

**GENERAL MANAGER (B/B)**

**RAJASTHAN STATE ROAD TRANSPORT CORPORATION,**

**HEAD – OFFICE, PARIVAHAN MARG,**

**JAIPUR – 302 001**

**TELEPHONE NO. 0141 – 2374672**

**Email-rsrtc.edeng@gmail.com**

**BID DOCUMENT FOR FABRICATION OF BUS BODIES FOR  
BS VI 2x2 NON AC STAR LINE BUSES WITH PASSENGER SEATS  
FOR 2022-23  
OPEN COMPETITIVE BIDDING**



S. no.	Section	Description of contents	Page No.
1	I	Definitions	3
2	II	Important Dates and Timeline	4-5
3	III	Notice Inviting Bid	6-7
4	IV	Introduction And Scope of Work	8
5	V	Instructions to Bidders	9-11
6	VI	Qualification and Evaluation Criteria	12-14
7	VII	Bidding Process	15-17
8	VIII	Bid Specifications	18-27
9	IX	General Terms and Conditions of contract	28-40
10	X	Various Annexure	41-62
		ANNEXURE "A" Technical bid application	41
		ANNEXURE 'B' Declaration by the Bidder	42
		ANNEXURE "C" Compliance with the code of integrity and No conflict of interest	43
		ANNEXURE "D" Bid Security format in case of Bank Guarantee	44
		Annexure "E" Grievance redressal during procurement process:	45-46
		FORM No. 1 [See rule 83] Appeal under the Rajasthan Transparency in Public Procurement Act, 2012	47
		Annexure "F" Additional Condition of Contract	48
		ANNEXURE "G" Format of Bank Guarantee for 10% Performance Security	49
		ANNEXURE "H" Authority Letter	50
		ANNEXURE – "I" Details of bidder organizational set up & addresses of factory	51-52
		ANNEXURE – "J" Financial turnover status	53
		ANNEXURE-"K" Factory area and plant & machinery	54-55
		ANNEXURE -'L' Working experience & production capacity	56
		ANEXXURE –"M" Information regarding litigation/ debarring/ Expelling of bid	57
		ANNEXURE-"N" Joint venture data	58
		ANNEXURE-"O" AFFIDAVIT (To be given separately by each partner of joint venture)	59
		ANNEXURE-"P"Declaration by the Bidder regarding Qualifications	60
		ANNEXURE "Q" Financial parameter sheet	61
		ANNEXURE "R" Trust bond receipt	62
11	XI	Check List	63



## SECTION-I DEFINITIONS

S.no.	Defined Term	Meaning
1.	ASRTU	Association of State Road Transport Undertaking
2.	Bid	A formal offer made by the Bidder in pursuance of the Invitation to Bid comprising of the Technical Bid and Financial Bid.
3.	Bid Document	This Bid document issued by RSRTC including the Invitation to Bid, any amendments thereto that set out the terms and conditions of the Bidding Process.
4.	Bid Document Fees	Fee payable by the Bidder through demand draft (DD) only, to purchase the Bid Document.
5.	Bid Processing Fees	Fee payable by the Bidder through demand draft (DD) only, for processing of the Bid Document.
6.	Bid Security Deposit	An interest free security deposit provided to RSRTC by a Bidder for securing the fulfilment of obligations in terms of the Bid Document.
7.	Bidder	Any firm participating in the Bidding Process.
8.	Bidding Process	The process of Bidding starting from the issuance of Invitation to Bid till acceptance of the Bid or cancellation of the Bidding Process, as the case may be.
9.	BOQ	Bill of Quantity
10.	CIRT	Central Institute of Road Transport
11.	LOA	Letter of Acceptance
12.	LOI	Letter of Intent
13.	ROC	Registrar of Companies
14.	RSRTC	Rajasthan State Road Transport Corporation
15.	RTPP Act 2012	Rajasthan Transparency in Public Procurement Act, 2012
16.	RTPP Rules 2013	Rajasthan Transparency in Public Procurement Rules, 2013
17.	Successful Bidder	The Bidder whose Bid accepted by RSRTC in terms of the Bid Document.
18.	Fee Documents	Comprises of Bid Document Fee, bid processing fee in shape of DD and Bid Security deposit in shape of DD/ BG required to be submitted in accordance with this Bid Document.
19.	Technical Bid	Comprises of all the documents and annexures required to be submitted in accordance with this Bid Document.
20.	Financial Bid	Comprises of Bill of Quantity (BOQ) required to be submitted in accordance with this Bid Document.
21.	FOC	Free of charge
22.	STU	State Transport Undertaking
23.	PSU	Public Sector Undertaking
24.	PDI	Pre-Delivery Inspection



S.no.	Defined Term	Meaning
25.	ITB	Instruction to Bidder
26.	AIS	Automotive Industry Standards
27.	FES	Front End Structure
28.	JV	Joint Venture
29.	OEM	Original Equipment Manufacturer
30.	NABL	National Accreditation Board For testing & Calibration Laboratories
31.	EPDM	Ethylene Propylene Diene Monomer
32.	NIB	Notice Inviting Bid



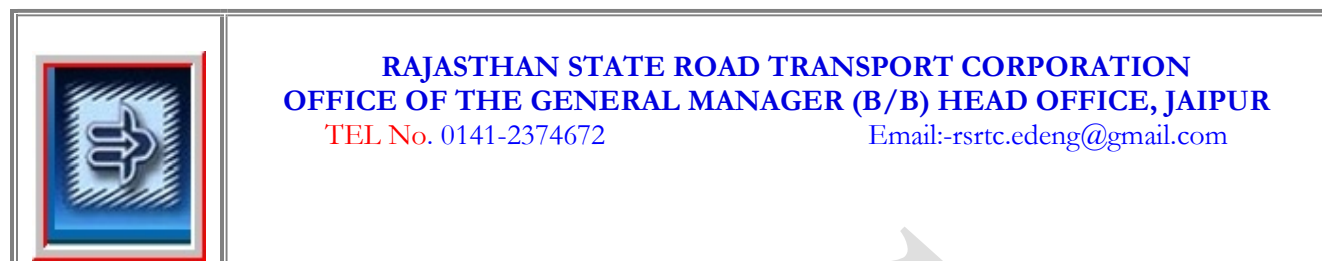
## SECTION II: IMPORTANT DATES AND TIMELINE

S. No.	Particulars	Date
1.	Bid Publish Date	28.03.2023
2.	Pre-Bid conference Date & Time	04.04.2023, 11.00 AM
3.	Bid Submission Start Date	10.04.2023, 05.00 PM
4.	Bid Submission End Date	20.04.2023, 05.00 PM
5.	Date and time of opening of Technical Bid	21.04.2023, 12.30 PM

### NOTE:

1. The Technical Evaluation Committee or other committee may visit the Bidder's premises, if required.
2. On receiving the Evaluation Committee's report, the Financial Bids of only technically qualified Bidders shall be opened.
3. The rights to accept or reject any or all the Bids without assigning any reasons thereof are reserved with RSRTC.
4. Sealed envelope consisting of bid fee, processing fee and bid security is to be submitted to undersigned office before opening of technical bid.

-Sd/-  
General Manager (B/B)  
Rajasthan State Road Transport Corporation

**SECTION III: NOTICE INVITING BID**

**RAJASTHAN STATE ROAD TRANSPORT CORPORATION**  
**OFFICE OF THE GENERAL MANAGER (B/B) HEAD OFFICE, JAIPUR**  
 TEL No. 0141-2374672 Email:-rsrtc.edeng@gmail.com

**NIB NO. RSRTC/ED(Engg.)/Bus Body/2022-23/1031 Date: 27.03.2023**

**E-NOTICE INVITING BIDDING**

**Fabrication of bus bodies for BS VI 2x2 Non AC Starline bus with Reclining Passenger seats**

S. N o.	Group of item	Eligibility for firms	Estimated value of purchase. Rs. (in lacs)	Estimated quantity	Cost of bid documents (non-refundable) Rs.	Bid processing fee Rs. (non-refundable)	Bid Security for financial bid in Rs. (in lacs)	Pre-bid meeting date
								Last date of bid submission Opening date of Technical bid
1	Fabrication of BS VI 2x2 Non AC Starline bus with Reclining Passenger seats	Bus Body fabricator who have valid and latest bus code accreditation certificate as per AIS052 and CMVR regulation or prevailing latest bus body code at the time of fabrication	1650	150	59000	2500	33	04.04.2023 11.00 AM
								20.04.2023 05.00 PM
								21.04.2023 12.30 PM

If any holiday comes on above dates then next working date will be treated for the same. For bidding process bidder shall obtain the user ID and password for participating in e-bidding system through website <https://eproc.rajasthan.gov.in> or from e-procurement cell RISL, Yojana Bhawan, Tilak Marg, C- Scheme, Jaipur and contact on (Help Desk be contacted directly in the following mobile nos. 0120-4200462, 0120-4001002 , 91-8826246593. 10.00 AM to 06.00 PM on all working days)& also local no. 0141-4022688 working hr. Monday to Friday 9.30 AM to 06.00 PM on all working days. The help desk can also be reached by mail [support-eproc@nic.in](mailto:support-eproc@nic.in)



NOTE:-

1. The detailed notification/bid documents can be downloaded from website <https://eproc.rajasthan.gov.in> & <https://sppp.rajasthan.gov.in> Details of this bid notification and pre-qualification criteria can also be seen in NIB exhibited on website <https://transport.rajasthan.gov.in/rsrtc> & <https://sppp.rajasthan.gov.in> Bids are to be submitted online in electronic format on website <https://eproc.rajasthan.gov.in>.
2. Corrigendum's/modifications/corrections if any, will be published on the website- <https://eproc.rajasthan.gov.in>, <https://transport.rajasthan.gov.in/rsrtc> & <https://sppp.rajasthan.gov.in>
3. Conditional / incomplete bid will be rejected.
4. Bidders who wish to participate in this bid will have to register on <https://eproc.rajasthan.gov.in>, before request of documents . To participate in online bids Bidders will have to procure digital signature certificate (type II or type III) as per information technology Act-2000 using which they can sign their Electronic Bids. Bidders can procure the same from any CCA approved certifying agency i.e. TCS safe crypt, Ncode etc. or they may contact e-procurement cell, Department of IT & C, government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.
5. Bidders shall submit their offer (Technical & financial) online in Electronic formats both technical and financial proposal, however hard copy of Bid fee (Bid Documents Fee, Bid Processing fee and bid security) shall be submitted manually or through courier in the office of General Manager (B/B) RSRTC, Room no. 208, Head Office, Parivahan Marg, Jaipur-302001 before the opening of technical bid. Scanned copy of Demand Draft & other bid fees should also be uploaded along with the online bid.
6. RSRTC, reserves the right to accept or reject any or all the bids without assigning reasons thereof.
7. RSRTC reserves the right for verification of any information/ documents furnished by the bidder in the interest of the corporation.
8. Bid security in the shape of demand draft/Bank Guarantee payable to **FA RSRTC**, Jaipur (In case of BG it should be issued from branch of Nationalized bank situated in Rajasthan only) and Bid document fee in the shape of demand draft payable to **FA RSRTC**, and Bid Processing fee in the shape of demand draft payable to **Managing Director RISL**, Jaipur should be submitted before opening of technical bid.
9. Before electronically submitting the bid it should be ensured that all the documents including conditions of contract are digitally signed by the bidder.
10. Training for the Bidders on the usage of e-bidding system is also being arranged by RISL on regular basis. Bidders interested on training may contact e-procurement cell RISL for booking the training slot.
11. Bidders are also advised to refer "Bidders manual" available under "downloads" section for further details about the e-bidding process.

Bid documents can be downloaded from online website <https://eproc.rajasthan.gov.in>

For further details bidder may visit online website <https://eproc.rajasthan.gov.in> or from e-procurement cell RISL, Yojana Bhawan ,Tilak Marg, C- Scheme , Jaipur-302005 and contact on (Help Desk be contacted directly in the following mobile nos. **0120-4200462, 0120-4001002 , 91-8826246593.** 10.00 AM to 06.00 PM on all working days) & **also local no. 0141-4022688 working hr. Monday to Friday 9.30 AM to 06.00 PM** on all working days. The help desk can also be reached by mail support-eproc@nic.in.

**GENERAL MANAGER (B/B)**



#### SECTION IV: INTRODUCTION & SCOPE OF WORK

Rajasthan State Road Transport Corporation has been established on 1<sup>st</sup> October 1964 under the Road Transport Act 1950 with the objective of providing economic, adequate, punctual and efficient services to the travelling public in the state. Currently, almost 4000 buses across 52 depots are plying almost 15 lacs kilometers and carrying more than approx. 10 lac passengers per day.

RSRTC is committed to provide high quality services, consistently and constantly improving the services for the satisfaction of the passengers. To fulfill the commitment, RSRTC has incorporated Ordinary, Express, Deluxe, A.C., A.C. Sleeper and various models of Super Luxury Buses in its fleet for all categories of passengers.

RSRTC is inviting online bids from bus body makers, who have latest bus body code accreditation certificate as per AIS052 & CMVR (Revised or amended up to date) for FABRICATION OF **2x2 Non AC Starline bus with Reclining Passenger seats** (Wheel Base 5600 mm to 6000 mm) PASSENGER BUSES to Rajasthan State Road Transport Corporation (RSRTC) on the terms and conditions of this bid. The fabricator must provide all relevant certificates/ type approval which are necessary for registration of buses by transport department.





## SECTION V: INSTRUCTIONS TO BIDDERS

The Law relating to procurement “RTPP Act 2012 & Rules 2013” under the said Act have come into force which are available on the website of State Public Procurement Portal <https://sppp.rajasthan.gov.in>. If there is any discrepancy between the provisions of the Act & the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail. Therefore, bidders are advised to acquaint themselves with the provisions of RTPP Act, 2012 and RTPP Rules, 2013 prior to bidding process.

