

Price Rs. 500/-

# **JAIPUR METRO RAIL CORPORATION LTD.**

RFP No. F-1(5)/JMRC/Admin/Uniform Supply/2014-15/04

Dated: 16.06.2014

## **RFP FOR SUPPLY OF UNIFORM & ACCESSORIES**

### **BID DOCUMENT**



**JAIPUR METRO**

**Jaipur Metro Rail Corporation Ltd.**

KhanijBhawan, TilakMarg, C-Scheme, Jaipur -302005

Website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in)

Email: [jmrc.dgmhr@gmail.com](mailto:jmrc.dgmhr@gmail.com)

CIN: U60221RJ2010SGC030630

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## **DISCLAIMER**

The information contained in this Request for Proposal document (“RFP”) or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Work. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Supply and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection Process.

## 1. NOTICE INVITING BIDS

- i. Jaipur Metro Rail Corporation (JMRC) invites sealed bids (under two cover system) from eligible uniform manufacturers (hereinafter referred to as bidders) to supply Uniform and Accessories as “Finished Product” for its various categories of staff.

The bidders shall submit their bids as per the terms and conditions set forth in this RFP document.

- ii. Schedule to the invitation of Bids:

S. No.	Item	Particulars
a)	Designation and address of the authority inviting RFP/ tender	ED (CA), JMRC, Jaipur.
b)	RFP/Tender No	F-1(5)/JMRC/DCA/Admn/ Uniform Supply / 2014-15/4 Dated 16.06.2014
c)	Name of work	Supply of Uniform & Accessories
d)	Estimated Cost	Rs. 3200000/-
e)	Cost of Bid Document (Tender fee) (Non-Refundable)	Rs. 500/-
f)	Bid Security	Rs. 64000/-
g)	Date of issue	16.06.2014
h)	RFP Download/Sale Start Date	17.06.2014
i)	Date, Time and Venue of Pre-Bid Meeting and demonstration of samples and Uniform Design Manual	26.06.2014 at 11 hrs. Board Room Jaipur Metro Rail Corporation (JMRC) 3 <sup>rd</sup> Floor, Khanij Bhawan, Udyog Bhawan Premises, Tilak Marg, C- Scheme, Jaipur. (Rajasthan)- 302005.
j)	Last Date and Time for Submission of Queries	27.06.2014 by 17 hrs.
k)	Last Date for replies to Queries	02.07.2014
l)	Last date & time for physical submission of Bid in JMRC office	07.07.2014 up to 15.00 hours
m)	Technical Bid Opening Date/Time	07.07.2014 at 15.30 hours
n)	Websites for downloading Tender Document and subsequent clarification/ modification, if any	<a href="http://www.jaipurmetrorail.in">www.jaipurmetrorail.in</a> <a href="http://www.sppp.raj.nic.in">www.sppp.raj.nic.in</a>

S. No.	Item	Particulars
o)	Bid Validity	90 Days from the last date of bid submission
p)	Duration of contract	One year with an option of extension for one more year, at the behest of JMRC.

Note:

1. The time of opening of Financial Bid shall be communicated to technically qualified bidders through email/phone.
2. Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be downloaded from the above mentioned websites. Intimation for change in the schedule of Bid opening etc. shall be published on above mentioned websites only. Keep visiting these websites for any subsequent clarifications & modifications.

Executive Director (Corporate Affairs)  
Jaipur Metro Rail Corporation, Jaipur.

## 2. DEFINITIONS

<b>Accessories</b>	Accessories like Tie, Scarf, Uniform Shoe, Belt etc. as per Uniform Design Manual
<b>Agency/ Supplier</b>	The Agency/supplier engaged pursuant to this RFP for supply of Uniform & Accessories.
<b>Agreement</b>	The Contract Agreement to be executed between JMRC and successful bidder, subsequent to the Letter of Award, as per the format at Annexure- IV.
<b>Authority</b>	Jaipur Metro Rail Corporation Ltd.
<b>Bidder</b>	The firm or company which submits proposal in response to this RFP within the time prescribed for the purpose
<b>Contract Agreement Amount</b>	The contract amount finally approved by JMRC for the entire supply for the duration of the contract pursuant to this RFP process, as mentioned in the LOA.
<b>Corporation</b>	Jaipur Metro Rail Corporation Ltd.
<b>JMRC</b>	Jaipur Metro Rail Corporation Ltd.
<b>Letter of Award (LOA)</b>	Letter of Award - Letter from Corporation to selected Agency conveying selection as successful bidder and outlining the terms and rates for the supply.
<b>RFP</b>	Request for Proposal
<b>Supply</b>	Shall mean supply of Uniform / Accessories as finished product to JMRC
<b>Technically Qualified Bidder</b>	A Bidder whose Technical Bid is considered eligible and technically responsive by JMRC
<b>Uniform</b>	Uniform and Accessories prescribed in JMRC Uniform Design Manual
<b>Uniform Design Manual</b>	Uniform Design Manual as available on JMRC website <a href="http://www.jaipurmetrorail.in">www.jaipurmetrorail.in</a>

## 3. INSTRUCTIONS TO BIDDERS

### 3.1 GENERAL INSTRUCTIONS TO BIDDERS

- i. JMRC's General Conditions of Contract (GCC) is part to this RFP Process and applicable to the Contract executed in pursuance of this. Bidders are advised to carefully read the GCC uploaded on the JMRC website [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in).
- ii. The Uniform & Accessories are to be supplied for respective category (ies) of personnel as per Uniform Design Manual available at the official website of JMRC ([www.jaipurmetrorail.in](http://www.jaipurmetrorail.in)). The bidders are advised to download the

uniform design manual from the Corporation's website. The soft copy of the Uniform Design Manual will also be displayed at the time of the Pre- Bid Conference. The samples of the Uniform & Accessories will be shown to the prospective bidder(s) at the time of Pre- Bid Conference. Detailed technical specifications of uniform and Accessories are available at Annexure IV.

- iii. The approximate quantity of the supplies to be made during the initial contract period is given at Annexure III.
- iv. By submitting the Proposal, the Applicant agrees to all the points explicitly included in the scope of work & all other terms & conditions mentioned in the RFP.
- v. The bidder will be bound by the details furnished by him / her to the Corporation while submitting the tender or at subsequent stage. In case, any of such documents furnished by him/her is found to be false at any stage, it would be deemed to be a breach of terms of contract making him / her liable for legal action besides termination of contract & forfeiture of Bid Security/ Security Deposit.
- vi. If any change/deletion is made by the Bidder in the RFP document and if the same is detected at any stage even after the award of the tender, full Bid Security/ Performance Security Deposit will be forfeited and the contract will be terminated at his risk and cost.
- vii. Alterations or overwriting, if any, should be legible and signed by the bidder alongside such alterations or overwriting. However, whitener should not be used for any alterations.
- viii. The rates must be quoted both in words and figures in the Financial Bid. If there is any difference in words and figures, the amount quoted in words shall be considered.
- ix. If the required document/annexure(s) is/are missing in the Bid, the Corporation may reject the Bid.
- x. The proposal should not contain any conditional offer. Bids containing such offers may be rejected.
- xi. Any action on the part of the bidder to influence any officer of JMRC or canvassing in any form shall render the tender liable for rejection.
- xii. If required, the bidders may be called for presentation /briefing to assist in evaluation, at a date and time to be decided later.
- xiii. Any Bid not supported by valid Bid Security and Tender fee in acceptable form will be liable to be treated as being non-responsive.
- xiv. The Bid Security is liable to be forfeited if the Bidder withdraws or amends or impairs or derogates from the Bid in any respect within the period of validity of its Bid or any extension thereof. If the successful Bidder(s) fails to deposit the required security or to execute the agreement within the specified period, such failure will be treated as a breach of the terms and conditions of the tender and will result in forfeiture of the Bid Security, in part or in full, at the discretion of JMRC. The decision of JMRC in this respect shall be final and binding.



- xv. Bids complete in all respects must be filed not later than the time and date indicated in this RFP. JMRC may, at its discretion, extend this deadline for the submission of Bids by amending the RFP Document and in that case all rights and obligations of JMRC and the Bidders previously subject to the original deadline shall thereafter be subject to the deadline as extended.
- xvi. Prices should be quoted FOR at JMRC office, Jaipur. No other charges shall be paid by JMRC.
- xvii. JMRC may at its sole discretion and at any time during the processing of Tender, disqualify any bidder from the Tendering process if the bidder has –
  - a) Submitted the Tender after the prescribed date and time of submission of bids.
  - b) Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
  - c) If found to have a record of poor performance such as abandoning works, not properly completing the contract, inordinately delaying completion, being involved in litigation or financial failures, etc.
  - d) Submitted BID document, which is not accompanied by required documentation, Tender fee and Bid Security or is non-responsive.
  - e) Failed to provide clarifications related thereto, when sought.
  - f) Submitted more than one bid. This will cause disqualification of all bids submitted by such applicants except the last bid received.

