

**VOLUME-01**

**SECTION 1**

**NOTICE INVITING BID (NIB)**

**NIB No. 18/NIB/O&S/CIVIL/WORKS-CCW/2016-17**

**Dated:-23.02.2017**

**1.1 GENERAL**

- (i) **Jaipur Metro Rail Corporation** invites Digitally Signed Online Bids from interested and eligible agencies for “Maintenance Contract of Civil Works- Addition, Alteration / modification, repair & maintenance of various station buildings between Mansarover to Chandpole, and metro railway premises” of JAIPUR METRO RAIL CORPORATION at Jaipur.
- (ii) The complete bid document can be downloaded from the state e-procurement website <https://www.eproc.rajasthan.gov.in> and interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website with their digital signatures. The complete bid document can also be seen on Corporation’s website [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) and state procurement portal i.e., <http://sppp.rajasthan.gov.in>.
- (iii) Bidders who wish to participate in this bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online Bids, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signature Certificate (DSC) from any agency approved by Controller of Certifying Authorities (CCA). Bidders who already have a Valid Digital Signature Certificate need not to obtain a new Digital Signature Certificate. This DSC will be used by the bidder to digitally sign the bids before its online submission on E-Proc Portal. However, each page of the bid must be stamped and signed by the authorized signatory of the bidder firm as token of acceptance of the Bid Conditions.
- (iv) Please note that a pre-bid meeting of prospective bidders is scheduled as per the details specified below. The objective of this meeting is to address the queries of the prospective bidders related to the Work/ Bidding document.

**1.1.1 The key details of the NIB are as follows:**

a.	Name of Work and NIB No.	:	“Maintenance Contract of Civil Works- Addition, Alteration / modification, repair & maintenance of various station buildings between Mansarover to Chandpole, and metro railway premises” of JAIPUR METRO RAIL CORPORATION at Jaipur. NIB No. 18/NIB/O&S/CIVIL/WORKS-CCW/2016-17
b.	Approximate Cost of work	:	Rs. 95.38 Lacs (For 01 Year)
c.	Bid Security Amount	:	Rs. 1,90,760/- (in form of Demand Draft / Bankers Cheque of scheduled bank payable in favour of Jaipur Metro Rail Corporation Limited) (Refer ITB Clause 12.0)
d.	Cost of Bid form (Non Refundable)	:	Rs.5000/- (Rs. Five Thousands Only), by Demand Draft/ Bankers Cheque payable in favor of Jaipur Metro Rail Corporation Limited.

e.	E- Bidding Processing Fee (Non Refundable)		Rs.1000/- (Rs. One Thousand only) by Demand Draft / Bankers Cheque, payable in favor of MD, RISL Jaipur.
f.	Online Bid Document availability period	:	From Date 23.02.2017 time 11:00 Hrs to Date 27.03.2017 time 15:00 Hrs
g.	Start time & Date for submitting queries/ seeking clarifications to JMRC.		Date 23.02.2017 time 11:00 Hrs
h.	<b>Pre-Bid Meeting*</b>		Date 03.03.2017 time 11:00 Hrs at O/o General Manager (Civil), JMRC, Room No 309, 3rd Floor, Admin Building, Depot of Jaipur Metro, Bhriгу Path, Mansarovar, Jaipur. PIN: 302020; Mob:-07728895314 E-Mail: gmcivil@jaipurmetrorail.in
i.	Last Time & Date for submitting queries/ seeking clarification*		Date 02.03.2017 time 15:00 Hrs
j.	Last Date for reply to queries by JMRC*		Date 03.03.2017 time 16:00 Hrs
k.	Online Bid submission Start Date/ Time	:	Date 06.03.2017 time 11:00 Hrs
l.	Last time & date of downloading of bid document including clarifications/addendums, if any.		Date 27.03.2017 time 11:00 Hrs
m.	Last time & Date for online bid submission		Date 27.03.2017 time 15:00 Hrs
n.	Venue and Date of physical submission of Original Cost of Bid Form, Bid Security and E-Bid Processing Fee.		O/o General Manager (Civil), JMRC, Room No 309, 3 <sup>rd</sup> Floor, Admin Building, Depot of Jaipur Metro, Bhriгу Path, Mansarovar, Jaipur. PIN: 302020 Up to 15:00 Hrs of Date: 27.03.2017
o.	Date & Time of opening of Online Technical Bid	:	Date 27.03.2017 time 15:30 Hrs at O/o General Manager (Civil), JMRC, Room No 309, 3 <sup>rd</sup> Floor, Admin Building, Depot of Jaipur Metro, Bhriгу Path, Mansarovar, Jaipur.
p.	Date and Time of opening of online Financial Bid of Technically qualified bidders.	:	Subsequent to Technical Bid Opening (Date to be intimated later to the Technically qualified bidders through E-Procurement website)

