for recruitment. ^(XI)

(iv) **Schedule:** Means a schedule to these regulations.

(v) **Service:** Means a service of the corporation as classified in Schedule I, corporation may revise the schedule from time to time as may be necessary.

(VI)

i सीधी भर्ती से भरे जाने वाले पदों में महिला अभ्यर्थियों के लिये आरक्षित 30 प्रतिशत पदों में 8 प्रतिशत आरक्षण विधवाओं व 2 प्रतिशत आरक्षण परित्यक्ताओं हेतु आरक्षण का निर्णय लिया है।

ii निःशक्तजनों को सीधी भर्ती में 3 प्रतिशत आरक्षण का प्रावधान किया गया है।

iii भूतपूर्व सैनिकों के लिये अधिनस्थ सेवाओं ओर मंत्रालयिक सेवाओं में 12.5 प्रतिशत तथा चतुर्थ श्रेणी सेवा में 15 प्रतिशत आरक्षण है। आरक्षण को दण्डवत माना गया है।

iv सीधी भर्ती हेतु निर्धारित अम्ब्यांश के रिक्त पदों को भरने हेतु प्राप्त निर्देशों के क्रम में मंत्रालयिक सेवा के कर्मचारियों के लिये 2 प्रतिशत पद आरक्षित किये जाने का प्रावधान भर्ती/पदोन्नति शिड्यूल में वर्णित योग्यताधारी विभागीय प्रत्याशियों से भरे जावेंगे। योग्य विभागीय प्रत्याशी उपलब्ध न होने की स्थिति में इन पदों को सीधी भर्ती के माध्यम से भरा जा सकेगा। ^(XII)

निगम के कार्य की प्रकृति को देखते हुये सहायक आगार प्रबन्धक, यातायात निरीक्षक, सहायक यातायात निरीक्षक, चालक, परिचालक, आर्टिजन ग्रेड-आ, आर्टिजन ग्रेड-आा एवं सुरक्षा प्रहरी के पदों पर निःशक्तजनों को देय 3 प्रतिशत आरक्षण का प्रावधान देय नहीं होगा। ^(XIII)

Reservations for Persons with Disabilities.

क्रमांक-एफ-295-11/मुख्या./कार्मिक/प्र.सु/2022/654

दिनांक-30.11.2022

कार्यालय-आदेश

कार्मिक (क-2) विभाग राजस्थान सरकार के परिपत्र क्रमांक प.14(36) कार्मिक/क-2/2007 पार्ट-1 जयपुर दिनांक 01.12.2021 एवं संशोधित परिपत्र दिनांक 10.08.2022 द्वारा सामाजिक न्याय एवं अधिकारिता विभाग की अधिसूचना प(10) एसएपी/एक्ट/15374 दिनांक 14.10.2021 के क्रम में कार्मिक विभाग द्वारा दिव्यांगजन आरक्षण के सम्बन्ध में पूर्व में जारी समस्त निर्देशों के अतिक्रमण में नवीन दिशा निर्देश जारी करते हुए दिव्यांगजनो हेतु सीधी भर्ती एवं पदोन्नति में 4 प्रतिशत आरक्षण का प्रावधान किया गया है, जिसमें राजस्थान दिव्यांगजन अधिकार नियम 2018 में वर्णित दिव्यांगजन की प्रत्येक श्रेणी को एक-एक प्रतिशत आरक्षण निम्नानुसार देय है-

अ	दृष्टि बाधित और अल्पदृष्टि।
ब	श्रवण बाधित।
स	सेरेब्रल पाल्सी, कुष्ठ रोग, बौनापन, एसिड पीडित, मॉसपेशियों की डिस्ट्रोफी सहित समस्त चलन- निःशक्तता
द	(1) ऑटिज्म, बौद्धिक निःशक्तता, लर्निंग निःशक्तता एवं मानसिक रूग्णता। (2) बहु विकलांगता उपरोक्त ग्रुप अ से द तक में वर्णित निःशक्तता एवं श्रवण शक्ति का ह्रास एवं दृष्टि बाधित सहित।

रिक्तियों का उक्त आरक्षण क्षैतिज(Horizontal) माना जाते हुए उक्त आरक्षण के सम्बन्ध में दिव्यांगजन प्रमाण पत्र का स्तर, आरक्षण हेतु पदों का चिन्हीकरण एवं आरक्षण में छूट, रिक्तियों का अग्रेशन एवं अन्तः श्रेणी परिवर्तन तथा विचारणीय सीमा(ZOC), अनारक्षित रिक्त के विरुद्ध चयन, दिव्यांगजन को सीधी भर्ती में देय रियायतें, आरक्षण की गणना की पद्धति, पदोन्नति में आरक्षण, रोस्टर का संधारण, निःशक्तता से ग्रस्त व्यक्तियों के लिये सम्पर्क अधिकारी की नियुक्ति आदि का प्रावधान किया गया है। राज्य सरकार के उक्त निर्देशों की पालना में सीधी भर्ती एवं पदोन्नति में 4 प्रतिशत दिव्यांगजन आरक्षण को राजस्थान राज्य पथ परिवहन निगम में भी (आगार प्रबंधक, यातायात निरीक्षक, सहायक यातायात निरीक्षक, चालक, परिचालक, आर्टिजन ग्रेड- I, आर्टिजन ग्रेड-II, आर्टिजन ग्रेड-III एवं सुरक्षा प्रहरी के पदों पर "परिशिष्ट-1" में अंकितानुसार दिव्यांगजन की कुछ बैचमार्क श्रेणियों को छोड़कर) यथावत लागू किया जाता है। दिव्यांगजन आरक्षण के लिये उप

महा प्रबन्धक(प्रशासन) सम्पर्क/नोडल अधिकारी होंगे।

कार्मिक विभाग के परिपत्र दिनांक 01.10.2021 के बिन्दु संख्या 3 में उपलब्ध आरक्षण में छूट के प्रावधान के तहत राजस्थान राज्य पथ परिवहन निगम के कुछ पदों को दिव्यांगजन आरक्षण के सम्बन्ध में सीधी भर्ती एवं पदोन्नति में दिव्यांगजनों को 4 प्रतिशत आरक्षण में शिथिलता (छूट) दिये जाने पर विचार किये जाने हेतु राजस्थान दिव्यांगजन अधिकार नियम 2018 के अध्याय-3 के नियम 6(2)(बी) के अन्तर्गत सचिव, सामाजिक न्याय एवं अधिकारिता विभाग की अध्यक्षता में आयोजित बैठक दिनांक 21.11.2022 द्वारा की गई अनुशंसा के क्रम में निगम के 09 पदों आगार प्रबंधक, यातायात निरीक्षक, सहायक यातायात निरीक्षक, चालक, परिचालक, आर्टिजन ग्रेड-I, आर्टिजन ग्रेड-II, आर्टिजन ग्रेड-III एवं सुरक्षा प्रहरी के पदों पर "परिशिष्ट-1" में अंकितानुसार दिव्यांगजन की कुछ बैचमार्क श्रेणियों को छोड़कर (कॉलम संख्या 05 में अंकित) अन्य श्रेणियों के लिये भर्ती/पदोन्नति में आरक्षण का लाभ देय नहीं होगा।

दिव्यांगजन आरक्षण की प्रक्रिया एवं शेष शर्तें कार्मिक (क-2) विभाग के परिपत्र क्रमांक प.14(36) कार्मिक/क-2/2007 पार्ट-1 जयपुर दिनांक 01.12.2021 एवं संशोधित परिपत्र दिनांक 10.08.2022 में वर्णित प्रावधान अनुसार एवं समय-समय पर राजस्थान सरकार द्वारा किये जाने वाले प्रावधानों/संशोधनों के अनुरूप होगी। परिशिष्ट-1 इस आदेश का भाग रहेगा।

उक्त आदेश निगम मण्डल से अनुमोदन की प्रत्याशा में जारी किये जा रहे हैं।

प्रबन्ध निदेशक

परिशिष्ट-1

क्र०सं	पद का नाम	भर्ती की पद्धति	केन्द्रीय एक्ट में अंकित निःशक्तता का विवरण	निगम की परिस्थितियों में पद हेतु स्वीकार योग्य निःशक्तता	निगम की परिस्थितियों में पद हेतु अस्वीकार्य निःशक्तता
1	2	3	4	5	6
1	आगार प्रबन्धक	100% पदोन्नति	(A) D- बहरा HH- उँचा सुनने वाला (B) OA-एक भुजा, OL-एक टांग, BL-दोनों टांग, OAL-एक टांग और एक भुजा, CP- प्रमस्तिष्क पक्षाघात, Dw- बोनापन, AAV-एसिड हमला पीडित (C) SLD-विशिष्ट अधिगम अक्षमता, MI-मानसिक रुग्णता (D)MD (multiple disabilities) involving (a) to (c) above	Dw, AAV	(A) D, HH (B) OA,OL,BL,OAL,CP (C) SLD,MI (D) MD involving (a) to (c) above
2	यातायात निरीक्षक	25% सीधी भर्ती 75% पदोन्नति	(A) D- बहरा HH- उँचा सुनने वाला (B) OL-एक टांग, Dw-बोनापन, AAV-एसिड हमला पीडित (C) ASD(M)-ऑटिष्म स्पेक्ट्रम डिसऑर्डर, SLD-विशिष्ट अधिगम अक्षमता (D)MD involving (A) to (C) above	Dw, AAV	(A) D, HH (B) OL (C) ASD(M), SLD (D) MD involving (A) to (C) above
3	सहायक यातायात निरीक्षक	50% सीधी भर्ती 50% पदोन्नति	(A) D- बहरा HH- उँचा सुनने वाला (B) OA-एक भुजा,OL-एक टांग, CP- प्रमस्तिष्क पक्षाघात, Dw-बोनापन, AAV-एसिड हमला पीडित (C) MI-मानसिक रुग्णता, SLD- विशिष्ट अधिगम अक्षमता (D)MD involving (A) to (C) above	Dw, AAV	(A) D, HH (B) OA, OL, CP (C) MI, SLD (D) MD involving (A) to (C) above
4	चालक	100% सीधी भर्ती	पद के लिये केन्द्रीय एक्ट में दिव्यांगजन आरक्षण का प्रावधान नहीं	-	-
5	परिचालक	100% सीधी भर्ती	(A) OA-एक भुजा,OL-एक टांग, LC- कुष्ठ रोग उपचारित, DW- बोनापन, AAV-एसिड हमला पीडित (B) MI- मानसिक रुग्णता, ASD(M)- ऑटिष्म स्पेक्ट्रम डिसऑर्डर (C) MD involving (A) to (B) above	DW, AAV	(A) OA,OL,LC (B) MI,ASD(M) (C) MD involving (A) to (B) above
6	आर्टिजन ग्रेड-I	100% पदोन्नति	(A) LV- अल्प दृष्टि, (B) D- बहरा HH- उँचा सुनने वाला (C) OA-एक भुजा, BA -दोनों भुजा, OL-एक टांग,OAL-एक टांग और एक भुजा, LC-- कुष्ठ रोग उपचारित, DW-बोनापन, AAV-एसिड हमला पीडित (D) ASD(M,MoD)- ऑटिष्म स्पेक्ट्रम डिसऑर्डर (mild,moderate) ID- बौद्धिक निःशक्तता, SLD- विशिष्ट अधिगम अक्षमता,MI-मानसिक रुग्णता (E) MD involving (A) to (D) above	AAV	(A) LV, (B) D, HH (C) OA,BA,OL,OAL, LC,DW (D) ASD(M,MoD), ID,SLD,MI (E) MD involving (A) to (D) above
7	आर्टिजन ग्रेड-II	25% सीधी भर्ती 75% पदोन्नति	(A) LV-अल्प दृष्टि, (B) D- बहरा HH- उँचा सुनने वाला (C) OA-एक भुजा,BA-दोनों भुजा, OL-एक टांग,OAL-एक टांग और एक भुजा, LC- कुष्ठ रोग उपचारित, DW-बोनापन, AAV-एसिड हमला पीडित (D) ASD(M,MoD)-ऑटिष्म स्पेक्ट्रम डिसऑर्डर (mild,moderate), ID- बौद्धिक निःशक्तता, SLD-विशिष्ट अधिगम अक्षमता,MI-मानसिक रुग्णता	AAV	(A) LV, (B) D, HH (C) OA,BA,OL,OAL, LC,DW (D) ASD(M,MoD), ID,SLD,MI (E) MD involving (A) to (D) above

