



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

(A Govt. of Rajasthan undertaking)

Directorate of Operations & Systems

3rd Floor, Administrative Building, Bhriugu Path, Mansarovar, Jaipur- 302020

Tel. No. 0141-5153703 (O), E-mail – jmrc.edtem@gmail.com

1 NOTICE INVITING BID(NIB)

F.No.-.2(57)/JMRC/O&S/TEM/2017/Repairing of UPS at VKVR station

Dated:26.12.2017

Jaipur Metro Rail Corporation (JMRC) Ltd. invites bid as detailed below:

KEY DETAILS

a)	Name of Work	Single source procurement of installation, services and Supply of RS 232 CARD and PFC UP DOWN CARD compatible to NUMERIC UPS for Vivek Vihar Station
b)	Approximate Estimated Cost of Goods (including GST)	Rs. 33,335/-
c)	Bid document availability period	1500 hrs of 26.12.2017 to 1500 Hrs of 02.01.2018
d)	Last Date for submission of Bid	1500 hrs on 02.01.2018
e)	Time & Date of Opening of Bid	1530 hrs on 02.01.2018
f)	Venue of Physical Submission and Opening of Bid	O/o Manager (Traction / E&M), Room no. S09, Dcos Building, Mansarovar metro train depot, Bhriugu path, Mansarovar, Jaipur-302020
g)	Websites for downloading Bid Document and subsequent clarification/ modification,ifany	http://transport.rajasthan.gov.in/jmrc www.sppp.rajasthan.gov.in
h)	Validity of Bid	90 days from the last date of submission of bid.
i)	Execution of works	1 week from the date of issue of purchase order
j)	Performance Security	5% of the total contract price as per SCC

Note: The contract is governed by RTPP Act 2012 and RTPP Rules 2013.

Executive Director (Traction and E&M)
JMRC, Room no. 322, 3rd Floor, Admin Building,
Mansarovar Metro Train depot, Jaipur – 302020
Tel: +91-141-5153403, Email: edtem@jaipurmetrorail.in

Registered Office: Khanij Bhawan, Udyog Bhawan Premises, Tilak Marg, C-Scheme, Jaipur-302005

CIN: U60221RJ2010SGC030630

Website: www.jaipurmetrorail.in



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2. INSTRUCTIONS TO BIDDERS

2.1 OBJECTIVE OF THE BID

Through this Bid, JMRC seeks bid for **procurement of installation, services and Supply of RS 232 CARD and PFC UP DOWN CARD compatible to NUMERIC UPS for Vivek Vihar Station with OEM i.e. M/S Novateur Electrical & Digital Systems Private limited.**

2.2 INTRODUCTION

Sealed bids are invited for the Bid No. JMRC/O&S/EL/2017-18/NIB/04" procurement of installation, services and Supply of RS 232 CARD and PFC UP DOWN CARD compatible to NUMERIC UPS for Vivek Vihar Station" by Jaipur Metro Rail Corporation Limited, hereinafter called the 'Employer' in accordance with this Bid Package. The Bid Document consists of the following:

- (i) Notice Inviting Bid (NIB)
- (ii) Instructions To Bidders (ITB)
- (iii) Special Conditions of Contract (SCC)
- (iv) Technical Specifications and Scope of work
- (v) Grievance Redressal during Procurement process
- (vi) Financial Bid - Bill of Quantities

Note: -

- (A) Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be down loaded from the above mentioned websites. All the information, intimation and updates regarding this tender shall be published on above mentioned websites only. Keep visiting these websites for any subsequent clarifications & modifications.
- (B) If the date of opening is declared holiday, then Bids will be opened on next working day.
- (C) Approved GCC and SHE manual are applicable and available on the JMRC website successful bidder shall sign the complete GCC and SHE documents and submit to the JMRC.

2.3 BID DOCUMENT

The complete bid document can also be downloaded from the website <http://transport.rajasthan.gov.in/jmrc> or www.sppp.rajasthan.gov.in.

