

Rajasthan State Road Transport Corporation Head Office
Parivahan Marg, Chomu House, Jaipur-302 001
Telephone No.

NOTICE INVITING E-BID

NIB No. NO.F-4/HO/Fin/Compilation/16/2026/2370 **Date:** 15/05/26

RSRTC invites online single stage two part unconditional bid for the procurement of tally software with cloud services from eligible bidders up to 4:00 P.M. of dated 22-05-2026 as listed below:-

S.N.	Name of Article	Estimated Value	Bid security	Bid validity
1	Tally Software with Cloud Services for two year	Rs.17.00 lakh	Bid security @ 2%	90 days

The detailed information of the bid are available at RSRTC website www.transport.rajasthan.gov.in, SPP Portal www.sppp.rajasthan.gov.in and also e-procurement website <http://eproc.rajasthan.gov.in>.


Financial Advisor

Rajasthan State Road Transport Corporation, Jaipur

IMPORTANT DATES & FEE

NIB. NO.HO/Fin-4/Comp/16/2026/

Date:

Bid Submission Start Date And Time	From 15-05-2026 at 5:30 P.M
Last date/ time of download of Bid Form	Till 22-05-2026 at 4:00 P.M
Date & Time of Pre-Bid Meeting	On 19-05-2026 at 4:00 P.M
Last date/time of submission of Bid	Till 22-05-2026 at 4:00 P.M
Date and time of opening of Technical Bid	On 22-05-2026 at 4:00 P.M
Opening of Financial Bid	To be intimated through www.eproc.rajasthan.gov.in in automated messaging system.
Bid Document Fee	Rs.2000/- including GST. D.D./Banker's Cheque in favour of Financial Advisor, RSRTC, payable at Jaipur.
Bid Security	Rs. 34000/- D.D./Banker's Cheque in favour of 'Financial Advisor, RSRTC' payable at Jaipur.
Processing Fees	Rs. 500/- D.D./Banker's Cheque in favour of 'Managing Director, RISL' payable at Jaipur.

Note: 1.All above events will be held at Rajasthan State Road Transport Corporation, Head Office, Parivahan Marg, Chomu House, Jaipur- 302001, Rajasthan.

2.If the date of the event specified above being declared as a holiday for Corporation, due date will be the next working day.


Financial Advisor

RAJSTHAN ROAD TRANSPORT CORPORATION, JAIPUR

TERMS AND CONDITIONS OF BID FOR ACCOUNTING WORK

1. General:-

RAJASTHAN STATE ROAD TRANSPORT CORPORATION hereinafter referred to as "RSRTC" invites e-bid for Tally Software with Cloud Services for one year from Tally Solutions Pvt. Ltd. and its authorized partners in accordance with the mentioned "Scope of Work". However, any work if specifically not mentioned but reasonably implied for the successful implementation and optimal performance of the proposed work shall be deemed to be inclusive and shall be an integral part of the "scope of work". The bidder is very well supposed in his own interest to go through the Bid Documents, Instructions, forms, terms and general information carefully and thoroughly.

2. Definition of Terms:-

- (a) In constructing these general conditions and the annexed specifications, the words shall have the meaning herein assigned to them unless there is anything in the subject of context in consistent with such construction.
- (b) The "RSRTC" mean the "RAJASTHAN STATE ROAD TRANSPORT CORPORATION" represented by the Managing Director and shall include their legal personal representative, successors and assignees. The "Owner" or "Nigam" shall mean "RSRTC".
- (c) The " Bidder" shall mean and include one or more persons /any firm / any company /any society /any forum /body incorporate, who has submitted the bid in response to "BID" by RSRTC.
- (d) The "Successful Bidder" shall mean the bidder whose bid has been accepted by the RSRTC and shall include his heirs, legal representatives, successors and assignees, approved by the RSRTC.
- (e) The " Managing Director" shall mean the Managing Director, RSRTC, Jaipur.
- (f) "Works" mean and include the work or works to be done/carried out by the Bidder under this contract.
- (g) The "Contract" shall mean and include the following:-
 - (i) Letter of Intent.
 - (ii) Instruction to Bidder/General Information & Guidelines.
 - (iii) Bid Documents including acceptance.
 - (iv) Performance Security.
 - (v) Formal Work Order.
 - (vi) Specification, Specific Conditions, Schedules and Annexure.
- (h) The "Request for Proposal" shall mean the specific condition annexed to the General Conditions, the contract schedule and the annexure thereto (if any).