			(E) MD involving (A) to (D) above		
8	आर्टिजन ग्रेड-III	100% सीधी मर्ती	(A) LV-अल्प दृष्टि, (B) D- बहरा HH- लेंचा सुनने वाला (C) OA-एक भुजा,BA-दोनो भुजा, OL-एक टांग,OAL-एक टांग और एक भुजा, LC- कुष्ठ रोग उपचारित, DW-बोनापन, AAV-एसिड हमला पीडित (D) ASD(M,MoD)-ऑटिष्म स्पेक्ट्रम डिसऑर्डर (mild,moderate), ID- बौद्धिक निःशक्तता ,SLD-विशिष्ट अधिगम अक्षमता,MI-मानसिक रूग्णता (E) MD involving (A) to (D) above	AAV	(A) LV, (B) D, HH (C) OA,BA,OL,OAL, LC,DW (D) ASD(M,MoD), ID,SLD,MI (E) MD involving (A) to (D) above
9	सुरक्षा प्रहरी	100% सीधी मर्ती	पद के लिये केन्द्रीय एक्ट में दिव्यांगजन आरक्षण का प्रावधान नहीं	-	-

Strength of cadres

- 106.** The corporation shall determine the strength of each cadre and may revise the same every five years or earlier according to exigencies of service:
Provided that the corporation may leave unfilled or hold in abeyance and vacant post without thereby entitling any employee to compensation or may create additional temporary posts in a cadre from time to time as may be necessary.

Source of Recruitment

- 107.** Recruitment to various classes of posts in superior service shall be made:
(a) by a competitive examination and/or
(b) by promotion from lower post in a cadre; provided
(i) that the corporation may fill any in superior service by special selection without referring the post for recruitment to the service Recruitment Board;
(ii) All posts in inferior service may be filled by the appointing authority directly.

Determination of Vacancies

- 108.** Appointing authorities shall determine from time to time the number of vacancies in each class of superior service enumerated in schedule I, anticipated during a particular period or recruitment and the number of person likely to be recruited by each method.

Nationality

- 109.** A candidate for appointment to the service must be:
(a) citizen of India; or
(b) a subject to Sikkim; or
(c) a subject to Nepal; or
(d) a person of Indian origin who has migrated from Pakistan with the intention of permanently settling in India.
Provided that if he belongs to category (c) or (d) he must be a person in whose favor a certificate of eligibility has been given by the Government of India;
Provided further that if he belongs to category (d) the certificate of eligibility will be valid only for a period of one year from the date of his appointment beyond which he can be retained in service if he has become a citizen of India.

AGE

- 110.** A candidate for direct recruitment to any cadre must have attained the age prescribed in Regulation 9 on the first day of January of the year in which appointment is made;
Provided:
(i) that the maximum age limit may be relaxed by the competent authority in special case;
(ii) that if a candidate is already serving in connection with affairs of the Corporation, the upper age limit be relaxed to 45 years.^{xv}

Academic qualifications

- 111.** The Corporation shall prescribe academic and other qualifications for direct recruitment to each cadre of posts in various classes of superior service.

^{xv} Inserted Vide Office Order No. Hqr./Dop/AR/F-295/2012/346 Dated 28-05-2012 {110 (II)}

Character

112. The character of a candidate for direct recruitment to any cadre must be such as to fit him for service or the Corporation. He must produce a certificate of good character from the Principal academic officer of the University College or School in which he was last educated and two such certificates written not more than six months prior to the date of application from two responsible persons not connected with his School, college of University and not related to him.

Physical fitness

113. A candidate for direct recruitment to any cadre must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties in the Corporation and must produce the certificate of health as prescribed in Regulation 8.

Qualifying service for promotion

114. No employee shall be appointed to higher post in a cadre by promotion or special selection unless he has been serving in connection with the affairs of the Corporation or of the Rajasthan Government if he was formerly a Government servant but has opted to serve in the Corporation, for the period which may be specified by the Corporation in respect of each promotion or selection post.

Convassing disqualification

115. No recommendation either written or oral other than required under regulations shall be taken into consideration. Any attempt on the part of a candidate for appointment to enlist support directly or indirectly for his candidature by other means shall disqualify him for recruitment,

Procedure for direct recruitment

116. (a) Corporation shall adopt any of the following procedures for direct recruitment to posts in different classes of superior service :
- (i) By a competitive examination which may be conducted by the service recruitment board in accordance with a syllabus which may be prescribed; or
 - (ii) By interview before the Service Recruitment Board of such candidates as may be considered suitable for appointment.
 - (iii) By merit of marks secured in minimum academic qualification prescribed for direct recruitment & merit formula prescribed by the corporation time to time decided by MD/CMD. ^{xvi}

Inviting applications

- (b) The Secretary of the Board shall invite applications:
- (i) by advertising the posts in such manner as may be deemed fit in the prescribed form.
 - (ii) the method of conducting examination or interview shall be prescribed by the Corporation.
 - (iii) Recruitment Board shall recommend the names of selected candidates in the order of merit to the appointing authority who shall make such enquiry as may be considered necessary that such candidates are suitable in all respect for appointment to the post or posts concerned.

Procedure for Recruitment by promotion

117. (a) A selection strictly on seniority cum merit shall be made from among the persons eligible for such promotion under the provisions of these regulations.

^{xvi} Inserted Vide Office Order No. Hqr./Dop/AR/F-295/2013/109 Dated 11-02-2013 {116 a(iii)}

- (b) The posts on which appointments shall be made by promotion shall be notified by the Corporation from time to time.
- (c) In selecting the candidates for promotion, record shall be had to their;
 - (i) Academic qualifications including experience,
 - (ii) Tact, energy and intelligence,
 - (iii) Integrity and
 - (iv) Previous record of service
- (d) As soon as it is decided that a certain number of posts in a class of service will be filled up by promotion, the Deputy General Manager or such other authority as may be nominated by the Corporation, shall prepare a list of senior most persons eligible for promotion, not exceeding 10 times the number of vacancies.
- (e) The service recruitment board shall recommend the means to the appointing authority for appointment on promotion posts after considering cases of *those who have passed the requisite practical test, written test or qualifying written examination, to judge the suitability of the candidates included in the list and interviewing such of them as the Board may deem necessary.

Existing Provision

"117(e) A selection strictly on Seniority-cum-merit shall be made from among the persons eligible for such promotion under the provisions of these regulations."

Amendment

"117(e) A selection strictly on merit and Seniority-cum-merit in the manner determined by the Board of the Corporation from time to time, shall be made from among the persons eligible for such promotions under the provisions of these regulations."
{xvii}

**{f} The General Manager shall in consultation with the Head of Department prescribe the standard of practical test and syllabus of written test of qualifying written test or qualifying written examination for the purpose of clause (e) of the regulation.

Temporary appointments

- 118. A vacant post may be filled temporarily by the appointing authority appointing there-to a person eligible for permanent appointment;
 Provided that no appointment shall be continued beyond a period of six months without referring the matter to the Service Recruitment Board and shall be terminated immediately on the refusal of the Recruitment Board.

Seniority

- 119. Seniority in each class of service shall be determined by the date of the order of substantive appointment to a post in that cadre;

Provided :
 (i) that the seniority interse of the employees in each class of service who are appointed in Corporation's service as a result of exercising their option to be come the employees of the Corporation shall remain the same as will be deter mined by the Government of Rajasthan than on the day on which they cease to be Government servant. Such employees shall rank senior to those whose seniority shall be determined in the manner laid down in sub-clause (ii) and (iii) below.

*Substituted for the word "all the persons"

**Added vide order No. F. 2 (226) Acctts/Estt/69 2464 dated 25-4-1969.

{xvii} Inserted Vide Office Order No. F/H/Dop/7A/B-52/93/315 Dated 14-09-1993 {117 (e)}

(ii) that the seniority interse of persons appointed to posts in a particular class of service by direct recruitment, except those who do not join service when a vacancy is offered to them shall follow the same order in which they have been placed in the respective list prepared by the Service Recruitment Board under regulation 116 (b) (iii) and

(iii) that if two or more persons are appointed to the same category of senior posts in the same acadamic year, a person appointed by promotion shall be senior to a person appointed by direct recruitment.

Probation

- 120.** (a) An employee who is appointed by direct recruitment shall be placed on probation for a period of two year calculated from the date of his provisionally substantive appointment.
(b) If it appears to the appointing authority at any time during or at the end of the period of probation that a probationer has failed to give satisfaction, the appointing authority may revert him to the post held substantively by him immediately proceeding his appointment on probation: provided he holds a lien thereon, or in other cases may remove him from service;

Provided that the appointing authority may extend the period of probation by a specified time not exceeding one year.

(c) No compensation shall be granted by the Corporation to a probationer who is reverted or removed from service during or at the end of the period of probation under sub-regulation (b) above.

Confirmation

- 121.** A probationer shall be confirmed in his appointment at the end of his period of probation if the appointing authority is satisfied that his integrity is unquestionable and he is otherwise fit for confirmation.

Pay and increment

- 122.** (a) The scale of monthly pay to persons appointed to posts in different classes of services will be such as may be admissible under regulations from time to time,
(b) A probationer shall draw increments in the scale of pay admissible to him during the period of probation in accordance with regulation 37 (j) of these regulations.

Other provisions

- 123.** Except as provided in the regulations contained in chapter XIV the pay, allowance, leave and other conditions of service of the employees of the Corporation shall regulated by:
(i) Chapter I to XIII of the Rajasthan State Road Transport Regulations.
(ii) Contributory Provident Fund Regulations.
(iii) Any other regulations as may be framed from time to time.

CHAPTER XIII Miscellaneous Provisions Leaving jurisdiction

- 124.** No employee shall be entitled to pay and allowances for any time which he spends beyond the limits of his charge without proper authority. But a competent authority may permit an employee under his control to proceed on duty to any place in India and may further permit to take such establishment and records as may be essentially necessary for discharge of his duties.

Casual leave

- 125.** 125. (a) An employee may be granted casual leave by an authority under whom he is serving upto a maximum period of 15 days in a year subject to a limit of 10 days at any one time. Holiday or holidays or weekly offs, if any, falling within the period of casual leave will not be counted as casual leave and shall be excluded from the limit of 10 days.
- (b) Casual leave may not be sanctioned to an employee if it causes evasion of regulation regarding:
- (i) date of reckoning pay and allowances,
 - (ii) charge of office,
 - (ii) commencement and end of leave,
 - (iv) return to duty,
- (c) Balance of un-spent casual leave shall not be carried forward in the next year.
- (d) An employee who is freshly recruited may be granted casual leave during the first year as under:
- (i) upto 5 days for service of 3 months or less.
 - (ii) upto 10 days for service of more than three months but less than six months and
 - (iii) upto 15 days for service of more than six months.
- (e) An employee will not leave his headquarters during casual leave without previous permission of the casual leave sanctioning authority.
- (f) An employee belonging to ministerial service and inferior service may be granted compensation (casual) leave for the number of days he is compelled to attend office under previous written orders of the officer concerned on Sundays or other prescribed holidays, unless the attendance is imposed as a penalty.