q.	Website for Online Bid Submission.		<a href="https://www.eproc.rajasthan.gov.in">https://www.eproc.rajasthan.gov.in</a>
r.	Validity of Bid	:	120 days from the last date of submission of Bid.
s.	Stipulated date of Commencement of work	:	Within seven days from the date of issue of “Letter of Acceptance” OR as per the directions contained in LOA.
t.	Period of Completion	:	01 Year from the stipulated date of commencement.

### 1.1.2 Definitions

Agreement	The Contract Agreement to be executed between JMRC and Agency, subsequent to the Letter of Award, as per the format at Form-E of ITB.
Agency/Bidder	The Agency/Bidder engaged pursuant to this Bid for conducting the Work as per the Scope of Work defined in this Bid document.
Corporation	Jaipur Metro Rail Corporation Ltd.
JMRC	Jaipur Metro Rail Corporation Ltd.
Service	Shall mean “Maintenance Contract of Civil Works- Addition, Alteration / modification, repair & maintenance of various station buildings between Mansarover to Chandpole, and metro railway premises” of JAIPUR METRO RAIL CORPORATION at Jaipur. as mentioned in Scope of Work.
LOA	Letter of Award – Letter from Corporation to selected Agency conveying selection and outlining the terms and rates for the work.
Bidder	The firm or company who submits proposal in response to this BID within the time prescribed for the purpose.
Technically Qualified Bidder	A Bidder whose Technical Bid is considered eligible and technically responsive by JMRC.
Contract Agreement Amount	The contract amount finally approved by JMRC for the entire work for the duration of the contract (and extended) pursuant to this Bid process, as mentioned in the LOA.
Work	The work of “Maintenance Contract of Civil Works- Addition, Alteration / modification, repair & maintenance of various station buildings between Mansarover to Chandpole, and metro railway premises” of JAIPUR METRO RAIL CORPORATION at Jaipur. to be carried out as per the Scope of Work defined in this BID document.
CCA	Controller of Certifying Authorities.
Employer	Jaipur Metro Rail Corporation Limited.

## 1.2 POINTS TO BE NOTED

### 1.2.1 Bid document consists of the following:

- a. Notice Inviting Bid – consisting of
  - i. Notice Inviting Bid
  - ii. Scope of Work
  - iii. Bid Price
- b. Instructions to Bidders
- c. General Conditions of Contract
- d. Special Conditions of Contract (General)

- e. Bill of Quantities.
- f. All Annexure/Formats/Forms etc.

**Note:-** Approved GCC is uploaded and available on the JMRC website, by signing the Bid Document, firm agrees to accept the GCC. While framing the contract with the successful Bidder, the bidder shall sign the complete GCC document and submit it to the JMRC.

- 1.2.2 The Bidder may obtain further information in respect of these Bid documents from the O/o General Manager (Civil), JMRC, Room No 309, 3rd Floor, Admin Building, Depot of Jaipur Metro, Bhrigu Path, Mansarovar, Jaipur. PIN: 302020
- 1.2.3 All Bidders are hereby cautioned that Bids containing any material deviation or reservation as described in clause 20.0 of ‘Instruction to Bidders’ and /or minor deviation without quoting the cost of withdrawal shall be considered as non responsive and shall be summarily rejected.
- 1.2.4 JAIPUR METRO RAIL CORPORATION LTD. reserves the right to accept or reject any or all proposals without assigning any reasons. Bidder shall not have any cause of action or claim against the JAIPUR METRO RAIL CORPORATION LTD. for rejection of his proposal.
- 1.2.5 Bidders are to carry out their self assessment in respect of their capacity in terms of manpower, machine and finance. They are to indicate separate set of manpower, machinery in different Bids. Once a Bid is accepted, resources required for its execution shall not be considered for assessment of other Bid. The Bidder is to consider + ve or - ve in the annual value or work to be executed to the extent of 50% (rounded off to next higher whole number) and should be able to take up additional similar work at short notice at the accepted rate for which he is to indicate his additional resources. Similarly the scope of work may also be reduced on account of poor performance and bidder shall have no right for any claims due to reduction in scope of work.

