

## 1. NOTICE INVITING BIDS

### SCHEDULE TO THE INVITATION OF RFP:

S. No.	Item	Particulars
i.	RFP No & date of Issue	RFP No: JMRC/O&S/RS/2016-17/NIB/005 Dated: 24/05/2016
ii.	Websites for downloading Tender Document and subsequent clarification/ modification, if any	<a href="http://www.jaipurmetrorail.in">www.jaipurmetrorail.in</a> <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a>
iii.	Estimated Cost	Rs.10.48 Lac
iv.	Cost of Bid Document (Non - Refundable)	Rs. 500/- (Rs. 250/- For the micro, small and medium enterprises of state Rajasthan)
v.	Bid Security/ Earnest Money Deposit (EMD)	Rs. 21000/-
vi.	Tender Document Availability Period	From 1700 hrs on 25/05/2016 or before
vii.	Pre-bid Conference Time, Date and Venue	11.30 hrs. on 30.05.2016 at JMRC Conference Hall, Workshop (Rolling Stock), Mansarovar Metro Train Depot, Mansarovar, Jaipur – 302020
viii.	Last date and time for Submission of Queries	On 30.05.2016 at 17.00 hrs
ix.	Last Date for response to Queries	17.00 hrs 02.06.2016 or earlier
x.	Last date and time of Bid submission with pre-bid minutes and corrigendum, if any	On 16. 06.2016 at 15:00 hrs.
xi.	Date, Time and Venue for opening of Technical Bid	15.30 Hrs. on 16. 06.2016 (Office of Manager –DCOS, Room no. S09, DCOS building, Mansarovar Metro Train Depot, Mansarovar, Jaipur 302020 Contact No.:- 7728895810, 7728895716)
xii.	Date, Time and Venue for opening of Financial Bid of Technically qualified bidders	Date , time and Venue of Financial Bid opening will be intimated to the Technically qualified bidders through letter/e-mail/phone
xiii.	Bid Validity	120 days from the last date of bid submission.

#### 1.1 ELIGIBILITY CRITERIA OF BIDDERS:

S. No.	Eligibility Criteria	Documents required to substantiate the same
i.	The bidder firm should be in existence at least for last three years excluding the current financial year i.e. should be registered on or before 31.03.2012 & should be engaged in business of printing & related supplies.	<ul style="list-style-type: none"> <li>a. Registration certification of the firm / Partnership deed / Certificate of incorporation etc. as applicable</li> <li>b. Articles of Association &amp; Memorandum of Association (if applicable)</li> <li>c. Income Tax Registration ( PAN )</li> <li>d. Service Tax Registration number(if applicable)</li> <li>e. TIN/VAT/ CST Registration number</li> </ul>
ii.	Bidder should neither be a black listed firm nor should its contracts been terminated /foreclosed by any company / department during the last 3 financial years due to non-fulfilment of Contractual obligations.	A self-declared certificate to this effect on bidder firm's letter head & signed by authorised signatory of the firm.
iii.	Either the Registered Office or the functional Branch Office of the bidder should be located in Jaipur for last one year.	A copy of the Rent Agreement/ Telephone / Electricity/ Water connection bill in the name of Bidder Firm which is older than one year.A copy of the same for current month should also be enclosed.
iv.	<p>The bidder must have executed works of similar nature during last three years in which the tenders are invited should be either of the following:</p> <ul style="list-style-type: none"> <li>a. Three satisfactorily completed printing works each costing not less than the amount equal to 40% of Estimated Cost. or</li> <li>b. Two satisfactorily completed printing works each costing not less than the amount equal to 50% of Estimated Cost. or</li> <li>c. One satisfactorily completed printing work costing not less than the amount equal to 80% of Estimated Cost.</li> </ul>	<ul style="list-style-type: none"> <li>a. List of Important assignments completed.</li> <li>b. Self-Attested copies of orders received and executed with copies of order during the last three years.</li> <li>c. Certificates of satisfactory completion of these supplies mentioning the contract value/ amount paid, year of supply, issued by the authorised signatory of the client.</li> </ul>
v.	Minimum Average Annual Turnover of the Tenderer during last three financial years should not be less than 40% of the estimated cost	<ul style="list-style-type: none"> <li>a. Audited Profit and Loss A/c and Balance Sheet certified by a Chartered Accountant OR</li> <li>b. Income Tax Returns (ITR), indicating the required turnover</li> </ul>

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**General Manager (Rolling Stock)  
Jaipur Metro Rail Corporation, Jaipur.**