- (i) The "Month" shall mean, English calendar month i.e. period of 31/30 days and week shall mean a period of 7 days.
- (j) "Letter of Intent (LOI)" shall mean the RSRTC's letter conveying its acceptance of the Bid (subject to such reservation(s) as may have been stated therein).
- (k) The "Contract Price" shall mean the amount accepted by bidder.
- (l) "Formal Work Order" shall mean the RSRTC's letter which may be issued in the way of Letter of Intent containing detailed terms & conditions of the work and such other particulars which the Nigam may like to convey to the bidder pending execution of a formal written agreement.
- (m) "Writing" shall include any manuscript typed, written, printed or e-mailed statement under or over signature or seal, as the case may be.
- (n) Words importing "Person" shall include firms/ companies/corporations /society/forum and other bodies, registered in respective rules and regulations.
- (o) Words importing the singular only shall also include the plural and vice versa where the context requires.
- (p) Terms and expressions not herein defined shall have the same meaning as one assigned to them in the Indian Contract Act (Act IX of 1872) and falling that in the General Clause Act, 1897.

3. Directions for Filling the Bid: -

(i) Only the Tally Solution Pvt. Ltd. and its authorized partners can participate in this bid.

(ii) The bidder shall have to carefully study and understand the conditions, specifications, size, make etc. of the work to be done.

(iii) The Law relating to procurement "The Rajasthan Transparency in Public procurement Act, 2012" (hereinafter called the Act] and the "Rajasthan Public Procurement Rules, 2013" (hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provision of the Act/Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

(iv) Bid shall be submitted as per formats attached /details desired hereto in the bid and the annexure of the specifications shall be duly filled in. The complete forms, annexure shall be considered as part of the bid/contract documents in case of successful bid.

(v) No alteration should be made to forms of the bid, specifications and annexure. The bid must comply entirely with the specifications.

(vi) The bid and all accompanying documents shall be signed by an authorized person. The name, designation and authority of signatory shall be stated in the bid, along-with documentary proof in favor of

authorization of the person undertaking and signing the bidding documents.

(vii) The contract awarding authority will not be responsible to accept any cost involved in the preparation or submission of the bid.

(viii) Documents, as detailed in technical bid check list, should be submitted.

(ix) Bid Form may be downloaded at RSRTC website www.transport.rajasthan.gov.in SPPPportal www.sppp.rajasthan.gov.in and also e-procurement website <http://eproc.rajasthan.gov.in>.

(x) Bid Form may be submitted on Rajasthan Government's portal <http://eproc.rajasthan.gov.in>.

(xi) Bid received after the specified date & time shall not be accepted.

(xii) If a bidder imposes conditions which are in addition to or in conflict with the conditions mentioned herein, its bid may be rejected.

(xiii) Rates quoted must be inclusive of all charges and taxes. GST should be mentioned separately.

(xiv) The bidder shall not assign or sublet his contract or any part thereof to any other agency.

(xv) The bidder should sign at the end of each page as token of his acceptance of all the terms & conditions of the bid.

(xvi) The RSRTC reserves the right to accept / reject your offer without assigning any reason.

(xvii) The Bid Validity shall be valid at least for a period of 90 days from the date of opening of the bid. The bidder may offer validity of larger period.

(xviii) Bidders should submit the Banker's cheque/Demand Draft for Bid Document Fee, Bid Security and Bid processing fee before last date & time of submission of bid documents.

4. Creation of Banker's Cheque/Demand Draft/Bank Guarantee:-

(i) FDR/Bank Guarantee shall be created from the bank account of the same firm in which bidder has its bank account and also issued by a bank located in Rajasthan state.

(ii) Verification of FDR/Bank Guarantee given by the bidder will be done by user section from the issuing bank branch in writing.

5. Bid Security:-

(i) The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and signing of agreement and submitting performance security.

(ii) The bid security taken from a bidder shall be forfeited in the following cases, namely:-

- a. when the bidder withdraws or modifies its bid after opening of bids;
- b. when the bidder does not execute the agreement. if any, after placement of work order within the specified period;
- c. when the bidder fails to commence to execute work as per work order

- within the time specified;
- d. when the bidder does not deposit the performance security within specified period after the work order is placed; and
 - e. if the bidder breaches any provision of code of integrity prescribed for bidders specified in the act and chapter VI of these rules.
 - f. In case of the successful bidder, the amount of bid security may be adjusted in arriving at the amount of the performance security, or refunded if the successful bidder furnishes the full amount of performance security.

