



**RAJASTHAN STATE ROAD TRANSPORT  
CORPORATION OFFICE OF THE CHIEF PRODUCTION MANAGER  
CWS**

**Ajmer, Makhupura**

Mobile No. 09549456734 Email: -rsrtc.cwsajm@yahoo.com

**NIBNO.RSRTC/CWS/CPM/AJM/2026/340**

**Date: 30/3/26**

**NOTICE INVITING BID**

Open bid (rate contract) invited for Reconditioning of following works given below:-

S. No	Group of Work	Eligibility of firms	Estimated value of Work Rs.	Tender Processing Fee including GST (not refundable) Rs.	Bid Security Rs.	Last date of tenders submission Opening date of Technical bid. Opening date of Financial bid
1	RADIATOR REPAIRING AND CLEANING WORK	Agencies/service provider whose annual turnover is more than estimated value of work and as per tender &c	166000/-	590/-	3320/-	16.04.2026 12.00PM 16.04.2026 01.00PM 16.04.2026 01.00PM

If any holiday comes on above date then next working date will be treated for the same.


**NOTE:-**

- The detailed notification/bid documents can be downloaded from website <http://transport.rajasthan.gov.in/rsrtc> also <https://sppp.raj.nic.in>
- Corrigendum's/modifications/corrections if any will be published on the website <http://transport.rajasthan.gov.in/rsrtc> also <https://sppp.raj.nic.in>
- Conditional/incomplete bid will be rejected.
- Bidders shall submit their offer offline in both technical and financial proposal in Separate Envelopes, Bid Fees and bid security should be submitted manually or through courier in the office of Chief Production Manager, CWS, Ajmer before last date. Any document received after last date shall not be entertained.
- The Procuring Entity reserves the right to accept or reject any or all the bids without assigning reasons thereof. The quantity of work can be increased or decreased without assigning any reasons.
- RSRTC reserves the right for verification of any information/documents furnished by the bidder in the interest of the corporation.
- Bid security in the shape of demand draft payable to CHIEF PRODUCTION MANAGER RSRTC CWS AJMER should be submitted before opening of bid.
- Bid fee in the shape of demand draft/cash payable to CHIEF PRODUCTION MANAGER RSRTC CWS AJMER should be submitted before opening of bid.
- Before submitting the bids it should be ensured that all the bid papers including conditions of contract are signed by the bidder.
- Bid documents can be downloaded from online website <http://transport.rajasthan.gov.in/rsrtc> also <https://sppp.raj.nic.in>

If Bidders wish to participate in the bid then they have to make a payment of bid document fee, bid security which is mentioned in the above table be submitted to RSRTC in the form DD in favour of CHIEF PRODUCTION MANAGER RSRTC CWS AJMER for bid document fee and in favour of "CHIEF PRODUCTION MANAGER RSRTC CWS AJMER" payable at "AJMER" for bid security and be delivered to the undersigned one day before last date and time of the submission of the bid.

For further details you can visit online website

<http://transport.rajasthan.gov.in/rsrtc> Also <https://sppp.raj.nic.in> or from office of chief production manager RSRTC, CWS Ajmer

  
Chief Production Manager  
Cws, Ajmer

(Technical Bid Application)

राजस्थान राज्य पथ परिवहन निगम ,केन्द्रीय कार्यशाला , अजमेर

क्रमांक :-

दिनांक:

मुख्य उत्पादन प्रबंधक  
राजस्थान परिवहन निगम,  
केन्द्रीय कार्यशाला अजमेर,

विषय:- राजस्थान राज्य पथ परिवहन निगम कि अजमेर स्थित केन्द्रीय कार्यशाला में जॉब बैसिस वर्क Radiator Repairing/Cleaning work (labour only) कार्य करने बाबत।

राजस्थान राज्य पथ परिवहन निगम कि अजमेर स्थित केन्द्रीय कार्यशाला में Radiator Repairing/Cleaning work (labour only) कार्य सम्बंधित कार्य जॉब बैसिस पर कार्य करवाने के सम्बंध में लोकप्रिय समाचार पत्र .....दिनांक .....में व राजस्थान राज्य लोक उपापन पोर्टल प्रकाशित विज्ञापन के क्रम में निम्नानुसार बोली प्रपत्र प्रेषित है । बोली प्रपत्र की फीस राशि जीएसटी सहित 590/- (नॉन रिफण्डेबल) रसीद संख्या .....दिनांक .....