1. This Bid is invited in Open competitive bid system i.e. Technical Bid and Financial Bid. Both the Bids (Technical and Financial) have to be prepared and subsequently submitted online only by the Bidders.
2. The Bidder should ensure that the Bid is submitted as per stipulated timeline and not to wait till last moment to safeguard their own interest. RSRTC does not take any responsibility for non-submission of Bid due to any reason i.e. non-working of e-system/slow running of network etc. The Bidder should ensure that his hardware and software is compatible to the online system.
3. RSRTC shall not take the responsibility for any delay in receipt of the Fee Documents which are to be submitted in original before opening of technical bid.
4. Each Bidder has to submit the ‘Technical Bid’ and ‘Financial Bid’ separately on the e-proc portal as per the instructions given in this Bid Documents.
5. Breach of this Bid Document and/or RTPP Act 2012 and/or RTPP Rules 2013 as on the date of the submission of this Bid will render the Bidder ineligible to continue in the Bidding process.
6. The Bidder must ensure that no conflict of interest subsists or occurs as a result of submission of its Bid pursuant to this Bid Document.
7. Those Bidders who will qualify as per the qualification criteria for the Technical Bid, only their Financial Bids will be opened.
8. The Bidder shall not quote its offer/commercials directly or indirectly in the Technical Bid, failing which the Financial Bid may not be opened and its Bid may be rejected.
9. RSRTC at its sole discretion and without assigning any reasons there of reserves the right to accept or reject any/all Bids.
10. The Bidder shall bear all costs associated with the preparation and submission of its Bid and RSRTC will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.
11. Bids containing deviations from Bid Document, terms and other requirements (i.e. conditional bids) are liable to be rejected.
12. This Bid Document incorporates all the general instructions, standard terms and conditions of contract, all annexures, schedule of rates i.e. BOQ, Bid-fees, bid security and other correspondence related to this Bidding process.
13. The Bidders are requested to read all instructions, forms, terms and conditions, specifications and other information mentioned in the bid documents carefully.
14. The Bidder must provide all information and data during this Bidding process, in a manner that is true, correct, accurate and complete and no such information, data or statement provided by the Bidder is inaccurate or misleading in any manner.
15. Failure to furnish all information required or submission of Bid not substantially responsive to the Bid Document in every respect will be at the Bidder’s risk and may result in rejection of Bid.
16. Every term shall be mentioned in proper detail and shall be no ambiguity in term in the Bidder’s response to the Bid.
17. **Pre- Bid Conference:** The bidder or his authorized representative is invited to attend the pre-bid conference as per the date and time mentioned in the NIB. The purpose of Pre-Bid conference is to clarify issue and to answer question on any matter related to this procurement process that may



be raised at that stage. However, RSRTC reserve the right to either provide or deny providing any clarifications to any of the queries of the Bidders without assigning any reasons whatsoever.

18. RSRTC reserves the right to also make correction/addition/deletion in the Bid Document and accordingly corrigendum will be issued by the RSRTC and same will be available on the <https://eproc.rajasthan.gov.in>, <https://sppp.rajasthan.gov.in> <https://transport.rajasthan.gov.in/rsrtc> portals. Corrigendum, if any issued by RSRTC shall form part of the Bid.
19. Bidder is requested to follow e-tendering instructions and submit their Bid as per the instructions. No complaint or request in this regard will be entertained.
20. Each page of the Bid documents submitted by the Bidder should be duly sealed & signed by the authorized signatory of the Bidder while uploading the bid on the e-proc portal.
21. This Bid Document shall be governed and interpreted according to the **Laws of India**.
22. **Acceptance of the successful Bid and Issuance of Letter of Intent:**
  - (i) The Work order will be placed by RSRTC as per the quoted rates/ finalized rates thereafter, to the Successful Bidder in the Financial Bid.
  - (ii) If the issuance of work order is likely to take time, in the meanwhile a Letter of Intent (LOI) / Letter of Acceptance (LOA) may be sent to the successful Bidder for supply as a token of acceptance of bid.
23. **Signing of contract/agreement and award of contract:**
  - (i) Pursuant to the Successful Bidder being notified that its Bid has been accepted by RSRTC, the successful Bidder and RSRTC shall enter into a written contract for fabrication of buses on a non-judicial stamp of Rs 500 within 15 days of issuance of LOI/LOA to the Successful Bidder.
  - (ii) Any cost required to be incurred for such Procurement Contract will be borne by the Successful Bidder including the applicable stamp duty etc.
  - (iii) Until the execution of the Procurement Contract, the terms and conditions of the LOI/LOA/ work order/ Bid documents shall prevail.
24. **Validity of Bid:** The submitted Bid must be valid for 90 days from the last date of submission of Bid ("Validity Period"). The Bidder shall not be entitled, during the Validity Period, to revoke its Bid or cancel the offer or to vary any terms thereof. In case of the Bidder revoking its Bid or cancelling the offer or varying any terms in regards thereof during the Validity Period, the Bid Security Deposit of such Bidder will be forfeited.
25. **Bid security deposit:**
  - A. The Bidder shall submit the bid security deposit in accordance with the following conditions:
    - i) Bid Security shall be 2% of the estimated value of subject matter of procurement as mentioned in the NIB.
    - ii) In case of Small-Scale Industries of *Rajasthan*, it shall be 0.50% of the estimated value of the bid.
    - iii) Bid Security of a Bidder lying with the RSRTC in respect of other Bids awaiting decision shall not be adjusted towards the Bid Security of this Bid. The Bid Security originally deposited may, however, be taken into consideration in case Bids are re-invited.
    - iv) The Bid Security may be given in the form of demand draft or bank guarantee [to be confirmed by bank], in specified format, and issued from Rajasthan based branch of Nationalized Bank and must be valid till at-least 120 days from the last date of bid submission. Bank guarantee issued from the branch of a bank operational outside Rajasthan state, will not be acceptable. Also, it must be assured that the Bank guarantee



- must be issued from the Bank account of participating Bidder only.
- v) The Bid Security of unsuccessful Bidders be refunded soon after final acceptance of the successful Bid, signing of agreement and pursuant to submission of Performance Security.
  - vi) RSRTC shall return the bid security after the earliest of the following events, namely-
    - 1. The expiry of validity of bid security
    - 2. The execution of agreement for procurement and performance security is furnished by the successful bidder.
    - 3. The cancellation of the procurement process; or
    - 4. The withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.
  - vii) No interest will be paid by the RSRTC on the amount of Bid Security.
- B. The Bid Security taken from a Bidder shall be forfeited in the following cases, namely:
- i) when the Bidder withdraws or modifies his Bid after opening of Bids; or
  - ii) when the Bidder does not execute the work order/agreement within specified time period; after issue of letter of acceptance/placement of supply order; or
  - iii) when the Bidder fails to commence the supply of the Goods or Related Services as per supply order within the time specified; or when the bidders fails to make complete supply of acceptable goods.
  - iv) when the Bidder does not deposit the performance Security in the specified time after the supply/work period order is placed; or
  - v) If the Bidder breaches any provision of the Code of Integrity prescribed for Bidders specified in the Act, Chapter VI of the RTPP Rules, 2013.
- C. In case of the successful Bidder, the amount of Bid Security in the shape of DD may be adjusted in arriving at the amount of the Performance Security, or refunded if the successful Bidder furnishes the full amount of Performance Security.
- 26. Bid document fee and processing fee:**
- i. The bid documents fees Rs. 50000/- with 18% GST Extra (i.e. Rs. 59000/-) to be paid in the form of Demand Draft in favor of **FA RSRTC JAIPUR**.
  - ii. The bid processing fees Rs. 2500/- to be paid in the form of Demand Draft in favor of **Managing Director RISL Jaipur**.
- 27. Language:**
- i. The work order/contract as well as all correspondence and documents related to the Contract exchanged by the Bus body fabricaror and the RSRTC, shall be written in the English language.
  - ii. If the bidder has submitted any required documents other than English language, then it will be the responsibility of the bidder to submit required documents in translated version while submitting the bid & bidder shall bear all costs of translation to the governing language and all risks of the accuracy of such translation..

**SECTION VI: QUALIFICATION AND EVALUATION CRITERIA**

The following criteria must be strictly fulfilled by the Bidder. The Bidder must submit documentary evidences in support of their claim for fulfilling the criteria. The Bids received without the documentary evidences are liable to be rejected. All the conditions mentioned below are mandatory to qualify the Bid. Non-compliance of any condition shall lead to non-responsiveness of the Bid.

Sr. No.	Basic Requirement	Specific Requirements	Documents Required
1.	Eligibility	<p>Bidder should have Bus Body manufacturing plant who have latest bus code accreditation certificate AIS052 (revised or amended upto date) issued by ARAI, CIRT and any other testing agency approved as per CMVR Rule no. 126 by government of india for FABRICATION OF <b>2x2Non AC Starline bus with Reclining Passenger seats</b></p> <p>Bus Bodies (Wheel Base 5600 mm to 6000 mm) PASSENGER BUSES on TATA/LEYLAND/EICHER OR ANY OTHER SUITABLE CHASSIS. In case of joint venture, all members/ individuals or joint venture firm shall provide latest bus code accreditation certificate AIS052 (revised or amended upto date) issued by ARAI, CIRT and any other testing agency approved as per CMVR RULE No. 126 by government of india.</p>	<p>Copy of bus body accreditation certificate and type approval certificate for the bus body fabrication on chassis wheel base 5600-6000 mm as per AIS052 in 2x2 layout for reclining seats .</p>
2.	General Requirement/ Legal Entity	<p>The bidder eligible for participating in the bidding process shall be a Company incorporated under the provisions of Indian Companies Act, 1956/2013 and/ or the firm may be Partnership/ Proprietary/ Joint venture/ Consortium. Bidder must be legally competent to enter into contract as per prevailing Indian laws.</p>	<p>Certificate of Incorporation/ Certificate of Registration issued by the Registrar of Companies is to be enclosed. In case of firm is in partnership/ proprietary/ Joint Venture/ Consortium, certified copy of the deed/GST/ MSME Aadhar no./Udhyog Aadhar/ Business reg. number is to be enclosed.</p>



Sr. No.	Basic Requirement	Specific Requirements	Documents Required
3.	Turnover	The average annual turnover of the bidder, from the body fabrication during last three financial year (i.e. 2019-20, 2020-21, 2021-22) should not be less than Rs. 16.50 Crore with audited balance sheets.	1.Audited and Certified Balance Sheet for the last three financial years (2019-20, 2020-21, 2021-22) should be enclosed. 2.Profit-Loss Account or Turnover certificate for the last three financial years (2019-20, 2020-21, 2021-22) duly certified by the CA should be enclosed.
4.	Bus body Fabricator Experience	Bidder shall be Bus body Fabricator of Minimum 200 Nos. any category bus bodies or Minimum 75 Nos. 2x2 Semi deluxe reclining seats bus bodies in last 3 years i.e. 2019-20,2020-21,2021-22 for any STU or Government Department / PSU or Chassis Manufacuterer with proof of copies of work orders and satisfactory work completion certificate from concerned.	Attach Necessary Copies of work orders and satisfactory work completion certificate from concerned
5.	Tax Registration	The Bidder should have registration number of: (i) GST (ii) Income Tax PAN	Copies of: GST Registration Certificate & PAN
6.	Black listing & Litigation	Bidder should not have been blacklisted by any State / Central Government Office / PSU / STU/ Agencies or any Autonomous bodies during last three financial years i.e. 2019-20, 2020-21, 2021-22 .	An undertaking in this regard has to be submitted as per <b>Annexure- B</b>
7.	Tools and plants	<ul style="list-style-type: none"> <li>i. Shower testing of complete vehicle :</li> <li>ii. Battery chargers of suitable capacity.</li> <li>iii. Air compressor of high capacity along with tyre inflating arrangements</li> <li>iv. Panel stretching machine.</li> <li>v. Press brake machine of capacity min 120 MT (assorted).</li> <li>vi. Shearing machine of</li> </ul>	Regarding these tool & plants availability self declaration certificate has to be given by bidder.



Sr. No.	Basic Requirement	Specific Requirements	Documents Required
		capacity 6 mm thick vii. MIG welding equipments viii. DG set min 200 KVA (assorted) ix. Suitable painting booth and spray painting arrangement x. Suitable fixture for bending of roof sticks, pillars etc. xi. Pneumatic riveting machine xii. Portable drill machine, grinders and other hand tools required for fabrication work. xiii. Roof panel rolling machine. xiv. Dry film thickness measuring equipments, gloss measuring equipment and additional testing facilities xv. Hardness testing machine, Paint thickness , Micrometer ,Vernier Calipers Any required & necessary tools for body building.	
8.	Minimum bus body building capacity for RSRTC ( Minimum number of chassis that may be given to bus body fabricator for bus body fabrication per Month )	75 NOS., <b>2x2 Non AC Starline bus bodies with Reclining Passenger seats</b> in a month for RSRTC	Undertaking

### EVALUATION CRITERIA

The item wise lowest price quoted for the supply location i.e. Jaipur, Rajasthan in the BOQ (bill of quantity), shall be the criteria for evaluation, however the quantity may be divided among more than one Bidders at the price and conditions of the lowest evaluated Bid as below-

- 1.In case of TWO bidders the quantity may be divided by 70(L1):30(L2)
- 2.In case of THREE bidders the quantity may be divided by 50(L1):30(L2):20(L3).
- 3.In case of MORE THAN THREE bidders the quantity will be decided by procurement entity i.e. RSRTC.