6. Performance Security Deposit:-The Performance Security deposit shall be required to be furnished: -

- (a) On acceptance of offer, the Successful Bidder will have to deposit/submit an amount @ 5% of rate/amount offered for the scope of work for the year in the form of Demand Draft/Bankers Cheque/RTGS/Bank Guarantee within a period of 5 days from the work awarded under this bid to cover Performance Guarantee.
- (b) An additional performance security will have to be deposited @ 50% of difference price of followings:-
 - (i) 85% of estimated cost of tender/bid, and
 - (ii) price offered by bidder below than the 85% of estimated cost of tender/bid.
- (c) If the security is deposited through Demand Draft/Banker's Cheque/Bank Guarantee, it shall be in favor of the FA, RSRTC, Jaipur and should be drawn on any Nationalized/Scheduled Bank and payable at Jaipur.
- (d) The RSRTC shall adjust the penalty imposed (if any) from the Performance Security Deposit available with it.
- (e) The Performance Security Deposit shall be refunded only after due and satisfactory performance as per terms and conditions of the order and on completion of work order or expiry of accounting period and audit thereof, provided that there is no claim(s)/ penalty outstanding to be recovered against the Successful bidder.
- (f) No interest shall be paid by the RSRTC on Performance Security Deposit.
- (g) Performance security will be forfeited if the successful bidder does not perform the work as per terms & conditions of the bid/cancellation of order due to failure of successful bidder.

7. Signing of Contract and Completion of Formalities:-

- (a) Successful Bidder shall be required to sign the contract documents with the RSRTC on non-judicial stamp paper of Rs. 500/-. Cost of stamp paper and revenue stamp to be affixed on document shall be borne by the successful Bidder. The RSRTC shall not reimburse these costs. **Draft copy of Contract is available at annexure 'G'.**
- (b) Failure of the Successful bidder (s) to sign the contract within 05 days

of work order shall constitute sufficient grounds for the cancellation of the work order. In such a case the RSRTC may reject/blacklist the successful bidder's firm and Earnest Money deposit will be forfeited and process to give the work order to the another Bidder or call for fresh bids will started.

8. Rules & Regulations:- The work shall be carried out as per the rules, regulation and other details as prevailing in the RSRTC, which shall be made available to the bidder. These rules and regulations may be modified by the RSRTC from time to time and would be intimated to the successful bidder for adhering to the same. The successful bidder will also follow the labor regulations and the directions of Government and other authorities enforcing the regulations and comply with any other relevant legislation in force from time to time. For any consequences arising out of non-compliance whatsoever in regard to all the prudent and applicable provisions of these acts, regulations etc. the successful bidder shall be wholly responsible.

9. Submission of Bills for work done and payment thereof:-

(i) The successful Bidder shall submit the bills of one-time cost/capital cost after satisfactory operation of work in duplicate in the office of the Compilation Section, RSRTC, HO, Jaipur.

(ii) The bills of cloud service shall be submitted quarterly after completion of quarter.

(iii) The TDS shall be deducted as per rules. In case of any penalty, same will also be deducted from the bill produced by successful bidder and/or from any deposit of bidder with RSRTC.

10. Scope of Work: -

(i) Rajasthan State Road Transport Corporation, Jaipur (RSRTC) requires tally software with tally authorized cloud services at head office (Jaipur) and its 58 depots/units. Number of units may increase/decrease as per requirement in future.

(ii) Specification:

(a) Procurement:

i) Tally software license renewal for one year (Multiuser).

ii) Tally Prime Server allowed by Tally Solution Pvt. Ltd for his tally service-One.

iii) Windows cloud server services for one year.

(b) Updating:

(i) The tally license needs to be updated from time to time as per direction of RSRTC.

(ii) Cloud server need to start along with uploading of Tally Software for working for units.

(c) Upgraded latest version of Tally as per requirement of RSRTC.

(d) Required 80 users of Tally software.

