

NOTICE INVITING BID

1.1 GENERAL

JAIPUR Metro Rail Corporation (JMRC) Ltd. Invites online Bids from eligible Bidders for “Contract for Housekeeping work for RSS of JMRC and providing Drivers for Emergency vehicle/Breakdown vehicle”.

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| Approximate cost of work | 23,00,000/- inclusive of all taxes |
| Bid Security amount | 46,000.00/- |
| Cost of Bid form (Non-Refundable) | 5000/- |
| Processing Fee | Rs. 1000/- (By Demand Draft / Bankers Cheque, payable in favour of MD, RISL, Jaipur) |
| Online tender document availability period | From 1700 Hrs. dated 01.09.2016 Upto 1500 Hrs. dated 22.09.2016 |
| Completion period of the Work | For 2 years (from the date of commencement of the work) |
| Last date for receiving queries/clarification for Pre-Bid Conference | 08.09.2016 Upto 1300. hrs. |
| Date and Venue of Pre- Bid Conference | 08.09.2016 at 1400h, Meeting Hall, Jaipur Metro Rail Corporation Metro Train Depot, Bhriгу Path, Mansarovar, Jaipur 302020 |
| Uploading of remarks of metro administration to the issues raised in pre bid conference | 1300 Hrs. dated 13.09.2016 |
| Submission start date | 1330 Hrs. dated 13.09.2016 |
| Last date of submission of tender | 1500 Hrs. dated 22.09.2016 |
| Time & Date of online technical bid | 1530 Hrs. dated 22.09.2016 |
| Venue of opening of online tender | Office of ED (Traction/E&M), JMRC, Room no. 322 III rd Floor, Admin Building, Metro Train Depot, Bhriгу Path, Mansarovar, Jaipur 302020 |
| Venue & Date of physical submission of tender cost, bid security & processing fee | Upto 1500 Hrs. dated 22.09.2016 Office of ED (Traction/E&M), JMRC, Room no. 322 III rd Floor, Admin Building, Metro Train Depot, Bhriгу Path, Mansarovar, Jaipur 302020 |
| Validity of tender | 90 days from last date of submission of tender |
| Stipulate date of commencement of work | Within 7 days from the date of issue of “order of commence”. |
| Period of completion | 2 years from the stipulated date of commencement. |
| Performance security | 10 % of approved total contract price. |

Note - Cost of Bid form, Bid Security amount shall be submitted in the form of demand draft/bankers cheque of any scheduled bank or nationalised bank in India in favour of “Jaipur Metro Rail Corporation” payable at Jaipur. The bid security may also be submitted in form of Bank Guarantee.

1.2 POINTS TO BE NOTED

- 1.2.1 Works envisaged under this contract are required to be executed in all respects up to the period of completion mentioned above.
- 1.2.2 Only those agencies, who qualified condition of clause 1.3 and special condition of contract, should submit the Bid documents.
- 1.2.3 The mere fact that the Bidders shall not imply that his bid shall automatically be accepted. The same should contain all Financial & other details as required for the consideration of Bid.
- 1.2.4 Bid document consists of the following:
- a. Notice Inviting Bid - consisting of
 - i. Notice Inviting Bid
 - ii. Scope of Work
 - iii. Bid prices
 - b. Instructions to Bidders
 - c. Special Conditions of Contract (SCC)
 - d. Specifications for cleaning & House-Keeping Activities
 - e. Bill of Quantities (BOQ)
 - f. General Conditions of Contracts (GCC)
- 1.2.5 The Contract shall be governed by the documents listed in para 1.2.4 above.
- 1.2.6 The Bidders may obtain further information in respect of these Bid documents from the office of **ED (Traction and E&M), JMRC Room no. – 322, 3rd Floor, Admin Building, Metro Train Depot, Bhriгу Path, Mansarovar, Jaipur - 302020**
- 1.2.7 All Bidders are hereby cautioned that Bids containing any material deviation from the Bid document as mentioned in the clause of 1.2.4 of NIB which consists of NIB, Instructions to bidders, Special conditions of contract, Specifications for cleaning & House-Keeping Activities, Bill of Quantities, General conditions of contract, is liable to be summarily rejected as non-responsive.

1.2.8 JMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No Bidders shall have any cause of action or claim against the JMRC for rejection of his proposal.

