



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur-302005
Website: www.jaipurmetrorail.in Tel. 0141- 2385790, 2385791
CIN: U60221RJ2010SGC030630

No. F7 (A-46)/JMRC/Professional/2015/2030

Dated: 26.03.2015

To,

Sh. P.C. Khandelwal

H No. 67/178, Pratap Nagar, Sanganer,

Jaipur.

Sub.:- Appointment of a Professional for consultation, monitoring and liasoning of works related to JMC, PHED and other government departments for construction of Jaipur Metro Rail Project Phase 1.

Dear Sir,

Jaipur Metro Rail Corporation is executing Jaipur Metro Rail Project Phase 1 from Mansarovar to Badi Chaupar.


We are seeking your Proposal for Appointment as Professional for consultation, monitoring and liaison works related to JMC, PHED and other Government departments for construction of Jaipur Metro Rail Project Phase 1.

You are requested to submit your financial proposals as per the terms and conditions of the enclosed Terms of Reference latest by April 06, 2015 at 11.00 AM at place mentioned below:

Director (Project), IIIrd FLOOR, RAJSICO BUILDING, UDYOG BHAWAN PREMISES, TILAK MARG, JAIPUR-302005

Thanking You,

Yours sincerely,


(Ashwani Saxena)
Director (Project)

ENGAGING PROFESSIONAL FOR CONSULTAION, MONITORING & LIASONING OF WORKS RELATED TO JMC, PHED, AND OTHER GOVERNMENT DEPARTMENTS FOR CONSTRUCTION OF JAIPUR METRO RAIL PROJECT PHASE-1.

TERMS OF REFERENCE

1. Introduction & Objective of assignment

- 1.1. Jaipur Metro Rail Corporation Ltd. (JMRC), hereinafter referred to **the "Corporation"**, is a Special Purpose Vehicle (SPV) formed by the State Government of Rajasthan, as a wholly owned State Enterprise for execution of the Jaipur Metro rail project.
- 1.2. The construction work of Jaipur Metro rail project phase-1A is under progress and the commercial opening of the section is scheduled in the month of March 2015. The works like 15mm water connections in all the 9 Metro Stations are to be completed before the scheduled date and these connections will be upgraded into 50mm connection in the next 3 months.
- 1.3. The construction work of Jaipur Metro rail project phase-1B is also in progress. The shifting work of water utilities is to start shortly.
- 1.4. During execution of the project, various works come to, related with departments like Jaipur Municipal Corporation, PHED, BSNL etc. To implement these works, services of experienced Professional/(the **"Professional"**) for consultation, monitoring, liasoning, is being felt who is capable in getting the work done in minimum time period so that the work of metro project may not be affected due to desired assistance/approvals from the departments.

2. Scope of Work

- 2.1. The Professional will work under the officers of the level of General Manager & above in the corporation.
- 2.2. The scopes of the services in accordance with these Terms of References (ToR) include working in close co-ordination with the Corporation that will ensure consistent, on time execution of project work. The scope of the services for the Project shall inter alia include but not be limited to the following:

3. Responsibility and Duties of the Professional:

- 3.1 To advice JMRC on the matters related to JMC, PHED, GWB and other government departments for construction of Jaipur Metro Rail Project phase-1;
- 3.1 To liasoning with the Various government department on the issue related with construction of Jaipur Metro Rail Project phase-1;
- 3.2 To assist JMRC team to monitor the work of Jaipur Metro Rail Project phase-1;
- 3.3 Assist JMRC teams in the field in related matters.

4 Qualifications of the Professional:

- 4.1 Professional must have experience of more than 25 year to work in the Government Department.
- 4.2 Professional must have Engineering background.
- 4.3 Professional must have experience of consultation, monitoring, liasoning for the works related with JMC, JDA, PHED etc.
- 4.4 Professional must have experience of working in Metro Projects.

5 Commencement of Service:

- 5.1 The Professional shall commence their service with the date of issue of LOA (Letter of Acceptance).

6 Time Period of assignment

The Assignment shall be for the period of One Year.

7 Financial Proposal

In preparing the Financial Proposal, the Professional is expected to take into account the requirements and conditions of the TOR. The Professional shall take all costs associated with the Assignment, including remuneration and reimbursable other services as vehicle.

8 Payment Schedule

- 8.1 The remuneration of the Professional will be paidINR monthly subject to maximum up to One Year.
- 8.2 The reimbursement of mobile/telephone/internet expenses will be paid to the Professional equivalent to entitlement for the post of DGM in the corporation i.e. up to Rs. 2000 per month.
- 8.3 The payment will be released to the Professional after due verification of reporting officer on the basis of monthly attendance.
- 8.4 The duty hours of the Professional are from 09.30 AM to 06.00 PM. The Professional is entitled for all the Govt. Holidays; however Professional may be called after duty hours or on any Holidays as per the requirement and no extra payment will be made for it.

8.5 The Professional is entitled for 10 days casual leave and if he avail leave more than 10 days then payment will be deducted on prorata basis.

9 Conflict of Interest

The Corporation requires that the Professional provides professional objective, and impartial advice and at all times hold the Corporation's interests paramount, avoid conflicts with other assignments or its own corporate interests, and act without any consideration for future work. The Professional shall not engage, either directly or indirectly, during the term of this Agreement, any business or professional activities which would conflict with the activities assigned to them under this Agreement.

10 Termination of Assignment:

An Agreement shall be executed between the Professional and Corporation. The agreement between the Professional and the Corporation can be terminated by the Corporation by giving a written notice of not less than one month, if the Professional fails to perform its part of the duties and responsibilities substantially. The Corporation after having terminated the contract shall have the right to deploy another Professional.

Signature & Name
of the Professional

Signature & Name
of the Authorised Signatory

FOR Consultation, Monitoring & Liasoning of works related to JMC, PHED, and other Government Departments.

Terms of Reference

Format of Financial Offer

SN	Work	Offered Price per Month
1.	Consultation, Monitoring, Liasoning for the works related with JMC, PHED, and other government departments for construction of Jaipur Metro Rail Project Phase-1	
	Total Price per Month	
	Service Tax	
	Grand Total per Month	

Signature & Name with Address of the Professional