(e) Tally will be run on cloud with dedicated windows server for

- multiuser.
- (f) Tally *TVU* licenses for 80 users including free users with TVP & Tally License Server.
 - (g) Bidder will provide minimum one dedicated support staff for RSRTC.
 - (h) Back-up: Daily three times backup retention period of 15 days.
 - (i) Frozen & Spilt work of data as per direction of RSRTC.
 - (j) Uploading of Group/Ledger heads for all units as per direction of RSRTC.
 - (k) Merging all 58 units (Company) as a child sub-division.
 - (l) Others services related to Tally software.
 - (m) Important points:
 - i. Bidder should be
 - ▶ 24X7 Tally support provider,
 - ▶ 24X7 cloud server service provider,
 - ▶ Run tally anytime anywhere with 24X7 writing.
 - ii. Enhanced data security.
 - iii. Data protection against any ransom ware/infection /corruption.
 - iv. Automated live backup.
 - v. AMC & other charges if any should be included.
 - vi. Minimum Specification of server to be required as under:-

<u>Cloud Server</u>	<u>Dedicated RAM</u>	<u>VCPU</u>	<u>Disk Space</u>
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Windows Dedicated Server: Tally Prime Server authorized by Tally Solution Pvt. Ltd for his tally service for smooth working & appropriate space.

- (iii) Guidelines issued by Ministry of Electronics & information Technology, Government of India will be the part of this bid document. Complete guidelines can be viewed on URL https://www.meity.gov.in/writereaddata/files/Guidelines_Procurement_Cloud%20Services_v2.2.pdf.
- (iv) Following points are applicable and will be part of bid document and agreement as per Rajasthan E-Governance IT and ITes Policy 2015.
 - a) **Maintaining Confidentiality:** Confidentiality of Information is mandated by IT laws (IT Amendment Act 2008) followed by GoR. Different classes of information warrant different degrees of confidentiality. The hardware and software components that constitute the IT assets represent a sizable monetary Investment that must be protected. The same is true for the Information stored in its IT systems, some of which may have taken huge resources to generate, and some of which can never be reproduced.

- b) Integrity & Availability: The integrity and availability of information, whether acquired, provided or created must be ensured at all times.
- c) Safeguarding Data: Data of Tally is protected from unauthorized access, use, disclosure, modification and disposal, whether intentional or unintentional.
- d) Awareness among officers and officials, third party users are made aware of the information security policy.

The Data and Information Security ensures that the officers and officials, contractors, consultants and vendors who have access to GOR information and associated Information assets understand their security responsibilities that are required to maintain the protection of critical information and the controls that are required to protect the information assets from human error, theft, fraud and/ or their misuse are implemented.

All officers and officials, contractors, consultants and vendors who have access to GOR information and associated IT assets are required to understand and practice their responsibilities for the comprehensive protection of the information assets. Failure to adhere to information security responsibilities may entail appropriate disciplinary action as per Rajasthan Service Rules, Government of Rajasthan.

- e) The objectives of this Policy are to:
 - i) Ensure that the officers and officials, contractors, consultants and vendors understand their roles and responsibilities regarding information security.
 - ii) Reduce the risks of human error, theft, fraud or misuse of the information assets.
 - iii) Ensure that employees are aware of information security threats and concerns.
 - iv) Minimize the damage from the security incidents and malfunctions and learn from such incidents.

Adequate protection shall be provided to information systems and facilities against the unauthorized physical access and environmental threats. Appropriate security controls shall be implemented to maintain the security and adequacy of the information systems and equipment.

- f) Compliance with Legal requirement

- (i) Identification of Applicable laws

It is the responsibility of ISO (information Security Officer) to maintain a list of all relevant statutory, regulatory and contractual requirements with the help of Information SeM in guidance of ACISO (Circulated by ACISO)

(ii) Intellectual Property Rights

- 1) All Software and application used in Government offices shall be purchased and issued in accordance with the license agreements.
- 2) All employees shall abide by the Copyright laws detailed, by the software vendor
- 3) Awareness campaigns shall be organized for employees regarding IPR
- 4) Software shall be used for official purpose only
- 5) Officers and Officials shall not be allowed to carry Personal Information Processing equipment or CD writers, USB drives, etc. without obtaining prior approval from ISM.

(iii) Protection of Government Records

- (1) Important records like accounting and financial records, payroll and other employee related records shall be protected from loss or destruction.
- (2) Retention period shall be defined for various types of records as per rules and regulations and shall be destroyed in a safe and secure manner on completion of their retention period.
- (3) Extra Protection shall be taken to store the records required to meet legal requirements.

