



JAIPUR METRO

**Jaipur Metro Rail Corporation Ltd.**  
Admin Building, Metro Depot, Bhrigu Path, Mansarovar, Jaipur-302020  
CIN: U60221RJ2010SGC030630  
Tel.: 0141-2822210; Fax: 0141- 2822211  
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jmrc.finance@rajasthan.gov.in

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आजादी का  
अमृत महोत्सव

F.2 (369) JMRC/FIN/Consultant/ 2022-23/ 391

Date:-

06 OCT 2022

**Sh. Vijay Mukherjee**  
24/108 Swarn Path,  
Mansarovar, Jaipur - 302020

**Subect. Hiring of Services as Consultant for Financial Matters.**

Sir,

With reference to your proposal for Consultant for Financial Matters of Jaipur Metro Rail Corporation for two years, it is informed that your proposal has been accepted as Consultant for Financial Matters of the company for two years on following terms & conditions:-

#### **SCOPE OF WORK**

You have to provide consultancy services required on following financial matters:

- For book keeping as per Generally Accepted Accounting Principles.
- Assistance in transactions with Treasury & Secretariat & Government Departments.
- Matters related to establishment & compliances of Recruitment Rules of JMRC, Rajasthan Service Rules, Rajasthan TA Rules and Rajasthan Medical attendance Rules etc.
- Comments on applicability of RTPP Act 2012 & RTPP Rules 2013 on bid documents and bid process as per provision of said Act and Rules.
- To prepare appropriate replies on important issues, which pertains to Finalization of Financial Statements.
- Preparation of proper and concrete reply & compliances of observations of various Audit viz. Internal Audit, Statutory Audit, Supplementary Audit, Regular Audit etc.
- To provide consultancy on new project 1C i.e. Badi Chaupar to Transport Nagar and 1D i.e. Mansarovar to 200 Ft. Bypass. [Hon'ble Chief Minister Budget Announcement (2022-23) No. 76]
- To consult on funding pattern for new projects and deal matters related to Funding on above new project.
- To provide professional advice on matter referred by Director (Finance) / General Manager (Finance).

#### **TERMS OF PAYMENT**

- The remuneration, inclusive of all taxes but excluding GST (if any) will be paid monthly.
- The Consultant shall use his own mobile for the consultancy work and will be allowed reimbursement of postpaid mobile/telephone/ internet expenses up to Rs. 1200/- per month.

- Lodging charges, boarding charges, local taxi charges and per diem allowance for the journeys performed outside the Jaipur for official purpose will be paid to you equivalent to entitlement of the officers of GM or equivalent level in the corporation.
- The payment will be released to the Consultant on the basis of monthly bill produced.
- The Consultant is entitled for all the Govt. Holidays; however Consultant may be called after duty hours or on any Holidays as per the exigencies of work and no extra payment will be made for it.
- The Consultant is entitled for 12 days casual leave in each calendar year and leave availed in excess of 12 days then payment will be deducted on Pro-rata basis.

#### OTHER TERMS AND CONDITIONS

- JMRC is entitled to amend any RFP conditions, validity period, specifications, or extend the closing date and/or time of RFP before the last date for submission of proposal.
- JMRC reserves the right to verify any information contained in a proposal.
- JMRC reserves the right not to accept the proposal without assigning any reason thereof.

#### TIME PERIOD OF ASSIGNMENT

- The assignment period will be two years from the date of issuance of this order i.e. 6<sup>th</sup> October, 2022 to 5<sup>th</sup> October, 2024 only.

#### FEES PAYABLE

Total remuneration of ₹40,000/- (₹ Forty Thousand Only) per month plus GST (as applicable). Please submit your acceptance in two copies in token of your acceptance of this assignment.

This bears approval of competent authority.

Yours sincerely,

(Krishan Kumar Sharma)  
General Manager (Finance)

Copy to:-

- ✓ 1. IT Cell, JMRC for uploading on State Public Procurement Portal and JMRC website.

(Krishan Kumar Sharma)  
General Manager (Finance)