## SECTION VII :- BIDDING PROCESS

1. This Bid is invited in Open competitive bid system i.e. Technical Bid and Financial Bid. The Bids (Technical and Financial) have to be prepared and submitted online by the Bidders through e-procurement portal (<https://eproc.rajasthan.gov.in>) only.
2. **All the technical bid documents along-with all fees (bid documents fee, bid processing fee & bid security) should be uploaded only in e-procurement portal. No hard copy of technical bid documents will be accepted except fees documents.**
3. Sealed envelope consisting of Fee Documents should be submitted in physical form before opening of Technical Bid. On the top of the sealed envelope, the following should be mentioned:
  - (i) Tender ID
  - (ii) Name of Tendered Item
  - (iii) Bidder Name
  - (iv) Last date of Bid Submission
4. The Bid will be opened on the date, specified in the Bid Document unless otherwise extended. The following procedure will be adopted for opening the Bid submitted by the Bidders:
  - (i) Technical Bid submitted by the Bidder will be opened online and the evaluation committee will evaluate documents submitted by the respective Bidders based on the qualification criteria. If a Bidder fails to furnish any of the required documents for fulfilling technical qualification then evaluation committee by its discretion if found suitable, may request to submit the shortfall documents (if any), and same has to be uploaded by the bidder on portal within specified time limit. If Bidder fails to submit the required shortfall documents, then Technical Bid of those bidders will be rejected and their financial bid will not be opened. The decision of the Evaluation Committee will be final and binding in this regard.
  - (ii) The Bidders who meets qualification criteria prescribed in this Bid Document and whose Technical Bids are found to be responsive Financial Bids of only those bidders will be opened online.
5. The Evaluation/ Procurement Committee shall evaluate the Financial Bid and on the basis of evaluation criteria as specified in this Bid Document will declare the Successful Bidder and the successful bidder has to enter into a contract with RSRTC specifying the terms and conditions of fabrication of buses as per bid specifications to RSRTC.

### FEE DOCUMENTS

#### Part I - The Fee Cover shall comprise the following:

Sr. No	Particulars
1.	Bid Document Fee Rs 50000/- plus 18% GST extra i.e. 59000/- in the form of Demand draft (DD) in favour of Financial Advisor, RSRTC, Jaipur.
2.	Bid Processing Fee Rs 2500/- in the form of Demand draft (DD) in favour of Managing Director, RISL, Jaipur.
3.	Bid Security Rs 33,00,000 (Thirty three lacs only) in the shape of demand draft/Bank Guarantee payable to <b>Financial Advisor RSRTC</b> , Jaipur (In case of BG it should be issued from branch of Nationalised bank situated in Rajasthan only).( <b>Annexure “D”</b> )



## DOCUMENTS TO BE SUBMITTED FOR TECHNICAL BID

### Part II - The Technical Bid shall comprise the following:

1.	Each page of tender terms and conditions duly filled & signed with stamp of concerning authority.
2.	Authority letter/power of attorney in favour of person who is signing the bid.(As on <b>Annexure ‘H’</b> )
3.	Financial Parameter Sheet. ( <b>Annexure “Q”</b> )
4.	Factory license
5.	Insurance
6.	AIS052 certificate revised and amended upto date for bus body fabrication on specified chassis .
7.	Proof for Bus body Fabricator of Minimum 200 Nos. any category bus bodies or Minimum 75 Nos. 2x2 Semi deluxe reclining seats bus bodies in last 3 years i.e. 2019-20,2020-21,2021-22 in any STU or PSU & any Government Department with proof of copies of work orders and satisfactory work completion certificate from concerned.
8.	Certificate of Incorporation/ Registration issued by the Registrar of Companies. In case of firm is in partnership/ proprietary, certified copy of the partnership deed may also be enclosed.
9.	GST registration certificate and PAN card.
10.	Factory area and plant & machinery availability self declaration certificate. ( <b>Annexure “K”</b> )
11.	Bidder organizational set-up & addresses of factory.( <b>Annexure “I”</b> )
12.	Financial turnover proof. .( <b>Annexure “J”</b> )
13.	Working experience certificate. ( <b>Annexure “L”</b> )
14.	Information regarding litigation/debarring/expelling of bid. ( <b>Annexure “M”</b> )
15.	Joint venture data if any. ( <b>Annexure “N”</b> )
16.	Affidavit of joint venture if any. .( <b>Annexure “O”</b> )
17.	Declaration certificate by the bidder regarding qualification. ( <b>Annexure “P”</b> )
18.	Minimum bus bodybuilding capacity as mention in working experience & bus bodies fabrication capacity ( <b>Annexure ‘L’</b> ).
19.	Declaration by Bidder (As on <b>Annexure ‘B’</b> )
20.	Proof of having type approval certificate from any one of the recognized testing agency as mentioned in rule 126 of CMVR 1989 to comply with provisions of Code of Practice for bus body design as per AIS-052 . i) Bus Body Type Approval Certificate Number ..... Date ..... issued by the approved Testing Agency for Wheel base 5600-6000 mm (Type Approval Certificate No. .... Dated .....).  ii) Bus Body Builder Accreditation Certificate No..... dated..... valid upto..... (attach photocopies)





## DOCUMENTS TO BE SUBMITTED FOR FINANCIAL BID

Part III- The Financial Bid shall comprise the following:

Sr. No	Particulars
1.	Bill of Quantity as per format in Financial Cover.

1. The Bidder shall specify the unconditional fixed basic price, discount (if applicable) and GST as per norms in the Financial Bid as per BOQ format. The Financial Bid received without specifying the breakup of fixed basic price and applicable taxes may be rejected.
2. In the BOQ the GST & discount must be quoted in percentage % only and rate should be quoted in rupees only for the supply location which is Jaipur, Rajasthan.
3. Any conditional (quantity /volume /cash) discount will not be considered except unconditional discount quoted in BOQ. So please submit the best prices in BOQ only.
4. The Period of contract shall be applicable till warranty period, however the time period for repetitive work order (Fabrication of bus bodies ) shall be eight months from the date of opening of technical bid.
5. No escalation of quoted basic price by the Bidder will be permitted during the contractual period with RSRTC.
6. The increase / decrease in applicable taxes/ any statutory government levies may be accepted subject to submission of documentary evidence in relation to the same to the Bidder.
7. The Financial Bid shall not contain any strike outs, over-writing, erasures or other modifications and shall be free from any clerical or computational error.



## SECTION :VIII Bid Specifications

### BROAD SPECIFICATIONS OF FABRICATION OF 2x2 NON AC STARLINE PASSENGER BUS BODIES

#### 1. GENERAL DESIGN

Stream-lined and balanced bus body with single entrance cum – exit door in Front over hang of the chassis with facing forward in 2X2 seating layout as per latest applicable bus body code.

#### 2. REGULATION:

The structure of the bus body, general appearance and seat layout etc. shall be as per latest bus body code AIS052 or latest.

#### 3. CHASSIS SELECTION:

Bus body shall be fabricated on 2X2 NON AC STAR LINE (Wheel Base 5600mm to 6000 mm) PASSENGER BUSES.

#### 4. BROAD SPECIFICATIONS FOR FABRICATION OF 2X2 NON AC STARLINE WITH RECLINING/PUSH BACK PASSANGER BUS SEATS (ALL DIMENSIONS IN MM)

	Parameters	Dimensions
1.	Design of the 2x2 Non AC Starline	As per bus body code AIS 052 .
2.	Type of chassis on which bus to be fabricated .	Chassis of wheel base 5600-6000mm
3	Height window rail to cant rail (Window frame )	1100
4.	Pillar bay size	1500
5.	Clear width of driver door & Emergency door in structure	740
6	clear width of saloon door in structure	840
	Structrural part & Other components	Material & Dimensions
1	Cross bearer	Cross bearer of height 200 mm for adequate space for luggage box as per bus body code . Extra height for gallery/gangway shall be 150 mm .
2	Cab under floor	MS Channel 40x75x40x6 MS Angle 50x50x6 , 40x40x3
3	Roof stick & roof longitude	GI pipe 40x40x2



4	Pillars ,Cant rail , Window rail, Waist rail,	GI pipe 60x40x2
5	Diagonal bracing	MS GI pipe 40x40x2
6	Skirt rail	GI Pipe 40x40x2
7	Floor longitude/ floor cross joint support	HRCA MS CHANNEL 30x75x30x3
8	Rear mud guard support	MS angle 65x65x6
9	Gussets	CRCA MS sheet 2mm thick & GP sheet 1.6 mm thick
10	Guesses FES Jhula	MS sheet 170x170x6
11	Type of structure	Structure shall be duly MIG welded , GI Tubular pipes of Minimum 2mm thickness conforming to the dimensions of bus body code.
	Additional rail of size 60x40x2 mm shall be provided between cant rail and window rail for support of window section.	
12	<b>Cross bearer to chassis joint (U BOLT)</b>	
A	U BOLT	White draw bar hightensile Gr.8.8 Rod dia 16 mm AS:166:Mar,98 or latest
B	PLATE	MS PLATE 180x150x8
C	Balata packing	Balata packing 8mm IS:1370 or latest
D	Aluminium spacer	110RX140X30
E	Pipe with angle with Ms plate	
13	Pillar joint fixture (welded to cross bearer & pillar on either side)	MS plate 180x60x6
14	Front & Rear wheel Arc frame	Wheel arc of GI Pipe 40x40x2 Rear wheel arc shall be covered with of 1.6 mm GP sheet before flooring.
15	Front show structure and front pillar support frame with chassis	MS angle 50x50x6 MS channel 40x75x40x6 MS plate (gussets) 170x170x6
16	Step well	MS angle 40x40x3 , 30x30x3
17	Over all height ,width & length of bus and clear width of passenger door	Conforming to As per Bus body Code AIS 052 or latest
	Over all width	2580 mm+/-05mm



		Over all length	10800-12000mm +/-25mm
		Saloon height (From Cross bearer to roof sticks)	2000 mm Minimum
18	Flooring	<p>12 mm high density BWR plywood with non skid Vinyl flooring (PVC) 2mm thickness.</p> <p>Tar felt minimum 2 mm thickness shall be used between cross bearer and BWR plywood sheet.</p> <p>Rear wheel arc shall be covered with of 1.6 mm GP sheet before flooring.</p>	
19	Gallery height	150 mm	
20	Dickey/Luggage Boxes	<p>Side dickeys and Rear dickey shall be provided having adequate space as per bus body code.</p> <p>Rear dickey / side dickeys with flap cover, gas spring /shockers , locks and lights for illumination shall be provided.</p> <p>All sides of luggage booth /dickey shall be sealed for ingress of water and dust.</p>	
21	Type of front wind glasses screen (laminated )	<p>Front wind screen glasses should be in one piece laminated of approx size (1350x2440 ) , Thickness of the glass should be as per firm's own design preferably minimum 8.76 mm thick . The glass should be fixed with EPDM rubber glazing preferably</p>	
22	Rear wind screen glasses	<p>Rear glasse in one piece toughened of approx size 1690x1860x660 of 5.5mm thickness clear transparent fitted with EPDM rubber.</p>	
23	Window glasses	<p>The window glasses should be of toughened &amp; clear transparent.</p> <p>Approx size of glasses should be 550 H x750 W x4.8 mm thickness (Mazda bend).</p> <p>Slider window bay width- centre to</p>	



		centre 1500 mm Top fixed glass height – 460 mm
25	Interior decoration	Interior roof top , parcel rack, driver cabin/ compartment shall be of composite panels ABS /ACP having Minimum 3mm thickness in grey colour or finalized by RSRTC with proper beading at joints.
26	Passenger/ Saloon door	Manually operated swivel type door matching with the body design . Location of door to be at ahead of front axle . The opening system should be of heavy duty type for smooth , gap and rattle free operation of passenger gate . The width of the gate shall be minimum 840 mm clear span as per bus body code
27	Emergency door	To be provided as per bus body code in the extreme rear right side of the bus.
29	Paneling	A Outer Roof in GP sheet in 1 mm thick duly MIG welded
		B lower side panel of 2 mm Aluminium sheet and mud guard panel shall be of 2mm.
		C All Inner paneling should be 3mm thick ABS / ACP .
		D Outer paneling :2 MM AL Sheet and Stretch panel of 0.9 MM GP sheet
		E Front show, Rear Show & dickey 1.2 mm GP Sheet
30	Wiper machine	Wiper motors shall be fitted with arm and blades separately for driver and conductor side . Wiper arms and blades shall be heavy duty type.wiper motor shall be provided by chassis manufacture/supplier.
31	Tool box	To be provided on LH side in lower panel of vehicle and should have provision for accommodating tommy bar and jack alongwith other tools.
32	Lighting arrangement	LED lights to be provided for proper



		light inside passenger saloon. Minimum 2 nos. coloured night lamps be also provided in the passenger saloon. Rest light arrangements as per provisions of bus body code .
33	Provision of coach fans	Heavy duty fans of 8 " size without carbon brushes / maintenance free to be provided on both side at each pillar in saloon and 1 No. in driver cabin .
34	Front grill	As per bus body code for sufficient and adequate air intake .
35	Window latches	Window latches should be “heavy duty type” and “ deep gripping” so that the glasses may not open automatically while negotiating bump and speed breaker.
36	Driver cabin partition	Full partition with provision of gate to be provided between driver & passenger cabin with door closure. One sleeper berth (Foldable) be provided for co-driver in the driver cabin.
37	Head light	4 Nos original fitted with chassis . If 2 head lights supplied with chassis then 2 extra lights of OEM make shall be fitted which will be finalized by RSRTC
38	Miscellaneous to fittings provided	( a ) Sun visor ( b ) Low tone air pressure horn ( c ) Conductor seat folding type and adjustable ( d ) First aid box ( e ) Suggestions box ( f ) Curtains approved by RSRTC – 2 set ( g ) Fire extinguisher – as per CMVR ( h ) Fog lamps - 2 Nos . ( i ) Half seat covers - 1 sets
39	Insulation	Complete bus body shall be provided with high density thermocole insulation for maintaining proper temperature in saloon as per bus body code
40	Colour scheme	Colour scheme shall be as per old buses of RSRTC or as finalized by RSRTC.
41	COLOUR SCHEME AND GRAPHICS	PU paint of OEM Make shall be used ,Colour scheme shall be as similar to the existing colour scheme of RSRTC