(iv) Data Protection and Privacy of Personal Information

- 1) Personal information of employees/users shall be kept safe and confidential.
- 2) Relevant Legal laws, Acts and regulations shall be followed for handling personal information.
- 3) Personal records shall be retained and stored as required by legislation.
- 4) The review period and review rights of personal records shall be defined by ISO.
- 5) Backup of personal records shall be ensured.

v) Prevention of misuse of Information Processing Facilities:

- 1) Users shall be prevented from accessing information, information systems and/ or facilities for unauthorized purposes through implementing appropriate access controls.
- 2) Any usage of information system other than for official purposes shall be considered as improper use of the facilities and may lead to disciplinary action against user.

- g) Appropriate security controls shall be implemented to exchange the Govt. department information or software assets with third parties.

The security controls shall include technical controls and contract/agreements signed with the third parties. The relevant information asset owners/ISM/ISO shall be responsible for ensuring that such information assets are exchanged only after signing appropriate agreements.

- (h) **Extension of Work Order:** The validity of the Work Order may be extended for an additional period of one year subject to satisfactory performance and successful implementation of the work. The sole discretion and right for such extension shall vest exclusively with RSRTC.

11. Amendment in Scope of Work:- The RSRTC may revise or amend the scope of work from time to time as per need of RSRTC but the nature of the work restricted to tally software with cloud services.

12. Coordination from Accounts Staff & Compilation Section of RSRTC:- The successful bidder, his staff shall be required to coordinate with the accounts staff of RSRTC in such a manner so as to do work with tally software with cloud services.

13. Technical Bid/Eligibility:- (annexure -A.)

- (i) Bidders may be Tally Solutions Pvt. Ltd. and/or its authorized Tally Partner. The bidder should provide relevant certificate for i.e. incorporation/authorized Tally partner.
- (ii) Bidder should have minimum 1 year experience in supply of tally cloud service in govt. PSU's/Govt. Company and in support of which the bidder will have to submit copy of work orders/PO of last two years.
- (iii) Firm should be registered under Goods and Service Tax Department (GST) otherwise not eligible to participate in the bid.
- (iv) Valid authorization for authorized signatory of bid documents i.e. Power of attorney/board resolution/letter of authorization under signature of competent authority on the letter head of the company/firm.

Other required document:-

- (i) Participating firm must not be prohibited by any regulatory authority for offering such services and also should not have been blacklisted /debarred by any PSU, Central or State Government Undertakings in the past. (Affidavit on Non Judicial Stamp Paper of Rs. 100/- should be attached.)

14. Financial Bid: All the bidders are advised to fill up their financial bid in annexure –F including GST & all other applicable taxes.

15. Penalty:

If the services provided by successful bidder are not satisfactory, then penalty will be charged as per provisions of Rajasthan E-Procurement Act, 2012 & Rules 2013.

16. Termination/Cancellation of Order:-

The RSRTC may upon written notice of default, terminate contract in the circumstances detail hereunder:

(a) If in the opinion of the RSRTC, the bidder fails to perform the work within the time specified.

(b) If In the opinion of the RSRTC, the successful bidder fails to comply with any of the provisions of this contract.

(c) The performance of the firm shall be reviewed from time to time. If the work of the bidder is unsatisfactory then notice of three days will be given to the bidder rectify/complete the work as per contract. After notice, the bidder does not make/rectify the work as per contract, then his contract with RSRTC will be terminated without assigning any reason and any amount payable to the bidder and his any deposit with RSRTC will be forfeited. The RSRTC will also be free to award the work to other person.

17. Force Majeure:- Any cause that is beyond the reasonable control of the successful Bidder or RSRTC will be in Force Majeure Condition. The cause of the Force Majeure condition will be taken into consideration only if communicated immediately from the occurrence of such condition. The RSRTC shall verify the facts and grant such extension as the facts justify. For extension due to Force Majeure Condition, the successful Bidder shall submit its representation along-with documentary evidence for scrutiny by the RSRTC and decision of the RSRTC in this regard shall be final and binding.

18. Subletting of Contract:- Successful Bidder will not sublet the work assigned to him.

19. Suspension of Works:-The RSRTC shall not be liable to pay the successful bidder any compensation whatsoever arising from suspension or for idle labor.

20. Governing Laws & Jurisdiction: - The agreement shall be governed

& followed by Indian Laws and Sub Laws. Only the competent court at Jaipur (Rajasthan) alone shall have exclusive court jurisdiction to deal with any matter arising out of or relating to the agreement or otherwise. All disputes, differences, questions, whatsoever arising between the RSRTC and the bidder shall be dealt with at Jaipur City only and no court other than Court at Jaipur (Rajasthan) shall have jurisdiction.