### 3.2 ELIGIBILITY CRITERIA OF BIDDERS

S. No.	Eligibility Criteria	Documents required to substantiate the same
i.	The bidder firm should be in existence at least for last five years excluding the current financial year & engaged in manufacturing (Cutting & Stitching) & supply of Uniform to various reputed Organisations since 01.04.2009 or before. Note: The bidders who do not have such manufacturing facilities are not eligible to participate in this RFP.	Registration certification of the firm / Partnership deed / Certificate of incorporation, etc. (as applicable) Articles of Association & Memorandum of Association (if applicable) Income Tax Registration (PAN) VAT/ CST Registration number Profile of the firm including the related activities done in last five years along with copies of work orders. Details of the manufacturing facility/ies of the bidder including address, number of employees etc.
ii.	Bidder should neither be a black listed firm nor should its contracts been terminated /foreclosed by any company / department during the last 3 financial years due to non-fulfilment of	A self-declared certificate to this effect on bidder firm's letter head & signed by authorised signatory of the firm.

S. No.	Eligibility Criteria	Documents required to substantiate the same
	Contractual obligations.	
iii.	Either the Registered Office or the functional Branch Office or manufacturing unit of the bidder should be located in Jaipur since last one year.	Registration certificate of office in Jaipur/ Lease Agreement supported by Telephone/ Electricity/ Water connection bill etc. in the name of Bidder Firm for the given address which should be older than one year.
iv.	The bidder firm should have experience of supplying Uniform (supply & delivery of Uniform and/ or Accessories) since last three years i.e. from 31.03.2011 to reputed private companies/Public Sector Companies/Banks /Central and State Government Departments / reputed private organisations. The total value of uniform supplied should be at least <b>Rs.25 Lakhs</b> per year for any three years of the last five years.	a. List of Important assignments completed. b. Self-Attested copies of orders received and executed with copies of order during the last five years. c. Certificates of satisfactory completion of these supplies mentioning the contract value/ amount paid, year of supply, issued by the authorised signatory of the client.
v.	The bidder firm's average annual turnover should not be less than <b>Rs. 40 Lakhs</b> per year in any of the three financial years out of the preceding last five financial years (i.e. 2009-10, 2010-11, 2011-12, 2012-13, 2013-14).	Audited Profit and Loss A/c or Balance Sheet or Income Tax Returns (ITR), or any other document mentioning required turnover, certified by a Chartered Accountant.

### 3.3 PRE-BID CONFERENCE

For the purpose of affording bidders with an opportunity to obtain clarifications and /or give suggestions with regard to this RFP and bid process, a pre-bid conference shall be held as per the schedule indicated in the Clause "Notice Inviting Bid". At the time of the Pre-Bid Conference, the soft copy of the design manual shall be displayed and demonstration of samples of Uniform and Accessories shall also be done.

For queries regarding this RFP, if any, the following officer of JMRC may be contacted:

**Dy. General Manager (HR),  
Jaipur Metro Rail Corporation Ltd.  
3<sup>rd</sup> Floor, JMRC Office,  
Khanij Bhawan, Udyog Bhawan Premises, Jaipur  
Tel. No.0141- 5192110.  
Email: jmrc.dgmhr@gmail.com**

- i. Queries should be submitted through e-mail or in writing by the dates prescribed in Notice Inviting Bids.
- ii. JMRC may issue clarification/amendments on its own or in response to queries.
- iii. JMRC may or may not reply to queries at discretion.

- iv. Queries /request for clarification submitted after the prescribed last date and time may not be taken into consideration.
- v. Responses /clarifications/ amendments shall only be issued through uploading on JMRC's website [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) and state procurement portal [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in) . Prospective bidders are advised to keep visiting these websites for updates.

### **3.4 COST OF BID DOCUMENT**

- i. The BID should be submitted in the prescribed Bid document, which may be purchased for Rs. 500 in form of Cash or DD/Banker Cheque drawn in favour of JMRC, payable at Jaipur. The cost of the Bid document is non-refundable.
- ii. The complete bid document can also be downloaded from the websites [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) or [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in). In case the bid document is downloaded from website, the cost of bid document is to be submitted in the form of DD/ Banker's Cheque along with Technical Bid.

### **3.5 BID SECURITY**

- i. Security Bid in the form of Demand Draft/Bankers Cheque of Rs. 64000/- drawn on any scheduled commercial bank (except regional rural bank & local area banks) in favour of Jaipur Metro Rail Corporation Ltd., payable at Jaipur, shall form part of the bid. The Bid Security can also be deposited in the form of Bank Guarantee (valid up to 120 days from the date of Bid submission) in the format enclosed at Annexure-VII.
- ii. The Security Bid of unsuccessful Bidders will be discharged/ returned within 30 days after signing of the contract with the successful bidder.
- iii. The Security Bid of successful Bidder(s), Security Bid shall be adjusted/ refunded after deposition of the Performance Security Deposit, as the case may be.

### **3.6 SUBMISSION OF BID**

The Proposal duly filled in and complete in all respects must be submitted in a sealed envelope at the JMRC office clearly marked as "**CONFIDENTIAL**" and "**RFP FOR SUPPLY OF UNIFORM & ACCESSORIES**", addressed to:

**Executive Director (Corporate Affairs),  
Jaipur Metro Rail Corporation Ltd,  
3<sup>rd</sup> Floor, JMRC Office,  
Khanij Bhawan, Udyog Bhawan Premises,  
Tilak Marg, C-Scheme, Jaipur-302005**

and must be dropped in the Bid Box labelled for the purpose and kept at 3<sup>rd</sup> floor, JMRC Office at the address given above. **RFP No. and Date of opening of Technical Bid** must also be endorsed on this envelope. Please also indicate on the cover itself the name, full address, telephone numbers and e-mail of the Contact Person of the bidder.

Bids received after last time and date will not be considered. Bids sent by FAX, post or e-mail will not be considered.

This sealed envelope should consists of **two separately sealed envelopes** containing the **Technical Bid** (Envelope A) marked clearly as "**Part: A- Technical Bid**" and

**Financial Bid** (Envelope B) marked clearly as “**Part: B- Financial Bid**”. **Name of the firm should also be written on both the envelopes.**

**a) Submission of Part-A : Technical Bid**

This Part should contain the Technical Bid consisting of a **copy of this ‘Request for Proposal’** with each page duly filled in and signed by the Bidder in acceptance of the terms and conditions therein, along with **all due annexures** as detailed below, all required **documents in support of eligibility, Bid Security and cost of tender document**, if downloaded or **receipt of payment of tender document cost**, if purchased.

The technical details should include:

- **Annexure – I:** Check List of Documents
- **Annexure –II: Form - I:** Declaration for Acceptance of Terms & Conditions of the RFP& GCC.  
**Form - II:** Bidder’s Profile and Documents to substantiate eligibility of the bidder.  
**Form - III:** Technical capacity of Bidder & Supporting documents.  
**Form - IV:** Financial capacity of Bidder and supporting documents.
- **Annexure - III:** SOR
- **Annexure - IV:** Detailed Technical Specifications
- **Annexure – VI:** Format of Agreement.
- **Annexure -VII:** Performa for Bank Guarantee for the Bid Security
- **Annexure –VIII:** Performa for Bank Guarantee for Performance Security Bond.

All these Annexure shall be duly filled and signed on each page to be submitted as part of technical bid.

**b) Part-B: Financial Bid**

This Part should contain the Financial Bid in the prescribed Format as per Annexure-V.

**3.7 EVALUATION OF BID DOCUMENTS**

- i. The bids will be opened at the time; date and place as per schedule specified in the Notice Inviting Bids (Clause1) of this RFP in the presence of Bidders or their authorized representatives who choose to attend the opening of Bid. The bidders or their authorized representatives who are present to witness the Bid opening shall sign a register evidencing their attendance as a witness to the Bids opening process. In the event of the specified date of Bid opening being declared a holiday, the Bids will be opened on the next working day at the same time and place or on any other day/time, as intimated by the JMRC.
- ii. Only Technical Bids will be opened first and JMRC will evaluate technical Bids as per criteria set forth in this RFP document.
- iii. If clarifications are required to be necessary (for the proper evaluation of the proposal), JMRC may, at its discretion, ask for such clarification in writing and bidder

shall be obliged to provide all such clarifications within the time specified by JMRC.

- iv. The Financial Bids of only those Bidders, who clear Technical evaluation stage, will be opened and evaluated. Date & time of opening of financial bid shall be intimated to technically qualified bidders through Email / Phone.
- v. The Bidder whose Bid is responsive, complete and in accordance with the RFP Document and has been determined to be the most advantageous offer (L-1) to JMRC will be adjudged as successful Bidder. The Lowest Bid will be decided upon the lowest total price (**Grand total for Uniform & Accessories**) quoted by the particular Bidder in the Financial Bid Format given at Annexure V.
- vi. The Bidders are required to spell out the rates of Customs duty, Excise duty, VAT, Service Tax, etc. applicable as on date in unambiguous terms. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and inclusive of all such taxes and duties and no claim on account of such tax/duties will be entertained in the evaluation of bids.
- vii. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- viii. If the bid of the successful bidder is substantially below the Tendering Authority's estimate for the contract, the Tendering Authority may require the bidder to produce detailed price breakup to demonstrate the internal consistency and justification/reasonability of those prices. After evaluation of the price analysis, the Tendering Authority may require that the amount of the performance security be increased at the expense of the successful bidder to a level sufficient to protect the Tendering Authority against financial loss in the event of default of the successful bidder under the Contract. JMRC at its discretion may also reject such bids which are quoted substantially low.
- ix. Notwithstanding anything contained in the RFP Document, The Corporation reserves the right to:
  - accept any tender not necessarily lowest on reasonable ground and justification
  - reject any tender which doesn't fulfil
  - reject all tenders and annul the bidding process without assigning any reason at any time before issuance of a letter of award without incurring any liability.