**GOVERNMENT OF RAJASTHAN
FINANCE (GR. 2) DEPARTMENT
CLARIFICATION**

No. F. 1 (44) FD/ Gr. 2/83

Dated 30-12-85

Sub: Casual leave

A question has been raised as to whether casual leave of a year can be combined with the casual leave of next year or not, it is clarified that combination of casual leave of year is not permissible with the casual leave of next year. For example a Government Servant on casual leave at the end of the year viz 31st December (or 30th June in case of vacation department) shall not be allowed to avail casual leave on commencement of the next year i.e, on 1st January or 1st July, as the case may be, even though the casual leave of both the years put together does not exceed the prescribed limit of 10 working days at a time.

This clarification shall take effect from 1st January 1986.

Sd

**S.S. Parnami
Deputy Secretary to Govt..**

**GOVERNMENT OF RAJASTHAN
Finance(Gr.2) Department
CLARIFICATION**

No.F.1(44)FD(Gr.2)83

Jaipur, dated 2.4.1991

Subject: Casual Leave

In supersession of F.D.clarification of even number dated 30.12.1985, it is clarified that combination of casual Leave of a year is permissible with casual leave of the next year subject to the condition that the Casual Leave of both the years put together do not exceed the prescribed maximum limit of 10 Working days at a time.

This clarification shall be deemed to have come into force with effect from 1st January 1986.

**Sd/-
(Shiv Nath Singh)
Deputy Secertay to Govt.**

**RAJASTHAN STATE ROAD TRANSPORT CORPORATION HEAD OFFICE,
PARIVAHAN MARG. JAIPUR - 302001 Deptt. of Personnel, Head Office.Jaipur**

NO-Hqr/Dop/AR/F-280/2007/132

dated 17-03-2007

Office-Order

in pursuance of the Corporation resolution No. 23/06, dated 29.3.2006,41/2006 dated 11.9.06 as well as the approval conveyed by the State Govt. vide its letter No F14 (3) Pari / 06 dated 17.2.07, the following amendments / insertions are hereby made in the R.S.R.T.C. employees service regulation, 1965,

i) The existing Regulation 8 shall be renumbered as Regulation 8 (A) and the following new Regulation 8 shall be inserted, namely

"8 Notwithstanding anything contained in any regulations all appointments in Corporation Service on or after 20.01.2006 shall be made as a probationer trainee for a period of 2 years and during the period of probation training he/she will be paid fixed remuneration at such rates as may be prescribed by the Corporation from time to time. After successful completion of probation/ training he/she will be allowed minimum pay in the pay scale of the post and the period of probation training shall not count for grant of annual grade increment(s).

ii) below the existing clause (22) of Regulation 7, the following new clause (22 A) shall be inserted, namely:

"22 A) Probationer trainee;. means a person appointed through direct recruitment against a clear vacancy in the cadre of service and place under training on fixed remuneration for a period of two years or extended period, if any

iii) at the end of existing Regulation 24, the following new provisos shall be inserted, namely:-"Provided further that a probationer trainee will receive a fixed remuneration at such rates as may be prescribed by the Corporation from time to time and on completion of period of probation, minimum pay of the pay scale of the post shall be allowed under this regulation, from the day following the day of successful completion of the period of probation. Provided further also that a Corporation employee, who is already in regular services of Corporation, if appointed as probationer trainee for a period of two years on or after 20-01-2006 shall be allowed pay in his/her own pay scale of the previous post or fixed remuneration at such rates as may be prescribed by the Corporation from time to time. whichever may be beneficial to him/her and after successful completion of period of probationer trainee his/her pay shall be fixed in pay scale of the new post as per provisions of regulation 26."

iv) at the end of existing sub-regulation (1) of regulation 26, the following new proviso shall be inserted. namely:

"Provided that during probation training period the provisions of this regulation shall not be applicable. The probationer trainee shall be allowed pay in his/her own pay scale of the previous post or fixed remuneration as per provisions of regulation 24. After successful completion of probation training his/her pay shall be fixed under the provisions of this regulation."

v) below the existing clause (i) of regulation 37, the following new clause (J) shall be inserted, namely.

"37 (J) The provisions of clause 37 (i) shall not be applicable to the probationer trainee After successful completion of period of probation training, the probationer trainee shall not earn annual grade increment(s) for the period of probation training."

vi) below the existing Regulation 58, the following new regulation 58 (A) shall be inserted by the following namely:

58 (A) i) Probationer Trainee shall earn no leave during the period of probation.

ii) Female probationer trainee shall be granted maternity leave as per Regulation 73 & 74."

Managing Director

NO-Hqr/Dop/AR/F-280/2007/132

dated 17-03-2007

Copy forwarded to:

- 1- PS To Chairman/M.D. RSRTC, Head Office, Jaipur.
- 2- All HOD, RSRTC, Head Office, Jaipur -----
- 3- All General Manager () RSRTC
- 4- All Jt. General Manager RSRTC
- 5- Secy To Corporation. Head Office, Jaipur
- 6- All Dy General Manager RSRTC
- 7- All C.PM/A.O RSRTC CWS
- 8- A.O/AAO() RSRTC, Jaipur
- 9- All Chief Manager/Manager (F) RSRTC.
- 10- Guard File

Executive Director (admn.)

राजस्थान राज्य पथ परिवहन निगम, मुख्यालय जयपुर

क्रमांक-एफ-391 / मुख्या. / कार्मिक / प्रसु / 2021 / 197

दिनांक:-13.07.2021

कार्यालय आदेश

इस कार्यालय के आदेश क्रमांक 155 दिनांक 03.07.2020 के द्वारा राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम, 1965 के अध्याय 3 नियम 8 में निगम में प्रथम नियुक्ति के समय कर्मचारी (अभ्यर्थी) द्वारा ड्यूटी ज्वाइन करते समय निगम द्वारा अनुमोदित अस्पताल (सवाई मानसिंह चिकित्सालय, जयपुर/ हरबक्स कावंटिया अस्पताल, जयपुर/ रूकमणी देवी बेनीप्रसाद जयपुरिया अस्पताल, जयपुर में से किसी एक अस्पताल) के मेडिकल बोर्ड से मेडिकल परीक्षण करवाया जाकर निगम द्वारा निर्धारित प्रपत्र में रिपोर्ट प्रस्तुत किये जाने सम्बन्धी आदेश जारी किये गये थे।

उक्त आदेश में आंशिक संशोधन करते हुए सवाई मानसिंह चिकित्सालय, जयपुर/हरबक्स कावंटिया अस्पताल, जयपुर/रूकमणी देवी बेनीप्रसाद जयपुरिया अस्पताल, जयपुर के साथ-साथ राजस्थान राज्य के जिला स्तरीय-“राजकीय मेडिकल कॉलेज एवं अस्पताल/राजकीय मेडिकल अस्पताल” के मेडिकल बोर्ड से मेडिकल परीक्षण करवाया जाकर निगम द्वारा निर्धारित प्रपत्र में रिपोर्ट प्रस्तुत किये जाने हेतु अधिकृत किया जाता है।

नियुक्ति आदेश जारी करते समय उल्लेखित की जाने वाली शर्तों में उक्त का उल्लेख किया जावे।

(राजेश्वर सिंह)

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक-एफ-391 / मुख्या. / कार्मिक / प्रसु / 2021 / 197

दिनांक:-13.07.2021

प्रतिलिपि:-निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

- 1 निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
- 2 समस्त विभागाध्यक्ष-----रापनि, मुख्यालय, जयपुर
- 3 समस्त महा प्रबन्धक-----रापनि, मुख्यालय, जयपुर
- 4 समस्त उप महा प्रबन्धक,..... रापनि, मुख्यालय, जयपुर
- 5 समस्त जोनल मैनेजर ----- रापनि,जोन
- 6 जोनल मैनेजर, रापनि -----, मुख्यालय, जयपुर
- 7 मुख्य उत्पादन प्रबन्धक/लेखाधिकारी रापनि, के.का.-----
- 8 समस्त मुख्य प्रबन्धक, रापनिआगार
- 9 आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-मुख्या/कार्मिक/एफ-295/प्रसु/2010/393

दिनांक-13.07.2010

कार्यालय-आदेश

निगम संचालक मण्डल की बैठक दिनांक 4.5.2010 में प्रस्ताव संख्या 11/243/10 के द्वारा राजस्थान परिवहन निगम कर्मचारी सेवा विनियम 1965 में संशोधन करने सम्बन्धी प्रस्ताव अनुमोदन हेतु प्रस्तुत किया गया। प्रस्तुत प्रस्ताव पर निगम मण्डल के निर्णय संख्या 31/2010 के द्वारा अनुमोदन किये जाने के पश्चात प्रकरण राज्य सरकार की स्वीकृति हेतु भिजवाया गया था।

उक्त क्रम में अतिरिक्त परिवहन आयुक्त एवं पदेन शासन सचिव (परिवहन) परिवहन विभाग राजस्थान सरकार जयपुर द्वारा निगम मण्डल के उक्त निर्णय का पत्र क्रमांक प 16 (7)/परि/08/ दिनांक 8.7.2010 द्वारा अनुमोदन किये जाने के फलस्वरूप राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के नियम 9 में निम्नानुसार जोड़ते हुये संशोधन किये जाते हैं :-

9(ए) आयु 33 वर्ष के स्थान पर 35 वर्ष प्रतिस्थापित की जाती हैं।

परन्तुक :

(i) अनुसूचित जाति एवं अनुसूचित जनजाति के व्यक्तियों को निगम में नियुक्ति के लिये निर्धारित आयु की अधिकतम सीमा में 5 वर्ष की छूट (शिथिलता) दी जायेगी पिछड़ा वर्ग के अभ्यर्थियों के मामले में भी परिवर्णित अधिकतम आयु सीमा में 5 वर्ष की छूट दी जायेगी। अनुसूचित जाति अनुसूचित जन जाति और पिछड़ा वर्ग की महिला अभ्यर्थियों के मामले में अधिकतम आयु सीमा में 10 वर्ष की छूट दी जायेगी। भारतीय सेनाओं के आरक्षित (रिजर्विष्ट) जवानों की नियुक्ति के लिये अधिकतम आयु 50 वर्ष होगी।

(ii) यदि कोई प्रत्याशी किसी वर्ष में भर्ती हेतु निर्धारित आयु रखता है। और उस वर्ष भर्ती नहीं होती है तो उसे अगली भर्ती हेतु आयु के लिये पात्र माना जायेगा यदि अधिकतम ऊपरी आयु सीमा 3 वर्ष से अधिक नहीं हुयी हो।

(iii) मृतक कर्मचारी के आश्रितों की नियुक्ति में मृतक की विधवा हेतु कोई अधिकतम आयु सीमा नहीं होगी किन्तु अन्य के लिये अधिकतम आयु सीमा 5 वर्ष तक शिथिलनीय रहेंगी अथवा 40 वर्ष की आयु तक जो भी कम हो होगी।।

शासन सचिव कार्मिक (क-2) विभाग राजस्थान सरकार के कार्मिक विभाग द्वारा अधिसूचना संख्या प 7 (कार्मिक) क-2/95/ दिनांक 20.6.2001 एवं दिनांक 8-4-2003