		for 2x2 Non AC Starline. Colour scheme will be finalized by RSRTC.
i.	<p>The Polyurethane (PU ) paint conforming to BIS : 13213-1991 or latest shall be used for exteriors and interiors of bus ,where ever required .</p> <p>Details of paints used, surface treatment &amp; preparation , corrosion prevention treatment , base primer coating , number of paint coats to be applied etc shall be provided by the contractor. All exterior surfaces shall be smooth &amp; free of wrinkles &amp; dent. Exterior surface to be painted shall be prepared as required by the Paint system supplier, prior to application of paint to assure a proper bond between the basic surface and successive coat of original paint for the service life of the bus. Paint shall be applied smoothly and even with the finish surface free of dirt and the other imperfections.</p>	
ii.	<b>CONVENTIONAL ( P.U.2K ) SYSTEM FOR PAINTING PROCESS OF BUS BODY</b>	
	<p>STEP 1. SURFACE PREPARATION Clean the surface thoroughly to insure removal of oil , grease , dirt and dust by using degreasing Chemical and grinder ( buffing ) .</p> <p>STEP 2. PRIMER COAT ( 2K SUPER EPOXY ZINC PH . PRIMER GREY ) FOR GALVANISED &amp; ALUMINIUM SURFACE - Apply one coat of zinc etch primer yellow DFT 5-15 microns ,</p> <p>FOR ANY OTHER SURFACES- Apply one coat of 2k super Epoxy zinc ph . Primer grey diluting with Epoxy Thinner 40-50 % by volume . And let it dry for 4 hours . Sand it with 320 Emery paper . DFT - 30-40 microns .</p> <p>STEP 3. APPLICATION OF PUTTY Apply coat p.u. putty off white ( body filler ) properly to fill the minor dent to make the surface smooth And dry for 2 hours . Sand with 320 Emery paper . DFT - Not more than 1 mm .</p> <p>STEP 4. 2K PU PRIMER SURFACER Apply second coat of 2k P.U.H.B.P.S Grey diluting with Thinner up to 30-40 % . And Dry For 2-3 Hours . Sand it with 400 Emery Paper . DFT - 30-40 microns .</p> <p>STEP 5. APPLICATION OF 2-3 COATS OF PU - 2K SHADES :-Apply 2-3 coat of P.U. Paint wet to wet , Diluting With PU Thinner Up to 30-40 % and dry for 4-6 Hours Total DFT - 100 + microns .</p> <p>STEP 6. APPLICATION OF UNDER BODY SURFACE _; Apply 1-2 coats of chassis mat black and dry for 4-6 Hours . Total DFT 40 -50 microns.</p>	
42	<b>PASSENGER SEATS:</b> As per AIS 023 , to make standardization of seats in the same category of buses in the fleet of RSRTC , these should be same as in existing 2x2 Non AC Starline buses in RSRTC fleet .	
i.	Type of seats	High back reclining readymade passenger bus seats imported GAS Spring , Twin seater , ERW frame having solo bottom cushion and back rest for individual passengers with 3 retractable PU skin moulded arm rest, suitable for fixing in coach layout.






ii.	No. of seats	Minimum 41 (20 Nos.- 2 seater + 1 solo) + D
iii.	Size of Seats	Over all width for twin seat 1025mm +/- 25mm Overall height of seat 1100mm +/- 10 mm Inclination of seat back rest 200-250mm
iv.	Back cover	Back cover minimum 3mm thick shall be provided on the back rest as per AIS 023.
v.	PU foam	PU foam for seat cushion and back rest shall be skin moulded type having density and hardness as per AIS 023
vi.	Seat cloth	As per bus body code
Vii	Standard accessories be provided with each seat.	i. Double grab handle at back rest ii. Coat hanger iii. Knitted magazine pouch iv. Bottle holder v. Adjustable foot rest. vi. Plastic side covers vii. reclining knob viii. Head rest flap
43	Safety Norms	As per bus body code AIS 052 or prevailing.
44	During fabrication work , followings are taken care of	
	<ul style="list-style-type: none"><li>➤ All the structural members and other body components should be Epoxy Zinc phosphate coated. Epoxy primer is to be provided on the inner side of the entire panel sheet.</li><li>➤ Gussests shall be welded for strengthen the body structure of 2mm thickness.</li><li>➤ Dash board angle is to be receded back to make room for top up of water in radiator and oil in steering oil reservoir .</li><li>➤ Traps for gear box, gear lever in driver cab be provided as per requirement.</li><li>➤ Gangway floor ply should be folding type above rear axle between either side cross bearers for easy maintenance of air suspension system .</li><li>➤ Diesel tank Zali to be provided duly riveted.</li><li>➤ Urea / Adblue tank flap opening provision shall be as suitable.</li><li>➤ During fitment U bolt nylock nuts should be tightened properly with torque wrench at the specified torque of 12 to 14 m-kG.</li><li>➤ For electric system PVC insulated LT wire conforming to IS:694 or latest.</li><li>➤ Front bumper should be in 3 pieces preferably folding type .</li><li>➤ Partition door hinges should be closing type , 3 hinges be provided and</li></ul>	





	<p>heavy duty door lock handle be provided . Folding side panels should be provided with heavy duty hinges</p> <ul style="list-style-type: none"><li>➤ For permit and toll tax papers , Separate box in driver cabin be provided.</li><li>➤ Curtain brackets should be of heavy duty good quality .</li><li>➤ Front grill be provided in bolts .</li><li>➤ LED display boardsof OEM Make of size Minimum 1800x200 for front side and Minimum 900 x 200 mm for rear side shall be provided inside front and rear wind screen.</li><li>➤ OEM means supplier to chassis manufacturer i.e. M/s Tata Motors Ltd. , M/s Ashok Leyland , M/s Volvo Eicher Commercial Vehicle (VECV).</li><li>➤ Two pin socket for mobile Charging facilities shall be provided at each row in passenger saloon with invertor.</li><li>➤ ETIM charging power socket shall be provided in driver cabin at suitable place .</li><li>➤ PVC insulated LT wire conforming to IS:694 or latest.</li><li>➤ Main supply switch board: PVC insulated LT wire conforming to IS:694 or latest .</li><li>➤ Battery cut out switch shall be provided as per CMVR.</li><li>➤ Vehicles shall be affixed with reflective tape as per CMVR</li><li>➤ Stainless Steel sheet of 1.6 mm thick with FRP lining shall be provided in the battery box.</li><li>➤ Roof ventilations/ Escape hatches shall be provided as per bus body code.</li><li>➤ Parcel racks in the passenger saloon have to be fitted at both sides as per Bus body code.</li><li>➤ Reading lamps with switches for each seat shall be provided .</li><li>➤ Materials used in bus body fabrication shall be Fire Retardant ( FR ) grade as per bus body code.</li><li>➤ Mud guards of good quality shall be provided .</li><li>➤ FR grade Carpet shall be provided in side/ rear dickeys and parcel racks.</li><li>➤ Fire extinguishers shall be provided as per bus body code and latest CMVR.</li><li>➤ Shower test shall be carried out after completion of bus body.</li></ul>	
45	LETTER WRITING AND LOGO & STICKERS	
I	<p><b>**राजस्थान परिवहन निगम**</b> has to be written in HINDI on both side stretch panels :–</p> <ul style="list-style-type: none"><li>i. On conductor side, ahead of passenger door below the 2 main windows,</li><li>ii. On driver side, 50mm before driver door below the 2 main windows.</li><li>iii. Size of the letters shall be 150 mm height x 1620 mm span.</li></ul>	Tata Blue Fluorescent stickers



ii	"RSRTC" logo on both side panels, FES & RES has to be provided as per drawings & specifications.		Tata Blue Fluorescent stickers
iii		BS VI in 8" dia circle has to be written, as case may be, on FES LH side	Dark Green Fluorescent sticker
Iv	Name of the depot to be written on :- ☞ On top of front wind screen ☞ On outer top rear dome of letter size 125 mm height.		- Red Fluorescent sticker with yellow back ground putta 250 mm width. -Tata Blue Fluorescent stickers instead of Violet purple stickers.
V	"RSRTC" to be written on FES just below joint of front wind screen glasses of letter size 75 mm height		Red Fluorescent stickers
Vi	"RSRTC" logo on both side panels, FES & RES has to be provided as per drawings & specifications.		Tata Blue Fluorescent stickers
vii	<b>Slogans</b> 1. फर्स्ट एड बॉक्स, सुझाव पुस्तिका चालक केबिन में उपलब्ध है। –शिकायत एवं सुझाव के लिये टॉल फ्री न. 18002000103 – दूरभाष नियन्त्रण कक्ष मुख्यालय, जयपुर . फोन. 9549456745 – मुख्य प्रबन्धक न. .... – प्रबन्धक(संचालन) न..... – प्रबन्धक(यातायात) न..... 2. धूम्रपान वर्जित है।(स्टीकर लाल रंग में) 3. संकट द्वार (लाल रंग में 40एमएम साईज) 4. "यात्री किसी अनजान व्यक्ति से कोई वस्तु न लें" 5. "यात्री कोई संदिग्ध /लावारिस वस्तु को न छुये व उसकी सूचना तुरन्त चालक अथवा परिचालक को दें" 6. ई-टिकटिंग के माध्यम से टिकट प्राप्त करने हेतु निगम की website: <a href="http://www.rsrtconline.rajasthan.gov.in">www.rsrtconline.rajasthan.gov.in</a> पर लोग ऑन करें। 7. <ul style="list-style-type: none"> <li>बिना टिकट यात्रा करना दण्डनीय अपराध है।</li> </ul>		1. टॉप RH साइड पार्टीशन पर (लाल रंग में 40एमएम साईज) – टॉप RH साइड पार्टीशन पर स्लोगन न.1 के नीचे (काले रंग में 40एमएम साईज) 2. चालक पार्टीशन पर ऊपर की तरफ मध्य में व ठीक इसके सामने पीछे डोम के मध्य में 3. संकट द्वार के गार्निश रेल के मध्य में 4. टॉप LH साइड पार्टीशन पर सैलून में (लाल रंग में 40एमएम साईज) 5. टॉप LH साइड पार्टीशन पर सैलून में (लाल रंग में 40एमएम साईज) 6. पार्टीशन पर सैलून में (लाल रंग में 40एमएम साईज) 7. टॉप LH साइड पार्टीशन पर काले रंग में 40 एमएम साईज ।



<ul style="list-style-type: none"> <li>• बिना टिकट यात्री से किराये का 10 गुना या 2000रु जो भी कम हो, जुर्माना वसूला जायेगा।</li> <li>• यात्री द्वारा जुर्माना राशि नहीं देने पर 1 माह की कैद या 250रु का अर्थदण्ड अथवा दोनों की सजा हो सकती है।</li> <li>• परिचालक से उपयुक्त टिकट लेना यात्री का कर्तव्य है।</li> </ul> <p>8. निगम की बसें राष्ट्रीय धरोहर हैं। इनकी सुरक्षा करना हमारा कर्तव्य है।</p> <p>9. "बस रुकने पर सावधानी से, आगे मुँह करके उतरें"।</p> <p>10. <u>ध्यान दें:-</u> दुर्घटना रहित बस संचालन एवं डीजल बचत पर</p> <p>11 Name of the depot to be written on :- ☞ On top of front wind screen both the glasses of letter size 140 mm height ☞ On outer top rear dome of letter size 125 mm height. डिपो का नाम (उदाहरण के लिये - "जयपुर डिपो"</p> <p>12. "आपकी यात्रा मंगलमय हो"</p> <p>13. विधायक सीट</p> <p>14. महिला सीट</p> <p>15. दिव्यांग सीट</p>	<p>8. अन्दर यात्री फाटक के ऊपर लिखें (काले रंग में 40 एमएम साईज )</p> <p>9. अन्दर यात्री फाटक के ऊपर स्लोगन न.7 के नीचे लाल रंग में 40एमएम साईज में लिखें।</p> <p>10. ड्राइवर सीट के सामने टॉप डोम मध्य में अंकित करें। (लाल रंग में 40एमएम साईज)</p> <p>11.In front of driver seat at front dome - Red Fluorescent sticker with yellow back ground putta 250 mm width. -Tata Blue Fluorescent stickers</p> <p>12. बाहर यात्री फाटक के ऊपर बोर्ड पर लाल रंग में 75एमएम साईज में लिखें।</p> <p>13,14 व 15 यथा स्थान पर लाल रंग में लिखें।</p>
--	--

**Note-**

1. RSRTC has given bus body drawing along with this document only for references however the Bus body fabrication must be as per latest / prevailing bus body code and CMVR. If there is any discrepancy between the specifications given and bus body code ,the bus body code shall prevail.

2. Bus body fabrication must be comply with latest bus body code and CMVR however specification is submitted for the purpose of reference for standardization and similarity of RSRTC owned buses. Bidder may inspect RSRTC old bus of same category before fabrication for standardization and similarity of RSRTC owned buses.

3. Latest or prevailing IS/ AS /BIS shall be applicable for materials of bus body fabrication as per bus body code AIS 052 and after fabrication bus must be registered at transport department .

4 . Regarding VTS & Panic button etc provision shall be as per AIS 140.

5. For the slogan to be written inside/Outside the buses, it would be appropriate to include the points mentioned in this Documents after approval of RSRTC .

6.Seat Nos for Persons with disabilities (PWD), Ladies seat with pink colour,MP/MLA ,Senior citizens etc shall be confirmed by RSRTC.

7. OEM means supplier to chassis manufacturer i.e. M/s Tata Motors Ltd. , M/s Ashok Leyland . M/s VECV . For the proof of OEM materials bidder have to submit copy of invoices for material supplied to chassis manufacturer i.e. M/s Tata Motors Ltd. , M/s Ashok Leyland . M/s VECV.



## SECTION IX : GENERAL TERMS AND CONDITIONS OF THE CONTRACT

### 1. GENERAL DIRECTIONS:

- A. The body should be rattle proof, dust proof and leak proof. When the chassis remain in the custody of the body builder, they should maintain the batteries by TRICLE CHARGE free of cost. Modification to the fuel tank/ radiator neck, if any, should be carried out by the body builder as per directions without any cost.
- B. Inspection of the bus body shall be mainly in the following 2 stages. Body Builders should offer stages inspections after rectifying the defects communicated to him at the earlier stage of inspection, then only they will be allowed to go for next stage. Body Builder has to inform General manager (Quality/Control) of RSRTC in writing for stage wise inspection with the chassis numbers as per terms of Agreement.