### **3.8 AWARD OF CONTRACT AND PERFORMANCE SECURITY DEPOSIT**

- i. The Successful Bidder shall be notified through a Letter of Award (LOA) sent through email to be confirmed in writing by Registered/Speed Post/ By hand that its Bid has been accepted.
- ii. Upon receipt of the 'LOA', the Successful Bidder shall return one copy of the LOA duly signed and unequivocally accepted and stamped by its authorized signatory within 7 days from the date of issue of Letter of Award.
- iii. The successful Bidder shall submit a Performance Security Deposit equal to 5% of contract Agreement Amount, in the form of Demand draft or Bank Guarantee

from any scheduled bank (Annexure-VIII) in favour of Jaipur Metro Rail Corporation Ltd within 7 days from the date of issue of LOA. The Performance Bank Guarantee (Security Deposit) should remain valid for a minimum period of 90 days beyond the date of completion of all contractual obligations of Agency i.e., up to 15 months from the date of LOA.

- iv. An agreement on a non-judicial stamp paper of Rs. 100/- as per format at Annexure - VI shall be executed within 10 days of issue of LOA. The original copy of the Agreement shall be retained by JMRC and the copy shall remain with Agency. The bidder shall pay the expenses of completing and stamping the agreement.
- v. After completion of all contractual obligations, Performance Security Deposit shall be returned/ discharged to the successful Agency within 60 days.
- vi. In case, the contract is further extended beyond the existing period of contract, the Performance Security will have to be retained or to be extended to meet the requirement of validity of Performance Security valid up to the extended contract period enhanced by three months.

#### **4. SPECIAL CONDITIONS OF CONTRACT**

##### **4.1 GENERAL CONDITIONS**

- i. The GCC (General Conditions of Contract) of JMRC as available on JMRC website is applicable as a whole on this RFP process and the pursuant contract. However, wherever the provisions contained in this RFP are in conflict with the GCC, the provisions contained in the RFP shall prevail
- ii. The Agency shall provide Uniform & Accessories strictly as per Uniform Design Manual available on JMRC website and as per Detailed Technical Specifications on Annexure IV of the RFP.
- iii. Measurement of JMRC employee for stitching the uniform shall have to be taken in JMRC office/ Mansarovar Depot on any working day within schedule prescribed herein. Based on the measurements, the agency shall identify & segregate the sizes of Uniform & Accessories in groups & supply the ordered Uniform & Accessories in such size groups. However, alterations if required as per individual's requirements shall have to be carried out by the Agency representative on the notified day(s) soon after supply.
- iv. **Transportation & Packaging:** The Agency shall be responsible for the proper packaging so as to avoid damage under normal conditions of transport and delivery of Uniform & Accessories in the good condition to JMRC. In the event of any loss, damage, breakage or any shortage the Agency shall be liable to make good such loss and shortage found at the checking/ inspection by the JMRC during Post-Delivery Inspection. No extra cost on such account shall be admissible.
- v. All Uniform & Accessories must be sent freight paid and no payment shall be made by JMRC at the time of receipt of supplies.
- vi. **Inspection:**



- a. The JMRC (through a duly authorized representative) shall at all reasonable time have access to the Agency's premises and shall have the right to inspect and examine the materials and workmanship of the goods/ equipment/ machineries during manufacturing process or afterwards as may be decided.
- b. Before supply of **first** lot of Uniform & Accessories, the Agency shall submit one sample of each item to JMRC for prototype approval as per prescribed schedule. JMRC shall approve the prototype with or without some suggestions for incorporation in design for mass production. The mass production and subsequent supply shall start after prototype approval. This requirement of prototype approval is not there for repeat orders/ subsequent lots.
- c. JMRC may conduct, if it so desires, pre-delivery inspection, for which the cost of travelling and lodging shall be borne by JMRC, in accordance to the standard procedures being followed by JMRC in Quality Inspection. The inspection team shall prepare a Report specifying satisfactory operational condition of the inspected supplies, gaps identified and necessary corrective measurements required by the Agency. If JMRC takes more than 3 days to conduct the Pre-Delivery Inspection, the delay beyond 3 days shall not be taken into account for the purpose of imposing liquidated damages.
- d. The Agency shall intimate JMRC in writing giving at least 03 days' notice to conduct Pre-delivery Inspection. The Agency shall furnish complete address of the premises of their factory, office, go-down or workshop where inspection is to be carried out along with name and address of the person who is to be contacted for the purpose.
- e. The goods supplied in packed condition shall be accepted by JMRC representative in packed conditions. After receipt of packed boxes of supplies in good condition, a receipt of number of packed boxes shall be given to the supplier. The packed boxes shall be opened in the presence of representative of supplier and after completion of inspection, the supplies shall be taken over by JMRC. The nominated officer from JMRC shall provide the take-over certificate.

**vii. Rejection:**

- a. Articles not approved during inspection shall be rejected and will have to be replaced by the Agency at its own cost within the time fixed by the Authority.
- b. If, however, due to exigencies of JMRC work, such replacement either in whole or in part, is not considered feasible, the Authority, after giving an opportunity to the Agency of being heard, shall, for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.
- c. The rejected articles shall be removed by the Agency within 15 days of intimation of rejection, after which Authority shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as deemed fit, at the Agency's risk and on its account.

- viii. The Agency shall be responsible to ensure repair of the supplied Uniform & Accessories if required, through their designated Support representatives/ Centre(s) during first two month of such supply. However, in case of any major defect detected during first two months of delivered supplies, all such supplies will be replaced by the Agency at its own cost.
- ix. Any notice required to be served to the Agency under this agreement shall be deemed to be served if delivered at the Agency's address or sent by Registered post /speed post to the Agency. Similarly, any notice to be given to JMRC under this agreement shall be deemed to have been served if delivered at or sent by Registered post to JMRC at its registered address. The period of notice given under this Agreement will count from the date of delivery at address (as per receipt of notice by either side) or from date of despatch in case of delivery by registered post, whichever is earlier.
- x. The Agency shall not, create a sub-contract of any description with regard to the supply of uniform except for items of Accessories.
- xi. The Agency shall indemnify JMRC from/ against any claims made or damages suffered by JMRC by reason of any default on the part of the Agency in the due observance and performance of the provisions of any law which may be related to the purpose of this Agreement and to the area in which premises are located.
- xii. The approved rates shall be valid during the currency of the Contract /extended period of Contract executed between JMRC and successful bidder.
- xiii. The JMRC logo used in the uniform and Accessories and the uniform design are the sole copyright of JMRC and should not be infringed upon for any commercial purpose.

**4.2 DELIVERY SCHEDULE**

The Agency shall ensure all the supplied Uniform & Accessories and delivered to the desired location(s) as per the schedule given hereunder:

S. No.	Details	Delivery Schedule in Calendar Days
1.	*Supply of one sample of each item for prototype approval	20 days from the date of Purchase order
2.	** Supply against first purchase order (1st lot)	Within 15 days from the date of prototype approval. In parallel, measurement for the size is to be taken within first 10 days of Purchase Order.
3.	**Supply against subsequent purchase order (subsequent lot)	Within 20 days from the date of Purchase Order. In parallel, measurement for the size is to be taken within first 7 days of Purchase Order.

\* Before supply of first lot of Uniform & Accessories the Agency shall submit one sample of each item for prototype approval to JMRC. JMRC shall approve the



prototype samples with or without suggestions. The mass production and subsequent supply shall start after prototype approval from JMRC.

\*\* Quantities distributed between Lots may vary depending upon the actual requirement at the time of placement of purchase order(s). First lot and/or subsequent Lots shall be quantified by JMRC within permitted variations as per clause 4.4 of this RFP.

#### **4.3 DURATION OF CONTRACT**

The contract shall begin immediately on acceptance of the LOA by the successful bidder. The duration shall initially be for one year from the date of acceptance of LOA. The Contract shall be extendable for one year on same terms and conditions, at the behest of JMRC, if required, provided the performance of the Supplier is satisfactory. Such extension would be on mutual agreement between JMRC and the Agency.

#### **4.4 VARIATION CLAUSE**

The quantity mentioned in the Schedule of requirement and Financial Bid Format is indicative for the purpose of evaluation and determination of rates. JMRC will have the right to increase or decrease the quantity specified in the Schedule of requirement during the contract period as per followings:

- i. At the time of issuance of LOA, JMRC will have the right to increase or decrease up to 20% of the quantity of Uniform & Accessories as specified in the Schedule of requirement without any change in price quoted and other terms and conditions during the contract period/ extended contract period.
- ii. Subsequent to the issue of LOA, the Corporation shall be at liberty to place orders in parts or in full, for supplying the Uniform and Accessories during currency of contract.
- iii. Further, JMRC reserves the right to place repeat order(s) within the contract periodt period, on the rates and conditions given in the contract, up to 25% of the value of the supplies of the original contract.

