



**JAIPUR METRO RAIL CORPORATION LIMITED**

**Directorate of Operations & Systems**

Office of Joint General Manager (Rolling Stock)

D-03 Workshop Building, Metro Train Depot, Bhrigu Path,  
Mansarovar, Jaipur-302020

Mob. No. 9650093279 (O) E-mail – [jgmrs@jaipurmetrorail.in](mailto:jgmrs@jaipurmetrorail.in)



**No. JMRC/O&S/ DCOS/RS/F. (152)**

**Dated: 10.11.2023**

To,

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.....

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Contact No.:

Email Id:

**Sub: RFQ for "Procurement of Consumable & Petty Items.**

Sealed Quotations are invited for supply of materials as per special terms and conditions mentioned in Annexure –A, as per specification mentioned in BOQ (Annexure-B).

Signed, stamped and sealed offers should reach in the **Office of Manager RS/PC, Room no. S-09, DCOS building, Metro Train Depot, Mansarovar, Jaipur 302020**, Cont.No.7728895716 by 23.11.2023 at 15:00 Hours positively.

Offers received after due date and time will not be entertained.

Quotations will be opened on due date mentioned above at 15:30 hrs.

(Ashok Kumar Sharma)  
**Joint General Manager (RS)**

Encl:-

- I. Special terms and Conditions (Annexure-A)
- II. BOQ(Annexure-B)

Signature valid

RajKaj Ref  
5051665



Digitally signed by Ashok Kumar  
Sharma  
Designation : Joint General Manager  
Date: 2023.11.10 15:15:30 IST  
Reason: Approved  
**Signature of Firm's Representative  
(With seal of firm)**



**Special terms and Conditions:-**

**Annexure -A**

1. Required material should be strictly as per descriptions mentioned in Annexure-B.
2. Offer from the firms who do not have a valid GST No. will not be entertained. GST No. Should be clearly indicated in offer and Enclose Copy of GST Registration Certificate.
3. The rates quoted shall be for JMRC office, Mansarovar Metro Depot, Jaipur-302020, inclusive of all expenses i.e. all taxes (excluding GST), and transportation charges etc; no other charges shall be paid by JMRC. GST will be paid at rate applicable at the time of billing.
4. Order will be given to one firm, based on overall lowest rates of item.
5. **Delivery Period:** The material is to be supplied within 20 Days of issue of purchase order.
6. The above material shall be delivered at Custody Store Section, Room no. D20, Train maintenance Depot, Bhriku Path, Mansarovar –Jaipur-302020 to JE/Custody Store, Cont. no. 07728895713.
7. Consignee: JE/RS/CS, Mansarovar Train maintenance Depot, Jaipur-Rajasthan. Cont. no. 07728895713.
8. **Liquidated Damages:**

If material not supplied within contract period as mentioned in NIB, then contractor shall be held responsible for liquidated damages. The liquidated damages is compensation of loss on account of late delivery (actually incurred as well as notional) where loss is pre-estimated and mutually agreed to procuring entity may recover from the contractor, as agreed; the liquidated damages a sum equivalent to 0.5 (one half) percent of the prices of any portion of stores delivered late, for each week or part thereof of delay. The total damages shall not exceed 10(Ten) percent of the value of delayed goods. However decision of procuring entity shall be final in this regard. The offer shall be unconditional and duly signed. Delivery period may be extended with or without penalty if approved by competent authority on request of contractor.

9. The quantity of material may increase/decrease up to a certain limit (up to 25%) as per requirements.
10. Bidder name, Bid no, due date & time should be also be mentioned on the sealed offer.
11. Payment Terms-100% payment after receipt and acceptance of material. Signature valid
12. Inspection Authority: By JMRC representative.
13. JMRC reserves the right to accept or reject any offer in whole or part without assigning any reason.

Digitally signed by Ashok Kumar  
Sharma  
Designation : Joint General Manager  
Date: 2023.11.10 15:15:30 IST  
Reason: Approved



14. Validity of offer: - Bidder is required to keep their offer open at least ninety days (90 days) from the date of tender opening.
15. The offer shall be unconditional and duly signed; Conditional offer will be summarily rejected.
16. If national holiday is being declared on tender due date tender will be opened on next suitable working day.
17. All rights related to bidding process are reserved with JMRC.

Signature valid

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**Annexure-B****BILL OF QUANTITY (BOQ)**

GSTIN No. - \_\_\_\_\_

S.N.	Item Description	Estimated quantity (A)	Unit	Rate/Unit Without GST (INR) (B)	Total Amount Without GST (INR) (C=AXB)
1.	Brakeleen Pro (500ml Pack)	13	Nos.		
2.	Zink Coat 400ml (Spray Paint)	22	Nos.		
3.	Grease Molygraph SG 1000 (1Kg pack)	5	Kg.		
4.	Sikaflex 221 Sealant Packet (Grey) (600ml Pack)	10	Nos.		
5.	SKF Alpha Lube LGEP2 (HT Equipment) (1Kg. Pack)	10	Kg.		
6.	Molykote-4 electrical Insulating Compound (From Dupont) (150 gm-Pack)	17	Nos.		
7.	Molykote 55 O Ring Grease (100gm Pack)	8	Nos.		
<b>Total Amount (INR) (D) Without GST</b>					
<b>GST@_____ % (INR)(E)</b>					
<b>Total Amount With GST(INR) (F=D+E)</b>					

**Note:**

- Rate per unit in column B will be inclusive of all taxes (except GST), transportation charges, packing charges and any other charges, if any.
- GST will be paid at rate applicable at the time of billing.

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Sharma

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