जारी कर समस्त सेवा नियमों में यह प्रावधान किया गया है कि ऐसा कोई भी अभ्यर्थी जिसके दिनांक 1.6.2002 को या उसके पश्चात् दो से अधिक बच्चे हों सेवा में नियुक्ति के लिये पात्र नहीं होगा। परन्तु दो से अधिक बच्चों वाले किसी भी अभ्यर्थी को नियुक्ति के लिये तब तक निरहित नहीं समझा जायेगा जब तक कि 1 जून 2002 का विद्यमान उसके बच्चों की संख्या में बढ़ोतरी नहीं होती परन्तु यह और कि जहां किसी अभ्यर्थी के पूर्वतर प्रसव से केवल एक बच्चा है किन्तु किसी एक पश्चात्वर्ती प्रसव से एक से अधिक बच्चे पैदा हो जाते हैं तो बच्चों की कुल संख्या की गणना करते समय इस प्रकार पैदा हुए बच्चों को एक ईकाई समझा जायेगा।

इसी प्रकार सेवारत कर्मचारियों के सम्बन्ध में यह प्रावधान किया गया है कि ऐसे किसी भी व्यक्ति की पदोन्नति पर उस तारीख से जिसको उसकी पदोन्नति देय हो जाती है। पांच वर्ष तक विचार नहीं किया जावेगा यदि उसके दिनांक 1.6.2002 को या उसके पश्चात् दो से अधिक बच्चे हो।

उक्त आदेश तुरन्त प्रभाव से लागू होंगे।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या / कार्मिक / एफ—295 / प्रसु / 2010 / 393 दिनांक—13.07.2010

प्रतिलिपि— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:—

1. परिवहन आयुक्त एवं पदेन शासन सचिव, परिवहन विभाग राज्य सरकार, जयपुर
2. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
3. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
4. समस्त महा प्रबन्धक () रापनि,
5. समस्त संयुक्त महा प्रबन्धक.....रापनि, मुख्यालय, जयपुर
6. उप महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
7. सचिव निगम, रापनि, मुख्यालय, जयपुर
8. जोनल मैनेजर, रापनि
9. कार्यकारी प्रबन्धक (आई.आर.) / सुरक्षा एवं सर्तकता रापनि, मुख्यालय, जयपुर
10. स्थानीय लेखा परीक्षा अधिकारी, रापनि, मुख्यालय, जयपुर
11. लेखाधिकारी (बजट) / (नियम) रापनि, मुख्यालय, जयपुर
12. सहायक लेखाधिकारी (भुगतान) रापनि, मुख्यालय, जयपुर
13. मुख्य उत्पादन प्रबन्धक / लेखाधिकारी, रापनि, के.कार्य0.....
14. मुख्य प्रबन्धक / प्रबन्धक (वित्त), रापनि.....आगार
15. आदेश पत्रावली।

उप महा प्रबन्धक (प्रशासन)

GOVERNMENT OF RAJASTHAN
DEPARTMENT OF PERSONNEL

(A-Gr. 11)

No. F. 7(1) DOP/A-n/95n»t. Jaipur, dated

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 read with clause (b) of Article 318 of the Constitution of India, the Governor of Rajasthan hereby makes the following rules and regulations further to amend the Various Service Rules and Regulations as mentioned in the Schedule appended hereto, namely:-

1. Short title and commencement.- (1) These rules and regulations may be called the Rajasthan Various Service (Amendment) Rules, 2023.

(2) They shall come into force from the date of their publication in the official Gazette.

2. Amendment.- (1) The existing provisos to rules and regulations relating to Disqualification for appointment of person having more than two children as mentioned in column number 3 against each of the service rules as mentioned in column number 2 of the Schedule appended hereto shall be substituted by the following, namely:"Provided that,-

(i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she has on 1 st June, 2002, does not increase.

(ii) where a candidate has only one child from earlier delivery but more than one child are born out of a single -subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.

(iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

(iv) any candidate who performed remarriage which is not against any law and before such the remarriage he is not disqualified for appointment under this sub-rule, he shall not be disqualified if any child is born out of single delivery from such remarriage.

(v) the provisions of this sub-rule shall not be applicable to the appointment of a widow and divorcee women."

(2) The existing provision of rule and regulations as mentioned in column number 4 against each of the service rules as mentioned in column number 2 of the Schedule appended hereto:-

;No person shall be considered for promotion for three recruitment years from the date on which his/her promotion becomes due, if he/she has more than two children on or after 1 June, 2002.

shall be substituted by the following, namely:-

"The person who had not been considered for promotion upto the year 2019-2020 because he/she had more than two children on or after 1 st June 2002 shall be considered for promotion from the date on which his/her promotion was due and on such promotion his/her pay shall be refixed at the pay which he/she would have drawn but no arrear shall be paid and if any person who has more than two children on or after 1 st June ,2002 and his promotion becomes due in the year 2020-2021 or thereafter shall be considered for promotion from the date on which his/her promotion becomes due and his/her pay shall be fixed for the promotional post, but he/she shall

be entitled for annual increment notionally for three subsequent years and after such three years he/she shall be allowed actual benefits of such increments, however no arrears shall be paid for such notional increments. There shall be no consequential effect on subsequent promotions of the person promoted as per provisions of this sub-rule. The person already promoted shall not be reverted due to implementation of this sub-rule."

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-मुख्या/कार्मिक/प्रसु0/2011/508

दिनांक- 19.09.2011

कार्यालय-आदेश

निगम संचालक मण्डल के समक्ष प्रस्तुत प्रस्ताव संख्या सी 5/2011 पर पारित निर्णय राख्या 56/2011 के क्रम में राजस्थान राज्य पथ परिवहन कर्मचारी सेवा विनियम 1965 के नियम 9 में निम्नानुसार प्रतिस्थापित किया जाता है :-

9 (ए) परन्तु (iv) सामान्य वर्ग की महिला अभ्यर्थियों को भर्ती हेतु ऊपरी आयु सीमा में 5 वर्ष की छूट देय होगी।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक-मुख्या/कार्मिक/प्रसु0/2011/508

दिनांक- 19.09.2011

प्रतिलिपि- निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. शासन उप उप सचिव, परिवहन विभाग, राजस्थान सरकार, जयपुर
2. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
3. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
4. समस्त महा प्रबन्धक () रापनि,
5. समस्त उप महा प्रबन्धक () रापनि,
6. राजस्थान परिवहन निगम मुख्यालय, जयपुर को भेजकर लेख है कि क्रमांक मुख्या/कार्मिक/1-सी/एफ-561/011/1623 दिनांक 30.08.2011 के द्वारा जारी विज्ञापन के बिन्दु संख्या (vi) में उक्त प्रावधान को जोड़ते हुये अवगत कराने का श्रम करें।
7. जोनल मैनेजर, रापनि
8. सचिव निगम, रापनि, मुख्यालय, जयपुर
9. कार्यकारी प्रबन्धक (जन सम्पर्क) रापनि, मुख्यालय, जयपुर
10. सहायक महा प्रबन्धक (प्रशासन) रापनि, मुख्यालय, जयपुर
11. कार्मिक अधिकारी, रापनि, मुख्यालय, जयपुर
11. समस्त मुख्य उत्पादन प्रबन्धक/मुख्य प्रबन्धक रापनि
12. आदेश पत्रावली।

उप महा प्रबन्धक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम
मुख्यालय, जयपुर

क्रमांक—मुख्या/कार्मिक/प्रसु/एफ—295/2021/34 दिनांक—12.02.2021

कार्यालय आदेश

निगम मण्डल के निर्णय संख्या 31/2010 के द्वारा दिये गये अनुमोदन के क्रम में आदेश क्रमांक 393 दिनांक 13.07.2010 के द्वारा राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के नियम 9 में संशोधन करते हुये निगम सेवा में प्रविष्ट होने की अधिकतम आयु 33 वर्ष के स्थान पर 35 वर्ष प्रतिस्थापित की गई थी।

उक्त संबंध में कार्मिक (क-2) विभाग, राजस्थान सरकार की अधिसूचना दिनांक 06.03.2018 एवं निगम मण्डल के निर्णय संख्या 18/2021 दिनांक 29.01.2021 के क्रम में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के नियम 9 में संशोधन करते हुये निगम सेवा में प्रविष्ट होने की अधिकतम आयु 35 वर्ष के स्थान पर "40" वर्ष प्रतिस्थापित की जाती है।

(राजेश्वर सिंह)
अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या/कार्मिक/प्रसु/एफ—295/2021/34 दिनांक—12.02.2021

प्रतिलिपि:— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष ————— रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
4. जौनल मैनेजर, राजस्थान परिवहन निगम —————
5. संयुक्त महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
6. उप महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
7. सचिव निगम, राजस्थान परिवहन निगम, मुख्यालय, जयपुर
8. कार्यकारी प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
9. लेखाधिकारी (————) राजस्थान परिवहन निगम, मुख्यालय, जयपुर
10. सहायक लेखाधिकारी (————) राजस्थान परिवहन निगम, मुख्यालय, जयपुर
11. समस्त मुख्य उत्पादन प्रबन्धक, रापनि, केन्द्रीय कार्यशाला —————
12. समस्त मुख्य प्रबन्धक, रापनि —————
13. प्रशासनिक अधिकारी ————— रापनि, मुख्यालय, जयपुर
14. प्रभारी ————— शाखा, रापनि, मुख्यालय, जयपुर
15. आदेश पत्रावली।

(जगदीश प्रसाद बुनकर)
कार्यकारी निदेशक (प्रशासन)

राजस्थान परिवहन निगम, जयपुर
क्रमांक-मुख्या/कार्मिक/एफ-91/प्रसु0/99/48 दिनांक-27.1.99

कार्यालय-आदेश

निगम मण्डल की 187 वीं बैठक दिनांक 7.10.98 के निर्णय संख्या 45/98 व राज्य सरकार के अनुमोदन क्रमांक प.14 (1)/परि/98 दिनांक 30.12.98 की अनुपालना में राज्य सरकार द्वारा जारी अधिसूचना क्रमांक एफ65/एफडी (रूल्स)/दिनांक 02.04.98 के अनुसार दिनांक 1.1.98 से राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम, 1965 के निम्नलिखित विनियमों में निम्नानुसार संशोधन किये जाते हैं :-

- विनियम-49 स्वयं के पद के कार्य के साथ-साथ अन्य पद का कार्य करने पर सेवा विनियम, 49 में प्रचलित कर 5 प्रतिशत एवं 10 प्रतिशत के स्थान पर क्रमशः 3 प्रतिशत एवं 6 प्रतिशत प्रतिस्थापित की जाती है।
- विनियम-62 विनियम 62 के तहत उपार्जित अवकाश जमा होने की सीमा के सम्बन्ध में प्रावधान में प्रचलित संख्या 240 दिवस के स्थान पर संख्या "300" दिवस प्रतिस्थापित की जाती है।
- विनियम-74 पूर्व प्रावधानों को समाप्त करते हुए निम्न प्रावधान प्रतिस्थापित किया जाता है:-
"Maternity Leave-A competent authority may grant maternity leave to a female corporation servant twice during the entire period of her service. However, if there is no surviving child even after availing of it twice, maternity leave may be granted on one more occasion. The maternity leave may be allowed on full pay or a period which may extent upto the period 120 days, from the date of its commencement
उक्त आदेश 1.1.98 से प्रभावी माने जावेंगे।

प्रबन्ध निदेशक

क्रमांक-मुख्या/कार्मिक/एफ-91/प्रसु0/99/48 दिनांक-27.1.99
प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. समस्त विभागाध्यक्ष-----रापनि, मुख्यालय, जयपुर
- 2.. समस्त महाप्रबन्धक-----रापनि, मुख्यालय, जयपुर
3. कार्यकारी प्रबन्धक() राजस्थान परिवहन निगम, मुख्यालय, जयपुर
4. मुख्य प्रबन्धक/प्रबन्धक (प्रशासन/लेखा) रापनि----- आगार
5. निजी सचिव अध्यक्ष/प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
6. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No. Har/DOP/AR/F92()/2000/ 614

Dated: 06.9.2000

OFFICE ORDER

Sub: Amendment in the Raj. State Road Transport Corporation
Employees Service Regulations, 1965

In pursuance of the Corporation Board's Resolution No. 7/193/2000 dated 7.1.2000, as well as approval of the State Govt. vide its Letter No. F.14(1)/Pari/98/ dated 17.8.2000, the existing Resolution No. 57 (a) (i) & (ii) of the Rajasthan State Road Transport Corporation employees Service Regulations, 1965 is hereby amended as under:

"Reg. 57 (a)(i) - Notwithstanding anything contained in this regulation, the Corporation may, at any time, after a Corporation employee has completed 15 years qualifying service or has attained the age of 50 years whichever is earlier, after having been satisfied that the concerned employee has on account of his indolence or doubtful integrity or incompetence to discharge official duties or inefficiency in due performance of official duties, has lost his utility may require the concerned Corpn. employee to retire in public interest. In case of such retirement the Corporation employee shall be entitled to retiring pension."