#### **4.5 STATUTORY OBLIGATIONS**

- i. All obligations for payment of Tax (es) to Central /State Government with necessary registration with Central Excise & Customs, Commercial Tax Dept. etc. as applicable, will be supplier's liability.
- ii. The Agency shall comply with all labour legislations applicable to its employees involved in the manufacturing of uniform and Accessories. The Corporation shall not, in anyway be responsible in this regard either in part or in full.

#### 4.6 PAYMENT TERMS & SCHEDULE

- i. Payment schedule – Payments to the Agency, after successful completion of the milestones , would be made as under:

S. No.	Milestone / Deliverable of Respective Lot	Due Payment *	Supporting Documents
1.	Receipt of Uniform & Accessories ordered in JMRC Stores and taken over after inspection	90%	1. Prototype approval letter of JMRC, applicable for first supply. 2. Original Invoice (in triplicate copy) 3. Pre-Delivery Inspection Report by nominated officer(s), if applicable. 4. Post Delivery Inspection Report/ taken over certificate. 5. Delivery Challan signed by authorized representative of JMRC
2.	Satisfactory performance & support (for alterations & repairs) during first two months from the date of supply	Balance 10%	1. Original Invoice (in triplicate copy) 2. Satisfactory performance & support report from JMRC representative.

- a. Advance Payments will not be made.
- b. Due Payments shall be made promptly by the Authority after the submission of an invoice or request for payment by the Agency, along with requisite documents as mentioned above.
- c. Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this RFP, will be deducted from the payments for the respective milestones.
- d. If it is required under law to deduct some statutory taxes at source, these will be deducted before the release of such payment(s). Necessary certificate of deduction of Tax at source shall be issued and furnished to the Agency by JMRC.
- e. No amount of interest will be payable by JMRC, in case of delay or on any other count.
- f. In case there is a waiver/ exemption/ benefit of any taxes, duties, levies etc. in full or part, the JMRC shall issue, if required, the necessary certificates to the Agency / Supplier to take advantage of such benefits. The Agency shall be obliged to obtain such benefits from the respective authorities duly adhering to the conditions prescribed. Such benefit shall be passed on to the JMRC.
- g. The tax (es) as applicable and if quoted shall be paid as per prevalent/ actual rates as per BOQ.

#### **4.7 CONCILIATION, ARBITRATION & JURISDICTION**

- i. In the event of dispute or difference arising between JMRC and the Agency, the same shall be discussed in the first instance between the representatives of the Agency and Executive Director (Corporate Affairs).
- ii. If the dispute is not settled amicably, the matter shall be addressed by the aggrieved party to the Authorised signatory of the other party within 21 days of arising of such a claim. If the issue is not resolved within 30 days of receipt of the claim by the respondent party, the aggrieved party shall refer the claim for Arbitration to Managing Director (MD) of JMRC within 10 days after the passage of this time. The MD, JMRC would appoint the Sole Arbitrator/a panel of Arbitrators of the dispute whose decision shall be final and binding on both the parties. Arbitration proceedings will be assumed to have commenced from the day a written and valid demand for arbitration is received by the MD, JMRC. The place of arbitration will be Jaipur. Wherever applicable, the provisions of the Arbitration and Conciliation Act, 1996 shall apply.
- iii. The courts at Jaipur shall have exclusive jurisdiction over all matters arising out of this tender process or out of the Agreement pursuant to it or out of any arbitration hereunder.

#### **4.8 FAILURE TO SUPPLY THE UNIFORM & ACCESSORIES AS PER THE PURCHASE ORDER/ CONTRACT**

The Agency shall supply the Uniform and Accessories as per the requirement of the Corporation spelt out in purchase order. Delay in supplies of these Uniform and Accessories in terms and conditions of this tender/ contract will be termed as default on the part of the agency/supplier.

**i. Liquidated Damages:**

In case of any default of Agency, JMRC shall have the right to recover from the Agency Liquidated Damages which may be in addition to penalty as defined at (ii) below.

In the event of the Agency's failure to supply the goods as specified in this contract, the Corporation may, at its discretion, withhold any payment until the completion of the contract. The Corporation may also deduct from the Agency as agreed, liquidated damages amounting to the sum of 0.5% to of the contract price of the delayed/ undelivered stores/ services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of total contract amount which may be in addition to Risk and Cost action as defined at (iii) below.

**ii. Penalty for significant deficiencies in Services:**

In case of significant deficiencies in Services causing adverse effect on the work or on the reputation of the Corporation, whole or part of the Performance Security Deposit will be confiscated, in addition to Liquidated Damages as defined in (i) above. Other penal action including debarring for a specified period/black listing may also be taken. JMRC also reserves the right to raise justifiable claims in the event of breach of contract or deficiency in service by the Agency.

iii. **Risk and Cost:**

In case of default, JMRC will have the right to get work executed from other agencies at the risk and cost of the agency. The cost difference between the alternative arrangements and tenderized value will be recovered from the agency along with other incidental charges. In case of execution of work through alternative sources and if price is lower, no benefit on this account will be passed on to the agency

**4.9 TERMINATION OF CONTRACT AGREEMENT**

- i. JMRC reserves the right to terminate/curtail the contract at any time after giving one week's notice to the Agency owing to deficiency in quality of goods supplied, inordinate delay in supplies or any other breach of contract, in which case the value of the proper supplies made to date by the Agency will be paid for at the rates specified in the Agreement after making due deductions for liquidated damages and/or penalty for significant deficiencies in services. Notice in writing from the Corporation of such termination/curtailment and the reasons therefore shall be conclusive evidence thereof.
- ii. JMRC reserves the right to terminate/curtail the contract at any time by giving 15 days' notice should, in JMRC's opinion, the cessation of work become necessary due to any reason not covered in clause (i) above, in which case the value of the supplies done to date by the Agency will be paid for in full at the rates specified in the Agreement. Notice in writing from the Corporation of such termination/curtailment and the reasons therefore, shall be conclusive evidence thereof.

**4.10 FORCE MAJEURE**

- i) Delay in performance or non-performance of any obligation contained herein shall be excused to the extent such failure or non-performance is caused by *force majeure*.
- ii) For purposes of this tender and agreement to be signed in pursuant to this tender process, '*force majeure*' shall mean any cause or event preventing performance of an obligation under this tender or Agreement under this tender, which is beyond the reasonable control of either party hereto, and which by the exercise of due diligence, could not have been avoided or overcome, including fire, flood, sabotage, shipwreck, embargo, explosion, terrorist attack, labour trouble, accident, riot, acts of governmental authority (including acts based on laws or regulations now in existence as well as those enacted in the future), acts of God.
- iii) It is expressly agreed that the Agency's ability to provide services to a third party at a price more advantageous to itself or Agency's economic hardship shall not constitute a *force majeure* event.

**ANNEXURE – I**

**CHECK LIST OF DOCUMENTS TO BE ENCLOSED**

**ENVELOPE:A. LIST OF DOCUMENTS TO BE SUBMITTED AS TECHNICAL BID**

<b>S. No.</b>	<b>Proposal will contain the following documents :</b>	<b>Whether enclosed</b>
1.	All pages of RFP excluding Annexure duly signed by the Authorised Signatory of the Bidder firm.	Yes/No
2.	Annexure – I : This Check List duly ticked and signed	Yes/No
3.	Annexure –II, Form-I: Declaration for acceptance of Terms & Conditions of the Request for Proposal (RFP) & GCC, duly filled & signed.	Yes/No
4.	Annexure – II, Form-II: Bidder's Profile duly filled, signed & enclosing documents for eligibility	Yes/No
5.	Annexure – II, Form-III: Technical capacity of the bidder, duly filled, signed & enclosing certificate(s) from customer(s)/ Clients.	Yes/No
6.	Annexure – II, Form-IV: Financial capacity of the bidder, duly filled, signed & enclosing turn over documents as per clause 3(v).	Yes/No
7.	Annexure – III , Schedule of Requirement, duly initialled	Yes/No
8.	Annexure – IV, Detailed Technical Specifications, duly initialled	Yes/No
9.	Annexure – VI, Format of Agreement, duly initialled	
10.	Annexure VII, Proforma of Bank Guarantee for Bid Security	Yes/No
11.	Cost of Bid document (DD/ Banker Cheque or JMRC receipt)	Yes/No
12.	Bid Security (DD/ Banker Cheque/ Bank guarantee)	Yes/No

**ENVELOPE: B. LIST OF DOCUMENTS TO BESUBMITTEDAS FINANCIAL BID**

<b>S. No.</b>	<b>Proposal will contain the following documents :</b>	<b>Whether enclosed</b>
1.	Financial Bid duly filled in and signed as per Annexure – V	Yes/No

**ANNEXURE – II, FORM-I**

Date: .....

**DECLARATION FOR ACCEPTANCE OF TERMS & CONDITIONS OF THE RFP & GCC**

We, ....., having our office at  
.....,  
agree to all the Terms & Conditions of both General Conditions of the Contract (GCC) and of  
the Request For Proposal (RFP) No. \_\_\_\_\_,  
dated \_\_\_\_\_ issued by JMRC for selection of Agency for supply of Uniform &  
Accessories to JMRC, Jaipur.