Ist stage	After completion structure and stretch panel.
2 <sup>nd</sup> & Final stage	Complete finished bus body including shower test before despatch of completed bus with movement order from Inspecting Authority.

- C. The vehicle shall be road tested before final inspection for the following possible defects:-

I	Dust proofness
II	Rattle proofness of windows,locks, body panels, parcel racks, doors, seat frames, driver partition, dash board etc

- D. Following workmanship must be carefully followed:

I	All castings must be truly formed and free from visible blow holes.
II	All the bolts and rivets should be well fastened.
III	All welded joints must be chipped and well ground to get smooth surface.
IV	Sharp corner should be ground and made smooth.
V	Wherever pitch between rivets/ bolts are not/ specified , it shall be 100 mm.
VI	Bolts ends should protrude 2 to 3 threads length above the nuts.
VII	Before commencement of the bus body fabrication all the important units of chassis i.e. alternator, self starter, radiator, tyres, batteries, plastic air pipes, silencer , urea / Adblue tank etc. to be protected to prevent from damages due to welding, drilling, cutting, hammering, riveting, falling of metal scrap or dust particles etc.
VIII	Cleats shall be degreased by duly immersing in soda/ detergent water after punching without fail.
IX	Power steering pipes etc. to be clamped properly without any sag.
X	Any other work i.e related to workman ship.



**E. GUARANTEE / WARRANTY :**

I	In general condition, <b>guarantee / warranty</b> for the bus body and other materials shall be for a period of two year from the date of Registration of the bus or till the vehicle has covered 3 lacs Kms whichever is later.
II	During the guarantee / <b>warranty</b> period, if any defect is observed on account of poor workmanship as well as material, such defects shall be attended by the body builder, failing which if repair of such vehicle is done by the RSRTC then actual expenditure incurred for repair of such vehicles shall be recovered from the bus body fabricator /contractor.
III	The contractor would be obliged to attend the defects of the bus bodies developed during the guarantee/ <b>warranty</b> period at the place of the Corporation of the said vehicles. Thereafter the contractor shall also obtain a Certificate from the Manager (Operation) concerned and submit the same to the General Manager (Q/C) in support of having attended the work/ defects.

F. In case of any doubt in specifications and drawings, same may be got clarified from the General Manager (B/B) immediately after receipt of work order and before receiving of chassis.

G. Body builder should fix their firms' plate / monogram with address & valid Contact Number and all details at the rear exterior end of the vehicle.

H. Attention of the body builders is called for considering the following points during fabrication of the bus bodies:-

- Air cleaner assembly on LH side on bracket to be recessed back by 2 bolt holes and secured firmly.
- Cab floor channel 40x75x40x6 on LH side be fixed directly on two chassis brackets without cleats to accommodate air cleaner intake pipe.
- Dash board angle is to be recessed back by 50 mm to make room for top up of water in radiator and oil in steering oil reservoir .
- Hand brake flick valve be mounted offset from the driver door, if need be.
- Passenger door grab handle and driver door grab handle be placed directly on the GI pipe and through bolted.
- Steering support plate be reinforced with structure to avoid rattling.
- 4-core wiring with socket and switch for LED display board should be provided in driver cabin above LH quarter window duly flushed inside the inner paneling and at rear on the LH in the same manner.
- All material used in fabrication of bus bodies shall be as per prevailing IS / AS or BIS

**2. PERIOD OF CONTRACT:**

The Period of contract shall be applicable till warranty period, however the time period for repetitive work order (Fabrication of bus bodies ) shall be eight months from the date of opening of technical bid .

**3. PERFORMANCE SECURITY:**

- The Bus body fabricator at the time of signing the agreement shall provide a Performance Security @ 10% of the order value and shall be valid beyond 6 months from the completion of warranty period of last supplied bus in the form of Bank Draft or Banker Cheque or bank guarantee[to be confirmed by bank],in specified format, of a Nationalized bank of Rajasthan branch (**Annexure “G”**) except the departments of the state Government and undertaking, corporation, autonomous bodies, registered



societies, co-operative societies which are owned or controlled or managed by the state Government and undertaking of the Central Government. However, security declaration shall be submitted by them.

- b. The Performance Security shall be forfeited and shall be payable as compensation to the Procuring Entity for any of the events mentioned below:
- (a) when the Supplier/ bus body fabricator fails to commence the supply of the Goods or Related Services as per supply order within the time specified; or
  - (b) when Supplier / bus body fabricator fails to make complete supply of the Goods or Related Services satisfactorily within the time specified; or
  - (c) when any terms and conditions of the contract is breached; or
  - (d) to adjust any accepted dues against the Supplier/ bus body fabricator from any other contract with the Procuring Entity; or
  - (e) failure by the Bidder to pay the Procuring Entity any established dues under any other contract; or
  - (f) if the Supplier/ bus body fabricator breaches any provision of the Code of Integrity prescribed for Bidders specified in the Act and Chapter VI of the Rules.
- b. Notice of 15 days' time will be given in case of forfeiture of Performance Security.
- c. The decision of the Procuring Entity in this regard shall be final.
- d. The performance security does not carry any interest.
- e. Performance security deposited (PSD) by the successful bidder shall be valid beyond 6 months from the completion of warranty period of any bus fabricated by bidder. In case where 2 year has been completed but 3 lacs kilometer is not completed of the any bus then in such a case, successful bidder is required to extend performance security for beyond six months of the remaining period of warranty within a period of 30 Days before expiry of PSD, Otherwise before 15 days of expiry, the PSD will be revoked.
- f. In case of force majeure if warranty/contract period is extended than performance security will also be extended for the above period.

#### **4. Contract/work order Price**

- i. The price quoted in the commercial bid i.e. BOQ submitted or finalized price thereafter through e-portal mode will be considered for agreement / work order.
- ii. The bidder shall submit the financial bid electronically through e-procurement portal only. No hard copy of financial bid will be accepted.
- iii. The documents uploaded in the e-procurement portal will only be considered.

#### **5. Terms of Payment**

- (a) Payments shall be made after delivery of the buses (complete in all respect) to RSRTC as below –
  - 1. 99 % of total amount will be paid within 30 working days of RSRTC.
  - 2. Remaining 01 % amount will be paid after 06 months of completion of warranty period. That 01 % amount may be used for penalty deduction if any . However, if the Contractor does not submit the necessary documents related to above payments within prescribed time as required, the responsibility for the same shall devolve on the Contractor.
- (b) A certificate from the Authorized Representative shall in no way ransom or free or relieve the contract for any loss, injury or damage, which may result from the use of improper material or workmanship or omission in the workmanship which might have escaped the attention of the Authorized Representative of the Corporation.

#### **6. Taxes and Duties**

For fabrication of bus, the fabricator shall be entirely responsible for all taxes, duties,





license fees, etc., incurred until delivery of the contracted Bus at site to the Procuring Entity. However GST will be quoted in BOQ. The rates should be quoted for the supply location i.e. Jaipur, Rajasthan.

#### 7. DELIVERY/ SUPPLY SCHEDULE:

- i.. The contractor shall fabricate the specified bus bodies as per specifications & bus body code within a period of 45 days time to the Corporation after release order. The delivery period shall be counted from the date of issue of release order in connection with the allotment of chassis to the Contractor.
- ii. The fabrication period shall be counted up to the 2<sup>nd</sup> and final stage inspection approval at site.
- iii. The contractor shall be allowed a reasonable transportation time for transporting the chassis / bus body from & to his factory site from JAIPUR on the following basis:

0 to 50 Kms	- Nil
51 to 300 Kms	- One day
For every additional 300 Kms.	- One day.

- iv. Extra time taken for transportation of bus bodies shall be subject to penalty clause .
- v. The contractor on completion and approval of the bus body shall be obliged to transport the vehicle/s to the Head Office, RSRTC, Jaipur with his driver. The contractor shall also arrange for the temporary registration certificate for the vehicles during the transportation from the contractor's place to the intimated destination/ depot of RSRTC before dispatch of the vehicles. The contractor shall get the TRCs renewed from time to time at his own cost as may be required.
- vi. If the contractor's driver is found carrying the passengers in the bus in transit to the destination / depot, a penalty equivalent to the full capacity of fare of the bus from the factory of the Contractor to the destination depot shall be charged. In case of an accident, the Contractor shall be fully liable for the payment of all type of compensation / damages penalties/ payment as the case may be as per orders of the court or as per out of Court settlement which may include passengers claims or claim of the legal heirs.
- vii. Chassis shall be delivered by the corporation to the contractor at JAIPUR for bus body fabrication.

**8. SAMPLES, INSPECTIONS AND TESTS:** The following is relevant in terms of inspections and tests to be carried out by RSRTC:

- (A) The Authorized Representative of the Corporation shall inspect the bus bodies under fabrication as per schedule stipulated. The Inspecting Authority shall have right to suggest the modification in fabrication work while pointing out the defects in the workmanship. Further, if Inspector notices the material other than what has been specified is used then the same shall be replaced by the Contractor on the insistence of the organization's representative, at the contractor's cost.

**The 1st stage** inspection shall be after the completion of the frame work i.e. complete structure with stretch panel which includes verification of broad structural dimensions as per specifications and quality of workmanship, mainly welding and alignment of the structure.

**The 2<sup>nd</sup> and Final stage** inspection shall be final inspection of finished bus painting, interior decoration, seat fixing, shutter, water leakage test etc. The Inspecting Authority will give the necessary movement orders (Gate pass) for the bus to the Head-Office, RSRTC, Jaipur.



**Surprise Inspection** will be made at any stage or any time during bus body fabrication. Samples may be taken of any material during such type of inspections.

Contractor shall make a written request to the Authorized Representative of RSRTC, Jaipur for the inspection of aforesaid stages as per schedule meant.

(i) The local and outside Contractors located within 350 Kms. of JAIPUR shall intimate by at least 3 working days in advance before the proposed inspection date.

(ii) The contractor located at a distance of more than 350 Kms. from Jaipur shall intimate tentatively at least by 10 working days in advance before the proposed inspection date, subject to the confirmation of the same by the Contractor with a margin of at least 3 working days. If the contractor fails to respond to the tentative inspection call given by him and does not offer the vehicle for inspection as per program such an act of omission shall be viewed against him.

(iii) After the approval of 1st stage inspection, the Contractor will proceed further for the next stage working. The Corporation reserves the right to point out any defect in the material used, workmanship, quality of stores used etc. at any stage and the Contractor shall abide by the advice of the Inspecting Authority which will not be challengeable on the grounds that the said defects were not pointed during the earlier inspections.

**(B)** The following inspection schedule is indicated for the guidance of the Contractor:

**1st stage** Within 20 days from the date of issue of release order of chassis.

**2<sup>nd</sup>&Final stage** 25 days time i.e. final finishing should be done within 45 days.

In case progress of bus body fabrication of the Contractor is found unsatisfactory and stage inspections are not expected to be completed as per stipulated time schedule given above, Corporation shall be at liberty to cancel the allotment made for which the chassis had not been lifted, if any.

**(C)** As regards verification of the material used during fabrication stages of bus bodies would be done on the basis of material purchase bills produced by the Contractor, simultaneously by collecting the samples of material used in fabrication at different stages by the Inspector/s. The sample/s collected shall be got tested from CIRT/ARAI/ICAT /NABL etc .laboratory.

- i) If any sample fails, recovery shall be made on 100 % material cost in that lot i.e. release order of buses fabricated and simultaneously testing charges shall also be recovered from the contractor.
- ii) The contractor have to provide copy of material purchase bills of collected samples to RSRTC inspector/s at the time of sample collection.





- (D) Whenever for any material BIS / IS, ASRTU or any other specifications have been prescribed in the broad specifications provided by RSRTC besides tolerance and other technical conditions, the same will be applicable for the material used for the bus body fabrication and the said material must necessarily confirm to such parameters as may be specified.
- (E) The bus bodies shall be fabricated in accordance with the broad specifications as per AIS 052 for using high quality standard material which will form a part of Agreement. The decision of the Corporation in this regard shall be final and binding upon the contractor. In case the material is not approved by the Corporation, the same shall be rejected and shall be required to be replaced by the Contractor as per directions of the Corporation. Any loss caused to the Contractor as a consequence of such rejection or replacement shall be entirely to the contractor's account and for this the Contractor shall have no right to claim or challenge the decision of the Corporation.
- (F) The authorized representative of the Corporation shall be at all reasonable times have the access to the Contractor's premises and shall have the authority to inspect and examine the material used and the workmanship of the bodies as and when required.
- (G)

#### **9. TRAINING FOR TECHNICAL STAFF:-**

The bus body fabricator shall have impart training on FOC basis to RSRTC staff at RSRTC Depots/ Central Workshops for handling LED destination board.

**10. TRANSPORTATION:** The Buses shall be supplied for the supply location i.e. Jaipur, Rajasthan. All transportation charges, local taxes, etc. shall be borne by the bus body fabricator. No other charges will be paid to supply except quoted in BOQ.

#### **11. INSURANCE:**

- i. The buses shall be insured to safeguard against any transit damage/loss. In case, the bus body is not insured, the bus body fabricator will have to make good to the loss sustained by the corporation, if any.
- ii. Contractor will get the insurance cover at his own cost for entire period for which the chassis would be retained in his factory against fire, theft, flood, rebellion, riots. Accidents and undue exposure or weather or otherwise for the full cost. In case the chassis remain with the contractor at his factory after expiry of the insurance period, then the contractor will be liable to get the insurance cover obtained prior to the expiry of the said policy factory insurance shall be for full period of holding the chassis against fire and burglary i.e. till chassis are kept in factory for fabrication purpose without brake in between. However, in case of default, the contractor would be fully liable for any damage to chassis/ bus body if any and at the same time, contractor would also be liable to pay Rs. 200 + GST per day per chassis to the corporation on account of such default.