"Reg. 57 (a) (ii)-Notwithstanding anything contained herein-before a Corporation employee may after giving three months notice in advance in writing retire from service on the date on which he completes 15 years of pensionable service or on any date thereafter. However, while giving notice for voluntary retirement the Corporation employee shall satisfy him self that he has, in fact completed 15 years qualifying service for pension.

The amendment shall be deemed to have come into force with immediate effect.

MANAGING DIRECTOR

राजस्थान राज्य पथ परिवहन निगम

क्रमांक—मुख्या/कार्मिक/प्रसु/05/66

दिनांक— 29.1.2005

कार्यालय—आदेश

राजस्थान सरकार वित्त विभाग नियम डिवीजन के अधिसूचना नम्बर क्रमांक एफ-1/43/एफडी/ग्रुप-2/83 जयपुर दिनांक 6.12.2004 के अनुरूप राजस्थान परिवहन निगम कर्मचारी सेवा नियम 1965 के विनियम 74 में पूर्व प्रावधानों में संशोधन करते हुये निम्न प्रावधान प्रतिस्थापित किया जाता है .

विनियम : 74 :

Maternity Leave: Maternity leave may be granted to a female. corporation employee with less than two surviving children up to a period of 135 days from the date of its commencement. However, if there is no surviving child even after availing it twice, Maternity leave may be granted on one more occasion.

During such period, she will be entitled to leave salary to pay drawn immediately before proceeding on leave. pen leave, shall not be debited to the leave account but such entry should be made in the service book seperately. (II) After the Existing Rule 74, the following new Rule 74 A shall inserted namely:

"74 A" Paternity Leave: A male Corporation servent with JasE than two surviving children may be granted paternity leave. (maximum two times) for a period of 15 days during confinement his wife i.e. 15 days before to three months after childbirth, and if such leave is not availed of within this period, it shall be treated as lapsed.

During the period of such leave, the corporation employer. shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. Peternity Leave shall not b debited against the leave account but such entry should be made in the service sock seperately and may be combined with any other kind of leavalas in the case of Maternity Leavo)

Such leave shall not be allowed in case of ini scarri 20 including abortion of the corporation employees's wife".

उक्त आदेश निगम मण्डल के अनुमोदन की प्रत्याशा में जारी किये जा रहे हैं।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या/कार्मिक/प्रसु/05/66

दिनांक— 29.1.2005

प्रतिलिपि— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:—

1. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक() रापनि,
4. उप महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
5. सचिव निगम, रापनि, मुख्यालय, जयपुर
6. मुख्य उत्पादन प्रबन्धक/लेखाधिकारी, रापनि,
7. मुख्य प्रबन्धक/प्रबन्धक (वित्त), रापनि.....आगार
8. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम, जयपुर

क्रमांक-एफ-91/मु0/का0/ प्रसु/2009/57

दिनांक- 30.01.2009

कार्यालय आदेश

निगम मण्डल की 237 वीं बैठक दिनांक 15.01.2009 के निर्णय संख्या 11/2009 व राज्य सरकार (वित्त विभाग) नियम डिजीजन द्वारा जारी अधिसूचना क्रमांक एफ 1 (43) वित्त/ग्रुप-2/83 दिनांक 11.10.2008 के अनुसरण में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम, 1965 के विनियम 74 में प्रसूती अवकाश की सीमा 135 दिवस के स्थान पर 180 दिवस प्रतिस्थापित की जाती है।

प्रबन्ध निदेशक

क्रमांक-एफ-91/मु0/का0/ प्रसु/2009/57

दिनांक- 30.01.2009

प्रतिलिपि:-निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. निजी सचिव, अध्यक्ष/प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष-----रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
4. समस्त उप महा प्रबन्धक ()/ कार्यकारी प्रबन्धक() रापनि, मुख्यालय, जयपुर
5. मुख्य उत्पादन प्रबन्धक, रापनि, केन्द्रीय कार्यशाला,
6. मुख्य प्रबन्धक, रापनि.....आगार
7. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

{X}

{XI}

राजस्थान राज्य पथ परिवहन निगम, जयपुर

क्रमांक—मुख्या/कार्मिक/03/प्रसु/03/470

दिनांक— 25.06.2003

कार्यालय—आदेश

इस कार्यालय के आदेश संख्या मुख्या/कार्मिक/प्रसु/ एफ 96/1951 दिनांक 31-08-1966 द्वारा जारी प्रशासनिक शक्तियों के प्रदत्तीकरण सम्बन्धी शिड्यूल के बिन्दु संख्या 18 में रा.रा.प.निगम कर्मचारी विनियम 1965 के नियम 105 (111) अन्तर्गत पदोन्नति के लिये सेवा चयन मण्डल, विनागीय पदोन्नति समिति की बैठक किये जाने का प्रावधान किया गया है जिसमें वेतनमान 8000-13500 एवं इससे अधिक वेतनमान के पदों की अध्यक्षता अध्यक्ष महोदय के स्तर पर एवं वेतनमान 6500-10500 एवं इससे नीचे के पदों की अध्यक्षता प्रबंध निदेशक के स्तर पर किये जाने का प्रावधान किया हुआ है-

उक्त शिड्यूल में आंशिक संशोधन कर पदोन्नति की कार्यवाही के लिये समिति का गठन निम्न प्रकार किया जाता है-

ए- वेतनमान 5500-9000 एवं इससे उच्च वेतनमान के पदों के लिये

1. अध्यक्ष एवं प्रबन्ध निदेशक अध्यक्ष
2. सम्बन्धित विभागाध्यक्ष सदस्य
3. कार्यकारी निदेशक (प्रशासन) सदस्य सचिव
(विभागाध्यक्ष/महा प्रबन्धक के पदों पर पदोन्नति की कार्यवाही के लिये समिति में कार्यकारी निदेशक (यातायात) के रूप में भाग लेंगे।)

बी- वेतनमान 5000-8000 एवं इससे नीचे वेतनमान के पदों के लिये

1. कार्यकारी निदेशक (प्रशासन) अध्यक्ष
2. सम्बन्धित विभागाध्यक्ष सदस्य
3. उप महा प्रबन्धक (प्रशासन) सदस्य सचिव
उक्त आदेश निगम मण्डल के अनुमोदन की प्रत्याशा में जारी किये जा रहे।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या/कार्मिक/03/प्रसु/03/470

दिनांक— 25.06.2003

प्रतिलिपि— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, अध्यक्ष, प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक() रापनि,
4. समस्त संयुक्त महा प्रबन्धक.....रापनि, मुख्यालय, जयपुर
5. उप महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
6. मुख्य उत्पादन प्रबन्धक/लेखाधिकारी, रापनि, के.कार्य0.....
7. मुख्य प्रबन्धक/प्रबन्धक (वित्त), रापनि.....आगार
8. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम,
परिवहन मार्ग, मुख्यालय, जयपुर

क्रमांक-मुख्या/कार्मिक/एफ-246/प्रसु/2011/666

दिनांक-09.12.2011

कार्यालय-आदेश

निगम में सीधी भर्ती हेतु चल रहे रिक्त पदों की शैक्षणिक योग्यता में संशोधन एवं भर्ती प्रक्रिया के सम्बन्ध में प्रस्तुत प्रस्ताव संख्या 20/248/2011 पर निगम संचालक मण्डल की बैठक दिनांक 8.7.2011 में लिये गये निर्णय संख्या 52/2011 पर शासन उप सचिव (परि) परिवहन विभाग, राजस्थान सरकार जयपुर से आरक्षण इत्यादि के प्रावधानों पर सड़क परिवहन निगम अधिनियम 1950 की धारा 45 (2) (सी) के अन्तर्गत पत्र क्रमांक प 16 (14)/परि/04/ दिनांक 1.08.2011 के द्वारा अनुमोदन प्राप्त हो चुका है।

अतः आरक्षण के प्रावधानों के सम्बन्ध में राज्य सरकार से प्राप्त परिपत्रों को राजस्थान राज्य पथ परिवहन कर्मचारी सेवा नियम 1965 के Chapter XII "Recruitment, Promotion Seniority and Confirmation के नियम 105 vi" में निम्नानुसार प्रतिस्थापित किया जाता है

- i प्रमुख शासन सचिवए राजकीय उपक्रम विभागए राजस्थान सरकार जयपुर से प्राप्त परिपत्र कनाक एफ 2(1) बीपीई/98/142 दिनांक 5.5.2011 के द्वारा सीधी भर्ती में महिला अभ्यर्थियों हेतु वर्गवार 30 प्रतिशत आरक्षण में 8 प्रतिशत आरक्षण विधवाओ व 2 प्रतिशत आरक्षण परित्यक्ताओं हेतु रखे जाने के सम्बन्ध में राज्य सरकार के कार्मिक; (क.गुप 2) विभाग की अधिसूचना दिनांक 24.1.2011 (प्रति संलग्न) के द्वारा राज्य सरकार में सीधी भर्ती से भरे जाने वाले पदों में महिला अभ्यर्थियों के लिये आरक्षित 30 प्रतिशत पदों में 8 प्रतिशत आरक्षण विधवाओं व 2 प्रतिशत आरक्ष परित्यक्ताओं हेतु आरक्षण का निर्णय लिया है। राजकीय उपक्रम ब्यूरो ने भी इसी विषय में जारी पूर्व परिपत्र दिनांक 26.12.2002 की निरन्तरता में महिला अभ्यर्थियों के लिये आरक्षित 30 प्रतिशत पदों में से 8 प्रतिशत आरक्षण विधवाओं के लिये व 2 प्रतिशत आरक्षण परित्यक्ताओं हेतु आरक्षित रखने का निर्णय लिया है।
- ii राज्य सरकार की अधिसूचना दिनांक 10.10.2002 व राज्य सरकार से प्राप्त परिपत्र क्रमांक प 15 (24)/ कार्मिक/क 2/75 दिनांक 7.8.07 के अनुसार निःशक्त जनों को सीधी भर्ती में 3 प्रतिशत आरक्षण का प्रावधान किया गया है। राजस्थान निःशक्त

व्यक्तियों का नियोजन नियम 2000 में अधिसूचना दिनांक 10.10.2002 के द्वारा रिक्तियों का 3 प्रतिशत आरक्षण निःशक्तजन हेतु सभी पदों पर कर दिया गया है जिन पर निःशक्त व्यक्ति, समान अवसर, अधिकार संरक्षण एवं पूर्ण भागीदारी, अधिनियम 1995 की धारा 32 के अधीन भारत सरकार द्वारा प्रत्येक निःशक्तता के लिये निःशक्त व्यक्तियों हेतु आरक्षित किया गया है।