Our offer will remain valid for 90 days from the date of opening of Technical Bid.

Date

Signature

Place

Name

Seal of Authorised Signatory

**ANNEXURE – II, FORM-II**

**BIDDER’S PROFILE AND DOCUMENTS TO SUBSTANTIATE ELIGIBILITY  
OF THE BIDDER**

Please find enclosed signed copy of the Profile, and the other requisite documents as mentioned herein.

1.	Name of the Work	Supply of Uniform & Accessories to JMRC
2.	Name of the Bidder Firm	
3.	Date when incorporated/ Registered.	
4.	Profile of the Firm (Proprietor/ Partnership/ Private limited/ Public Limited. Constitution of the firm)	
5.	Broad business activities carried out by the firm	
6.	Registered Office Address (With Pin Code)	
	Telephone Nos. (With STD Code)	
	Mobile No.	
	Fax Nos. (With STD Code)	
	E-mail ID	
	Website	
7.	Manufacturing facility address	
	Telephone Nos. (With STD Code)	
	Mobile No.	
	Fax Nos. (With STD Code)	
	E-mail ID	

8.	Jaipur Branch Office Address	
	Telephone Nos. (With STD Code)	
	Mobile No.	
	Fax Nos. (With STD Code)	
	E-mail ID	
9.	Service Tax/Excise Tax Registration No.(As applicable ) (copy enclosed)	
10.	PAN Card No. (copy enclosed)	
11.	TIN/VAT/CST Number (copy enclosed)	
12.	(a) Name and designation of the Chief Executive or equivalent of the firm	
	(b) Address	
13.	(a) Name and designation of the authority that is authorized to sign the tender document	
	(b) Address	
14.	Tender Fee (Details of the Cash Receipt/DD/Bankers cheque)	
15.	Bid Security details	
16.	Eligibility documents attached :	



(a)	Service Tax /Excise Registration proof – Yes/No	
(b)	Income Tax Registration Proof - Yes/No	
(c)	Registration Certificate/ partnership deed/ Certificate of incorporation -- Yes/No	
(d)	VAT/CST Registration Proof – Yes/No	
(e)	Details of the activities carried out during last 5 years & Details of manufacturing activities done as per clause 3.2(i)	
(f)	Certificate of having not black listed as per clause 3.2(ii)	
(g)	Proof of functional office/ Manufacturing facility in Jaipur as per clause 3.2 (iii)	

**We hereby certify that all the information provided above is correct and true to the best of our knowledge.**

Date

Signature

Place

Name

Seal of Authorised Signatory

**Note: Additional pages, duly signed may be attached wherever necessary.**

ANNEXURE – II, FORM-III

STATEMENT OF TECHNICAL CAPACITY OF BIDDER

EXPERIENCE OF MANUFACTURING & SUPPLY OF UNIFORM & ACCESSORIES

S. No.	Name of Client/ Organisation	Name of Work and date of completion	Purchase order No. and date	Total Value of entire contract Rs.	Value of supplies completed in relevant years (year-wise) Rs.	Number of Uniform & Accessories manufactured & supplied	Remarks
1.							
2.							
3.							
4.							
5.							

Note: Client's certificate as per 3.2 (IV) enclosed.

Date

Signature

Place

Name

Seal of Authorised Signatory

**ANNEXURE – II, FORM-IV**

**FINANCIAL CAPACITY OF BIDDER**

<b>S. No.</b>	<b>Year</b>	<b>Turnover (Rs.)</b>
1.	Year 2009-10	
2.	Year 2010-11	
3.	Year 2011-12	
4.	Year 2012-13	
5.	Year 2013-14	

Note: Turn over Proof as per clause 3.2 (v) enclosed.

Date

Signature

Place

Name

Seal of Authorised Signatory

**ANNEXURE-III**

**SCHEDULE OF REQUIREMENT**

The Agency shall carry out all activities covering manufacturing, supply of Uniform & Accessories, quality inspection in coordination with JMRC or its authorized representative, as mentioned hereunder. The tentative schedule of requirement is as mentioned hereunder.

S. No.	Employee Category	Item Code	Description	Unit per employee	No. Of Employees	Quantity
A	B	C	D	E	F	G
1.	SC/TO (Male)	SOMS101	Shirt	2	47	94
2.		SOMS102	Trouser	2	47	94
3.		SOMS104	Summer Coat	2	47	94
4.		SOMW101	Winter Coat (Blazer)	1	47	47
5.	SC/TO (Female)	SOFS101	Shirt	2	14	28
6.		SOFS102	Trouser	2	14	28
7.		SOFS104	Summer Coat	2	14	28
8.		SOFW 101	Blazer (Winter Coat)	1	14	14
9.	CRA (Male)	CRMS101	Shirt	2	35	70
10.		CRMS102	Trouser	2	35	70
11.		CRMS105	Waist Coat (Summer Jacket)	2	35	70
12.		CRMW101	Winter Coat (Blazer)	1	35	35
13.	CRA (Female)	CRFS101	Shirt/Tunic	2	14	28
14.		CRFS102	Trouser	2	14	28
15.		CRFS103	Waist Coat (Summer Jacket)	2	14	28
16.		CRFW101	Winter Coat (Blazer)	1	14	14
17.	JE (Male)	JEMS101	T-Shirt	2	74	148
18.		JEMS102	Trouser	2	74	148
19.		JEMW101	Jacket	1	74	74
20.	JE (Female)	JEFS101	T-Shirt	2	21	42
21.		JEFW101	Jacket	1	21	21
22.		JEFS102	Trouser	2	21	42
23.	MAINTA INER (Male)	MTMS101	Coverall (Dungarees)	2	143	286
24.		MTMW101	Jacket	1	143	143
25.		MTMS102	T-Shirt	2	143	286
26.		MTMS103	Trouser	2	143	286
27.	MAINTA INER (Female)	MTFS101	Coverall (Dungarees)	2	36	72
28.		MTFS102	T-Shirt	2	36	72
29.		MTFS103	Trouser	2	36	72
30.		MTFW101	Jacket	1	36	36
31.	COMMO N ACCESS ORIES	CSCS101	Long Tie (SC/TO & CRA (Male))	2	96	192
32.		CSCS102	Soft Peaked Cap	1	61	61
33.		CSCS103	Formal structured scarf	1	61	61
34.		CCRF101	Stole	1	14	14

S. No.	Employee Category	Item Code	Description	Unit per employee	No. Of Employees	Quantity
35.		CJEC101	Reflective Vest (Fluorescent Vest)	1	95	95
36.		CSCS104	White Socks	1	384	384
37.		CSCS105	Black Belt	1	370	370
38.		CSCS106	Handkerchief	1	110	110
39.		CSCM101	Black Oxford shoes(Uniform Shoes)(SC/TO & CRA)	1	96	96
40.		CSCF101	Ladies Black Shoes with small wedge heel(Uniform Shoes)(SC/TO & CRA)	1	28	28

**ANNEXURE-IV****DETAILED TECHNICAL SPECIFICATIONS****A. UNIFORM: (STATION CONTROLLER)**

S. NO.	GARMENT DETAILS	WINTER COAT (BLAZER) (For Male & Female)	SHIRT - Female	TROUSER- (FOR Male & Female)	SUMMER COAT (FOR Male & Female)	SHIRT - Male
	<b>ITEM CODE</b>	<b>SOMW101 SOFW101</b>	<b>SOFS101</b>	<b>SOFS102 SOMS102</b>	<b>SOMS104 SOFS104</b>	<b>SOMS101</b>
	<b>Description</b>	<b>Coat black (winter)</b>	<b>Shirt white with red logo grid</b>	<b>Trouser Grey</b>	<b>Coat Black(Summer)</b>	<b>Shirt white with red logo grid</b>
1)	Fabric content	Canvas	Poly cotton (70, 30)	poly cotton	(100% cotton / Poly or blended)	Poly cotton (70, 30)
2)	Fabric Type	plain weave 1/1	Plain weave 1/1	plain weave 1/1	Plain	Plain 1/1
3)	Fabric Consumption	1.80mtr	1.80 mtr	1.25 mtr	1.80 mtr.	2.5 mt
4)	GSM	0.111	0.111	0.111	0.116	0.077
5)	Yarn Count	2/40	2 / 80	2/40	2 / 40	2 / 80
6)	Number of stitches / inch	2.5(8 stitch / inch)	2.5(8 stitch / inch)	2.5(8 stitch / inch)	2.5 ( 8 stitch / inch)	2.5 ( 8 stitch / inch)
7)	Stitching thread material	(100% cotton)	(100% cotton)	(100% cotton)	(100% cotton)	(100% cotton)
8)	Needle No.	16	16	16	16	16
9)	Colour	Black (P-19-5708 TCX) PANTONE:1797	Snow White printed (PANTONE-13-4105 TCX)	Light Grey (P-17-5102 TCX)	Black (P-19-5708 TCX) PANTONE:1797	Snow White printed (PANTONE-13-4105 TCX)
10)	Surface ornamentation	M/C Emb.( Jaipur Metro Logo )			M/C Emb.( Jaipur Metro Logo )	
11)	Printing Style		Jaipur Metro Logo Grid			Jaipur Metro Logo Grid
12)	Print Technique		Digital			Digital
13)	Interlining	Poly Cotton		Poly Cotton	Poly Cotton	-
14)	Trims and Accessory Details	Buttons: 14 L, Thread: 100% Cotton Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing, Piping	Buttons: 14 L, Thread: 100% Cotton Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing	Zip, Buttons, Elastic, Fusing, Lining, Thread, Seam, Seam Finishes	Buttons: 14 L, Thread: 100% Cotton Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing, Piping	Buttons: 14 L, Thread: 100% Cotton Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch,
15)	Wash Care	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label M/N Label, Size Label

