



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

(A Government of Rajasthan Undertaking)

Registered Office: Admin Building, Metro Depot, Bhrigu Path, Mansarovar, Jaipur-302020

Website: www.jaipurmetrorail.in CIN: U60221RJ2010SGC030630



No. F1 (A-650)/JMRC/DC/2020-21/8933

Dated: 03.2020

12 MAR 2020

M/s Shri Pankaj Foods (foodlers)
1070, Rani Sati Nagar,
Nirman Nagar, Jaipur

Sub: Selection of Service Provider for organising lunch/high tea at Chhoti Chaupar, Badi Chaupar and Chandpole Metro Station for CMRS inspection.

Dear Sir,

Jaipur Metro Rail Corporation Ltd. desires to engage a Service Provider for arrangements for lunch and refreshments at Chhoti Chaupar, Badi Chaupar and Chandpole Metro Station for CMRS inspection of Jaipur Metro Rail Project Phase-1B on 17-18 March 2020 as per the Terms of Reference (TOR) enclosed herewith at Annexure-A.

In this regard we seek your proposal for Selection of Service Provider for organising lunch/high tea at Chhoti Chaupar, Badi Chaupar and Chandpole Metro Station for CMRS inspection. Submit your proposals acceptance of Terms of Reference (Annexure-A) and financial proposal in the format at Annexure-B, in sealed envelope, latest by 11.00 AM on 13.03.2020 to Executive Director (Corporate Affairs).

This is issued with competent approval.

Enclosed: As above

Yours sincerely,

(Dinesh Sharma)

Jt. General Manager (Admn.)

Terms of Reference (TOR)

Subject: Selection of Service Provider for organising lunch/ high tea at Chhoti Chaupar, Badi Chaupar and Chandpole Metro Station for CMRS inspection.

1. OBJECTIVE:

Jaipur Metro Rail Corporation Ltd. needs to have arrangements for lunch & refreshments at its Chhoti Chupar (CTCP), Badi Chaupar (BICP) and Chandpole (CDPE) Metro Stations during CMRS inspection of Jaipur Metro Rail Project Phase-1B scheduled on 17-18 March 2020.

2. REQUIREMENT:

S. No.	Particulars	Requirements	Dates & Venue
1.	Buffet/ Lunch	For 35 Executive Pax	On 17.03.2020 at Badi Chaupar Metro Station (BICP) & On 18.03.2020 at Chhoti Chaupar Metro Station (CTCP)
2.	Working Lunch	For 300 Pax	
3.	Tea/ Coffee/Soft Drinks	For 300 Pax	
4.	High Tea	For 335 pax	On 17.03.2020 & 18.03.2020 at Chandpole Metro Station (CDPE)

3. SCOPE OF WORK AND DELIVERABLES:

S. No.	Particulars	Arrangement/Other Requirements	Date & Location
1.	Buffet/ Lunch (for 35 pax)	VIP lounge: Covered & Carpeted Seating arrangements: 06 Nos. Round table with clean cloth and frill & 30 Nos. VIP Chairs. Mess Room: 01 Round table with 05 Nos. VIP Chairs Water Counter: 300 Nos. of 200ml. Water Bottles.	On 17.03.2020 at Badi Chaupar Metro Station (BICP) & On 18.03.2020 at Chhoti Chaupar Metro Station (CTCP)
2.	Tea/ Coffee/ Soft Drink (for 335 pax)	Counter: Beverage Cups for Tea/ Coffee/ Soft Drinks/ Chhach/ Coconut water/ Real Juice etc.	
3.	Working Lunch (for 300 pax)	Distribution Counter: for smooth delivery of Lunch packets. Seating arrangements: 100 Nos. normal chairs. Water Counter: 40 Nos. water campers with paper glasses/ cups as per requirement	
4.	High Tea (for 335 pax)	Seating arrangements: In adequate numbers as per requirement. Water Counter: 100 Nos. of 200ml. Water Bottles and 10 Nos. water campers with paper glasses/ cups as per requirement.	On 17.03.2020 & On 18.03.2020 at Chandpole (CDPE) Metro Station

The menu for Buffet/ Working Lunch/ High tea etc. is enclosed at Annexure-A1

4. OTHER TERMS & CONDITIONS:

- (i) Dates are tentative & may be changed with one day prior intimation.
- (ii) Quantity indicated in Sr. No. 2 is tentative & may be varied as per actual requirement.
- (iii) The payment shall be made on actual basis.
- (iv) The bidder shall raise the invoice after completion of the work.
- (v) JMRC shall make the payment on the agreed rates on actual basis.
- (vi) Invoice (in duplicate copy) is to be submitted in favour of "Jaipur Metro Rail Corporation" with GSTIN "08AACCJ2822J1ZM".

