

JAIPUR METRO RAIL CORPORATION LIMITED

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

CIN: U60221RJ2010SGC030630

Tel: No. 0141- 5192450 Fax: 0141-5192451

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F.7 (C-190)/JMRC/Consultant Appointment/2016/ **614** Dated: 04.07.2018

Sh. Ramji Lal Yadav,
S/o Sh. LaxmanYadav
230, Vasundhara Colony,
Tonk Road, Jaipur-302018.
Mobile: +91 9460726916

Sub: Appointment of Professional for facilitating and coordinating for land cell and state government department related work of Jaipur Metro for various activities related to Jaipur Metro Rail Project Phase-1 & 2.

Dear Sir,

Jaipur Metro Rail Corporation is executing Jaipur Metro Rail Project Phase 1 from Mansarovar to Badi Chaupar and Phase 2 is under consideration.

We are seeking your proposal for appointment of Professional for facilitating and coordinating for land cell and state government department related work of Jaipur Metro for various activities related to Jaipur Metro Rail Project Phase-1 & 2.

You are requested to submit your financial proposals as per the term and conditions of the enclosed Terms of Reference latest by 13.07.2018 at 11.00 AM at place mentioned below.

Director (Project), IIIrd FLOOR, RAJSICO BUILDING, UDYOG BHAWAN PREMISES, TILAK MARG, JAIPUR-302005

Thanking you

Yours sincerely,



(A.K. Saxena)

Executive Director (Civil)

0141-2822258

ENGAGING PROFESSIONAL FOR FACILITATING AND COORDINATING FOR LAND CELL AND STATE GOVERNMENT DEPARTMENT RELATED WORK OF JAIPUR METRO FOR VARIOUS ACTIVITIES RELATED TO JAIPUR METRO RAIL PROJECT PHASE-1 & 2

TERMS OF REFERENCE

1. Introduction & Objective of assignment

- 1.1 Jaipur Metro Rail Corporation Ltd. (JMRC), hereinafter referred to **the "Corporation"**, is a Special Purpose Vehicle (SPV) formed by Government of Rajasthan, as a wholly owned State Enterprise for execution of the Jaipur Metro Rail Project.
- 1.2 The Corporation is executing Jaipur Metro Rail Project Phase-1B (the **'Project'**) from Chandpole to Badi Chaupar. The work of Design and Construction of Tunnel between Chandpole and Badi Chaupar and reversal line by Shield TBM, Underground Metro Stations at Chhoti Chaupar and Badi Chaupar by Cut & Cover Method by M/s CEC (the agency) is in progress. The Corporation has already commissioned Phase 1A from Mansarovar to Chandpole and plan to construct Phase 2 in near future from Sitapura to Ambabari.
- 1.3 The construction work of Jaipur Metro Rail Project Phase-1B is in full swing. Day to day interaction with district administration & local authorities for public awareness and traffic permissions etc. are to be handled in an appropriate manner and in the guidance of a professional having vast experience in this field. Day to day coordination issues related with land, temple, safety and encroachment are also to be dealt with. Lot of field level interaction with local public and various stakeholders is needed to maintain the pace of work. Also the issues related to land and related matters for Phase 2 are also dealt and handled simultaneously.
- 1.4 During execution of Phase 1 of Jaipur Metro Project, various works related to land acquisition, coordination with District Administration, Local Bodies & other government departments on related matters and Community Consultation are frequently required.



2. Scope of Work

- 2.1. The Professional will be called Liaisoning Officer (Land) and will have to report and assist OSD (Coordination) & Executive Director (Civil) or equivalent level of officers in the Corporation in matters mentioned but not limited to the responsibilities and duties.
- 2.2. The scope of the services in accordance with these Terms of References (ToR) includes working and assisting assist OSD (Coordination) in all matters brought to him in order to maintain close co-ordination at field level so as to ensure consistent and timely execution of project works. The scope of services for the Project shall, inter alia, include, but not be limited to the following.