## B. UNIFORM (CUSTOMER RELATIONS ASSISTANT)

S. NO.	GARMENT DETAIL	SHIRT – Male	TROUSER - (For Male & Female)	WINTER COAT (BLAZER) – Male WINTER	SHIRT / TUNIC – Female	WAIST COAT - Female	WINTER COAT (BLAZER)- Female	WAIST COAT SUMMER – Male
	<b>ITEM CODE</b>	<b>CRMS101</b>	<b>CRMS102 CRFS102</b>	<b>CRMW101</b>	<b>CRFS101</b>	<b>CRFS103</b>	<b>CRFW101</b>	<b>CRMS105</b>
	<b>Description</b>	<b>Shirt white with red logo grid</b>	<b>Trouser Grey</b>	<b>Coat Grey</b>	<b>Kurti/ Tunic</b>	<b>Jacket Grey</b>	<b>Coat Grey</b>	<b>Jacket Grey</b>
1)	Fabric content	Poly cotton (70:30)	Canvas	Canvas	Poly cotton (70, 30)	Canvas	Canvas	Canvas
2)	Fabric Type	Plain weave 1/1	Plain weave 1/1	Plain weave 1/1	Plain weave 1/1	plain weave1/1	plain weave1/1	Plain weave 1/1
3)	Fabric Consumption	2.5mtr	1.25mtr	1.80 mtr.	2.5 mtr	1.5mtr	2.5mtr	1.5mtr
4)	GSM	0.077	0.111	0.116	0.077	0.111	0.111	0.077
5)	Yarn Count	2/80	2/40	2 / 40	2/80	2/40	2/40	2/40
6)	Number of stitches / inch	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 ( 8 stitch / inch)	2.5 (8 stitch / inch)	2.5 (8 stitch / inch)	2.5 (8 stitch / inch)	2.5 (8 stitch /inch)
7)	Stitching thread material	100% cotton	(100% cotton)	(100% cotton)	(100% cotton)	(100% cotton)	(100% cotton)	100% cotton
8)	Needle No.	16	16	16	16	16		16
9)	Colour	Snow White printed (PANTONE-13-4105 TCX)	Light Grey (P-17-5102 TCX)	Light Grey (P-17-5102 TCX)	Snow White printed (PANTONE-13-4105 TCX)	Light Grey (P-17-5102 TCX)	Light Grey (P-17-5102 TCX)	Light Grey (P-17-5102 TCX)
10)	Surface ornamentation			M/C Emb. (Jaipur Metro Logo)		M/C Emb. (Jaipur Metro Logo)	M/C Emb. (Jaipur Metro Logo)	M/C Emb. (Jaipur Metro Logo)
11)	Printing Style	Jaipur Metro Logo Grid			Jaipur Metro Logo Grid			
12)	Print Technique	Digital			Digital			
13)	Interlining	–	Poly Cotton	Poly Satin		Poly Satin	Poly Satin	Poly Satin
14)	Trims and Accessory Details	Buttons: 14 L, Thread: 100% Cotton, Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch	Zip: ykk, Buttons :18L, Thread:100% cotton Vardhman, Seam & Seam, Finishes: French seam, Turn and Stich, Edge top	Buttons: 14 L, Thread: 100%, Cotton Vardhman, Seam & Seam, Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing, Piping	Piping, Fusing, Lining, Thread, Seam, Seam Finishes	Buttons: 14 L, Thread: 100%, Cotton Vardhman, Seam & Seam, Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing, Piping	Buttons: 14 L, Thread: 100%, Cotton Vardhman, Seam & Seam, Finishes: Edge top, French, Turn and Stich, Fusing : coat fusing, Piping	Buttons: 14 L, Thread: 100%, Cotton Vardhman, Seam & Seam, Finishes: Edge top, French, Turn and Stitch, Fusing : coat fusing, Piping
15)	Wash Care	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash W/C Label M/N Label Size Label

## C. UNIFORM (JUNIOR ENGINEER)

S NO.	GARMENT DETAILS	TROUSER – (FOR Male & Female)	T-SHIRT (FOR Male)	T-SHIRT (FOR Female)	JACKET (FOR Male & Female)
	<b>ITEM CODE</b>	<b>JEMS102 JEFS 102</b>	<b>JEMS101</b>	<b>JEFS101</b>	<b>JEMW101 JEFW101</b>
	<b>Description</b>	<b>Trouser Grey</b>	<b>T-Shirt light grey (Half Sleeve)</b>	<b>T-Shirt light grey (Full Sleeve)</b>	<b>Jacket Grey</b>
1)	Fabric content	Canvas	Soft Knit	Soft Knit	Poly Vinyl
2)	Fabric Type	Plain weave	Pique	Pique	PVC
3)	Fabric Consumption	1.25 mtr	1.5 mtr	2 mtr	2.5mtr
4)	GSM	0.111	180	180	
5)	Yarn Count	2/40	30's	30's	
6)	Number of stitches / inch	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)
7)	Stitching thread material	(100% cotton)	100% cotton	100% cotton	100% cotton
8)	Needle No.	16	16	16	16
9)	Colour	Dark grey (P-19-3906 TCX)	Light Grey (P-17-5102 TCX)	Light Grey (P-17-5102 TCX)	Light Grey (P-17-5102 TCX) + Dark grey (P-19-3906 TCX)
10)	Surface ornamentation		M/C Emb. (Jaipur Metro Logo)	M/C Emb. (Jaipur Metro Logo)	M/C Emb.(Jaipur Metro Logo)
11)	Printing Style				
12)	Print Technique				
13)	Interlining	Poly Cotton	-		Poly Cotton / Fleece
14)	Trims and Accessory Details	Zip: ykk, Buttons :18L, Thread:100% cotton, Vardhman, Seam & Seam, Finishes: French seam, Turn, and Stich, Edge top	Buttons: 14 L, Thread: 100% Cotton, Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch	Buttons: 14, Velcro, Zipper, Buckle, Thread: 100% Cotton, Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch	Buttons: 14, Velcro, Zipper, Buckle, Thread: 100% Cotton, Vardhman, Seam & Seam Finishes: Edge top, French, Turn and Stitch, Reflective Strip
15)	Wash Care	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label	Kind of wash, W/C Label, M/N Label, Size Label



## D. UNIFORM (MAINTAINER)

S NO.	GARMENT DETAILS	T-SHIRT (FOR Male)	T-SHIRT (FOR Female)	JACKET (FOR Male & Female)	TROUSERS (FOR Male & Female)	COVERALL (DUNGAREES) (FOR Male & Female)
	<b>ITEM CODE</b>	<b>MTMS102</b>	<b>MTFS102</b>	<b>MTMW101 MTFW101</b>	<b>MTMS103</b>	<b>MTMS101 MTFS101</b>
	<b>Description</b>	<b>T-Shirt red (Half Sleeve)</b>	<b>T-Shirt red (Full Sleeve)</b>	<b>Jacket red</b>	<b>Trouser Grey</b>	<b>Suit jumping (Grey)</b>
1)	Fabric content	Soft Knit	Soft Knit	Poly Vinyl	Canvas	Canvas
2)	Fabric Type	Pique	Pique	PVC	Plain weave 1/1	Plain weave 1/1
3)	Fabric Consumption	1.5mtr	2.0 mtr	2.5mtr	1.25mtr	5 mtr
4)	GSM	180	180		0.111	0.111
5)	Yarn Count	30's	30's		2/40	2/40
6)	Number of stitches / inch	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)	2.5 (8 stitch /inch)
7)	Stitching thread material	100% cotton	100% cotton	100% cotton	(100% cotton)	(100% cotton)
8)	Needle No.	16	16	16	16	16
9)	Colour	Royal Red (P-19-1557 TCX)	Royal Red (P-19-1557 TCX)	Royal Red (P-19-1557 TCX)	Dark grey (P-19-3906 TCX)	Dark grey (P-19-3906 TCX)
10)	Surface ornamentation	M/C Emb.( Jaipur Metro Logo )	M/C Emb.( Jaipur Metro Logo )	M/C Emb.( Jaipur Metro Logo )		M/C Emb.( Jaipur Metro Logo )
11)	Printing Style					
12)	Print Technique					
13)	Interlining			Poly Cotton / Fleece	Poly Cotton	Poly Cotton
14)	Trims and Accessory Details	Buttons:100% Cotton, Vardhman, Seam & Seam Finishes, Rib	Buttons:100% Cotton, Vardhman, Seam & Seam Finishes, Rib	Buttons: 14, Velcro Zipper Buckle Thread: 100% Cotton Vardhman Seam & Seam Finishes: Edge top, French, Turn and Stich	Zip: ykk Buttons :18L Thread:100% cotton on Vardhman Seam & Seam Finishes: French seam,Turn and Stich, Edge top	Zip: ykk Buttons :18L Thread:100% cotton on Vardhman Seam & Seam Finishes: French seam,Turn and Stich, Edge top
15)	Wash Care	Kind of wash W/C Label M/N Label Size Label	Kind of wash W/C Label M/N Label Size Label	Kind of wash W/C Label M/N Label Size Label	Kind of wash W/C Label M/N Label Size Label	Kind of wash W/C Label M/N Label Size Label