21. Declaration by the bidder regarding qualifications:-As per annexure-B

22. Compliance with the Code of Integrity and No Conflict of Interest:-


As per annexure-C.

23. Grievance Redressal during Procurement Process:- As per annexure-D

24. Dispute Resolution & Arbitration:- If any dispute arises between successful bidder and RSRTC, the same will be settled as follows:- Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof, shall, in the first instance, be resolved by referring such dispute or difference to the Standing Committee constituted vide Rajasthan State Road Transport Corporation's office order No. HO/Law/Gen/17/781 dated 03.10.2017. The Standing Committee so constituted shall ensure full compliance with the office order referred to above.

25. List of Depot/Units: List of Depot/Units is available at annexure-E.

26. Nodal Officer: The Jt. General Manager (Finance/ Compilation) of RSRTC, Jaipur will be the Nodal Officer of the work from RSRTC's side. If any changes took place in future in designation then nodal officer will also be changed accordingly.


Financial Advisor
RSRTC. HO, Jaipur.

CERTIFICATE

I/We have carefully read, understood and accepted all the above terms & conditions.

Date:

Place:

Signature of the Participating Bidder
along with the stamp of the firm/ Company.

Rajasthan State Road Transport Corporation, Jaipur

TECHNICAL-BID

(To be filled by the bidder)

S. No.	Particulars	Particulars	Certificate enclose (Y/N)
1.	Name of the Bidder Firm (Enclose ITR/Partnership Deed/Incorporation Certificate in case of company etc.)		
2.	Name of the Authorized Person (Enclose ITR/ Partnership Deed/Copy of resolution passed by partner/Board of Directors etc.)		
3.	Office Address, Phone No/Mobile No Email (Enclose copy of GST Registration Certificate/other certificate showing address)		
4.	Copy of certificate for authorized tally partner		
5.	Copy of certificate to use/install all the software & Hardware authorized by Tally Solution Ltd.		
6.	GSTIN (Registration with the GST Department) (Enclose Copy of Certificates of GSTIN)		
7.	Income Tax Permanent Account No. (Enclose copy of PAN No.)		
8.	Bid Documents Fee (Enclose copy of DD/Banker's cheque.)		
9.	Bid Processing Fee (Enclose copy of DD/Banker's cheque.)		
10..	Bid Security (Enclose copy of DD/Banker's cheque.)		
11.	Copy of work orders in support of experience		
12.	Affidavits per annexure "B" (On Rs. 100/- Non-judicial stamp Paper duly Notarized)		

Signature of the Bidder with seal

**Declaration by the Bidder regarding Qualifications
(On Rs. 100/- Non-Judicial Stamp Paper duly notarized)**

In relation to my/our Bid submitted to Rajasthan State Road Transport Corporation for procurement of Tally Software with Cloud Services in response to their Notice Inviting Bids No.. ,.....,..... Dated..... , I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required in the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as required by law;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as per my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified/blacklisted pursuant to debarment proceedings. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition.

■
Date:

Signature of bidder Name:

Place:

Designation:

Address:

Compliance with the Code of Integrity and No Conflict of Interest:

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

- i. A Conflict of Interest is considered to be a situation in which a party has interest that could improperly influence that party's performance of official duties or responsibilities, contractual obligations or compliance with applicable laws and regulations.
- ii. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/shareholders in common;, or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

Signature of Bidder with seal

Annexure-D

Grievance Redressal during Procurement Process:

The designation and address of the First Appellate Authority is MD, RSRTC. The designation and address of the Second Appellate Authority: shall be as per clause no.45.

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that *after the declaration of a Bidder as successful the appeal may be filed only* by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-


- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

 (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

(a) First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and document, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) hear all the parties to appeal present before him; and

(ii) peruse or inspect document, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Signature of Bidder with seal

(See rule 83)

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof..... Before the
(First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii). Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority that passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4.If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

(Supported by an affidavit)

.....
.....
.....

7. Prayer:

.....
.....
.....

