



JAIPUR METRO

Jaipur Metro Rail Corporation Ltd.

Admin Building, Metro Depot, Bhriku Path, Mansarovar, Jaipur-302020

CIN: U60221RJ2010SGC030630

Tel.: 0141-2822210; Fax: 0141- 2822211

Website: www.jaipurmetrorail.in; email: df@jaipurmetrorail.in



F.2 (404) JMRC/FIN/FE/ 2020-21/105

Date:- 4/6/2020

M/s Shyam L. Agarwal & Co.,
Chartered Accountants,
438 & 439 Mahima's Trinity
Swey Farm, New Sanganer Road,
Jaipur - 302019

Sub.: Appointment as Financial Expert and Tax Advisor for one year.

Sir,

With reference to your proposal for Financial Expert and Tax Advisor of Jaipur Metro Rail Corporation, it is informed that your firm is appointed as Financial Expert and Tax Advisor of the company for one year on following terms:-

SCOPE OF WORK

Detailed scope of the work is defined as under:

1. To provide consultancy service related to preparation of Annual Accounts.
2. To provide consultancy in relation to preparation of replies of various audit para / observations.
3. To advice on the Tax deduction at source on the payment to be made by the JMRC and for E-filing of the Tax deduction return on quarterly basis.
4. To advice on the tax matter, for filing the Income Tax Return of JMRC and appear before the Tax authorities for and on behalf of JMRC.
5. To advice on the GST transaction made by the JMRC and for E-filing of the GST return on monthly & quarterly basis.
6. To provide consultancy on any other matter referred by CMD or Director (Finance).

TERMS OF PAYMENT

The payment of fees for the services to be rendered by you would be professional fees of ₹30000/- per month (₹ Thirty Thousand Only) plus GST as applicable.

TIME PERIOD OF ASSIGNMENT

The tenure of appointment will be effective for one year only starting from 01.06.2020 to 31.05.2021.

Yours sincerely,

S/d

**(Harish Laddha)
Director (Finance)**

Copy to:-

- ✓ IT Cell, JMRC for uploading on State Public Procurement Portal and JMRC website.

(Signature)

**(Harish Laddha)
Director (Finance)**