



JAIPUR METRO



JAIPUR METRO RAIL CORPORATION LIMITED
Directorate of Operations & Systems

2nd Floor, Admin Building, Metro Train Depot, Bhriгу Path, Mansarovar, Jaipur - 302020
Tel. No. 0141- 2822109 (O) & 2822102 (F), E-mail – gmrs@jaipurmetrorail.in



No.: JMRC/O&S/RS/2018-19/NIB/007/4366

Date: 12.11.2018

To,

M/s Quess Corp Limited.

Quess House, 3/3/2, bellandur Gate, Sarjapur Main Road,
Bengaluru-560103, Karnataka, India

Email: connect@quesscorp.com, Mob. 08061056001

LETTER OF ACCEPTANCE

Sub:-Tender for "HOUSEKEEPING OF ADMIN BUILDING, ASS, TRAINING SCHOOL AND CAFETERIA AT MANSAROVAR DEPOT".

Ref:-1. Your Bid ID No. 973473 for Tender Number JMRC/O&S/RS/2018-19/NIB/007 (Technical Bid – Opened on: 21.08.2018 and Financial Bid – Opened on: 24.10.2018).

Sir,

With reference to the above, Jaipur Metro Rail Corporation (JMRC) is pleased to accept your offer in response to our Tender No. JMRC/O&S/RS/2018-19/NIB/007 for "HOUSEKEEPING OF ADMIN BUILDING, ASS, TRAINING SCHOOL AND CAFETERIA AT MANSAROVAR DEPOT" and through this letter of acceptance, JMRC awards the contract to **M/s Quess Corp Limited** through their authorised signatory, **for a period of two years from the date of commencement, for an amount of Rs. 48,85,730 /- (Rs. Forty Eight Lacs Eighty Five thousand Seven hundred and Thirty only), as per the accepted rates in the attached bill of quantities and schedules therein.** The award is subject to the following conditions:

1) **Payment:**

- a) Payment will be made as per Clause 2.5.4 of Bid Document and other conditions of tender.
- b) The quantity or work may vary as per site requirement during contract period.
- c) Contract Price shall be inclusive of all taxes, duties, royalties etc. Nothing extra (except the GST as applicable) shall be payable over the accepted rates (Clause 2.5.1.1 of Bid Document refers)

2) **Contract Agreement**

- a) Within 45 days from the date of issue of the letter of acceptance, you will be required to execute the Contract Agreement, as per clause 1.6.3 of Bid Document.

Handwritten signature
10/11/18
GM/TS

Registered office: KhanijBhawan, UdyogBhawan Premises, TilakMarg, C-Scheme, Jaipur – 302005
CIN: U60221RJ2010SGC030630 Website: www.jaipurmetrorail.in



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- b) It may please be noted that until a contract agreement is executed, this letter will constitute a binding contract between you and JMRC.
- c) Prior to signing of the Contract Agreement, you shall submit the following documents within a period of 30 days from the date of issue of the Letter of Acceptance as :
- Performance Security (Performance Guarantee) - An amount of Rs. 2,44,287/- (Rs. Two Lacs Forty Four Thousands Two Hundred and Eighty Seven Only), as specified at clause 1.6.4 of Bid Document.
 - Detailed Consortium or joint Venture Agreement (duly signed and executed) incorporating:
 - Percentage Participation of each member/partner.
 - Joint and several liabilities of the partners.
 - Detailed proof (with name list) of compliance with PF and ESI regulations for each of the deployed staff.
 - Copy of Valid labour license obtained from the concerning authority as per clause 1.6.3.2
 - Antecedent Check and Police Verification along with photograph of each staff to be deployed for the proposed work individually as per clause 2.2.6.1 of bid document.
- 3) **Other Submittals by the contractor within 7 days of date of issue of this letter:**
- Following documents will be submitted as per tender condition within 7 days from the date of issue of this letter:
 - Individual Curriculum Vitae (CV) of deployed Supervisors, Cleaning & Horticulture Staff in Form T-X, Clause 4.15 of Bid Document refers.
 - Indemnity by individual staff as per Form T-IX, Clause 4.14 of Bid Document refers
 - Indemnity by Contractor as per Form T-VIII, Clause 4.13 of Bid Document refers.
 - List of machinery & equipment with make, model no. and status individually as per Clause 3.8.1 of Bid Document. Details of AMC for repair of cleaning machines/equipments along with Contract person's name and no. for easy and timely repair of these equipments.
 - Detailed list of Indoor/Outdoor plants for depot as per Form T-VII, Clause 4.12 of Bid Document refers.
 - Contractor shall submit the indemnity bond (Form T-VIII & T-IX) such that the contractor's staff shall not claim of any type e.g. payment, employment etc. with employer. After completion of contract the contractor shall withdraw all of his staff from the site without any claim as per Clause 2.7.1.1 of Bid Document.

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G.M.T.S.
General Manager (Rolling Stock)
Jaipur Metro Rail Corporation
JAIPUR



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4) Contract Period:

- a) The Contract period is for 24 Months from the day of commencement of work and extendable as per RTPP Rule 2013.

5) Commencement of the work:

- a) The Contractor shall commence the work w.e.f 01.12.2018. No order to commence will be issued separately.
- b) The contractor should get the approval of the Employer before starting the work.
- c) JMRC will provide one day training on safety to Cleaning supervisors and manager. Supervisors and manager shall be responsible to provide this safety training to the deputed cleaning staff. Contractor shall submit the proof of this training to JMRC. Without this training and proper proof no staff will be deputed for work in JMRC. The contractor shall provide the necessary training on safety of one week at its own cost, to all of the contractor's staff. The contractor shall not deploy the staff without safety training at site.