## E: ACCESSORIES (COMMON)

S. No.	Description	Item code	Fabric Contents	Details	Colours
1)	<b>Long Tie</b>	<b>CSCS101</b>	Poly Satin	Full Length (tip to tip): 60" Slant Length (Broad): 2" Distance on the broadest portion: 3" Slant Length (Narrow): 1"	Red with Blue Jaipur Metro Grid
2)	<b>Soft Peaked Cap</b>	<b>CSCS102</b>	Acrylic with Cotton	JMRC Logo at centre in 1.5" at centre of white strap of 2.5"	Black
3)	<b>Formal structured scarf</b>	<b>CSCS103</b>	Poly Satin	Full Length (tip to tip): 60" Slant Length (Broad): 2" Distance on the broadest portion: 3" Slant Length (Narrow): 1"	Red with Blue Jaipur Metro Grid
4)	<b>Stole</b>	<b>CCRF101</b>	Viscose	Red: shoulder to bottom of stole panel BXL:4 ½"wide x 46" length	Red with Blue Jaipur Metro Grid
5)	<b>Reflective Vest</b>	<b>CJEC101</b>	Polyester Knitting Fabric or Weaving Fabric	on Left chest above reflective strip	Fluorescent Orange
6)	<b>Socks</b>	<b>CSCS104</b>	Acrylic with Cotton	Toe and Ankle Dark Grey Ankle high 2" Red logo grid knitting	Snow White with Jaipur Metro Logo Grid at high ankle in 2" in Red Color
7)	<b>Black Belt</b>	<b>CSCS105</b>	<b>Buckle:</b> Aluminium / Steel <b>belt:</b> Leather	Enameling with red color Msmt.: L x B = 3" x 2" Diameter of logo: 1.5"	Golden with red on Jaipur Metro logo
8)	<b>Handkerchief</b>	<b>CSCS106</b>	Cotton	Length X Breadth: 13"X 14" Piping of red & Blue color at 2.5" <b>Logo:</b> At the one corner above Stripe	White with Red & Blue stripe
9)	<b>Black Oxford shoes (Uniform)</b>	<b>CSCM101</b>	Genuine Leather	<b>Gents Shoe Detailing:</b> Oxford style	Black
10)	<b>Ladies Black shoes with small wedge hill (Uniform)</b>	<b>CSCF101</b>	Genuine Leather	<b>Female Shoes Detailing:</b> Wedge with 2-2.5"	Black

## FINANCIAL BID

(Amount in Rupees)

## 1. UNIFORM

S. No.	Employee Category	Item Code	Description	Quantity	Quoted Rate	Total
A	B	C	D	G	H	I=G*H
1.1	SC/TO (Male)	SOMS101	Shirt	94		
1.2		SOMS102	Trouser	94		
1.3		SOMS104	Summer Coat	94		
1.4		SOMW101	Winter Coat (Blazer)	47		
1.5	SC/TO (Female)	SOFS101	Shirt	28		
1.6		SOFS102	Trouser	28		
1.7		SOFS104	Summer Coat	28		
1.8		SOFW 101	Blazer (Winter Coat)	14		
1.9	CRA (Male)	CRMS101	Shirt	70		
1.10		CRMS102	Trouser	70		
1.11		CRMS105	Waist Coat (Summer Jacket)	70		
1.12		CRMW101	Blazer (Winter Coat)	35		
1.13	CRA (Female)	CRFS101	Shirt/Tunic	28		
1.14		CRFS102	Trouser	28		
1.15		CRFS103	Waist Coat (Summer Jacket)	28		
1.16		CRFW101	Blazer (Winter Coat)	14		
1.17	JE (Male)	JEMS101	T-Shirt	148		
1.18		JEMS102	Trouser	148		
1.19		JEMW101	Jacket	74		
1.20	JE (Female)	JEFS101	T-Shirt	42		
1.21		JEFW101	Jacket	21		
1.22		JEFS102	Trouser	42		
1.23	MAINTAIN ER (Male)	MTMS101	Coverall (Dungarees)	286		
1.24		MTMW101	Jacket	143		
1.25		MTMS102	T-Shirt	286		
1.26		MTMS103	Trouser	286		
1.27	MAINTAIN ER (Female)	MTFS101	Coverall (Dungarees)	72		
1.28		MTFS102	T-Shirt	72		
1.29		MTFS103	Trouser	72		
1.30		MTFW101	Jacket	36		
1.31		<b>Total (1.1 to 1.30)</b>				
1.32		VAT on Total (1.31) @.....% in Rs.				
1.33		Excise on Total (1.31) @.....% in Rs.				
1.34		Any Other Tax .....@.....% in Rs.				
1.35		<b>Grand total (1.31+1.32+1.33+1.34) for Uniform</b>				

## 2. COMMON ACCESSORIES

S. No.	Employee Category	Item Code	Description	Quantity	Quoted Rate	Total
A	B	C	D	G	H	I=G*H
2.1	COMMON ACCESSORIES	CSCS101	Long Tie (SC/TO & CRA (Male))	192		
2.2		CSCS102	Soft Peaked Cap	61		
2.3		CSCS103	Formal structured scarf	61		
2.4		CCRF101	Stole	14		
2.5		CJEC101	Reflective Vest (Fluorescent Vest)	95		
2.6		CSCS104	White Socks	384		
2.7		CSCS105	Black Belt	370		
2.8		CSCS106	Handkerchief	110		
2.9		CSCM101	Black Oxford shoes(Uniform Shoes)(SC/TO & CRA)	96		
2.10		CSCF101	Ladies Black Shoes with small wedge heel(Uniform Shoes)(SC/TO & CRA)	28		
2.11		<b>Total (2.1 to 2.10)</b>				
2.12		VAT on Item .....to Item No..... @.....% in Rs.				
2.13		VAT on Item .....to Item No..... @.....% in Rs.				
2.14		VAT on Item .....to Item No..... @.....% in Rs.				
2.15		Excise on Item .....to Item No..... @.....% in Rs.				
2.16		Any Other Tax .....@.....% in Rs.				
2.17		Any Other Tax .....@.....% in Rs.				
2.18		<b>Grand Total for Accessories</b>				
<b>Grand Total for Uniform &amp; Accessories(1.35+2.18) in figures</b>						
<b>Grand Total for Uniform &amp; Accessories(1.35+2.18) in Words:</b>						
<b>Rs.----- only</b>						

### Terms & Conditions:

- Financial Evaluation shall be carried out on the “**Grand Total for Uniform & Accessories (1.35+2.18)**” in the table above.
- Amount quoted above is inclusive of all levies, charges and it also includes any other legal liabilities which may be in force at present or may arise in future etc. Nothing will be extra paid by the Corporation in addition to the above quoted bid amount.

- c) If deduction at source is mandatory on account of any statutory tax, levy, cess, fee, etc., it will be deducted from the bill amount of the Agency.
- d) No additional condition(s) from the bidder would be accepted.

Date

Signature

Place

Name

Seal of Authorised Signatory

**FORMAT OF AGREEMENT**

This AGREEMENT (hereinafter called the “Agreement”) is made on the \_\_\_\_\_ day of the month of \_\_\_\_\_, 2014, between, JAIPUR METRO RAIL CORPORATION (hereinafter called the “Corporation” or “JMRC”) and \_\_\_\_\_ (hereinafter called the “Agency”) on the other hand.

**WHEREAS**

- (A) the Corporation requires an Agency for supply of Uniform & Accessories to JMRC, as defined in the RFP document attached to this Agreement (hereinafter called the “Schedule of Requirements/ work”).
- (B) the Agency, having represented to the Corporation that they are engaged in manufacturing and supply of Uniform & accessories have the required professional skills, personnel and technical resources, have been selected to supply the uniform and Accessories on the terms and conditions set forth in this Agreement.

**NOW THEREFORE** the parties hereby agree as follows:

1. The following documents hereto shall be deemed to form an integral part of this Agreement:
  - (i) The Letter of Award (LOA) issued by the Corporation in favour of the Agency.
  - (ii) The RFP Document (No.\_\_\_\_\_ dt. \_\_\_\_\_) in its entirety along with all its Annexures, Appendices, etc.
  - (iii) Addendum and/or Corrigendum to the RFP Document the Bid Submitted if issued by the Corporation.
  - (iv) General Conditions of Contract (GCC) (enclosed)
  - (v) Uniform Design Manual
  - (vi) The bid submitted by the Agency pursuant to this RFP.

2. Duration of contract

The initial time period of the contract shall be One Year from the Date of issue of LOA, which shall be extendable for up to next One year on same terms and conditions, at the behest of JMRC, if required. Such extension would be on mutual agreement between JMRC and the Agency.