Place

Date

Appellant's Signature

NAME OF DEPOTS/UNITS

ANNEXURE-E

- 1- ABU ROAD
- 2- AJAYMERU
- 3- AJMER
- 4- ALWAR
- 5- ANOOPGARH
- 6- BANSAWARA
- 7- BARAN
- 8- BARMER
- 9- BEAWER
- 10- BHARATPUR
- 11- BHILWARA
- 12- BIKANER
- 13- BUNDI
- 14- CHITTORGARH
- 15- CHURU
- 16- DAUSA
- 17- DELUXE
- 18- DHOLPUR
- 19- DEEDWANA
- 20- DUNGARPUR
- 21- FALANA
- 22- GANGANAGAR
- 23- HANUMANGARH
- 24- HINDON
- 25- JAIPUR
- 26- JALORE
- 27- JHALAWAR
- 28- JHUNJHUNU
- 29- JODHPUR
- 30- KHETRI
- 31- KOTA
- 32- KOTPUTALI
- 33- LOHAGARH (BHARATPUR)
- 34- MATSYANAGAR (ALWAR)
- 35- NAGOUR
- 36- PALI
- 37- PHALODI
- 38- PRATAPGARH
- 39- RAJSAMAND
- 40- SARDARSAHAR
- 41- SAWAIMADHOPUR
- 42- SIKAR
- 43- SIROHI
- 44- SRIMADHOPUR
- 45- TIJARA
- 46- TONK
- 47- UDAIPUR
- 48- VAISHALINAGAR (JAIPUR)
- 49- VIDHYANAGAR (JAIPUR)
- 50- DELHI
- 51- AHAMDABAD
- 52- CBS JAIPUR
- 53- CBS AJMER
- 54- CWS JAIPUR
- 55- CWS AJMER
- 56- CWS JODHPUR
- 57- CENTRAL STORE (JAIPUR)
- 58- HEAD OFFICE
- 59- KEKRI

Rajasthan State Road Transport Corporation, Jaipur**FINANCIAL-BID****(To be filled by the bidder)**

S.No	Scope of Work	Payment	Rate (Rs.) (In Words)	Rate (Rs.) (In figures)
1.	Tally Prime software license renewal for One year (Multiuser).	One Time		
2.	Tally Prime Server License allowed by Tally Solution Pvt. Ltd for his tally service	One Time		
3.	TVU for user	One Time		
4.	Access of Tally Prime on cloud to user for one year	QUARTERLY (per user/ per month)		
5.	Total Charges	1+2+3+4 for 24 months		

Note: 1. "The bidder shall be evaluated on the basis of the total quoted charges as mentioned at Point No. 5. The bifurcation of charges under other heads shall be considered solely for the purpose of payment. Payments pertaining to Items 1, 2, and 3 shall be released only after successful installation, implementation, and acceptance by the purchaser."

2. "Cloud service charges on a per-user, per-month basis shall be payable quarterly in advance. However, any penalty, deduction, or recoverable amount, if applicable as per the terms and conditions of the contract, shall be adjusted against the payment due for the subsequent quarter."

Signature of the Bidder with seal

**Annexure-G
AGREEMENT
(See Rule 68)**

(On Rs. 500/- Non-judicial Stamp Paper)

An agreement made this.....day of between

.....
... (hereinafter called the "**Successful Bidder**", which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part) and **the Rajasthan State Road Transport Corporation, Jaipur** (herein after called the "**RSRTC**" which expression shall, where the context so admits be deemed to include his successors in office and assigns of the other part).

1. Whereas the **Successful Bidder** has agreed with the RSRTC to provide/work of Tally with Cloud Service to the Rajasthan State Road Transport Corporation, Jaipur at its Head Office as well as at branch offices, all those articles set forth in the Bid Documents, schedule/annexures appended hereto in the manner set forth in the conditions of the bid and the contract.

2. And whereas the **Successful Bidder** has deposited a sum of Rs..... in Cash/Bank Draft/Bank Guarantee /Banker Cheque No.....dated.....

3. The conditions of the bid and contract for open bid enclosed to the bid notice No.....dated.....and also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.

4. Letters Nosdated..... received from the **Successful Bidder** and letters nos. dated issued by the RSRTC and appended to this bid shall also form part of this agreement.

5. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the RSRTC and the decision of the RSRTC shall be final.

6. In witness where of the parties hereto have set their hands on the..... day of.....2026.

Signature of the Successful Bidder

**Signature for and on behalf of
Rajasthan State Road Transport Corporation, Jaipur**

(Authorised Signatory)

(Financial Advisor)

Seal
Date:

Seal
Date:

Signature of Witness No. 1

Signature of Witness No. 2