**12. RISK PURCHASE CLAUSE:** In case successful bidder doesn't manufacture bus body as per the delivery schedule or revised (if any), prescribed in the work order/ LOI/Procurement Contract, RSRTC reserves the right to manufacture bus body from alternate source even without giving any notice to bus body fabricator / Successful Bidder and in that event, the difference in built price and the contracted price any other expenses as applicable at the time of manufacturing, will be recovered from the bus body fabricator / Successful Bidder.



### 13. PENALTY CLAUSE:

- (a) Buses shall be strictly supplied after fabrication of bus body within a period of 45 days time after release order and subsequent amendment (if any). In case of delay in supplying the bus,

(1) if the supplier requires an extension of time on completion of contractual supply on account of occurrence of any hindrance he shall apply in writing for extension on occurrence of hindrance but not after the stipulated date of completion of supply.

(2) The purchase officer may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of goods is on account of hindrances. Reason shall be recorded.

(3) in case of extension in the delivery period with liquidated damage the recovery shall be made on the basis of following percentages of value of stores/ Bus Body which the tenderer has failed to supply:-

A. Delay upto one fourth period of the prescribed delivery period; 2.5 %

B. Delay exceeding one fourth but not exceeding half of the prescribed delivery period; 5%

C. Delay exceeding half but not exceeding three fourth of the prescribed delivery period; 7.5%

D. Delay exceeding three fourth of the prescribed delivery period; 10% .

Note:- Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day. The maximum amount of liquidated damages shall be 10%.

- (b) The contractor will be obliged to complete and deliver the chassis mounted with the bus body duly completed in all respects with all accessories as provided in the broad specifications and drawings, as per AIS 052 at the given destination/ depot of RSRTC, Jaipur, within the specified period. In case the work is not completed by the Contractor within the stipulated time period or if the body building work is not carried out to the entire satisfaction of the Authorized Representative of the Corporation, the Managing Director, RSRTC shall have the powers to revoke the Agreement and withdraw the chassis from the custody of the Contractor after giving 7 days notice.

In the event of such withdrawal, the Contractor shall not be entitled to claim any compensation from the Corporation for the incomplete or defective work done as also for the material used by him for the incomplete fabrication work or for the withdrawal of the chassis. If the Corporation decides to withdraw bare / incomplete fabricated bus body with chassis, then the liquidated damages as specified below will be levied upon the Contractor from the date of issue of release Order.

From the date of issue of release order to handover/withdrawl of chassis / incompletely fabricated bus body to RSRTC.	Rs. 4500 + GST per day per bus
---	--------------------------------

- (c) The damages @ Rs.2000/- per day per chassis besides actual traveling expenses required to be incurred by the Inspector during to and fro journey to the Contractor's premises shall be payable by the Contractor if the vehicle is not ready for inspection at a particular stage for which an intimation has been given to the Corporation.

- (d) RSRTC reserves the right to recover any penalty, risk purchase amount, sample failure recovery or any other pending liabilities of the bidder/ successful bidder after serving a written 7 days notice, from any of the pending dues/security deposits with RSRTC. In case the



pending dues/security deposits are not sufficient then the same shall be recoverable from the Contractor's movable and immovable property by RSRTC under the Public Demands Recovery Act.

(e) The corporation will be at liberty to cancel the allotment and forfeit the Bid Security of the Contractor if the chassis are not lifted within 7 days from the date of issue of Release Order.

(f) Any defects occurs in warrenty period , Contractor shall attend the defects at RSRTC Depots within 3 days after intimation of RSRTC via email / letter . If that defect is not attended by contractor , then penalty shall be applicable as belows -

In case of bus shall remain off road due to bus body defect – 4500+ GST per day per bus

For all defects other than off road – 500 + GST per day per bus .

**14. SERVICE OF NOTICE:-** Any notice required to be given under any of the foregoing clause shall be deemed to have been given and served if sent to the Fabricaror Successful Bidder by registered Post/Speed Post/Courier/e-mail at the address given in the Bid or at any other address subsequently notified by the bus body fabricator / Successful Bidder. In case of undelivered, RSRTC will not be responsible for same.

**15. CORRESPONDENCE:** All correspondence with RSRTC would be done directly by the Bidder /its authorized representative only. Correspondence through agents or unauthorized representatives will not be allowed.

**16. FORCE MAJEURE:**

(i) "Force Majeure" or "Force Majeure Event" shall mean occurrence in India of any or all of the following events, if it affects the performance by the Bidder claiming the benefit of Force Majeure (the "Affected Party") of its obligations under this Bid Document and which act or event

- A. is beyond the reasonable control of the Affected Party,
- B. the Affected Party could not have prevented or overcome by exercise of due diligence and following good industry practice, and
- C. has material adverse effect on the Affected Party:
  - a) act of God, epidemic, extremely adverse weather conditions, lightning, earthquake, landslide, cyclone, flood, volcanic eruption, chemical or radioactive contamination or ionising radiation, fire or explosion;
  - b) strikes or boycotts interrupting supplies and services to the Project for a continuous period of 24 (twenty four) hours and an aggregate period exceeding 7 (seven) days in an year;
  - c) any judgment or order of any court of competent jurisdiction or statutory authority made against the Bidder in any proceedings for reasons other than failure of the Bidder to comply with any applicable law;
  - d) an act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage;
  - e) industry-wide or State-wide strikes or industrial action for a continuous period of 24 (twenty four) hours and exceeding an aggregate period of 7 (seven) days in an year;
  - f) any event or circumstance of a nature analogous to any of the foregoing.



(ii) Upon occurrence of a Force Majeure Event, the Affected Party shall by notice report such occurrence to RSRTC forthwith.

(iii) No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under the Procurement Contract so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measure order to carry out the terms and conditions of this contract, and (b) has informed other party as soon as possible about the occurrence of such an event but not later than 7 calendar days.

(iv) Extension of Time

Any period within which a party shall, pursuant to the Procurement Contract, complete any action or task, shall be extended for a period equal to the time during which such party was unable to perform such action as a result of Force Majeure. The delivery period mentioned in work order may be extended upon occurrence of a Force Majeure event. The Bidder shall be required to give notice within 7 days to this corporation in writing in his claim for an extension of the delivery period. After receipt of such notice and verifications; if necessary the delivery period will be extended but without prejudice to other terms and conditions of the work order and Procurement Contract's conditions. If the Successful Bidder, does not deliver the ordered material even after expiry of extended delivery period then RSRTC will be entitled to recover liquidated damages from the bus body fabricator.

**17. GOVERNING LAW:** This Bid Document shall be governed by and interpreted in accordance with the **laws of India**.

**18. CONFIDENTIALITY:** In addition to the requirements of the provisions of Section 49 of the RTTP Act 2012 and Rule 77 of the RTTP Rules 2013 regarding 'Confidentiality', the successful Bidder/ bus body fabricator shall keep confidential all information in relation to the Procurement Contract and shall not, without the written consent of RSRTC, divulge to any third party any information whether proprietary or otherwise, any documents, data, or other information furnished directly or indirectly to RSRTC in connection with the Procurement Contract.

**19. NON-RESPONSIVENESS OF BID:** RSRTC may return or reject the Bid, including but not limited to the following events:

1. RSRTC reserves the right to reject the entire or part of any Bid without assigning any reason, whatsoever. The documentation submitted by the Bidders shall not be returned in case their Technical Bid is not acceptable.
2. The Financial Bid or its contents thereof are found in the Technical Bid.
3. Incomplete or erroneous Bid has been submitted.
4. RSRTC reserves the right at its sole discretion not to award the contract to any of the Bidders. This decision does not commit RSRTC to pay any costs or loss incurred in the preparation and submission of any requisite Bid by the Bidders.
5. If the Bidder deliberately gives wrong information in its Bid, RSRTC reserves the right to reject such Bid at any stage or to cancel/ revoke the procurement contract, if awarded, and to forfeit the Bid Security Deposit or the Performance Security, as applicable.



6. The Bidder must follow all the terms and conditions and instructions in the Bid Document. If the Bidder fails to follow any of the terms and conditions and instructions of the Bid Document, its Bid is liable for rejection.

7. Canvassing in any form in connection with the Bids is strictly prohibited and the Bids submitted by the Bidders who resort to canvassing will be liable for rejection.

**20. DISQUALIFICATIONS:** Even though the Bidder meets the qualifying criteria, they could be disqualified even after declared successful bidder, if they have:

- i. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.
- ii. Where the Bidder has already submitted the Bid and is a member of the entity which has already submitted the Technical Bid/ Bid or vice versa.
- iii. If any such information which would have entitled RSRTC to reject or disqualify the Bidder, becomes known after the Bidder has been pre-qualified. RSRTC reserves the right to cancel the pre-qualification of the Bidder at any later stage, without assigning any reason thereof.
- iv. Where the Bidder is a consortium firm or an entity of similar nature.
- v. Bidders who canvass or attempt to influence the pre/post-qualification or selection process shall necessarily be disqualified from the Bidding process at any stage.
- vi. Any entity which has been barred by Government of India/any State Government or any of its agencies in last three financial year i.e. 2019-20, 2020-21, 2021-22 from participating in the Bidding process or otherwise and the bar subsists as on the date of submission of Technical Bid, would not be eligible to submit any Technical Bid.

## **21. TERMINATION OF PROCUREMENT CONTRACT**

- (I) **TERMINATION FOR DEFAULT:** RSRTC may, without prejudice to any other remedy under the provision of the RTTP Act 2012, the RTTP Rules 2013 or the Procurement Contract, for breach of Procurement Contract, by notice of default sent to the Successful Bidder, may terminate the work order/ Procurement Contract.
- (II) **TERMINATION FOR INSOLVENCY:** RSRTC may at any time terminate the work order/ Procurement Contract by giving notice to the Successful Bidder if the Successful Bidder becomes a subject of corporate insolvency resolution process. In such event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to RSRTC.
- (III) If the Successful Bidder goes into liquidation whether compulsory or voluntary, through any means, suffers on account of execution of a decree or compounds with the creditors for the settlement of his debts, and the corporation can rescind the contract at the cost and risk of the contractor. RSRTC shall thereupon have the authority to enter into a fresh contract with any other contractor / person, firm company for the completion of the same and recover the losses arising on such account from contractor in a manner deemed fit.

## **22. DISPUTE RESOLUTION & ARBITRATION**

- (I) **DISPUTE RESOLUTION:** Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of





this contract or the validity or the breach thereof, shall in the first instance, be resolved by referring such dispute or difference to the Standing Committee constituted vide Rajasthan State Road Transport Corporation's office order No.HO/Law/Gen/17/781 dated 03.10.2017. The Standing Committee so constituted shall ensure full compliance with the office order referred to above. The standing committee as per above order of RSRTC will consist of: -

- i) Chairman & Managing Director/ Managing Director –Chair Person)
- ii) Financial Advisor
- iii) Concerned HOD
- iv) Executive Director (Law)
- v) Officer in charge of concerned department - Member Secretary. (Not below the rank of Dy.GM)

Officer in Charge after receiving the claim petition along with 2% fees of claim amount from the claimant will submit the petition to the Standing Committee. The standing committee will pass the decision based on the claim and documents produced by both the parties and decision so passed by the standing committee will be conveyed to both the parties by the member secretary of the committee.

**(II) ARBITRATION:** If the second party (lessee/contractures.) does not wish to take recourse to the dispute resolution mechanism outlined vide Rajasthan State Road Transport Corporation's office order No. HO/Law/Gen/ 17/781 dated 03.10.2017 referred to above, or if the second party is not satisfied with the decision of the Standing Committee constituted thereunder, then such dispute or difference relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by a Sole Arbitrator to be appointed by the first party (Rajasthan State Road Transport Corporation) following the qualifications and disqualifications laid down under Section 12 of the Arbitration & Conciliation Act, 1996 as amended.

## **23. EXECUTION OF AGREEMENT**

**A. (1)** A procurement contract shall come into force from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.

**(2)** The successful bidder shall sign the procurement contract within a period specified in the bidding document or where the period is not specified in the bidding document then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.

**(3)** If the bidder, whose bid has been accepted, fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the Act and these rules. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding documents.

**(4)** The bidder shall be asked to execute the agreement on a non judicial stamp of specified value of Rupees 500 or as per stamp act at its cost.

### **B. AT THE TIME OF EXECUTION OF AGREEMENT:**

The Bus body Fabricator shall pay performance security as per clause 2 of section IX in favor of FA RSRTC at the time of execution of this Agreement.



## 24. WORK ORDER:

On the completion of necessary formalities of Agreement / Contract and after signing of the same by both parties, the Corporation will issue detailed work order indicating number of chassis to be allotted to the Contractor in pursuance of this Agreement / Contract.

