



JAIPUR METRO

**Jaipur Metro Rail Corporation Ltd.**

Admin Building, Metro Depot, Bhrigu Path, Mansarovar, Jaipur-302020

CIN: U60221RJ2010SGC030630

Tel.: 0141-2822210; Fax: 0141- 2822211

Website: www.jaipurmetrorail.in; email: df@jaipurmetrorail.in  
jmrc.finance@rajasthan.gov.in



F.2 (369)/JMRC/Fin/Consultant/2022-23/ 213

Dated: 04 JUL 2024

Sh. Vijay Mukherjee  
24/108 Swarn Path,  
Mansarovar, Jaipur – 302020.

**Sub.: Hiring of Services as Consultant for Financial Matters.**

Sir,

With reference to your proposal for Consultant for Financial Matters of Jaipur Metro Rail Corporation Limited, it is informed that your proposal has been accepted as Consultant for Financial Matters of the company for twelve (12) months on following terms:-

**SCOPE OF WORK**

- Consultancy on following Financial matters arise during day to day working of JMRC :
  1. For book keeping as per Generally Accepted Accounting Principles.
  2. Assistance in transactions with Treasury & Secretariat Departments.
  3. Matters related to establishment & compliances of Recruitment Rules of JMRC, Rajasthan Service Rules, Rajasthan TA Rules and Rajasthan Medical Rules etc.
  4. Comments o applicability of RTPP Act 2012 & RTPP Rules, 2013 in bid documents and bid process as per provision of said Act & Rules.

RajKaj Ref  
8646844

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**Signature valid**

Digitally signed by Krishan Kumar  
Sharma  
Designation : General Manager  
Date: 2024.07.04 17:04:04 IST  
Reason: Approved



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5. To prepare appropriate replies on important issues, which pertains to Finalization of Financial Statements.
6. Preparation of proper and concrete reply & compliances of observations of various Audit viz. Internal Audit, Statutory Audit, Supplementary Audit, Regular Audit etc.
7. To provide consultancy on new project 1C i.e. Badi Chaupar to Transport Nagar and 1D i.e Mansarovar to 200 Ft. Bypass.
8. To consult on funding pattern for new projects and deal matters related to Funding on above new projects.
9. To provide professional advice on matter referred by Director (Finance)/General Manager (Finance).

**TERMS OF PAYMENT**

- The remuneration, inclusive of all taxes of the Professional will be paid monthly.
- The consultant shall use his own mobile for the consultancy work and will be allowed reimbursement of postpaid mobile / telephone / internet expenses upto to Rs. 1200/- per month.
- Lodging charges, boarding charges, local taxi charges and per diem allowance for the journeys performed outside the Jaipur for official purpose will be made to the Consultant equivalent to entitlement of the officer of GM or equivalent level in the corporation.
- The payment will be released to the Consultant on the basis of monthly bill raised.
- The Consultant is entitled for all the Govt. Holidays; however Consultant may be called after duty hours or on any Holidays as per the exigencies of work and no extra payment will be made for it.

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- The Consultant is entitled for 12 days casual leaves in each calendar year and if he avails leave for more than 12 days then payment will be deducted on Pro-rata basis.

**TIME PERIOD OF ASSIGNMENT**

- The assignment period will be for twelve (12) months only from the date of issuance of this order i.e. 04<sup>th</sup> July, 2024 to 03<sup>rd</sup> July, 2025.

**FEES PAYABLE**

- Total remuneration of Rs. 60400/- per month plus GST (as applicable) (Rs. Sixty Thousand Four Hundred per month plus GST (as applicable)).

Please submit your written consent as token of your acceptance of this assignment and execute agreement on Rs. 500/- stamp paper.

Yours sincerely,

(K. K. Sharma)

General Manager (Finance)

Copy to :-

- ✓ 1. IT Cell, JMRC for uploading on State Public Procurement Portal and JMRC website.

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