2.4 SUBMISSION OF BID

The Proposal duly filled in and complete in all respects must be submitted in a sealed envelope at the JMRC office clearly marked as "CONFIDENTIAL" and " procurement of installation, services and Supply of RS 232 CARD and PFC UP DOWN CARD compatible to NUMERIC UPS for Vivek Vihar Station".



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3 Special Conditions of Contract (SCC):-

1. Bidder should have valid GST registration number and should submit with bid document.
2. Performance Security- The amount of performance security shall be five percent of the amount of purchase order in the form of Demand draft/Banker's Cheque or Bank Guarantee from any scheduled bank in favour of Jaipur Metro Rail Corporation Ltd within 30 days from the date of issue of purchase order (Rule 75 of RTPPR -2013).
3. The rates quoted shall be FOR JMRC office, Mansarovar Metro Depot, Jaipur-302020, inclusive of all expenses i.e. all taxes (excluding GST), and transportation charges etc; no other charges shall be paid by JMRC.
4. The supply and service to be execute within 7 days from the issue of purchase order.
5. Bid name and bid No should be mentioned on the sealed offer.
6. The above supply and service shall be execute at Vivek Vihar Metro Station.
7. Offer from the firm who does not have a valid GST No. will not be entertained.
8. Payment Terms-100% payment after receipt and acceptance of functional work.
9. Inspection Authority: BY JE/E&M.
10. Validity of offer:-Tenderer is required to keep their offer open at least SIXTY days (60 days) from the date of tender opening.
11. Warranty Period: 6 months from the commissioning of the items.
12. The offer shall be unconditional and JMRC has the right to reject the tender in any stage.
13. Bidders are advised to visit the site and take account of Supply and installation work before quoting their rates. For making a visit to site, they may contact Mr. Prasun Singhal, JE/E&M at his mobile no.7728895610.
14. Released Cards /other items, if any, shall be property of JMRC.

Handwritten signature/initials



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4 Technical Specifications and Scope of work

(A) Technical specifications of the UPS Cards

S. No.	Item details	Make
1.	RS 232 CARD	NUMERIC
2.	PFC UP DOWN CARD	

(B) Scope of work :

(C) 5 GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS

The designation and address of the First Appellate Authority is Dir (O& S), JAIPUR METRO RAIL CORPORATION, JAIPUR.

The designation and address of the Second Appellate Authority is CMD, JAIPUR METRO RAIL CORPORATION, JAIPUR.

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second



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Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to be in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(4) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(5) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(6) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

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- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

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Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

2. Name and address of the respondent(s):

- (i)
- (ii)
- (iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....(Supported by an affidavit)

7. Prayer:

.....
Place

Date

Signature

Handwritten signature



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6 FINANCIAL BID: -

BILL OF QUANTITY (BOQ)

S.NO.	Item details	Quantity (A)	UNIT	Rate/Unit (INR) (B)	Amount (INR) (C=AXB)	GST AMOUNT@% (D)	Total Amount inclusive GST(INR) (E=C+D)
1	Supply of new RS 232 CARD MAKE-NUMERIC	1	Nos.				
2	Supply of new PFC UP DOWN CARD MAKE-NUMERIC	2	Nos.				
TOTAL (X)=							
S.NO.	Item details	Quantity (A)	UNIT	Rate/Job (INR) (B)	TOTAL AMOUNT (C=AXB)	GST AMOUNT@% (D)	Total Amount inclusive GST(INR) (E=C+D)
3	Installation of above cards and Service Charges for making the said UPS No.-1, NUMERIC MAKE at Vivek Vihar Metro Station, in working order	1	Job				
TOTAL (Y)=							
Total Amount INR(X+Y) IN WORDS AND FIGURES							

NOTE: The rates quoted shall be For JMRC office, Mansarovar Metro Depot, Jaipur-302020, and site i.e. Vivek Vihar Metro Station inclusive of all expenses i.e. all taxes (excluding GST which is being taken in to account in BOQ), and transportation charges etc; no other charges shall be paid by JMRC.

Signature of firm representative
(With seal of firm)

GST No. - _____

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