## 25. MISCELLANEOUS:

- (a) The material required by the Contractor for the bus body fabrication shall be arranged by the Contractor. The Corporation will not be responsible for arranging any articles/ material as may be required for the purpose.
- (b) The contractor shall be required to execute a Trust bond on the stamp of Rs 500 in the format given by RSRTC at the time of receiving of chassis. (ANNEXURE "R" )
- (c) The Authorized Signatory of the RSRTC shall be entitled to order to permit any deviation from the Broad Specifications given by the Corporation and the Contractor shall abide by such instructions. However, in case of deviations having been made without prior approval, then the decision for reducing the cost to that extant shall be taken by the RSRTC which shall be final and binding by the Contractor.
- (d) The Contractor shall dispatch the vehicles to the RSRTC HEAD-OFFICE, JAIPUR communicated to him with a copy of the 2nd / Final stage inspection report, gate pass and bill in TRIPLICATE along with TRC and shall furnish the GRs from the HEAD-OFFICE, RSRTC, JAIPUR along with the bill in DUPLICATE (including ORIGINAL COPY) , gate pass and all other necessary documents required by transport department for registration of buses shall be submitted to the office of the General Manager (B/B) by the bus body fabricator.
- (e) In case of strike or any labour problem or closure of the factory, the Contractor will immediately inform of the same to RSRTC. The authorized representative shall have the authority to withdraw all or any of the chassis from the custody of the Contractor. In the event of such withdrawals, the Corporation would be entitled for imposing the suitable penal provisions on the Contractor under the clause 10 (a) to (c) of the Agreement.
- (f) The contractor shall be fully responsible for the maintenance and safe custody of the chassis as long as the chassis remain in the Contractor's premises.  
It is further agreed that contractor will return the chassis after fabrication of bus bodies in the same condition in which it was delivered to them. In case any damage occurred in chassis during fabrication of bus bodies, contractor shall be wholly responsible for the same and the amount of damage shall be recovered from the bus body builder.
- (h) In the event of non fulfillment of any of the terms and conditions of this Agreement, the RSRTC shall be at liberty to terminate the contract without assigning any reason to the Contractor. In the event of termination of the contract, the Corporation shall be entitled to retrieve the chassis, tools etc. entrusted to the Contractor for Body Building. The contractor shall hand over the same to the Corporation immediately on demand without putting any counter claim on his failure to do so. The contractor would be obliged to allow the Authorized Representative of the Corporation to enter into the premises where these articles are stored and to take their possession.
- (i) The contractor shall not assign or sublet the contract of any part thereof to any other person.
- (j) The contractor shall fully indemnify the Corporation against any action claim or costs, charges and expenses arising out of any infringement or alleged infringement of letters, patent, design trade mark, make of copy right or any other protected right in respect of



- any machine, plant, work material or any system or method of using, fixing working or for any other arrangement, used or filed or supplied by the Contractor.
- (k) If the contractor declares insolvency or enter into liquidation whether compulsory or voluntary but for the liquidation for the purpose of the reconstruction or suffer an execution for the debt to be levied against him or compounds with the creditors for the settlement of his debts, the RSRTC would require the assigned work to be completed and if this requisition is not satisfactorily complied with, within 7 days from the date of his notice, the Managing Director, RSRTC may issue a notice to the contractor in writing to rescind the contract at the cost and risk of contractor. The M.D., RSRTC shall thereupon have the authority to enter into a fresh contract with any other person, firm or company for the completion of the same without prejudice to his right to recover the losses from the Contractor's PERFORMANCE SECURITY DEPOSIT etc. Any losses or damages for the default of the contract and the losses sustained by the corporation on account of damages under the contract shall be recovered in all possible manners.
- (l) Nothing under the contract clauses contained shall debar the Corporation from recovering the losses from the Contractor by suit or by other means, such extra costs, shall also be recovered from the Contractor.
- (m) Any legal proceedings arising between the Corporation and the contractor if it is a must shall be instituted in the Courts situated in JAIPUR CITY alone and not anywhere else in the country.
- (n) the contractor shall be provide one front and one rear wind screen glass template (frame ).





**SECTION X: VARIOUS FORMATS**

**ANNEXURE "A"**

**TECHNICAL BID APPLICATION**

To  
The General Manager (B/B)  
Rajasthan State Road Transport Corporation  
Head Office, Parivahan Marg,  
JAIPUR-302 001.

**Sub:** Fabrication of bus bodies for **2X2 NON AC STAR LINE** Passenger Buses as per specifications of RSRTC

**Ref:** NIB No -----

- a) We declare that we fulfill the qualification criteria in conformity with the Bidding Document and offer to supply in accordance with the specifications,
- b) We have examined and have no reservations to the Bidding Document,
- c) Our Bid shall be valid for a period of **90** days from the last date of bid submission and it shall remain binding upon us and may be accepted at any time before the expiration of this period,
- d) If our Bid is accepted, we commit to submit a Performance Security in the amount of **10%** of the order value or shall submit the Performance Security Declaration, as per rule No.75 of RTPP Act 2012 & Rule 2013 as the case may be, for the due performance of the purchase order/contract;
- e) Our firm, including any subcontractors or suppliers for any part of the work order /contract, have nationality of India,
- f) We are not participating, as Bidder in more than one Bid for Fabrication of bus bodies in this bidding process,
- g) We will provide evidence of continued eligibility satisfactorily to the procuring entity, at the procuring entity request during period of contract,
- h) Our firm have not been debarred by the State Government or RSRTC for any part of this Contract,
- i) We understand that this Bid/LOI/work order shall constitute a binding contract between us, until a formal Contract is prepared and executed,
- j) We understand that RSRTC is not bound to accept the lowest evaluated bid or any other bid that RSRTC may receive,
- k) We agree to permit the Procuring Entity to seek clarification/pending documents relating to the bid submission,
- l) We declare that we have complied with and shall continue to comply with the provisions of the Code of Integrity including Conflict of Interest as specified for Bidders in the RTPP Act, 2012, RTPP Rules, 2013 and this Bidding document during the procurement process and execution of the purchase order till completion of all our obligations under the Contract.
- m) We are also submitting our financial bid for fabrication of super 2X2 NON AC STAR LINE type bus bodies with passenger bus seats on chassis having wheel base 5600 mm to 6000 mm as per drawings and specifications of RSRTC and BUS CODE accreditation certificate AIS 052. We understand that corporation reserves the right to reject any application without assigning any reason.
- n) We hereby also submit that we carefully read all the terms, conditions, specifications & instructions mentioned in this Bid documents and we ensure to comply with the same and we have BUS CODE accreditation certificate AIS 052 or prevailing bus body code for fabrication of above type of bus bodies

Bid Authorized Signatory Person's Name: \_\_\_\_\_ In  
the capacity of (Designation): \_\_\_\_\_ Signed: \_\_\_\_\_  
Date: \_\_\_\_\_ Duly authorized to sign the Bid for and on behalf of (Firm's  
Name) \_\_\_\_\_ PAN No. \_\_\_\_\_ ROC No. \_\_\_\_\_ Complete  
Address \_\_\_\_\_ Telephone/Mob No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_ We wish to apply.

Seal & Signature



ANNEXURE 'B'

Declaration by the Bidder

In relation to our Bid submitted to .....[enter designation and address of the procuring entity] for procurement of ..... [insert name of the Goods] in response to their Notice Inviting Bids No..... Dated ..... we here by declare that:

**1. Declaration by the Bidder under Section 7 and 11 of the Act**

- i. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
- ii. We have fulfilled our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document.
- iii. We are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons.
- iv. We do not have, and our directors and officers not have, been convicted of any criminal offence related to our professional conduct or the making of false statements or misrepresentations as to our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
- v. We do not have a conflict of interest as specified in the RTPP Act & Rules and this Bidding Document, which materially affects fair competition.

We have complied and shall continue to comply with the Code of Integrity as specified in the RTPP Act & Rules, and this Bidding Document, till completion of all our obligations under the Contract.

**2. Declaration by Bidder (For not being blacklisted)**

We, the undersigned declare that our firm have not been blacklisted by any of STU's/Govt. of India / State Government/ Public sector undertaking for breach of contract.

**3. Declaration by Bidder (For not being bankruptcy and insolvent)**

We, the undersigned declare that our firm have not been Bankruptcy /insolvent by any of Govt. bank / private bank.

If above declarations are found to be incorrect then without prejudice to any other action that may be taken, my/ our Bid Security may be forfeited in full and the Bid if any to the extent accepted may be cancelled.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Date:

Place:

Signature of Bidder:

Name:

Designation:

Address:



## ANNEXURE “C”

### **Compliance with the code of integrity and No conflict of interest**

Any person participating in procurement process shall,-

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit information that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, bid rigging or anticompetitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

### **Conflict of Interest:**

The bidder participating in a bidding process must not have a conflict of interest.

A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

(i) A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but not limited to:-

- (a) have controlling partners/ share holders in common; or
- (b) receive or have received any direct or indirect subsidy from any of them; or
- (c) have the same legal representative for purposes of the bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder or influence the decisions of the procuring entity regarding the bidding process; or
- (e) the bidder participates in more than one bid in a bidding process. Participating by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However this does not limit the inclusion of the same sub contractor, not otherwise participating as a bidder, in more than one bid; or
- (f) The bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or Services that are the subject of the bid; or
- (g) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring entity as engineer - in – charge/ consultant for the contract.



## ANNEXURE “D”

**Bid Security format in case of Bank Guarantee  
(to be issued by a Nationalised Bank Rajasthan branch)**

**Bid Security (Bank Guarantee Unconditional)**

**Form of Bid Security**

**[insert Bank's Name, and Address of Issuing Branch or Office]**

**Beneficiary: [insert Name and Address of Procuring Entity]**

**Date: [insert date]**

**BANK GUARANTEE No.: [insert number]**

We have been informed that **[insert name of the Bidder]** (here in after called "the Bidder") has submitted to you its bid dated **[insert date]** (here in after called "the Bid") for the execution of **[insert name of contract]** under Notice Inviting Bids No. **[insert NIB number]** ("the NIB"). Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee. At the request of the Bidder, we **[insert name of Bank]** here by irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- **[insert amount in figures][insert amount in words]** upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s)

- (a) has withdrawn or modified its Bid after deadline for submission of bids, during the period of bid validity specified by you in NIB or
- (b) having been notified during the period of bid validity specified in the BDS, about the acceptance of its Bid by you,
  - (i) failed or refused to execute the Contract Agreement within the time period specified in the NIB, or
  - (ii) failed or refused to furnish the performance security, in accordance with GCC within the time period, or
- (c) has breached a provision of the Code of Integrity specified in the RTPP Act, RTPP Rules and the ITB.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of

- (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder; or
- (ii) thirty days after the expiration of the validity of the Bidder's bid. Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date. Signed: \_\_\_\_\_

**[insert signature of person whose name and capacity are shown]**

Name: \_\_\_\_\_

**[insert complete name of person signing the Bid Security]**

In the capacity of: \_\_\_\_\_

**[insert legal capacity of person signing the Bid Security]**

Duly authorized to sign the Bid Security for and on behalf of

**[insert name of the Bank]**

Dated on day of, **[insert date of signing]** Bank's Seal \_\_\_\_\_ **[affix seal of the Bank]**



## Annexure “E”

### Grievance redressal during procurement process:

- (A) The Designation and Address of First Appellate Authority is **Managing Director**, RSRTC, Parivahan Marg, Chomu House, Jaipur
- (B) The Designation and Address of Second Appellate Authority is **Chairman**, RSRTC, Parivahan Marg, Chomu House, Jaipur.
- (C) In case, the Chairman, RSRTC and Managing Director, RSRTC is held by same person then first appellate authority will be **Chairman & Managing Director**, RSRTC and second appellate authority will be **Board of Directors**, RSRTC.

#### 1. Filing an appeal :-

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or ground on which the feels aggrieved;

Provided that after the declaration of the Bidder as successful the appeal may be filed only by the Bidder who has participated in procurement proceedings;

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the financial Bids, an appeal related to the matter of Financial Bids may be filed only by the Bidder whose Technical Bid is found to be acceptable.

- 2. The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- 3. If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.
- 4. Appeal not to lie in certain cases:

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely:-

- (a) Determination of need of procurement.
- (b) Provisions limiting participation of bidders in the bid process.
- (c) The decision of whether or not to enter in to negotiations.
- (d) Cancellation of a procurement process.
- (e) Applicability of the provisions of confidentiality.

#### 5. Form of appeal

- (a) An appeal under para (1) or (3) above shall be in annexed form along with a many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or authorized representative.

#### 6. Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Public Sector Bank in India payable in the name of appellate authority concerned.



7. Procedure for disposal of appeal.
- (a) The first appellate authority or second appellate authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
  - (b) On the date fixed for hearing the first appellate authority or second appellate authority, as the case may be, shall-
    - (i) Hear all the parties to appeal present before him, and
    - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
  - (c) After hearing the parties, perusal or inspection of documents or relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
  - (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.



**FORM No. 1**

[See rule 83]

**Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

**1. Particulars of appellant:**

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

**2. Name and address of the respondent(s):**

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the RSRTC in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
..... (Supported by an affidavit)

**7. Prayer:**

.....  
.....

Place .....

Date .....

Appellant's Signature





**Annexure “F” Additional Condition of Contract**

**(1) Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price be corrected, unless in opinion of the Procuring entity there is an obvious misplacement of the decimal point in the unit price, in that case the total price as quoted shall govern and the unit price shall be corrected;
- (ii.) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected ; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**(2) Procuring Entity’s Right to Vary Quantities**

- (i) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Documents due to change in circumstances, the Bidder shall not be entitled for any claim or compensation.
- (ii) Orders for extra items may be placed by RSRTC, up to 5% of the value of the original contract. The fair market value of such extra items payable by the RSRTC to the contractor shall be determined by the RSRTC.
- (iii) Orders for additional quantities may be placed, on the rates and conditions given in the contract. If the original order was given after inviting open competitive bids. Delivery or completion period may also be proportionately increased. The limits of order for additional quantities shall be 50% of the value of the goods and services of the original contract. In exceptional cases and without changing the scope of work envisaged under the contract, RSRTC may procure additional quantities beyond 50% of the quantity of the individual items as provided in the original order, the additional quantities so procured shall be part and parcel of the work being executed and the limit of 50% of value of original contract shall not be exceeded in any case.

**(3) Dividing quantities among more than one bidder at the time of award (In case of procurement of goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the Subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidder in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted.



## ANNEXURE "G"

### Format of Bank Guarantee for 10% Performance Security Performance Security

(to be given by a Nationalised Bank Rajasthan branch)

..... [Bank's Name, and Address of Issuing Branch or Office]

**Beneficiary:** ..... [Name and Address of Procuring Entity] .....

**Date:** .....

**Performance Guarantee No.:** .....

We have been informed that ..... [Name of the bus body fabricator] ..... (here in after called "the bus body fabricator ") has entered into Contract No/PO/LOI. . . . . [reference number of the Contract] ..... dated ..... with you, for the supply of ..... [Name of contract and brief description of the Goods and Related Services] ..... (here in after called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance security is required.

At the request of the Contractor, we ..... [Name of the Bank] ..... hereby irrevocably undertake to pay you any sum or sums not exceeding in total amount of Rupees\* ..... [amount in figures] ..... (Rupees..... [amount in words] ..... ) such sum being payable upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract/PO/LOI, without your needing to prove or to show grounds for your demand or the sum specified therein. The Guarantor agrees to extend this guarantee /Warranty for a specified period in response to the Procuring Entity's written request for such extension for that specified period, provided that such request is presented to the Guarantor before the expiry of the guarantee/ Warranty.