1.3 Minimum Eligibility Criteria :- The bidder should meet all the eligibility criteria as mentioned below:-

(a) Firm shall INITIALLY be filtered on the basis of following criteria

INITIAL REQUIREMENTS :-

| S. No. | Criteria |
|--------|---|
| 1 | Firm should not have abandoned any work in last five years. |
| 2 | Bidder's Contract with any organization should not ever been terminated due to poor performance. |
| 3 | Bidder's Security Deposit should not ever been forfeited by any Government/ Semi Government/PSU/MRTS. |
| 4 | Bidder should not have been involved in frequent litigation in last five years. |
| 5 | Bidder should not have suffered Bankruptcy/ insolvency in last five years. |
| 6 | Bidder should not have been blacklisted by any organization. |
| 7 | Bidder should not submitted any misleading information in the application. |
| 8 | Bidder should be financially sound to perform the work. |
| 9 | Bidder's Net Worth should not be negative. |
| 10 | Bidder should be able to certify that no agent/ middleman has been or will be engaged nor that any agency or commission has been or will be paid. |

To prove conformity to above requirements, bidder should submit an undertaking for the fulfilment of all above criteria on the letter head of the firm at the time of submission of bid (refer clause 8.1.1 (o)). At any stage if it found that bidder has not met any of the above eligibility criteria, his bid will be summarily rejected and action shall be taken as per terms and conditions of this bid documents.

(b) Work Experience:

Experience of having satisfactorily completed similar works during last 3 years period ending last day of month previous to the one in which the Bids are invited should be either of the following:

(i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost i.e. Rs. 9,20,000 /-.

Or

(ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost i.e. Rs. 11,50,000 /-.

Or

(iii) One similar completed work each costing not less than the amount equal to 80% of the estimated cost i.e. Rs. 18,40,000 /-.

(b) Financial Standing (Annual Turnover) :

The average annual turnover of Applicant during each of last three audited financial years should not be less than forty percent (40%) of the estimated cost given in NIB i.e. Rs. 9,20,000 /-.

(c) Definition of similar work : - For consideration as an eligible 'similar work' for the purpose of experience, the listed work shall be considered only if it fulfils any of the following requirements in that work :

I. Mechanized cleaning/up keeping of 'metro receiving/Auxiliary Sub-stations' and/or 'metro train depots' and/ or 'metro rail stations and /or airports'.

Or

II. Experience in Mechanized cleaning / up keeping of Railway Stations and/or Govt. Sub-stations and/or Govt. Department / Railway/ PSUs/ Govt. Bodies Sub-stations and / or buildings.

1.4 Bid document issue/downloading from website :-

- 1.4.1 The complete bid document can be downloaded from the state e-procurement website <https://www.eproc.rajasthan.gov.in> and interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website with their digital signatures. The complete bid document can also be seen on Corporation's website www.jaipurmetrorail.in and state procurement portal i.e., www.sppp.raj.nic.in. Bidders who wish to participate in this bidding process must have registered on <https://eproc.rajasthan.gov.in>. To participate in online tenders, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signature Certificate (DSC) from any agency approved by Controller of Certifying Authorities (CCA). Bidders who already have a Valid Digital Signature Certificate need not to obtain a new Digital Signature Certificate. This DSC will be used to sign the bids submitted online by the bidder. Unsigned bids will not be entertained and will be rejected out rightly.

ED (Traction and E&M)**JMRC****DEFINITIONS**

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|------------------------------|---|
| Agreement | The Contract Agreement to be executed between JMRC and Agency, subsequent to the Letter of Award, as per the format at Form-E of ITB. |
| Agency/Bidder | The Agency/Bidder engaged pursuant to this Bid for conducting the Work as per the Scope of Work defined in this Bid document. |
| Corporation | Jaipur Metro Rail Corporation Ltd. |
| JMRC | Jaipur Metro Rail Corporation Ltd. |
| LOA | Letter of Award – Letter form Corporation to selected Agency conveying selection and outlining the terms and rates for the work. |
| Bidder | The firm or company which submits proposal in response to this BID within the time prescribed for the purpose. |
| Technically Qualified Bidder | A Bidder whose Technical Bid is considered eligible and technically responsive by JMRC. |
| Contract Agreement Amount | The contract amount finally approved by JMRC for the entire work for the duration of the contract (and extended) pursuant to this Bid process, as mentioned in the LOA. |