3. The mutual rights and obligations of the Corporation and the Agency shall be as set forth in the above documents, and in particular:
- a) The Agency shall provide the supplies as per the Schedule of requirement as specified in the RFP document and shall fulfil its obligations towards the Corporation specified therein in conformity with the time schedule stated therein. Further, the Agency shall provide the supplies and carry out its obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe and effective equipment and methods. The Agency shall always act, in respect of any matter relating to this Agreement or to the Services, as a faithful Supplier to the Corporation, and shall at all times support and safeguard the Corporation's legitimate interests in any dealings with Third Parties; and
  - b) The Corporation will make payments to the Agency in accordance with the Letter of Award.

In witness whereof, the Parties hereto have caused this Agreement to be signed in their respective names as of the day and year first above written.

Authorised Signatory

For Jaipur Metro Rail Corporation Ltd.

Authorised Signatory

For \_\_\_\_\_(Agency)

Witness:

- a) Name and Address
- b) Name and Address

Note: This agreement should be executed on non-judicial stamped paper, stamped in accordance with the Stamps Act.

**PROFORMA FOR BANK GUARANTEE FOR THE BID SECURITY**

(to be submitted by the bidder along with bid)

To,  
Chairman and Managing Director,  
Jaipur Metro Rail Corporation Limited (JMRC),  
Khanij Bhawan, Udyog Bhawan Premises,  
Tilak Marg, C-Scheme,  
Jaipur-302005 (Raj).

Sir,

1. In accordance with your RFP for engaging Agency for supply of Uniform and Accessories to JMRC vide RFP No. F-1(5)/JMRC/DCA/Uniform Supply/2014-15/4 dated: 16.06.2014 M/s. .... (Name & full address of the firm) (hereinafter called the “Bidder”) hereby submits the Bank Guarantee to participate in the said tender as mentioned in the RFP document.

It is a condition in the RFP document that the Bidder has to deposit Earnest Money amounting to Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) in respect to the tender, with Jaipur Metro Rail Corporation, Jaipur (hereinafter referred to as “JMRC”) by a Bank Guarantee from a Nationalised Bank/ Scheduled Commercial Bank having its branch at Jaipur irrevocable and operative till 30 days after the bid validity date (i.e. 120 days from the date of submission of tender). It may be extended if required in concurrence with the bid validity.

And whereas the Bidder desires to furnish a Bank Guarantee for a sum Rs.64,000/- (Rupees Sixty Four Thousand only) to the JMRC as earnest money deposit.

2. Now, therefore, we the ..... (Bank), a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act. 1969 (delete, if not applicable) and branch Office at..... (Hereinafter referred to as the Guarantor) do hereby undertake and agree to pay forthwith on demand in writing by the JMRC of the said guaranteed amount without any demur, reservation or recourse.
3. We, the aforesaid bank, further agree that the JMRC shall be the sole judge of as to whether the Bidder has committed any breach or breaches of any of the terms costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the JMRC on account thereof to the extent of the Earnest Money required to be deposited by the Bidder in respect of the said RFP Document and the decision of the JMRC that the Bidder has committed such breach or breaches and as to the amount or



amounts of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the JMRC shall be final and binding on us.

4. We, the said Bank further agree that the Guarantee herein contained shall remain in full force and effect until it is released by the JMRC and it is further declared that it shall not be necessary for the JMRC to proceed against the Bidder before proceeding against the Bank and the Guarantee herein contained shall be invoked against the Bank, notwithstanding any security which the JMRC may have obtained or shall be obtained from the Bidder at any time when proceedings are taken against the Bank for whatever amount that may be outstanding or unrealized under the Guarantee.
5. Any notice by way of demand or otherwise hereunder may be sent by special courier, telex, fax, registered post or other electronic media to our address, as aforesaid and if sent by post, it shall be deemed to have been given to us after the expiry of 48 hours when the same has been posted.
6. If it is necessary to extend this guarantee on account of any reason whatsoever, we undertake to extend the period of this guarantee on the request of our constituent under intimation to you.
7. The right of the JMRC to recover the said amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) from us in manner aforesaid will not be precluded/ affected, even if, disputes have been raised by the said M/s. ....(Bidder) and/ or dispute or disputes are pending before any court, authority, officer, tribunal, arbitrator(s) etc..
8. Notwithstanding anything stated above, our liability under this guarantee shall be restricted to Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) and our guarantee shall remain in force till 30 days of the bid validity period i.e. 120 days from the last date of bid submission and unless a demand or claim under the guarantee is made on us in writing within three months after the Bid validity date, all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liability thereunder.
9. This guarantee shall be governed by and construed in accordance with the Indian Laws and we hereby submit to the exclusive jurisdiction of courts of Justice in India for the purpose of any suit or action or other proceedings arising out of this guarantee or the subject matter hereof brought by bidder may not be enforced in or by such court.
10. We hereby confirm that we have the power/s to issue this Guarantee in your favour under the Memorandum and Articles of Association/ Constitution of our bank and the undersigned is/are the recipient of authority by express delegation of power/s and

has/have full power/s to execute this guarantee under the Power of Attorney issued by the bank in your favour.

Place: .....

Date: ..... (Signature of the Bank Officer)

Rubber stamp of the bank

Authorized Power of Attorney Number: .....

Name of the Bank officer: .....

Designation: .....

Complete Postal address of Bank: .....

Telephone Numbers .....

Fax numbers .....

In presence of:

WITNESS (with full name, designation, address & official seal, if any)

(1) .....

(2)

.....

.....

.....

Note:

1. This guarantee should be issued on non-judicial stamp paper, stamped in accordance with the Stamps Act.
2. Bank should separately send through registered post/courier a certified copy of Bank Guarantee, mentioning Bid reference, Bid title and bidder name, directly to JMRC at the following address:

Executive Director (Corporate Affairs)  
Jaipur Metro Rail Corporation Ltd.  
3<sup>rd</sup>, JMRC Office,  
Khanij Bhawan, Udyog Bhawan Premises,  
Tilak Marg, C-Scheme, Jaipur-302005.

**ANNEXURE – VIII**

**PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY**

(to be submitted by the successful bidder at the time of agreement)

1. In consideration of Jaipur Metro Rail Corporation Limited, Jaipur (hereinafter called JMRC, Jaipur) having agreed to exempt \_\_\_\_\_ (here in after called the said Agency from the demand of security deposit of Rs. \_\_\_\_\_ on production of Bank Guarantee for Rs. \_\_\_\_\_ for the due fulfilment by the said Agency of the terms & conditions to be contained in an Agreement in connection with the contract for supply of \_\_\_\_\_ we, (name of the bank) \_\_\_\_\_ (here in after referred to as “the Bank”) at the request of \_\_\_\_\_ Agency’s do hereby undertake to pay to JMRC, JAIPUR, \_\_\_\_\_ an amount of not exceeding \_\_\_\_\_, against any loss or damage caused to or suffered or would be caused to or suffered by the JMRC, JAIPUR, \_\_\_\_\_ by reason of any breach by the said Agency’s of any of the terms & conditions contained in the said agreement.
  
2. We (name of the bank) \_\_\_\_\_ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from JMRC, JAIPUR, \_\_\_\_\_ stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the JMRC, JAIPUR, \_\_\_\_\_ reason of breach by the said Agency of any of the terms & conditions contained in the said agreement or by reason of the Agency failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the JMRC, JAIPUR, \_\_\_\_\_ in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_.
  
3. We undertake to pay to JMRC, JAIPUR, \_\_\_\_\_ any money so demanded notwithstanding any disputes raised by the Agency in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the Agency shall have no claim against us for making such payment.
  
4. We (name of the bank) \_\_\_\_\_ further agree that the guarantee herein contained shall remain in full force and effect immediately for a period of Eighteen months from date herein and further agree to extend the same from time to time (one year after) so that it shall continue to be enforceable till all the dues of JMRC, JAIPUR, \_\_\_\_\_ under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till JMRC, JAIPUR, \_\_\_\_\_ certifies that the terms & conditions of the said agreement have been fully and properly carried out by the said Service Provider(s) and accordingly discharges this guarantee.

5. We (name of the bank) further agree with the JMRC, JAIPUR, \_\_\_\_\_ that JMRC, JAIPUR, \_\_\_\_\_ shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms & conditions of the said agreement or to extend time of performance by the said contactor(s) from time to time or to postpone for any time to time any of the powers exercisable by JMRC, JAIPUR, \_\_\_\_\_ against the said Agency and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Agency or for any forbearance, and or any omission on part of the JMRC, JAIPUR, \_\_\_\_\_ or any indulgence by JMRC, JAIPUR, \_\_\_\_\_ to the said Agency or by any such matter or thing whatsoever which under the law relating to sureties would , but for this provision, have effect of so relieving us.
  
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Agency.
  
7. This guarantee shall be irrevocable and the obligations of the Bank herein shall not be conditional to any prior notice by JMRC, JAIPUR.

Place: .....

Date: ..... (Signature of the Bank Officer)

Rubber stamp of the bank

Authorized Power of Attorney Number: .....

Name of the Bank officer: .....

Designation: .....

Complete Postal address of Bank: .....

.....

Telephone Numbers .....

Fax numbers  
 .....

Note: This guarantee should be issued on non-judicial stamp paper, stamped in accordance with the Stamps Act.