3. Responsibility and Duties of the Professional:

- 3.1 To report and assist OSD (Coordination) in all matters related to Land Cell of Jaipur Metro.
- 3.2 Identification of Land, proposed for acquisition on the basis of land record and conduct due diligence in the subject matter.
- 3.3 To prepare land acquisition proposals as per the requirement of the project in compliance to the legal framework.
- 3.4 To supervise land acquisition process and work including demarcation of revenue lands as per revenue map.
- 3.5 To supervision RTI for all related matters.
- 3.6 To coordinate, assist and prepare factual reports of various court cases related to land from JMRC side.
- 3.7 Identification and documentation of land parcel for property development and other purposes of Jaipur Metro for Phase-2.
- 3.8 To facilitate and coordinate with various Government departments like Collectorate, Tehsildar office, JDA, JNN, Devasthan etc., for matters related to Jaipur Metro.
- 3.9 All the work related to Audit paras.
- 3.10 Dealing work related to Hon'ble Constitutional Bodies such as Rajasthan Assembly, Lok Sabha Vidhan Sabha, Lok Sabha/Rajya Sabha, UDH and other GoR departments.
- 3.11 Submission of monthly physical and financial progress to Planning Department and UDH Department including CMIS and Budget.



3.12 Dealing work related to Supreme Court Empowered Committee matter, High Power Committee (HPC) chaired by Chief Secretary, GoR, CM/CS Review Meetings, Board of Directors meetings.

3.13 Nomination for conference/Seminar.

4. Qualifications of the Professional:

- 4.1. Professional must have experience of more than 30 years and have served in the Government Department.
- 4.2. Professional must be a retired officer from Rajasthan Administrative Services/Rajasthan Tahsildar Services cadre.
- 4.3. Professional must possess experience of having worked with Metro Rail Project in India.
- 4.4. Professional must possess extensive experience indealing with matters related to Land Acquisition, Rehabilitation and Resettlement.

5. Commencement of Service:

- 5.1. The Professional shall commence his service with the date of issue of LOA (Letter of Acceptance).

6. Time Period of assignment

- 6.1. The Assignment shall be for the period of One Year from the date of issue of LOA (Letter of Acceptance).

7. Financial Proposal

- 7.1. In preparing the Financial Proposal, the Professional is expected to take into account the requirements and conditions of the TOR. The Professional shall indicate all costs associated with the Assignment, like remuneration and reimbursable other services such as vehicle.

8. Payment Schedule

- 8.1. The remuneration of the Professional will be paid on monthly basis. The applicable GST will be borne by Jaipur Metro Rail Corporation Ltd.



- 8.2. The reimbursement of mobile/telephone/internet expenses shall be up to Rs. 1500 per month.
- 8.3. The payment will be released to the Professional on the basis of monthly attendance certified by reporting officer.
- 8.4. The Professional is entitled for all the Govt. Holidays; however Professional may be called after duty hours or on any Holidays as per the exigencies of work and no extra payment will be made for it.
- 8.5. The Professional is entitled for 10 days casual leave in the whole period of this assignment and if he avails leave of more than 10 days then payment will be deducted on pro-rata basis.

9. Conflict of Interest

The Corporation requires that the Professional must provide his services with a professional objective and impartial manner and at all times hold the Corporation's interests paramount, avoid conflicts with his other assignments or interests, and act without any consideration for future work. The Professional shall not engage, either directly or indirectly, during the term of this assignment in any business or professional activities which would conflict with the activities assigned to him by JMRC.

10. Termination of Assignment:

The Corporation can terminate the assignment between the Professional and the Corporation by giving a written notice of not less than one month, if the Professional fails to perform his duties and responsibilities in any manner on any occasion.

Signature & Name
of the Professional


Signature & Name
of the Authorised Signatory

FOR FACILITATING AND COORDINATING FOR LAND CELL AND
STATE GOVERNMENT DEPARTMENT RELATED WORK OF JAIPUR
METRO FOR VARIOUS ACTIVITIES RELATED TO JAIPUR METRO
RAIL PROJECT PHASE-1 & 2

Terms of Reference

Format of Financial Offer

SN	Work	Offered Price per Month
1.	Professional services for facilitating and coordinating for land cell of Jaipur metro for various activities related to Jaipur Metro Rail Project Phase-1 & 2	
	Total Price per Month	
	GST (to be paid by the Corporation)	
	Grand Total per Month	

Signature & Name with Address of the Professional