**1.3 Eligibility Criterion of Bidders:-**

S.N	Eligibility Criteria	Documents Required to substantiate the same
i	The Bidder Should be: a. A proprietorship firm, or b. A partnership registered under the Indian Partnership Act, 1882 or the Limited Liability Partnership Act, or c. A company incorporated under the Companies Act, 1956. OR d. Joint Venture (JV); and should be in existence since last three financial years excluding the current financial year, i.e should be registered <b>on or before 31.03.2013</b>	a. Registration certification of the firm / Partnership deed / Certificate of incorporation, etc. b. Articles of Association & Memorandum of Association (if applicable)

<b>ii</b>	Bidder should neither be a black listed firm nor should its contracts been terminated/ foreclosed by any company/ government department/ public sector organization during last 03 financial years ending 31.03.2016 and during current financial year till date of bid submission, due to non fulfillment of Contractual obligations.	A self-declared certificate to this effect, signed by authorized signatory of the bidder company/ firm in the Bid profile (Annexure-IV of ITB)
<b>iii</b>	Either the Registered Office or the functional Branch Office of the Bidder firm should be located in Jaipur  OR The firm should agree to open its functional branch office in Jaipur before signing of the Contract agreement.	<b>Registration certificate of office in Jaipur/ Running Lease Agreement supported by Current Land Line Telephone/ Electricity/ Water connection Bill etc in the name of bidder firm for the given address.</b>  <b>OR</b> A self-declaration mentioning that firm shall open its office in Jaipur before issue of NTP in the bid profile (Annexure-IV of ITB)
<b>iv</b>	<b>Turnover:-</b> The Bidder should have average annual financial turnover of Rs. 76.30 Lakhs in last three financial years (2013-14, 2014-15 and 2015-16)	Bidder is required to present the data as per Annexure-V of ITB along with supporting documents for last 03 financial years as mentioned below: Audited Profit & Loss A/c and / or audited Balance Sheet showing the required turnover, certified by a Chartered Accountant with stamp and signature  OR Income Tax Return (ITR) showing the required turnover, certified by a Chartered Accountant with stamp and signature.
<b>v</b>	The bidder firm should have experience of having successfully completed works of similar nature, i.e., in the field of “Construction/Maintenance/ Repair work pertaining to building infrastructure/Civil Structures of Central Government/State Government/Central PSU/State PSU/ Statutory Local bodies of Central/State Government”.	Bidder is required to submit the details as per Form T-V along with supporting documents as mentioned below: Certificate(s)/document(s) of satisfactory completion of the work(s) issued by the authorized signatory in the name of bidder firm mentioning: 1. Period of work. 2. Amount paid for the work, and 3. Satisfactory completion of the work.

	<p>The bidder firm should have satisfactorily and successfully completed similar works contracts (as above) during last three financial years (2013-14, 2014-15 &amp; 2015-16 &amp; in current financial year 2016-17 till date of bids submission) should be either of following:</p> <p>(a) Three similar completed works each costing not less than the amount equal to Rs. 38.15 lacs (40% of the estimated cost Rs. 95.38 lacs for 01 Year)</p> <p style="text-align: center;"><b>OR</b></p> <p>(b) Two similar completed works each costing not less than the amount equal to Rs. 47.69 lacs (50% of the estimated cost. Rs.95.38 lacs for 01 Year)</p> <p style="text-align: center;"><b>OR</b></p> <p>(c) One similar completed work each costing not less than the amount equal to Rs. 76.30 lacs (80% of the estimated cost. Rs. 95.38 lacs for 01 Year)</p>	
<p><b>vi</b></p>	<p>Bidder should possess the following documents at the time of bid submission. OR The bidder shall be required to get its firm registered for Service Tax, EPF, ESI and Contract Labour license within 15 days of issuance of LOA. Firm is required to submit an undertaking in this regard as per Annexure-III (ITB).</p>	<p>a. Income Tax Registration (Copy of PAN Card) b. TIN No., if applicable .Service Tax Registration No. c. EPF/ESI Registration. d. Contract Labour license.</p>

**Note :-**

- (a) For point no. (i), in case of bidder is JV/Consortium; the above documents shall be mandatorily submitted for all the constituent members.

**Bid Inviting Authority  
Jaipur Metro Rail Corporation Limited  
Jaipur.**