- iii शासन उप सचिव, कार्मिक; (क.2) विभाग, राजस्थान सरकार जयपुर से प्राप्त परिपत्रादेश क्रमांक प- 15 (24)/कार्मिक, क-2, 75 दिनांक 7.8.07 के द्वारा भूतपूर्व सैनिकों के लिये अधीनस्थ सेवाओं और मंत्रालयिक सेवाओं में 12.5 प्रतिशत तथा चतुर्थ श्रेणी सेवा में 15 प्रतिशत आरक्षण है। आरक्षण को दण्डवत माना गया है।
- iv-शासन उप सचिव (कार्मिक) (क 2) विभाग, राजस्थान सरकार जयपुर से प्राप्त परिपत्र क्रमांक प० 2(3)/कार्मिक (क-2) 91 दिनांक 17.4.2006 में मंत्रालयिक कर्मचारियों हेतु अधीनस्थ सेवाओं में सीधी भर्ती हेतु निर्धारित अभ्याश के रिक्त पदों को भरने हेतु प्राप्त निर्देशों के कम में मंत्रालयिक सेवा के कर्मचारियों के लिये 2 प्रतिशत पद आरक्षित किये जाने का प्रावधान भर्ती, पदोन्नति शिड्यूल में वर्णित योग्यताधारी विभागीय प्रत्याशियों से भरे जावेंगे। योग्य विभागीय प्रत्याशी उपलब्ध न होने की स्थिति में इन पदों को सीधी भर्ती के माध्यम से भरा जा सकेगा। इस प्रसंग में आदेश क्रमांक 468 दिनांक 29.8.2011 जारी भी किये जा चुके हैं।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या/कार्मिक/एफ-246/प्रसु/2011/666 दिनांक—09.012.2011

प्रतिलिपि— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:—

1. निजी सचिव, अध्यक्ष, प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक() रापनि,
4. समस्त संयुक्त महा प्रबन्धक.....रापनि, मुख्यालय, जयपुर
5. उप महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
6. सचिव निगम, रापनि, मुख्यालय, जयपुर
7. जोनल मैनेजर, रापनि
8. कार्यकारी प्रबन्धक (आई.आर) रापनि, मुख्यालय, जयपुर
9. लेखाधिकारी (बजट)/(नियम) रापनि, मुख्यालय, जयपुर
10. मुख्य उत्पादन प्रबन्धक/लेखाधिकारी, रापनि, के.कार्य०.....
11. मुख्य प्रबन्धक/प्रबन्धक, रापनि.....आगार
12. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान परिवहन निगम, मुख्यालय, जयपुर

क्रमांक-मुख्या/कार्मिक/प्रसु/2012/206

दिनांक-27.03.2012

कार्यालय-आदेश

इस कार्यालय के आदेश क्रमांक मुख्या/कार्मिक/प्रसु०/एफ.295.1/666 / दिनांक 9.12.2011 के द्वारा निगम में सीधी भर्ती हेतु चल रहे रिक्त पदों की शैक्षणिक योग्यता में संशोधन एवं भर्ती प्रक्रिया के सम्बन्ध में प्रस्तुत प्रस्ताव संख्या 20/248/2011 पर निगम संचालक मण्डल की बैठक दिनांक 8.7.2011 में लिये गये निर्णय संख्या 52/2011 पर शासन उप सचिव (परि) परिवहन विभाग, राजस्थान सरकार, जयपुर से आरक्षण इत्यादि के प्रावधानों पर सड़क परिवहन निगम अधिनियम 1950 की धारा 45 (2); (सी) के अन्तर्गत पत्र क्रमांक 16 (14) परि/04/ दिनांक 1.8.2011 के द्वारा अनुमोदन प्राप्त होने पर आरक्षण के प्रावधानों के सम्बन्ध में राज्य सरकार से प्राप्त परिपत्रों को राजस्थान राज्य पथ परिवहन कर्मचारी सेवा नियम 1965 के Chapter XII " Recruitment, Promotion Seniority and Confirmation के नियम 105 vi" में प्रतिस्थापित किया गया था। प्रसारित आदेश के बिन्दु (ii) में निःशक्तजनों को सीधी भर्ती में 3 प्रतिशत आरक्षण का प्रावधान किया गया है। निगम के कार्य की प्रकृति को देखते हुये सहायक आगार प्रबन्धक , यातायात निरीक्षक , सहायक यातायात निरीक्षक , चालक , परिचालक , आर्टिजन ग्रेड II, आर्टिजन ग्रेड III। एवं सुरक्षा प्रहरी के पदों पर निःशक्तजनों को देय 3 प्रतिशत आरक्षण का लाभ देय नहीं होगा।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक-मुख्या/कार्मिक/प्रसु/2012/206

दिनांक-27.03.2012

प्रतिलिपि- निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, अध्यक्ष, प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष, रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक() रापनि,
4. समस्त संयुक्त महा प्रबन्धक.....रापनि, मुख्यालय, जयपुर
5. उप महा प्रबन्धक () रापनि, मुख्यालय, जयपुर
6. सचिव निगम, रापनि, मुख्यालय, जयपुर
7. जोनल मैनेजर, रापनि
8. कार्यकारी प्रबन्धक (आई.आर) रापनि, मुख्यालय, जयपुर
9. लेखाधिकारी (बजट)/ (नियम) रापनि, मुख्यालय, जयपुर
10. मुख्य उत्पादन प्रबन्धक/लेखाधिकारी, रापनि, के.कार्य०.....
11. मुख्य प्रबन्धक/प्रबन्धक (वित्त), रापनि.....आगार
12. आदेश पत्रावली।

उप महा प्रबन्धक (प्रशासन)

राजस्थान परिवहन निगम, जयपुर

क्रमांक:-मुख्या/कार्मिक/प्र.सु./ (एफ-295- 11)/2013/524

दिनांक:-01.07.2013

कार्यालय-आदेश

इस कार्यालय के आदेश संख्या मु0/का0/प्रसु0/एफ-295- 11/ 206 दिनांक 27.03.2012 के क्रम में राजस्थान सरकार द्वारा जारी नियम 2011 के बिन्दु संख्या 36, 37, 39 एवं 40 में वर्णित निःशक्तजनों हेतु सीधी भर्ती के लिये किये गये प्रावधानुसार राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के Chapter XII " Recruitment, Promotion Seniority and Confirmation के नियम 105 vi में निम्नानुसार प्रतिस्थापित किया जाता है :-

36- Reservation for Persons with Disabilities. In every establishment three percent of the vacancies shall be reserved for Persons or class of Persons with Distabilities of Which one Percent each shall be reserved for Persons suffering from:-

- (1) blindness or low vision
- (2) hearing impairment
- (3) Locomotor disability or cerebral palsy

In the post identified for each disability by the Government of India under section 32 and such reservation shall be treated as horizontal reservation:

Provided that where the nomenclature of any post in the State Government is different from the post in Government of India or any Post in the State Government does not exist in any department of the Government of India, the matter shall be referred to the Committee constituted under rule 38 for identification of the equivalent post in the State Government . The Committee shall identify the equivalent post on the basis of nature of job and responsibility of each post.

37. Maintanance of Rosters-

- (1) All establishments shall maintain separate 100 point reservation roster registers for determining /effecting reservation for the disabled.
- (2) Each register shall have cycle of 100 points and each cycle of 100 points shall be divided into three blocks, comprising the following points:
 - 1st Block- Point No.1 to Point No. 33
 - 2nd Block-Point No. 34 to Point No.66
 - 3rd Block-Point No. 67 to Point No. 100
- (3) Point 1,34 and 67 of the roster shall be earmarked and reser ved for persons with disabilities - one Point for each of the three categories of disabilities. The head of the establishment shall decide the categories of disabilities for which the Points 1,34 and 67 will be reserved keepint in view all relevant facts.
- (4) All the Vacancies shall be entered in the relevant roster register. If the Post falling at Point No.1 is not identified for the disabled or the head of the establishment considers it desirable not to fill it up by a disabled person or it is not possible to fill up the post by the disabled for any other reason, one of the vacancies falling at any of the Points from 2 t0 33 shall be treated as reserved for the disabled and filled as such. Likewise a Vacacy falling at any of the Points from 34 to 66 or from 67 to 100 shall be filled by the disabled.

The Purpose of keeping Points 1,34 and 67 as reserved is to fill up the first available suitable vacancy from 1 to 33, first available suitable vacancy from 34 to 66 and first availilable suitable vacanacy from 67 to 100 by Persons with disabilities.

- (5) There is a Possiblility that none of the vacancies from 1 to 33 is suitable for any category of the disabled, in that case two vacancies from 34 to 66 shall be filled as reserved for Persons with disabilities. If the Vacancies from 34 to 66 are also not suitable for any category. three Vacancies shall be filled as reserved from the third block containaing Points from 67 to 100 .This means that if no vacancy can be reserved in a particular block,it shall be carried into the next block.
- (6) After all the 100 Point of the roster are covered, a fresh cycle of 100 Points shall start.

- (7) If the number of Vacancies in a year is such as to cover only one block or two, discretion as to which category of the disabled should be accommodated first shall vest in the head of the establishment, who shall decide on the basis of the nature of the Post, the level of representation of the specific disabled category in the concerned grade/Post etc.

39. Relaxation in age:- The Maximum age limit prescribed in the service rules for appointment to the Posts specified under rule 36 may be relaxed as under including the relaxation already Prescribed under the relevant service rules:-

- (1) 10 Years for candidates belonging to General Category
- (2) 13 Year for Candidates belonging to Backward Classes and Special Backward Classes:and
- (3) 15 Years for Candidates belonging to the Scheduled Castes or the Scheduled Tribes:

Provided that in cases of exceptional hardship the State Government may further relax the age limit.

40. Concessions:- Following Concessions shall be allowed to the Person with disabilities for making him eligible for employment mentioned in rule 36:-

- (1) 5 Percentage of qualifying or pass marks in individual paper and in aggregate marks. Wherever Prescribed in any examination.
- (2) The academic qualification given in the certificate issued by the recognised Institute meant for the Person with hearing impairment shall be considered at Par with those other Institutions recognised by the Government.
- (3) The Condition or desirability of training /tests/experience Whenever Prescribed shall not apply to the disabled Person for the temporary appointment. Where a particular training is essential for appointment to a Post the disabled Person may be required to receive such training within two years of his appointment.

