



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

KhanijBhawan, TilakMarg, C-Scheme, Jaipur-302005

CIN: U60221RJ2010SGC030630

Tel: No. 0141- 5192450 Fax: 0141-5192451

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F.7 (C-200)/JMRC/Professional Elec./2016/461

Dated: 15.06.2016

Sh. V.S. Rathore,
S/o Sh. B.S. Rathore,
Flat No. 406, Crown Plaza
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Vaishali Nagar, Jaipur.
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Sub: Appointment of Professional for consultation, Monitoring, liasoning, facilitating and coordinating for works related to JVVNL, RERC, BSNL and other Government Departments for construction of Jaipur Metro Rail Project

Dear Sir,

Jaipur Metro Rail Corporation is executing Jaipur Metro Rail Project Phase 1 from Mansarovar to Badi Chaupar and Phase 2 is under consideration.

We are seeking your proposal for Appointment as Professional for consultation, Monitoring, liasoning, facilitating and coordinating for works related to JVVNL, RERC, BSNL and other Government Departments for construction of Jaipur Metro Rail Project

You are requested to submit your financial proposals as per the term and conditions of the enclosed Terms of Reference latest by 27.06.2016 at 11.00 AM at place mentioned below.

Director (Project), IIIrd FLOOR, RAJSICO BUILDING, UDYOG BHAWAN PREMISES, TILAK MARG, JAIPUR-302005

Thanking you

Yours sincerely,


(Vijay Gupta)
Executive Director (Civil)
0141-5192452

Appointment of Professional for consultation, Monitoring, liasoning, facilitating and coordination for works related to JVVNL, RERC, BSNL and other Government Departments for construction of Jaipur Metro Rail Project Phase 1 & 2.

TERMS OF REFERENCE

1. Introduction & Objective of assignment

- 1.1 Jaipur Metro Rail Corporation Ltd. (JMRC), hereinafter referred to **the "Corporation"**, is a Special Purpose Vehicle (SPV) formed by Government of Rajasthan, as a wholly owned State Enterprise for execution of the Jaipur Metro Rail Project.
- 1.2 The Corporation is executing Jaipur Metro Rail Project Phase-1B (the **'Project'**) from Chandpole to Badi Chaupar. The work of Design and Construction of Tunnel between Chandpole and Badi Chaupar and reversal line by Shield TBM, Underground Metro Stations at Chhoti Chaupar and Badi Chaupar by Cut & Cover Method by M/s CEC (the agency) is in progress. The Corporation has already commissioned Phase 1A from Mansarovar to Chandpole and plan to construct Phase 2 in near future from Sitapura to Ambabari.
- 1.3 The construction work of Jaipur Metro Rail Project Phase-1B is in full swing. Various utilities are lying along the metro corridor of Phase 1B. The identification and shifting work of these utilities are in progress. This work involves extensive liasoning and coordination with concerned state government authorities.
- 1.4 To implement these related works, services of experienced Professional/(the **"Professional"**) for consultation, Monitoring, liasoning, facilitating and coordinating is required, who is capable of getting the work done within optimum time period so that the work of metro project does not get affected due to desired assistance/approvals from the departments.

2. Scope of Work

- 2.1. The Professional will report to the officers of the level of General Manager and above of the Corporation in matters mentioned but not be limited to the responsibilities and duties.

- 2.2. The scope of the services will be in accordance with these Terms of References (ToR) that includes working in order to maintain close co-ordination at field level so as to ensure consistent and timely execution of project works. The scope of services for the Project shall, inter alia, include, but not be limited to the following:

3. Responsibility and Duties of the Professional:

- 3.1 To report and advise JMRC in all matters related to JVVNL, RERC, BSNL and other directorates of Jaipur Metro.
- 3.2 To consult, Monitor, liaison, facilitate and coordinate with various government departments and other related agencies on the matters related to construction of Jaipur Metro Rail Project Phase 1 & 2.
- 3.3 To assist JMRC team in monitoring the work of Jaipur Metro Rail Project.
- 3.4 Assist JMRC teams in the field/site related matters.
- 3.5 Shall submit monthly report over the work performed with regard to the scope of services. The work performed, shall form the basis of performance indicator which will be reviewed on regular basis by competent authority.

4. Qualifications of the Professional:

- 4.1. Professional must have experience of more than 30 years and have served in the Government Department.
- 4.2. Professional must have Engineering background.
- 4.3. Professional must have experience of consultation, Monitoring, liasoning, facilitating and coordinating for the works related with JVVNL, RERC and BSNL etc.
- 4.4. Professional must possess experience of having worked with Metro Rail Project.

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5. Commencement of Service:

- 5.1. The Professional shall commence his service with the date of issue of LOA (Letter of Acceptance).

6. Time Period of assignment

- 6.1. The Assignment shall be for the period of One Year from the date of issue of LOA (Letter of Acceptance).

7. Financial Proposal

- 7.1. In preparing the Financial Proposal, the Professional is expected to take into account the requirements and conditions of the TOR. The Professional shall indicate all costs associated with the Assignment, like remuneration and reimbursable other services such as vehicle.

8. Payment Schedule

- 8.1. The remuneration of the Professional will be paid on monthly basis. The applicable service tax will be borne by Jaipur Metro Rail Corporation Ltd.
- 8.2. The reimbursement of mobile/telephone/internet expenses shall be up to Rs. 1500 per month.
- 8.3. The payment will be released to the Professional on the basis of monthly attendance certified by officer of the level of General Manager or above in the Corporation.
- 8.4. The duty hours of the professional are from 9.30 AM to 06.00 PM. The Professional is entitled for all the Govt. Holidays; however Professional may be called after duty hours or on any Holidays as per the exigencies of work and no extra payment will be made for it.
- 8.5. The Professional is entitled for 10 days casual leave in the whole period of this assignment and if he avails leave of more than 10 days then payment will be deducted on pro-rata basis.

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9. Conflict of Interest

The Corporation requires that the Professional must provide his services with a professional objective and impartial manner and at all times hold the Corporation's interests paramount, avoid conflicts with his other assignments or interests, and act without any consideration for future work. The Professional shall not engage, either directly or indirectly, during the term of this assignment in any business or professional activities which would conflict with the activities assigned to him by JMRC.

10. Termination of Assignment:

An agreement shall be executed between the Professional and the Corporation. The agreement between the Professional and the Corporation can be terminated by the Corporation by giving a written notice of not less than one month, if the Professional fails to perform its part of the duties and responsibilities substantially. The Corporation after having terminated the contract shall have the right to deploy another Professional.

Signature & Name
of the Professional

Signature & Name
of the Authorized Signatory



Format of Financial Offer

SN	Work	Offer Price Per Month
1.	Consultation, monitoring, liasoning, facilitating and coordinating for works related to JVVNL, RERC, BSNL and other government departments and agencies for construction of Jaipur Metro Rail Project Phase 1 & 2	
	Total Price Per Month	
	Service Tax (to be paid by the corporation)	
	Grand Total Per Month	

Signature & Name with Address of the Professional