This guarantee shall expire, no later than the ..... Day of ..... \*\*, and any demand for payment under it must be received by us at this office on or before that date.

#### Seal of Bank and Authorized Signature(s)

\* The Guarantor shall insert an amount representing the percentage of the Contract Price specified in the Contract

\*\* Insert the date Six months after the expected completion date, including period of Warranty/ Guarantee and maintenance period, if any.

#### Notes:

2. The Procuring Entity should note that in the event of an extension of the time for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.



## ANNEXURE “H”

### Authority Letter

(To be given in the letter head of Bus body Fabricator)

**Date:**

I/We the Bus body Fabricators of \_\_\_\_\_  
authorize Mr./Mrs. \_\_\_\_\_ our representative to sign the bidding  
documents of Procurement Process of RSRTC. Mr./ Mrs. \_\_\_\_\_ is also authorized  
to attend meetings and submit technical and commercial bid as required by procuring entity in the  
course of processing of e tender Procurement Process.

\_\_\_\_\_

(Name & Signature of authorized signatory)

\_\_\_\_\_

(Name & Signature on behalf of Bus body Fabricator with seal)



ANNEXURE – "I"

**DETAILS OF BIDDER ORGANIZATIONAL SET UP & ADDRESSES OF FACTORY**

1.	Name of applicant	
	Applicant Father's name	
	Residence Address	
	Telephone No.	
	Fax No.	
	Mobile No.	
E-mail address		
2	Name of the firm In case of the Joint venture/ consortium, the name of the lead firm)	
3	Head-Office Address	
	Telephone No.	
	Mobile No.	
E-mail address		
4	Regional Office Address (If any)	
	Telephone No.	
	Mobile No.	
E-mail address		
5	Factory/ Works Address	
	Telephone No.	
	Mobile No.	
E-mail address		
6	Local Office Address in India (If any)	
	Telephone No.	
	Mobile No.	
E-mail address		
7	i. Description of Applicant (e.g. fabrication of coaches.	
	ii. In House facilities available. (for	



	design/ supply/ quality assurance.)	
8	Year of incorporation (attach copy of certificate of registration)	
9	Name and address of Bankers	
10	Name (s) and address(s) of Principals of Companies to be associated in the project and whether parent/ subsidiary etc.	
11	Attach an organization chart showing the structure of the Company including names and positions of Directors and key personnel.	
12	Attach the copy of Bus body code accreditation certificate AIS-052 for fabrication of such buses.	

Note:

1. Applicant covers proprietary firm, partnership, Limited company or Corporation, Joint Venture of Consortium.
2. Particulars of item 2 to 9 above should be furnished separately for each partner of Joint Venture/ Consortium.



**ANNEXURE – "J"**  
**FINANCIAL TURNOVER STATUS**

(To be given separately for each constituent firm of Joint Venture/ Consortium)

1. Name of Applicant (in case of Joint Venture/ Consortium, the names of the constituent firms)
2. Turnover of fabrication works undertaking the last 3 years and projected turnover for the current year.

(Rupees in lacs)

Current year	2021-22	2020-21	2019-20

Note:

All items should be properly filled in. Where any particular item is not applicable, it should be clearly mentioned as "Not applicable".



**ANNEXURE-"K"**

**FACTORY AREA AND PLANT & MACHINERY**

Name of the Applicant	M/s

1. SHED:

a) FACTORY AREA:

- i. Top cover with flooring
- ii. Top cover without flooring
- iii. Without shed and flooring

2. PRESS BRAKES AVAILABILITY (PLEASE MENTION CAPACITY:

I)

II)

3. SHEARING MACHINE:

- a) Capacity
- b) Thickness

4. WELDING EQUIPMENT:

S. No.	Type	Capacity	Nos.
a.	Mig		

5. AIR COMPRESSOR:

Nos. of air compressors	
Available and their capacity	

6. DG Set No. Capacity

7. BENDING AND SLOTTING MACHINE:

- a) Hand operated
- b) Machine operated.





8. PAINTING SYSTEM TYPES:

- a) Close
- b) Open
- c) Paint baking

9.

Riveting arrangement	No. of machinery available
a) Pneumatic riveting	

10. Firefighting equipment.

11. Battery chargers:

Capacity of battery charge to charge the batteries at a time.	
---	--

12. Water leakage test arrangements:

a	Shower testing of complete vehicle at a time
b	Car washer testing.

13. Tyre inflating arrangement.

14. Penal stretching machine availability and their capacity details of:

15. Suitable fixtures for bending of roof sticks , pillars etc.

16. Portable drill machine , grinders and other hand tools .

17. Roof panel rolling machine

18. dry film thickness measuring equipments, gloss measuring equipments

19. Measurement Devices

- (a) Hardness (Brinell , rock well )
- (b) Paint thickness
- (c) Micrometer
- (d) Vernier Calipers
- (e) Any other , if required

1. Any other equipment which may be available, may please be provided, for constructions of quality of Body Building.



ANNEXURE -'L'

**WORKING EXPERIENCE & BUS BODIES FABRICATION CAPACITY**

(TO BE GIVEN SEPARATELY FOR EACH CONSTITUENT FIRM OF JOINT VENTURE/ CONSORTIUM)

Name of the Applicant	M/s

1. Experience of fabrication of passenger bus bodies (More than 22 seater ) in Number of years.....

**2. Nos. and type of passenger bus body fabricated during the last 3 years.**

Period	Type of bus bodies	RSRTC	Other STUs/ Government Institutes
2019-20			
2020-21			
2021-22			

**3. Maximum bus body building capacity ( Maximum number of chassis that may be given to bus body fabricator for bus body fabrication per Month ) of 2X2 NON AC STARLINE for RSRTC per month ( capacity should not be less than 75 Nos. per month ) .....**



**ANEXXURE – "M"**  
**INFORMATION REGARDING LITIGATION/ DEBARRING/**  
**EXPELLING OF BID**

1.

A	Is the applicant currently involved in any Litigations/ arbitration relating to the contract works.	Yes / No
B	<b>If yes, give details:</b>  i. <b>With RSRTC</b>  ii. <b>With others.</b>	

2.

A	Has the applicant or any of its constituent partners been debarred / expelled by any Agency in India, during last 3 years.	Yes / No
B	If yes, give details:	

3.

A	Has the applicant or any of its constituent partners failed to perform on any contract work in India during last 3 years.	Yes / No
B	If yes, give details:	

Note:

If any information in this schedule is found to be incorrect or concealed, pre-qualification application may be rejected.



**ANNEXURE-"N"**  
**JOINT VENTURE DATA**

1.	Name of applicant	
2	Head-Office Address	
	Telephone No.	
	Mobile No.	
	Fax No.	
	E-Mail Address	
3	Local/ Regional Office Address (If any)	
	Telephone No.	
	Mobile No.	
	Fax No.	
	E-Mail Address	
4	Name of partners	a)
		b)
		c)
		d)
		e)
		Details about constituent firms to be provided on separate sheet.
5	Name (s) if lead firm	a)
		b)
6	Joint venture Agreement	a) Date of Agreement
		b) Place
7	Proposed distribution of responsibilities among constituent firms.	a) Financial distribution
		b) Work distribution

\



ANNEXURE-"O"

AFFIDAVIT

(TO BE GIVEN SEPARATELY BY EACH PARTNER OF JOINT VENTURE)

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that either our firm M/s \_\_\_\_\_ nor any of its constituents partners have abandoned any work on any State Transport Undertaking or Govt institute in India nor any contract awarded to us for such works has been rescind during last 3 years prior to the date of this bid.
3. The undersigned hereby authorize (s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the department to be verified this statement or regarding by (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the department/ projection implementing agency.

(Signed by an Authorized Officer of the firm.)

(Title of the Officer)

(Name of the firm)

Date



ANNEXURE-“P”

Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to ..... for procurement of ..... ,.. in response to their Notice Inviting Bids No ..... Dated .....I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up , not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications 'to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name:

Designation:

Address:



## ANNEXURE “Q” FINANCIAL PARAMETER SHEET

S. No.	Parameters	
1	Name & address of firm	
2	E-Mail Address for communications ( for all communications to bus body fabricator )	1. 2.
3.	Contact Number	1. 2.
4	Supply Location	JAIPUR, RAJASTHAN
5	Validity of Bid	90 days (from the last date of Bid submission)
6	Contract period	The Period of contract shall be applicable till warranty period, however the time period for repetitive work order (Fabrication of bus bodies ) shall be eight months from the date of opening of technical bid
7	Bank Account Details for Payment	
a.	Name of the firm	
b.	Name of the account holder	
c.	Bank Name and Branch	
d.	Bank Account No.	
e.	IFSC Code	
f.	GST No.	
g.	PAN for TDS	
8	Bank Account Details for RSRTC	
a.	Name of the firm	RSRTC, JAIPUR
b.	Name of the account holder	RSRTC
c.	Bank Name and Branch	ICICI Bank, Parivahan Marg
d.	Bank Account No.	677405000011
e.	IFSC Code	ICIC0006774
f.	GST No.	08AABCR7187B1ZC
g.	PAN for TDS	AABCR7187B

Note: If there is any change in the Bank details, communication detail please intimate this office immediately through authorized person.





## ANNEXURE “R”

### TRUST BOND RECEIPT

This is to confirm that we have on this day ..... received in TRUST the following chassis worth Rs. .... (Rupees.....) from the Managing Director, Rajasthan State Road Transport Corporation, Jaipur.

The chassis as detailed below are held by us TRUST PROPERTY for making bus bodies thereon and shall be stored in our workshop and shall not be removed from the aforesaid premises without the consent of the Managing Director of Rajasthan State Road Transport Corporation, Jaipur.

S. No.	Make	Chassis No.	Engine No.	Type of body

We hereby undertake to return the above chassis to the Managing Director, RSRTC on demand by him and if, the chassis are required by him at any time, they shall be returned to him. However, till such time the body is built on these chassis, they shall be held by us as Trust Property on behalf of Corporation.

We hereby declare that we shall be responsible for the chassis as long as the same remain in our possession and custody and not delivered to the Managing Director, RSRTC, Jaipur. We hereby bind ourselves to indemnify the RSRTC, Jaipur in case of any loss whether by theft or otherwise of the above said chassis. Similarly we shall be responsible for any loss or damage to the chassis in question by whatever way in may occur.

We hereby further declare that, we shall be responsible for proper maintenance of batteries by "TRICKLE CHARGES" to maintain the batteries in good and serviceable condition at our cost. We shall also be responsible for the overall maintenance which will include upkeep the tyres with correct pressure, exercising brakes, prevention against formation of rust on any metal parts of the chassis, for the upkeep rubberized items and for proper lubrications of the engine and chassis.



## SECTION X :

## CHECK LIST

**Note :-** Please ( ✓ ) the submitted documents on web site.

On the top of envelope containing bid, please write as:

TENDER ID.....

BID FOR-----DUE ON-----

### **Mandatory Documents to be submitted**

#### **(A) Fees**

- i. Bid Document Fee in the form of DD in favour of FA RSRTC, Jaipur.
- ii. Bid Processing Fee in the form of DD in favour of Managing Director RISL, Jaipur.
- iii. Bid Security in the shape of demand draft/Bank Guarantee payable to **FA RSRTC**, Jaipur (In case of BG it should be issued from branch of Nationalised bank situated in Rajasthan only). (**Annexure “D”**)

### **Necessary Documents to be submitted**

- i. Each page of tender terms and conditions duly filled & signed with stamp of concerning authority.
- ii. Authority letter/power of attorney in favour of person who is signing the bid. (As on **Annexure “H”**)
- iii. Financial Parameter Sheet. (**Annexure “Q”**)
- iv. Factory licence
- v. Insurance
- vi. AIS052 certificate revised and amended upto date for bus body fabrication on specified chassis.
- vii. Proof for bus body fabricator of 200 Nos. bus bodies for minimum of last 3 years in any STU or PSU & any Govt. Department with proof of copies of work orders and satisfactory work completion certificate from concerned.
- viii. Certificate of Incorporation/ Registration issued by the Registrar of Companies. In case of firm is in partnership/ proprietary, certified copy of the partnership deed may also be enclosed.
- ix. GST registration certificate and PAN card.
- x. Audited and Certified Balance Sheet for the last three financial years (2019-20, 2020-21, 2021-22) should be enclosed. Profit-Loss Account or Turnover certificate for the last three financial years (2019-20, 2020-21, 2021-22) duly certified by the CA should be enclosed.
- xi. Factory area and plant & machinery availability self declaration certificate. (**Annexure “K”**)
- xii. Bidder organizational set-up & addresses of factory. (**Annexure “I”**)
- xiii. Financial turnover proff. .(**Annexure “J”**)
- xiv. Information regarding litigation/debarring/expelling of bid. (**Annexure “M”**)
- xv. Joint venture data if any. (**Annexure “N”**)
- xvi. Affidavit of joint venture if any. .(**Annexure “O”**)
- xvii. Declaration certificate by the bidder regarding qualification. (**Annexure “P”**)
- xviii. Minimum bus body building capacity and Working experience certificate. (**Annexure “L”**)
- xix. self declaration certificate.
- xx. Declaration by Bidder (As on **Annexure ‘B’**)
- xxi. Code of integrity and no conflict of interest (**Annexure ‘C’**)
- xxii. Grievance redressal (**Annexure ‘E’**)
- xxiii. Additional Conditions of contract (**Annexure ‘F’**)
- xxiv. Technical Bid Application “**Annexure A**”
- xxv. Any other required documents as mention in this bid.

#### **Note:**

- I. If any firm fails to submit any of the mandatory documents (original), then RSRTC have the right to disqualify / reject the bid.
- II. If any firm fails to submit any of the necessary documents, then RSRTC reserve the right to disqualify that firm from bid or ask the firm to submit the remaining documents online through soft copy.
- III. Bidders are requested to upload only necessary documents which are asked by the procuring entity. Don't upload unnecessary documents.