(नरेश पाल गंगवार)
अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक:-मुख्या/कार्मिक/प्र.सु./ (एफ-295-11)/2013/524 दिनांक:-01.07.2013

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. प्रमुख शासन सचिव, सामाजिक न्याय एवं अधिकारिता विभाग, राजस्थान सरकार, जयपुर
2. आयुक्त, निःशक्तजन, राजस्थान सरकार, जयपुर
3. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
4. समस्त विभागाध्यक्ष—रापनि, मुख्यालय, जयपुर
5. समस्त महाप्रबन्धक/संयुक्त महा प्रबन्धक —रापनि, मुख्यालय, जयपुर
6. लेखाधिकारी (बजट/नियम) रापनि, मुख्यालय, जयपुर
7. सचिव निगम, राजस्थान परिवहन निगम, मुख्यालय, जयपुर
8. जोनल मैनेजर, रापनि, _____
9. कार्यकारी प्रबन्धक (आई.आर)/ (पी.आर.ओ) रापनि, मुख्यालय, जयपुर
10. मुख्य उत्पादन प्रबन्धक/मुख्य प्रबन्धक, रापनि, _____
11. आदेश पत्रावली।

(विमल कुमार जैन)
कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम
मुख्यालय, जयपुर

क्रमांक—मुख्या/कार्मिक/प्रसु/एफ—295/2021/346 दिनांक—28.05.2012

कार्यालय आदेश

निगम संचालक मण्डल की मीटिंग दिनांक 18.05.2012 में प्रस्तुत प्रस्ताव संख्या 19/252/2012 व निर्णय संख्या 50/2012 के द्वारा राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 में राज्य सरकार से प्राप्त अधिसूचना दिनांक 6.3.2012 के अनुरूप विनियम प्रतिस्थापित करने बाबत प्रस्ताव अनुमोदन किये जाने पर राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के विनियम 110(ii) में विद्यमान अभिव्यक्ति "40 वर्ष के स्थान पर 45 वर्ष" प्रतिस्थापित की जाती है।

अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक—मुख्या/कार्मिक/प्रसु/एफ—295/2021/346 दिनांक—28.05.12

प्रतिलिपि:— निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
2. समस्त विभागाध्यक्ष ————— रापनि, मुख्यालय, जयपुर
3. समस्त महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
4. समस्त संयुक्त महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
5. उप महा प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
6. सचिव निगम, राजस्थान परिवहन निगम, मुख्यालय, जयपुर
7. जोनल मैनेजर, राजस्थान परिवहन निगम —————
8. कार्यकारी प्रबन्धक ————— रापनि, मुख्यालय, जयपुर
9. लेखाधिकारी (————) राजस्थान परिवहन निगम, मुख्यालय, जयपुर
10. सहायक लेखाधिकारी (————) राजस्थान परिवहन निगम, मुख्यालय, जयपुर
11. समस्त मुख्य उत्पादन प्रबन्धक, रापनि, केन्द्रीय कार्यशाला —————
12. समस्त मुख्य प्रबन्धक, रापनि —————
13. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान परिवहन निगम, जयपुर

क्रमांक:- मुख्या/कार्मिक/प्र.सु./2013/109

दिनांक:-11.2.2013

कार्यालय-आदेश

निगम मण्डल के निर्णय संख्या 94/2012 एवं शासन उप सचिव (परिवहन), परिवहन विभाग, राजस्थान सरकार, जयपुर के पत्र संख्या प. 14 (3) परि/2006 दिनांक 04.01.2013 के द्वारा प्राप्त अनुमोदन के क्रम में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम, 1965 के नियम 116 (a) में निम्न प्रकार बिन्दू संख्या (iii) जोड़ा जाता है ।

or

- (iii) by merit of marks secured in minimum academic qualification prescribed for direct recruitment & merit formula prescribed by the corporation time to time decided by MD/CMD

कार्यकारी निदेशक (प्रशासन)

क्रमांक:- मुख्या/कार्मिक/प्र.सु./2013/109

दिनांक:-11.2.2013

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

- 1 उप शासन सचिव, परिवहन विभाग, राजस्थान सरकार, जयपुर
- 2 निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
- 3 समस्त विभागाध्यक्ष _____ रापनि, मुख्यालय, जयपुर
- 4 समस्त महा प्रबन्धक _____ रापनि, मुख्यालय, जयपुर
- 5 समस्त उप महा प्रबन्धक (बजट/भुगतान/प्रशासन) रापनि, मु. जयपुर
- 6 समस्त संयुक्त महा प्रबन्धक _____ रापनि, मुख्यालय, जयपुर
- 7 सचिव निगम, रापनि, मुख्यालय, जयपुर
- 8 जोनल मैनेजर, रापनि _____
- 9 मुख्य उत्पादन प्रबन्धक/लेखाधिकारी, रापनि, के0कार्य0 _____
- 10 मुख्य प्रबन्धक/प्रबन्धक (वित्त) रापनि, _____
- 11 आदेश पत्रावली।
- 12 निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर

उप महा प्रबन्धक (प्रशासन)

RAJASTHAN STATE ROAD TRANSPORT CORPORATION, JAIPUR

No.F/H/DOP/7A/B-52/93/315

Dated: 14.9.93

OFFICE ORDER

In pursuance of the Corporation resolution No.20/93 dated 10.5.1993 as well as the approval conveyed by the State Government vide letter No. F.15(3)Pari/92 dated 20.8.93 the following amendments are hereby made in the RSRTC Employees Service Regulation, 1965 -

Existing Provision

"117(e) A selection strictly on Seniority-cum-merit shall be made from among the persons eligible for such promotion under the provisions of these regulations."

Amendment

"117(e) A selection strictly on merit and Seniority-cum-merit in the manner determined by the Board of the Corporation from time to time, shall be made from among the persons eligible for such promotions under the provisions of these regulations."

MANAGING DIRECTOR

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-एफ-295-1/मु0/का0/ प्रसु/2013/629

दिनांक-05.08.2013

कार्यालय आदेश

कार्मिक (क-2) विभाग राजस्थान सरकार, जयपुर के निर्देश क्रमांक प. 13(20) कार्मिक/क-2/91 पार्ट दिनांक 21.5.2013 व अधिसूचना दिनांक 16.6.2013 एवं निगम मण्डल के निर्णय संख्या 60/2013 के क्रम में राजस्थान राज्य पथ परिवहन निगम में रनिंग पे बेण्ड 15600-39100 ग्रेड पे 5400/- से कम के रनिंग पे बेण्ड एवं ग्रेड पे में सीधी भर्ती के पदों हेतु निम्नानुसार आरक्षण लागू किया जाता है।

- 1 बांरा जिले की शाहबाद एवं किशनगंज तहसीलों मे निवासित सहरिया आदिम के लिए राजस्थान राज्य पथ परिवहन निगम में सीधी भर्ती द्वारा भरी जाने वाली रिक्तियों की 25 प्रतिशत रिक्तियां स्थानीय सहरिया आदिम जाति के अभ्यर्थियों से भरी जायेगी और अनुसूचित जनजातियों के लिये 6 प्रतिशत और अनुसूचित जातियों के लिये 8 प्रतिशत एवं पिछडी जातियों के लिये 10 प्रतिशत तथा विशेष पिछडा वर्ग की जातियो के 1 प्रतिशत आरक्षण की कानूनी अपेक्षाओं के अध्यधीन रहेगी। शेष 50 प्रतिशत रिक्तिया अनारक्षित वर्ग के अभ्यर्थियों से भरी जावेगी।

रिक्तियों का अवधारण तथा पदों पर भर्ती निम्न प्रकार होगी-

1. यदि भर्ती खण्ड स्तर पर की जानी हो और रिक्तियों का अवधारण तथा इनकी संगणना भी खण्ड स्तर पर हो वहां ऐसी समस्त रिक्तियों की 25 प्रतिशत रिक्तियां बांरा जिले की समस्त तहसीलों की स्थानीय सहरिया जाति के लिए आरक्षित की जायेगी।
2. यदि भर्ती जिला स्तर पर की जानी हो और रिक्तियों का अवधारण तथा इनकी संगणना भी जिला स्तर पर की जावे वहां 25 प्रतिशत रिक्तियां बांरा जिले की समस्त तहसीलों के स्थानीय सहरिया आदिम जाति के लिए आरक्षित की जायेगी।
3. यदि भर्ती राज्य स्तर पर की जानी हो और रिक्तियों का अवधारण तथा इनकी संगणना भी राज्य स्तर पर की जावे तो बांरा जिले की समस्त तहसीलों की कुल जनसंख्या एवं राज्य की कुल जनसंख्या के अनुपात के आधार पर रिक्तियों प्रकल्पित की जाकर उन रिक्तियों की 25 प्रतिशत रिक्तियां बांरा जिले की समस्त तहसीलों के स्थानीय सहरिया आदिम जाति के लिये आरक्षित की जायेगी।
4. यदि भर्ती राज्य स्तर पर की जानी हो तो राज्य की शेष रिक्तियां विद्यमान नियमों के अनुसार अनुसूचित जनजातियों के लिये 12 प्रतिशत, अनुसूचित जातियों के लिये 16 प्रतिशत, पिछडा वर्ग की जातियो के लिये 21 प्रतिशत एवं विशेष पिछडा वर्ग की जातियो के लिये 1 प्रतिशत आरक्षण की कानूनी अपेक्षाओं के अध्यधीन रहेगी।

- 11 अनुसूचित क्षेत्रों में निवासित अनुसूचित जाति/जनजातियों के लिए राजस्थान राज्य पथ परिवहन निगम में सीधी भर्ती द्वारा भरी जाने वाली रिक्तियों की 45 प्रतिशत रिक्तियां अनुसूचित जनजातियो एवं 5 प्रतिशत अनुसूचित जातियो के स्थानीय सदस्यो के अभ्यर्थियो से भरी जायेगी। इन क्षेत्रो में शेष 50 प्रतिशत रिक्तियां अनारक्षित पद मानते हुये स्थानीय निवासियों से भरी जावेगी।

रिक्तियों का अवधारण तथा पदों पर भर्ती निम्न प्रकार होगी-

1. जहां भर्ती खण्ड स्तर पर की जानी हो और रिक्तियों का अवधारण तथा इनकी संगणना भी खण्ड स्तर पर की जानी हो, वहा ऐसे समस्त रिक्तियों की 45

प्रतिशत रिक्तियाँ अनुसूचित जनजातियों एवं 5 प्रतिशत रिक्तियाँ अनुसूचित जातियों के स्थानीय सदस्यों के लिए आरक्षित की जायेगी एवं शेष 50 प्रतिशत रिक्तियाँ अनारक्षित पद मानते हुये स्थानीय निवासियों से भरी जायेगी।

2. जहाँ भर्ती जिला स्तर पर की जाती हो और रिक्तियों का अवधारण तथा उनकी संगणना भी जिला स्तर पर की जानी हो, वहा अनुसूचित खण्ड के लिए रिक्तियाँ प्रकल्पित रूप से उस अनुपात के आधार पर अवधारित की जायेगी जो जिले के अनुसूचित खण्डों की कुल जनसंख्या का जिले की कुल जनसंख्या के साथ हैं। इस प्रकार प्रकल्पित रूप से अवधारित रिक्तियों की 45 प्रतिशत रिक्तियाँ अनुसूचित जनजातियों के एवं 5 प्रतिशत रिक्तियाँ अनुसूचित जातियों के, स्थानीय सदस्यों से तथा शेष 50 प्रतिशत रिक्तियाँ अनारक्षित पद मानते हुए स्थानीय निवासियों से भरी जायेगी।
3. जहाँ भर्ती राज्य स्तर पर की जाती हो और रिक्तियों का अवधारण तथा उनकी संगणना भी राज्य स्तर पर की जानी हो, वहाँ अनुसूचित क्षेत्र के लिये रिक्तियाँ प्रकल्पित रूप से उस अनुपात के आधार पर अवधारित की जायेगी जो राज्य के अनुसूचित क्षेत्र के अनुसूचित खण्डों की कुल जनसंख्या का राज्य की कुल जनसंख्या के साथ है। इस प्रकार प्रकल्पित रूप से अवधारित रिक्तियों की 45 प्रतिशत रिक्तियाँ अनुसूचित जनजातियों के एवं 5 प्रतिशत रिक्तियाँ अनुसूचित जातियों के, स्थानीय सदस्यों से तथा शेष 50 प्रतिशत रिक्तियाँ अनारक्षित पद मानते हुये स्थानीय निवासियों से भरी जायेगी।
4. यदि अनुसूचित क्षेत्र के एक जिले में उपलब्ध रिक्तियों को भरते समय 45 प्रतिशत स्थानीय अनुसूचित जनजाति के व्यक्ति उपलब्ध नहीं हो तो समपूर्ण अनुसूचित क्षेत्र को एक इकाई के रूप में मानकर किसी जिले/उपखण्ड/विकास खण्ड स्तर पर कोई रिक्त है और उस जिले/उपखण्ड/विकास खण्ड में जनजाति का योग्य अभ्यर्थी उपलब्ध नहीं है तो ऐसी स्थिति में अनुसूचित क्षेत्र के अन्य जिलों/विकास खण्डों में उपलब्ध स्थानीय जनजाति के योग्य अभ्यर्थियों से ऐसी रिक्तियाँ भरी जायेंगी ताकि 45 प्रतिशत विशेष आरक्षण रखे जाने के उद्देश्य की पूर्ति हो सकेगी।
5. राज्य स्तर अथवा जिला स्तर पर अनुसूचित खण्डों की रिक्तियों से भिन्न राज्य/जिले की शेष रिक्तियाँ विद्यमान नियमों के अनुसार अनुसूचित जनजातियों के लिये 12 प्रतिशत, अनुसूचित जातियों के लिये 16 प्रतिशत एवं अन्य पिछडा वर्ग की जातियों के लिये 21 प्रतिशत एवं विशेष पिछडा वर्ग की जातियों के लिये 1 प्रतिशत आरक्षण की कानूनी अपेक्षाओं के अधीन रहेगी।