सामान्य विवरण

1	फर्म का नाम	
2	फर्म का स्थाई पता	
3	फर्म का दूरभाष न./ मोबाईल न./ई-मेल	
4	फर्म का पत्र व्यवहार का पता	
5	फर्म का जी.एस.टी. पंजीयन प्रमाण पत्र	
6	फर्म का पेन कार्ड न. मय फोटो प्रति	
7	फर्म द्वारा फार्म हेतु निगम कोष ( मुख्य उत्पादन प्रबंधक , केन्द्रीय कार्यशाला अजमेर ) में जमा करायी राशि जीएसटी सहित 590/- रुपये कि रसीद/ डी.डी. नम्बर व दिनांक	
8	डी.डी. नम्बर व दिनांक निविदा सुरक्षा राशि 3320/- ( CHIEF PRODUCTION MANAGER RSRTC CWS AJMER )	

## 1. कार्य ( Scope of Work )

निम्नलिखित सूची व विवरण अनुसार विभिन्न कार्य करवाये जाने प्रस्तावित है:-

S.No.	Description	Qty (approx)	Est. cost(Rs.)
1.	Radiator Repairing/Cleaning work (labour only)	200 (YEARLY)	166000/- (YEARLY)

## 2. पात्रता व मूल्यांकन मापदण्ड ( Eligibility and Evaluation Criteria)

(i) सेवा प्रदाता हेतु पात्रता के निर्धारित मापदण्ड ( Eligibility criteria for service provider )

सेवा प्रदाता का वार्षिक टर्नओवर इस निविदा की लागत के बराबर या अधिक होना चाहिए एवं जी.एस.टी. रजिस्ट्रेशन होना चाहिए तथा सेवाप्रदाता के पास सम्बंधित निविदा में कार्य का न्यूनतम एक वर्ष का उचित अनुभव होना चाहिए।

(ii) मूल्यांकन मापदण्ड ( Evaluation Criteria )

वित्तीय निविदा में दी गई न्यूनतम दर ही मूल्यांकन का मापदण्ड होगी।

## 3. निविदादाताओ को निर्देश (Instruction to bidder)

(I) प्री-बिड मिटींग (Pre bid Meeting )

निविदा प्रस्तुत करने से पूर्व प्री-बिड मिटींग का आयोजन केन्द्रीय कार्यशाला अजमेर में किया जावेगा । प्री-बिड मिटींग में शामिल होने वाली फर्म को टेण्डर फीस रुपये 590 नगद जमा की रसीद साथ लेकर आना होगा । बिना टेण्डर फीस के प्री-बिड मिटींग में शामिल नहीं किया जावेगा ।

(II) निष्पादन सुरक्षा (Performance Security )

सफल निविदा दाता को टेण्डर की अनुमानित राशि का 05 प्रतिशत राशि सुरक्षा राशि के रूप में निम्नानुसार जमा करानी होगी

(i). डी.डी. ( CHIEF PRODUCTION MANAGER RSRTC CWS AJMER )

(ii). बैंक गारण्टी

सुरक्षा राशि अनुबन्ध के सफलतापूर्वक खत्म/पूरा होने के पश्चात लोटाई जावेगी। सुरक्षा राशी पर कोई ब्याज देय नहीं होगा।

(iii). यदि फर्म द्वारा आशय पत्र (LOI) जारी होने के 15 दिवस के भीतर कार्य प्रारंभ/अनुबन्ध नहीं किया जाता है। तो बिड सुरक्षा राशि/ निष्पादन सुरक्षा राशि (जो भी लागु हो) जब्त कर ली जावेगी।

(III) निविदा सुरक्षा (Bid Security)

निविदादाताओ को टेण्डर की अनुमानित कीमत का 2 प्रतिशत राशि निविदा सुरक्षा के रूप में निम्नानुसार जमा करानी होगी।

(i). डी.डी. ( CHIEF PRODUCTION MANAGER RSRTC CWS AJMER )

