

**NOTICE INVITING BID (NIB)
(LIMITED BIDDING)**

Request for Proposal (RFP) for accidental insurance of employees of Jaipur Metro Rail Corporation (JMRC)

1. Jaipur Metro Rail Corporation Ltd. (JMRC) is a wholly owned company of Government of Rajasthan and it was formed to implement and operate the Jaipur Metro Rail Project in Jaipur city. It started operations on the East-West Corridor from Mansarovar to Chandpole since 03/06/2015, route length of 9.7 Kms under Phase-IA. Phase-IB of the Project is under progress.
2. Presently the corporation is having a sanctioned strength of 476 employees which includes technical and non-technical employees.
3. To ensure reliability and safety in train operations, JMRC is equipped with the most modern communication & train control system. It has state-of art air-conditioned coaches. Ticketing & passenger control is controlled through Automatic Fare Collection system. All the stations are equipped with elaborate fire detection, suppression & extinguishing system. Further underground stations are equipped with elaborate Tunnel Ventilation System. Jaipur Police have also been engaged for maintaining law & order in the metro network. Private Watch & Ward personnel are also being engaged at many stations for safety of JMRC assets / property. For the convenience of commuters, adequate number of escalators and lifts are installed at metro stations. Most of the Stations are equipped with CCTV. The entry to paid area is controlled by flap doors operated by Contactless Smart Cards and Contactless Smart Tokens.
4. Jaipur Metro Rail Corporation Ltd. (JMRC) invites sealed bids from Public Sector Accidental insurance Companies through limited competitive bidding process for Accidental insurance of its employees, as per following details:

a)	Name of Bid	:	Employees Accidental Insurance of Jaipur Metro Rail Corporation Ltd.
b)	Venue of submission and opening of Bid	:	General Manager (Administration), JMRC, 3 rd Floor, Khanij Bhawan, Udyog Bhawan Premises, C-Scheme, Tilak Marg, Jaipur (Tel. 0141-5192404 /5192110)
c)	Last date for Bid submission	:	Date: 23.12.2015, Time: 1500 Hrs.
d)	Date of bid opening	:	Date: 23.12.2015, Time: 1530 Hrs.
e)	Validity of Bid	:	180 days from the last date of submission of bid
f)	Stipulated date of Commencement of Accidental insurance	:	Within ten days from the date of issue of "Letter of Acceptance (LOA) or as mentioned in the LOA".
g)	Period of Accidental insurance	:	One Year from the date of commencement

Note:

- a) Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be down loaded from the above mentioned websites. All the information, intimation and updates regarding this tender shall be published on above mentioned websites only. Keep visiting these websites for any subsequent clarifications & modifications.
- b) If the date of opening is declared holiday, then Bids will be opened on next working day.

5. The Eligibility Conditions for bidding is as given in the table below:

S. No.	Eligibility criteria	Document required to substantiate the same
a)	A Public Sector Insurance Company authorized / approved by the Insurance Regulatory and Development Authority (IRDA) to work in India.	The company should be Public Sector Insurance Company undertaking regarding copy of license issued by the IRDA.

S. No.	Eligibility criteria	Document required to substantiate the same
b)	The company should not have been blacklisted by Govt. of Rajasthan or any Government Organization during preceding five financial years.	Self attested undertaking on the letter-head of the Company with regard to non blacklisting by Govt. of Rajasthan or any Government organization during preceding 5 years.

6. The work profile of employees of JMRC is given in the *Annexure-I*.
7. The details of risk coverage for various kinds of accidental events/ circumstances are provided in the *Annexure-II*.

8. **Submission of Bid**

- i. A bid should consist of following:
- Copy of this 'Request for Proposal' with each page duly filled in and sealed & signed by the Bidder in acceptance of the terms and conditions therein, along with all due Annexure duly filled.
 - Required documents in support of eligibility
 - Financial bid as per Annexure-IV
- ii. A bid as above is to be submitted in a sealed envelope at the JMRC office clearly marked as "CONFIDENTIAL" and "RFP FOR ACCIDENTAL INSURANCE OF JMRC EMPLOYEES", addressed to:

General Manager (Administration)
Jaipur Metro Rail Corporation Ltd,
Khanij Bhawan, Udyog Bhawan Premises,
Tilak Marg, C-Scheme, Jaipur

and must be dropped in the Bid Box labelled for the purpose and kept at IIIrd floor, JMRC Office at the address given above.

- iii. Bids received after last time and date will not be considered. Bids sent by FAX, post or e-mail will not be considered.
- iv. *RFP No. and Date of opening of Bid* must also be endorsed on this envelope. Please also indicate on the cover itself the name, full address, telephone numbers and e-mail of the Contact Person.

-sd-
(Dinesh Kumar Sharma)
General Manager (Admn)