TOR as above Accepted

Signature of Authorised Signatory

Name:

Designation:

Encl.: Financial offer (Annexure-B)

Menu

Lunch - Buffet			
		Date:17.03.2020	Date:18.03.2020
S. No.	Particulars	Items	Items
1	Soup	Creame of Tomato	Hot n Sour
2	Vegetable	Paneer Lababdaar, Mix Vegetable	Paneer Butter Masala, Corn Palak
3	Dal	Dal Makhani	Dal Tadka
4	Curd Preparation	Boondi Raita	Veg Raita
5	Rice	Veg Pulao	Jeera Rice
6	Indian Breads	Tawa Chapati with Butter	Tawa Chapati with Butter
7	Salad/Papad/ Pickle	Salad/Papad/ Pickle	Salad/Papad/ Pickle
8	Dessert	Gulab Jamun	Ras Malai

Lunch- Working			
		Date:17.03.2020	Date:18.03.2020
S. No.	Particulars	Items	Items
1	Vegetable	Paneer Lababdaar, Mix Vegitable	Paneer Butter Masala, Corn Palak
2	Dal	Dal Makhani	Dal Tadka
3	Curd Preparation	Boondi Raita	Veg Raita
4	Rice	Veg Pulao	Jeera Rice
5	Indian Breads	Tawa Chapati with Butter	Tawa Chapati with Butter
6	Salad	Salad	Salad
7	Dessert	Gulab Jamun	Rasgulla

High Tea (Date:17 & 18.03.2020)

S. No.	Items
1	Assorted Cookies
2	Assorted Veg Pakoda
3	Pastry
4	Veg Coleslaw Sandwiches
5	Wafers
6	Tea/Coffee

Tea-Coffee (Date:17 & 18.03.2020)

S. No.	Items
1	Tea/Green Tea
2	Coffee
3	Chhach/Lassi
4	Coconut Water
5	Real juice
6	Assorted Cookies
7	Salted Dryfruits

Director (Corporate Affairs),
Jaipur Metro Rail Corporation Ltd.,
JAIPUR.

Sub.: Selection of Service Provider for organising lunch/ high tea at Chhoti Chaupar, Badi Chaupar and Chandpole Metro Station for CMRS inspection

Ref.: JMRC letter no. _____ dated _____.

Kindly find here with our financial offer with reference to your letter referred above:

S. No.	Particulars*	Arrangement/Other Requirements	Pax/ Nos.	Rates Per Pax/Day (in Rs.)	Amount (in Rs.)
[A]	[B]	[C]	[D]	[E]	[F]=[D x E]
1.	Buffet/ Lunch	VIP lounge: Covered & Carpeted Seating arrangements: 06 Nos. Round table with clean cloth and frills & 30 Nos. VIP Chairs. Mess Room: 01 Round table with 05 Nos. VIP Chairs Water Counter: 300 Nos. of 200ml. Water Bottles.	35		
2.	Tea/ Coffee/ Soft Drink	Counter: Beverage Cups for Tea/ Coffee/ Soft Drinks/ Chhach/ Coconut water/ Real Juice etc.	335		
3.	Working Lunch	Distribution Counter: for smooth delivery of Lunch packets. Seating arrangements: 100 Nos. normal chairs. Water Counter: 40 Nos. water campers with paper glasses/ cups as per requirement	300		
4.	High Tea	Seating arrangements: In adequate numbers as per requirement. Water Counter: 100 Nos. of 200ml. Water Bottles and 10 Nos. water campers with paper glasses/ cups as per requirement.	335		
5.	Total for One Day				
6.	Total for Two Days (S.No. 5x2)				
7.	GST Amount (@ _____ % of S.No. 6)				
8.	Grand Total (S.No.6+S.No.7)				

*At the venue as mentioned in S. No. 3, "Scope of Work & Deliverables".

Grand Total (in words):

All the terms & conditions shall be as per Annexure 'A' of your letter enclosed herewith.

Yours Sincerely,

(Authorised Signatory)

Encl.: Accepted/ unequivocally signed copy of ToR (Annexure-A & A1).