(ii). बैंक गारण्टी



किसी अन्य फर्म से उक्त कार्य करवाना पड़े तो अन्तर राशि की कटौती उसके बकाया भुगतान या सुरक्षा राशि से कर ली जावेगी

7. **भुगतान (Payment)**

अनुबंधकर्ता द्वारा किये गये आर.सी. सम्बंधी कार्य के बदले भुगतान 60 कार्य दिवस में किया जावेगा। इस से अधिक देरी होने पर ब्याज का भुगतान नहीं किया जावेगा।

8. निविदा प्रपत्र एवं अन्य प्रपत्र जो निविदा दाता द्वारा प्रस्तुत करने हैं।

(i) **MANDATORY DOCUMENTS**

1. टेण्डर फीस की डी.डी.
2. अमानत राशि की डी.डी. व बैंक गारण्टी
3. प्रोसेसिंग फीस की डी.डी.

(ii) **NECESSARY DOCUMENTS**

1. टेण्डर नियम एवं शर्तें ( हस्ताक्षरित)
2. जी.एस.टी. रजिस्ट्रेशन प्रपत्र( प्रतिलिपि)
3. कार्य अनुभव प्रमाण पत्र
4. दिवालियापन न होने का घोषणा पत्र
5. ब्लैक लिस्टेड न होने का घोषणा पत्र
6. आर.टी.पी.पी. एक्ट के भाग 7 एवं 11 का घोषणा पत्र
7. नवीनतम वार्षिक बेलेसंशीट या वार्षिक टर्नओवर प्रमाण पत्र (सी.ए.द्वारा प्रमाणित)

9. तकनिकी निविदा के स्वीकार होने पर ही वित्तीय निविदा खोली जावेगी।

Office Of The Chief Production Manager  
Rajasthan State Road Transport Corporation  
Central Workshop Ajmer.

Email:-rsrtc.cwsajmer@yahoo.com

Sr.No. F/CPM(CWS)AJM/ 345

Date:- 30/2/26

OPEN BID

Open bid (rate contract) invited for radiator repairing/cleaning as per the details given below:-

S.No.	Description	Qty (approx)	Est. cost(Rs.)
1.	Radiator Repairing/Cleaning work (labour only)	200 (YEARLY)	166000/- (YEARLY)

The following points may be kept in mind while submitting the offer:-

1. The present rates of labour charges, GST, discount if any, should clearly be mentioned in your offer & failing which, it will be presumed that concerned parameter is not applicable on your offer or will be treated inclusive which may please clearly be noted.
2. Spare parts will be provided by RSRTC.
3. Repairing work will be carried out on firms workshop/service centre in presence of our representative.
4. If Radiator fails (leak or chock) before 2000 km then it will repair again by firm free of cost
5. In case of any accident occurring during the work, the firm will himself be responsible for any loss/injury caused to the person of firm. The corporation will not be liable for any compensation.
6. If during work any kind of damage is occurred to machine, spare parts, tools etc. then the concerned firm / person will be responsible for it and will have to pay the compensation.
7. Any firm/individual who fulfilling the eligibility criteria may participate.
8. The rate should be valid for a period of 12 months from the date of contract. The work will be carried out as per requirements in phased manner. The time could be extended as per requirement on same rates, terms and conditions.

9. On the top of envelope containing tender, please write as "Chief Production Manager Rsrtc Cws Ajmer" and work name to be submitted by 16-04-2026 till 12.00 pm.
10. Our payment term is after submission of bills within 60 days.
11. The bidder shall deposit 2% bid security amount of the estimated cost in the form of DD only, Drawn in favour of "Chief Production Manager Rsrtc Cws Ajmer". Successful bidder's bid security shall be adjusted against performance security and in case of unsuccessful bidder; the same shall be refunded as per RTPP rules.
12. The bidder shall deposit 5% performance security amount of annual estimated cost.
13. The decision of corporation shall be final for acceptance of offer submitted by you and the corporation reserves the right to cancel bidding process without any explanation.

