



Jaipur Metro Rail Corporation Ltd.

Admin Building, Metro Depot, Bhriгу Path, Mansarovar, Jaipur-302020

CIN: U60221RJ2010SGC030630

Tel.: 0141-2822210; Fax: 0141- 2822211

Website: www.jaipurmetrorail.in; email: df@jaipurmetrorail.in



F.2 (267) JMRC/Fin./GST Audit/2017-18/146

Date:- 30/5/19

M/s C. R. Mehta & Co.
Chartered Accountants,
21, Golimar Garden, Opp. B.P.C.
Bhawani Singh Road, Jaipur

Request for proposal

Sub: - Request for Proposal for Assignment for GST Audit and Reconciliation work for financial year 2017-18.

Sir,

Request for Proposal is being invited under Rule-17 of RTPPR under single source method for Assignment for GST Audit and Reconciliation work of Jaipur Metro Rail Corporation Ltd for the financial year 2017-18. Terms of Reference of the aforesaid work is enclosed herewith for your reference.

You are requested to submit your financial proposals by 3.00 PM on 03.06.2019 to Director (Finance), Jaipur Metro Rail Corporation Ltd., Jaipur.

General Manager (Finance)

**TERMS OF REFERANCE
FOR
ASSIGNMENT FOR GST AUDIT AND
RECONCILIATION WORK FOR F.Y. 2017-18
FOR JAIPUR METRO RAIL CORPORATION LTD.**

1. BACKGROUND & OBJECTIVES

Jaipur Metro Rail Corporation limited is a Government Company incorporated under the Companies Act, 1956 and having its registered office at Khanij Bhawan, Tilak marg, Jaipur 302005. Company is especially set up by the Government of Rajasthan for execution of the Jaipur Metro Rail project work. The Phase-IA i.e. Mansarovar to Chandpole is complete and commercial operation has been commenced from 03.06.2015. The construction work of Phase-IB i.e. Chandpole to Badi Chaupar is under progress on EPC mode.

2. SCOPE OF WORK

1. Annual Reconciliation of GST in form 9 of GST Act / Rules.
2. The GST audit report in requisite form in soft and hard copies as required under GST Act and other applicable provisions.
3. The reports should be submitted at least before ten days of the due date for filing the GST audit return.

3. REPORTS DELIVERABLE

The GST Audit report should be submitted at least before ten days from the due date of filing of GST audit. Also the reconciliation work of the GST is to be done.

4. TERMS OF PAYMENT

The GST Auditor will submit bill to the Jaipur Metro Rail Corporation after conducting GST audit and submission of GST audit report in required formats. Payments will be subject to deduction of taxes if any.

The Corporation may, by written notice of suspension, suspend/forfeit all payment if the Auditor fails to perform any of obligations assigned to him with levy of penalty.

5. Other terms and conditions

- The proposal should be valid for a minimum period of sixty (60) days from the last date for submission.
- Kindly note that JMRC is entitled to amend any RFP conditions, validity period, specifications, or extend the closing date and/or time of RFP before the last date for submission of proposal.
- JMRC reserves the right to verify any information contained in a proposal.
- JMRC reserves the right not to accept the proposal without assigning any reason thereof.

6. TIME PERIOD OF ASSIGNMENT

The assignment shall be for financial year 2017-18 only.

Financial bid for ASSIGNMENT FOR GST AUDIT AND
RECONCILIATION WORK FOR F.Y. 2017-18

Format-B
Financial Bid

Sr. No.	Description of Service	(Rs. in figures)	(Rs. in words)
(a)	Total annual fees for the work mentioned in Term of Reference		
(b)	Any other expenses, if any(Please specify)		
Total			

Note:-

- (i) Jaipur Metro Rail Corporation shall pay the goods and service tax, on prevailing rates as applicable.

Authorized signatory

Undertaking (On behalf of firm)

I, _____ partner of M/s. _____ Chartered Accountants do hereby verify and declare

- i. That the particulars given by me/ us are complete and correct and that if any of the statement made or the information so furnished in the application from is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulation framed there under:
- ii. That the firm or partners have not been debarred or cautioned by ICAI during the last three years, (if debarred, give details);
- iii. That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under Section 2 (2) of the Chartered Accountants Act, 1949;
- iv. That the constitution of the firm as on 1st January of the relevant year shown in the resume is same as that in the constitution certificate issued by the ICAI.

(Signature of partner and Seal of the Firm)

Place:

Date: