



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

Directorate of Operations & Systems

GM (Rolling Stock), JMRC, 2nd Floor, Admin Building,
MetroMaintenance Depot,
Near Ganga Jamuna Petrol Pump, Mansarovar, Jaipur-302020,
Tel.No.0141-2822109 (O), E-mail-gmrs@jaipurmetrorail.in



F.No.- JMRC/O&S/DCOS/RS/ F.(59)

Dated: 14/09/2018

1A

To,

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Contact No.:

Email Id:

Sub: RFQ for procurement of Paper Reams.

Sealed Quotations are invited for supply of materials as per special terms and conditions mentioned in Annexure –A and as per specification mentioned in BOQ (Annexure-B).

Signed, stamped and sealed offers should reach in the office of Office of Manager –DCOS, Room no. S09, DCOS building, Mansarovar Metro Train Depot, Mansarovar, Jaipur 302020, Cont.No.7728895810 by 25/09/2018 at 11:00 Hours positively.

Offers received after due date and time will not be entertained.

Quotations will be opened on same date mentioned above at 11:30 hrs.

104
12/9/18

(Kishan Singh)

General Manager (Rolling Stock)

Encl:-

- I. Special terms and Conditions (Annexure-A)
- II. BOQ(Annexure-B)


Special terms and Conditions:-

Annexure –A

1. Acceptable Make: JK/Spectra/Xerox or equivalent. Make of the paper ream must be provided by bidder in BOQ.
2. Only one make have to be filled for individual items.
3. Either the registered office or the functional branch office of the bidder should be situated in Jaipur.
4. The rates quoted shall be FoR JMRC office, Mansarovar Metro Depot, Jaipur-302020, inclusive of all expenses i.e. All taxes, transportation charges etc; no other charges shall be paid by JMRC.
5. The material is to be supplied within 15 days of issue of purchase order.
6. The quantity of material may increase/decrease up to a certain limit (up to 25%) as per requirements or as per RTPPR-2013.
7. Evaluation will be done on the basis of overall lowest of total price..
8. Tender name, tender no, due date & time should be also be mentioned on the sealed offer.
9. The above material shall be delivered at DCOS Section, Train maintenance Depot Mansarovar, Near -Ganga Jamuna Petrol Pump, Mansarovar –Jaipur-302020.
10. Offer from the firms who do not have a valid GST No. will not be entertained. GST No. Should be clearly indicated in offer.
11. Payment Terms-100% payment after receipt and acceptance of material.
12. Inspection Authority: BY JMRC representative.
13. Consignee: JE/RS/DCOS, Mansarovar Train maintenance Depot, Jaipur-Rajasthan.
14. Required material should be strictly as per specification mentioned in BOQ.
15. Validity of offer:-Tenderer is required to keep their offer open at least SIXTY days(60 days) from the date of tender opening.
16. The offer shall be unconditional and duly signed; Conditional offer will be summarily rejected.
17. If national holiday is being declared on tender due date tender will be opened on next suitable working day.
18. All rights related to bidding process are reserved with JMRC.

Signature of firms representative

(With seal of firm)


101
17/01/18
CUM/B

BILL OF QUANTITY(BOQ)

GSTIN No. - _____

S.N.	Item details	Product Specifications	Estimated quantity (A)	Unit	Rate/Unit (INR) (B)	Amount (Without GST) (C=A*B) (INR)
1.	Paper Ream- A/4 size Make: _____	A grade paper mill, 75 g/m ² (gsm), 210mmX 297 mm, 500 sheets, multipurpose paper for copying & printing colour-white,	600	No.		
GST @ ____% (INR)						
Total Amount including GST (INR)						
Total Amount including GST (IN Words):						

Note:

1. Acceptable Make: Any one of among the JK/Spectra/Xerox or equivalent.
2. Rate per unit in column B will be inclusive of all taxes (except GST), transportation charges and any charges, if any.
3. GST will be paid as per rate applicable at the time of billing.

Signature of firms representative

(With seal of firm)

PCU
12/10/2018
CUM/12