(नरेश पाल गंगवार)
अध्यक्ष एवं प्रबन्ध निदेशक

क्रमांक-एफ-94 / मु0 / का0 / प्रसु / 2013 /

दिनांक-

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

12. निजी सचिव, अध्यक्ष एवं प्रबन्ध निदेशक, रापनि, मुख्यालय, जयपुर
13. समस्त विभागाध्यक्ष-----रापनि, मुख्यालय, जयपुर
14. समस्त महाप्रबन्धक-----रापनि, मुख्यालय, जयपुर
15. उप महा प्रबन्धक(प्रशासन)/ संयुक्त महा प्रबन्धक -----रापनि, मुख्यालय, जयपुर
16. लेखाधिकारी (बजट/नियम) रापनि, मुख्यालय, जयपुर
17. सचिव निगम, राजस्थान परिवहन निगम, मुख्यालय, जयपुर
18. जोनल मैनेजर, रापनि, -----
19. कार्यकारी प्रबन्धक (आई.आर)/ (पी.आर) रापनि, मुख्यालय, जयपुर

20. मुख्य उत्पादन प्रबन्धक / लेखाधिकारी, रापनि, केन्द्रीय कार्यशाला----
21. मुख्य प्रबन्धक / प्रबन्धक (वित्त) रापनि, -----आगार
22. आदेश पत्रावली।

(विमल कुमार जैन)
कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-एफ-295 / मु0 / का0 / प्रसु / 2020 / 252

दिनांक-17.09.2020

कार्यालय आदेश

कार्मिक (क-2) विभाग, राजस्थान सरकार, जयपुर की अधिसूचना दिनांक 19.02.2019 के द्वारा आर्थिक रूप से कमजोर वर्गों के लिये सभी सेवानियमों में 10 प्रतिशत आरक्षण का प्रावधान किया गया है एवं इसी प्रकार आर्थिक रूप से कमजोर वर्गों के लिये निर्धारित मापदण्डों के अनुसार शैक्षिक संस्थाओं में प्रवेश हेतु 10 प्रतिशत आरक्षण का प्रावधान लागू किया गया है।

राजस्थान सरकारए जयपुर के उक्त आदेश के क्रम में निगम के कार्मिक विभाग के प्रस्ताव संख्या 18/291/2020 पर निगम मण्डल के निर्णय संख्या 49/2020 दिनांक 27.08.2020 की पालना में निगम में भी सीधी भर्ती में दिनांक 19.02.2019 से आर्थिक रूप से कमजोर वर्गों के लिये सभी सेवानियमों में 10 प्रतिशत आरक्षण का प्रावधान किया जाता है।

आरक्षण की सभी शर्तें राजस्थान सरकार की अधिसूचना दिनांक 19.02.2019 एवं समय.समय पर राजस्थान सरकार द्वारा किये जाने वाले प्रावधानों के अनुरूप ही होगी।

(नवीन जैन)

अध्यक्ष एवं प्रबन्ध निदेशक

राजस्थान राज्य पथ परिवहन निगम

क्रमांक-मुख्या./का./2डी/एसटी-एसटी/एफ1/2020/67

दिनांक-22.05.2020

कार्यालय आदेश

विधि विभाग की अधिसूचना संख्या प. 2 (12) विधि /2/2019 दिनांक 13.2.2019 तथा कार्मिक (क-2) विभाग के आदेश क्रमांक अशा.टीप.सं.प.7 (1) कार्मिक/क-2/17 दिनांक 08.03.2019 के द्वारा अति पिछडा वर्ग के राज्य की शैक्षिक सस्थाओं में सीटों और राज्य के अधीन सेवाओं मे नियुक्तियों और पदों में पांच प्रतिशत आरक्षण का प्रावधान किया गया है।

अति पिछडा वर्ग को उक्तानुसार आरक्षण प्रदान करने हेतु कार्मिक विभाग (क- 2) राजस्थान सरकार के द्वारा जारी परिपत्र प. 7 (2) कार्मिक/क-2 /19 दिनांक 24.02.2020 के संलग्न उपाबंध ।। में लम्बवत आरक्षण हेतु निर्धारित रोस्टर के बिन्दु सं. 21, 40, 61, 80 व 96 को अति पिछडा वर्ग के लिए आरक्षित किया है। : उक्त प्रावधान को राजस्थान राज्य पथ परिवहन निगम में लागू करने हेतु प्रस्ताव संख्या 17/289/2020 को निगम मण्डल के समक्ष प्रस्तुत किया। प्रस्ताव का निगम मण्डल के निर्णय संख्या 10/2020 द्वारा अनुमोदन किया गया।

अतः निगम मण्डल के निर्णय संख्या 10/2020 की पालना में राज्य सरकार के उक्त आदेशों के अनुरूप निगम में सीधी भर्ती में दिनांक 08.03.2019 से अति पिछडा वर्ग के लिए पांच प्रतिशत आरक्षण का प्रावधान किया जाता है।

(नवीन जैन)
अध्यक्ष एव प्रबन्ध निदेशक

राजस्थान राज्य पथ परिवहन निगम, मुख्यालय, जयपुर

क्रमांक: मुख्या./कार्मिक/प्र.सु./2024/260

दिनांक: 12.12.2024

कार्यालय-आदेश

निगम संचालक मण्डल के अनुमोदन की प्रत्याशा में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 के विनियम 9 में उप विनियम (C) निम्नानुसार जोड़ा जाता है :

9(c) “Notwithstanding anything mentioned in this regulation, Age related policy & guidelines given by the Government of Rajasthan with respect to Direct Recruitment, with amendments from time to time, shall apply mutatis mutandis in the corporation for Direct recruitment.”

उक्त आदेश सक्षम स्तर से अनुमोदित है।

(पुरुषोत्तम शर्मा)

प्रबन्ध निदेशक

क्रमांक: मुख्या./कार्मिक/प्र.सु./2024/260

दिनांक: 12.12.2024

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. विशिष्ट सहायक, माननीय उपमुख्यमंत्री (परिवहन एवं सड़क सुरक्षा), राजस्थान सरकार, जयपुर
2. निजी सचिव, अध्यक्ष महोदया, रापनि, मुख्यालय, जयपुर
3. निजी सचिव, शासन सचिव, परिवहन एवं सड़क सुरक्षा विभाग, राजस्थान सरकार, जयपुर
4. निजी सचिव, प्रबन्ध निदेशक महोदय, रापनि, मुख्यालय, जयपुर
5. उपशासन सचिव, परिवहन एवं सड़क सुरक्षा विभाग, राजस्थान सरकार, जयपुर
6. समस्त विभागाध्यक्ष, रापनि, मु. जयपुर
7. महा प्रबन्धक (), राजस्थान राज्य पथ परिवहन निगम, मुख्यालय, जयपुर।
8. उप महा प्रबन्धक ()/सचिव निगम, राजस्थान राज्य पथ परिवहन निगम, मुख्यालय, जयपुर।
9. आदेश पत्रावली।

कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर

क्रमांक: मुख्या./कार्मिक/प्रशासनिक सुधार /2024/261

दिनांक: 12.12.2024

कार्यालय-आदेश

निगम संचालक मण्डल के निर्णय संख्या 34/2023 एवं परिवहन एवं सडक सुरक्षा विभाग के पत्र क्रमांक प 16 (12) /परि/2023 (5972) दिनांक 28.11.2024 द्वारा प्रदत्त सैद्धान्तिक सहमति के क्रम में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 में निम्नानुसार बिन्दु संख्या 116(a)(iv) जोडा जाता है :

“ Direct Recruitment can also be done (if deemed necessary by MD/CMD) through Rajasthan Staff Selection Board as under:

1. Posts upto Grade pay 3600(Pay level 10) “

(पुरुषोत्तम शर्मा)
प्रबन्ध निदेशक

क्रमांक: मुख्या./कार्मिक/प्रशासनिक सुधार /2024/261

दिनांक: 12.12.2024

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. विशिष्ट सहायक, माननीय उपमुख्यमंत्री (परिवहन एवं सडक सुरक्षा), राजस्थान सरकार, जयपुर
2. निजी सचिव, अध्यक्ष महोदया, रापनि, मुख्यालय, जयपुर
3. निजी सचिव, शासन सचिव,परिवहन एवं सडक सुरक्षा विभाग, राजस्थान सरकार, जयपुर
4. निजी सचिव, प्रबन्ध निदेशक महोदय, रापनि, मुख्यालय, जयपुर
5. उपशासन सचिव,परिवहन एवं सडक सुरक्षा विभाग, राजस्थान सरकार, जयपुर
6. समस्त विभागाध्यक्ष, रापनि, मु. जयपुर
7. महा प्रबन्धक (), राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर।
8. उप महा प्रबन्धक ()/सचिव निगम, राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर।
9. आदेश पत्रावली ।

कार्यकारी निदेशक (प्रशासन)

राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर

क्रमांक: मुख्या./कार्मिक/प्रशासनिक सुधार /2024/242

दिनांक:12.12.2024

कार्यालय-आदेश

निगम संचालक मण्डल के निर्णय संख्या 55/2024 एवं परिवहन एवं सडक सुरक्षा विभाग के पत्र क्रमांक प 16 (12) /परि/ दिनांक द्वारा दिए गए निर्देशों के क्रम में राजस्थान राज्य पथ परिवहन निगम कर्मचारी सेवा विनियम 1965 में निम्नानुसार बिन्दु संख्या 105(a) जोडा जाता है :

“Reservation Policy and Guidelines:

Notwithstanding anything mentioned in this Regulation, Reservation Policy and Guidelines given by the Government of Rajasthan with respect to Direct Recruitment, with amendments from time to time, shall apply mutatis mutandis in the Corporation for Direct Recruitment.

Provided that the same will not be applicable in those cases where the Corporation has been given exemption by the Government.”

(पुरुषोत्तम शर्मा)

प्रबन्ध निदेशक

दिनांक: 12.12.2024

क्रमांक: मुख्या./कार्मिक/प्रशासनिक सुधार /2024/242

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. विशिष्ट सहायक, माननीय उपमुख्यमंत्री (परिवहन एवं सडक सुरक्षा), राजस्थान सरकार, जयपुर
2. निजी सचिव, अध्यक्ष महोदया, रापनि, मुख्यालय, जयपुर
3. निजी सचिव, शासन सचिव,परिवहन एवं सडक सुरक्षा विभाग, राजस्थान सरकार, जयपुर
4. निजी सचिव, प्रबन्ध निदेशक महोदय, रापनि, मुख्यालय, जयपुर
5. उपशासन सचिव,परिवहन एवं सडक सुरक्षा विभाग, राजस्थान सरकार, जयपुर
6. समस्त विभागाध्यक्ष, रापनि, मु. जयपुर
7. महा प्रबन्धक (), राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर।
8. उप महा प्रबन्धक ()/सचिव निगम, राजस्थान राज्य पथ परिवहन निगम,मुख्यालय,जयपुर।
9. आदेश पत्रावली ।

कार्यकारी निदेशक (प्रशासन)