6) Penalty:

- a) Penalty will be applicable as per the Clause 2.6 of Bid Document and other conditions of tender.

7) Identity Cards:

- a) The entire Contractor's staff (Contractor's Representative, team leaders, Managers Supervisors and Cleaning Staff) shall be provided with Photo identity cards. Photo has to be printed along with the other details on the paper, signed by contractor's himself/authorized representative and then laminated. Before deputing the staff for cleaning and housekeeping, a copy of all photo identity cards will be submitted to the Employer as per Clause no. 2.2.8 of Bid Document.

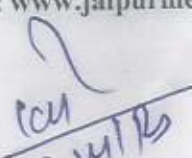
8) Insurance:

- a) Third party insurance in the joint names of the Employer, the contractor and sub-contractors (Wherever applicable) for minimum amount of Rs. 1.0 Lacs for each incident with number of incidents 03 in a year as per Clause 2.8.2.1 of Bid Document.

9) Safety

- a) You shall follow all the safety instruction mentioned in SHE Manual page 29 to 63 and as given in the tender document at clause 2.1.6 and at clause 3.1.6 of Bid Document.
- b) The contractor shall demonstrate all machines & plants (M&Ps) to employer for approval before start of Housekeeping work at Admin Building, Mansarovar depot.

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General Manager (Tolling Stock)
Jaipur Metro Rail Corporation
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10) Discharge of contractual obligations without monetary implication:


- a) In the Tender, only minimum number of Personnel and minimum number of Machines & Equipments were mentioned. However, for proper Cleaning of Rolling Stock and Housekeeping of Mansarovar Depot (JMRC Trains), if more number of personnel, higher capacity of Machinery/Plants & Equipment is required, the same shall be provided by the contractor without adding any extra cost to the contract.

11) Unconditional acceptance

- a) You shall unconditionally comply with all conditions as mentioned in the Bid Documents including Corrigendum, Minutes of Pre-bid Meeting, Response to Queries, Clarifications and this Letter of Acceptance.
- b) JMRC does not accept any deviation and/or reservation from the bid conditions if mentioned by you in your offer.
- c) This letter of acceptance is being sent to you in duplicate. You are requested to return one copy of this letter duly signed on all pages as a token of your unconditional acceptance thereof so as to reach the undersigned within 7 days of the receipt of this letter.

Encl: Annexure-A: Bill of Quantities (including Schedules)

Yours Sincerely


10/12/11/WIP
General Manager (Kishan Singh)
General Manager (Rolling Stock)

Copy: Director (O&S), GM/Finance, Joint General Manager (Rolling Stock) For information please.



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ANNEXURE A

BILL OF QUANTITIES

HOUSEKEEPING OF ADMIN BUILDING, ASS, TRAINING SCHOOL AND CAFETERIA AT MANSAROVAR DEPOT

ACCEPTED RATES

Contract No.: JMRC/O&S/RS/2018-19/NIB/007

S. No	Description of Work	Activities per year	Units	Rates (In Rs.)	Total Amount (In Rs.)
1.01	Schedule of Cleaning and Housekeeping items of ASS, DG Set, Chiller Plant and Wing-A (Two Wheeler Parking Area)	104	2 times in a Week	2835.00	294840.00
1.02	Schedule of Cleaning and Housekeeping items of Admin Building Wing -A [Training School (1st and 2nd Floor), Canteen wash room & Toilet, Water cooler area], Wing-B and Wing-C.	365	Daily	5885.00	2148025.00
Total (for 1 Year) Rs.					2442865.00
Total (for 2 Year) Rs.					48,85,730.00
Total Amount in Words (For 2 Years)		Forty Eight Lacs Eighty Five thousand Seven hundred and Thirty only.			

NOTE:- (i) The quantity or work may vary as per site requirement during contract period.

(ii) The payment will be made only for the work actually carried out during contract period.

Kishan Singh
 12/11/18

(Kishan Singh)

General Manager (Rolling Stock)

General Manager (Rolling Stock)
 Jaipur Metro Rail Corporation
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SCHEDULE OF RATE ACTIVITIES (Activity wise breakup)

Work: HOUSEKEEPING OF ADMIN BUILDING, ASS, TRAINING SCHOOL AND CAFETERIA AT MANSAROVAR DEPOT

Payment shall be made as per the following weightage for activities coinciding with the respective tables and groups in the Technical Specification and Scope of Work (Refer: Clause 3.3)

(Activity wise rate break up as per accepted rates)

S. No.	Description of items	UNIT	Activity per year	Rate (In %)	Quoted Amount per year (Rs.)(R*)	Per activity rate (Rs.)
1	Schedule of Cleaning and Housekeeping items of ASS, DG Set, Chiller Plant and Wing-A (Two Wheeler Parking Area).					
Clause 3.3.1	As per Table 01	2 times in a Week	104	100% of R(1)*	294840.00	2835.00
2	Schedule of Cleaning and Housekeeping items of Admin Building Wing -A [Training School (1st and 2nd Floor), Canteen wash room & Toilet, Water cooler area], Wing-B and Wing-C.					
Clause 3.3.2	As per Table 02	Daily	365	100% of R(2)*	2148025.00	5885.00

Note:

- (i) R (*) = Accepted Rate per year for the Buildings/Areas as per Bill of Quantities (BOQ), Refer Respective 'Description of Work' from S.No. 1.01 to 1.02
- (ii) A = Activity per year
- (iii) B = Percentage rate of each activity
- (iv) Rate of activities shall be calculated as follows
 Total Activity rate per year (C) =(B)*(R*)
 Per activity rate = (C)/(A)

(Handwritten signature)
 10/12/18
 (Kishan Singh)

General Manager (Rolling Stock)

General Manager (Rolling Stock)
 Jaipur Metro Rail Corporation
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