Grievance handling procedure during procurement process:-

- I. The designation and address of first appellate authority, including room no. and floor no. if any, is Executive Director (Engg.) Head Office RSRTC Parivahan Marg Chomu House Jaipur.
- II. The designation and address of second appellate authority is Managing Director Head Office Rsrtc Parivahan Marg Chomu House Jaipur.
- III. As per Arbitration and Conciliation Act, 1996 latest amendment if any, The arbitration proceedings shall be held in Jaipur, Rajasthan, India.

The offer must reach in The Office of Chief Production Manager, RSRTC CWS Ajmer latest by 16-04-2026 up to 12.00 pm in a sealed envelope and will be opened on 16-04-2026 at 01.00 pm in the presence of available representatives who may like to attend.

  
Chief Production Manager  
Rsrtc Cws Ajmer

## (Appeals)

### (1) Filing an appeal

- (a) If any Bidder or prospective Bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to the First Appellate Authority, within a period of ten days from the date of such decision, action, or omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved: Provided that after the declaration of a Bidder as successful in terms of section 27 of the Act, the appeal may be filed only by a Bidder who has participated in procurement proceedings: Provided further that in case a Procuring Entity evaluates the Technical Bid before the opening of the Financial Bid, an appeal related to the matter of Financial Bid may be filed only by a Bidder whose Technical Bid is found to be acceptable.
- (b) After hearing the parties, the First Appellate Authority shall dispose of the appeal and pass an order within a period of 30 days of the date filing of the appeal.
- (c) If the First Appellate Authority fails to dispose of the appeal within the period 30 days of the date of filing the appeal or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the Second Appellate Authority within fifteen days. The Second Appellate Authority, after hearing the parties, shall dispose of the appeal and pass an order within a period of 30 days which shall be final and binding on the parties.

### (2) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the bidding process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

### (3) Form and procedure of filing an appeal

- (a) An appeal shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to first Appellate authority or Second Appellate Authority as the case may be, in person or through registered post or authorized representative.

### (4) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's Cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

### (5) Procedure for disposal of appeals

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
  - (i) hear all the parties to appeal present before him; and
  - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

**FORM No. 1**  
**[See rule 83]**

**Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

1. Particulars of appellant:

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

2. Name and address of the respondent(s):

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
.....(Supported by an affidavit)

7. Prayer:

.....  
.....

Place .....

Date .....

Appellant's Signature

## Annexure “A”

### Declaration by the Bidder under Section 7 and 11 of the Act

#### Declaration by the Bidder

In relation to our Bid submitted to ..... [enter designation and address of the procuring entity] for works of ..... [insert name of the *Goods*] in response to their Notice Inviting Bids No..... Dated ..... we hereby declare under Section 7 and 11 of the Rajasthan Transparency in Public Procurement Act, 2012, that:

1. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. We have fulfilled our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document;
3. We are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons;
4. We do not have, and our directors and officers not have, been convicted of any criminal offence related to our professional conduct or the making of false statements or misrepresentations as to our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. We do not have a conflict of interest as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, which materially affects fair competition;
6. We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, till completion of all our obligations under the Contract.

Date:  
Place

Signature of Bidder  
Name:  
Designation:  
Address:

## Annexure “B”

### Declaration by Bidder (In case of bidder have not been blacklisted)

Date: \_\_\_\_\_  
NIB No.: \_\_\_\_\_

#### Format of Declaration

I/We a legally constituted agency ..... and represented by ..... declare that I am/ we are agency/ service provider in the Related Services for which I/ We have Bid.

We, the undersigned declare that our firm have not been blacklisted by any of STU, Govt. of India / State Government , public sector undertaking for breach of contract

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our Bid Security may be forfeited in full and the Bid if any to the extent accepted may be cancelled.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_ .

**Annexure “C”**

**Declaration by Bidder (in case of bidder being bankrupty and insolvent)**

Date: \_\_\_\_\_  
NIB No.: \_\_\_\_\_

**Format of Declaration**

I/We a legally constituted agency ..... and represented by ..... declare that I am/ we are agency/service provider in the Related Services for which I/ We have Bid.

We, the undersigned declare that our firm have not been Bankruptcy /insolvent by any of Govt. bank / private bank.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our Bid Security may be forfeited in full and the Bid if any to the extent accepted may be cancelled.

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
In the capacity of: \_\_\_\_\_  
Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_  
Date: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_ .