

SECTION 1

NOTICE INVITING BID (NIB)

JMRC/O&S/OP/HK/2024-25/NIB/03

Date: 20/09/2024

1.1 GENERAL

1.1.1

- i. Jaipur Metro Rail Corporation invites Digitally submitted online Signed open competitive Bids from interested and eligible housekeeping agencies for Mechanized cleaning and housekeeping works of 11 Metro Stations, RSS (Mansarovar & Sindhi Camp) and other designated places of JMRC through e-procurement system.
- ii. The complete bid document can be downloaded from the state e-procurement website <https://www.eproc.rajasthan.gov.in> and interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website only with their digital signatures. The complete bid document can also be seen on Corporation's website <https://transport.rajasthan.gov.in/jmrc> and state procurement portal i.e., www.sppp.rajasthan.gov.in.
- iii. Bidders who wish to participate in this bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online Bids, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signature Certificate (DSC) from any agency approved by Controller of Certifying Authorities (CCA). Bidders, who already have a Valid Digital Signature certificate, need not to obtain a new Digital Signature Certificate. This DSC will be used to submit the bid online by the bidder.
- iv. Please note that a pre-bid meeting of prospective bidders is scheduled as per the details specified below. The objective of this meeting is to address the queries of the prospective bidders related to the Work/Bidding document.

1.1.2 The key details of the NIB are as follows:

KEY DETAILS

a.	Name of Work and NIB No.	:	Mechanized cleaning and housekeeping works of all 11 Metro Stations, RSS (MSOR & SICP) and other designated places of JMRC. JMRC/O&S/OP/HK/2024-25/NIB/03
b.	Approximate Cost of work (Including Manpower, Machine, Chemical/Consumable, Administrative expenditure, Profit, all compliance cost and GST etc.)	:	Rs. 785 Lakh (For two years) including GST
c.	Bid Security Amount	:	Rs. 15,70,000/- (2% of Estimated Cost) (By Demand Draft / Bankers Cheque/ Bank Guarantee payable in favour of Jaipur Metro



			Rail Corporation Limited as per RTPPR-2013(Rules) Clause – 42. Being a service contract concessional bid security clause is not applicable in this bid.
d.	Cost of Bid form (non Refundable)	:	Rs. 12,980/- (11000/- +18% GST) Rs. Twelve Thousand Nine Hundred Eighty only), (Non-refundable) by Demand draft/Bankers Cheque payable in favour of Jaipur Metro Rail Corporation Limited. Being a service contract concessional cost of bid form clause is not applicable in this contract.
e.	E - Tender Processing Fee (Non - Refundable)		Rs. 2500/- (Rs. Two Thousand Five Hundred only) By Demand Draft / Bankers Cheque, payable in favour of MD, RISL Jaipur.
f.	Online Bid Document availability period	:	From date 20/09/2024 time 18:00 hrs To date 21/10/2024 time 15:00 hrs
g.	Online Bid Document submission period	:	From date 01/10/2024 time 18:00 hrs To date 21/10/2024 time 15:00 hrs
h.	Date & Time of opening of Online Technical Bid	:	Date 21/10/2024 time 15:30 hrs (Access to online technical bid and its download shall be carried out at the Office of General Manager (Operations)).
i.	Date and Time of opening of online Financial Bid*	:	Will be intimated later to technically qualified bidders through e-mail/phone/website of https://www.eproc.rajasthan.gov.in
j.	Venue and Last Date and Time of physical submission of Cost of Bid Form, Bid Security, Processing Fee and notarized Form-F on non-judicial stamp paper of Rs. 100.		O/o General Manager(Operations), 405, 4th Floor, Admin Building, Metro Depot, Bhriгу Path, Mansarovar, Jaipur-302020. Date 21/10/2024 upto 15:00 hrs
k.	Date and Time of Pre Bid meeting		Date 27/09/2024 time 11:00 hrs
	Date and time of uploading of pre bid meeting clarifications		Date 01/10/2024 time 17:00 hrs
l.	Validity of Bid	:	120 days from the last date of submission of Bid.
m.	Stipulated date of Commencement of work	:	Within 07 (seven) days from the date of issue of “Letter of Commencement/Order of commencement”.
n.	Period of Completion	:	2 Years (further extendable as per RTPPR-2013)

o.	Authority and place for Pre-Bid Meeting, seeking clarifications etc.	:	<p>O/o General Manager (Operations), 405, 4th Floor, Admin Building, Metro Depot, Bhriгу path, Mansarovar, Jaipur-302020.</p> <p>Tel-+91(141) 2822109</p> <p>Email: gmop@jaipurmetrorail.in</p>
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1.2 POINTS TO BE NOTED

1.2.1 The Bid papers consist of the following documents, along with their annexure, appendices, addenda and errata if any.

- Volume - 1
 - Notice Inviting Bid (NIB)
 - Instructions to Bidders (ITB)
 - Special Conditions of Contract (SCC) (General and Technical)
- Volume - 2
 - Specifications
 - Schedule of works Annexure-A, B, C, D, E, F, G & H to Specifications
- Bill of Quantities.
- General Conditions of Contract (GCC) /JMRC

Note: Approved GCC is uploaded and available on the JMRC website, By Signing the Bid document, firm agrees to accept the GCC. While framing the contract with the successful Bidder, the bidder shall sign the complete GCC document and submit it to the JMRC.

The Bidders may obtain or clarify further information in respect of these Bid documents from the office of General Manager (Operations), Jaipur Metro Rail Corporation Ltd., 4th Floor, 405, Admin Building, Metro Depot, Bhriгу Path, Mansarovar, Jaipur-302020, Email: gmop@jaipurmetrorail.in.

All Bidders are hereby cautioned that Bids containing any material deviation or reservation and / or minor deviation without quoting the cost of withdrawal shall be considered as non responsive and shall be summarily rejected.

Jaipur Metro Rail Corporation reserves the right to accept or reject any or all proposals without assigning any reasons. No Bidder shall have any cause of action or claim against the Jaipur Metro Rail Corporation for rejection of his proposal.

1.2.2 Bidder is to carry out their self assessment in respect of their capacity in terms of manpower, machine, chemical/consumable and financial.

1.3 Minimum Eligibility criteria :- The bidder should meet all the eligibility criteria as mentioned below :-

(a) **Initial Requirements:-**The bidder should not have been debarred either by procuring entity or State Govt. in pursuance to the process of debarment specified in RTPPR, 2013 or Central Govt. and central PSU's.

(b) **Work Experience :- (Physical requirement)**

Experience of having satisfactorily completed similar works during last 5 financial years period ending last day of the month previous to the one in which the Bids are invited (if work is under progress due to positive variation by the client then satisfactory performance certificate issued by the client should be submitted) should be either of the following:-

(i) Three similar successfully completed works each costing not less than the amount equal to Rs. 314 Lakh (40% of estimated cost). Bidder has to submit performance report of completed work. In case of Bidder has already worked for Jaipur Metro Rail Corporation Limited they have to submit performance report issued by Competent Authority, JMRC.

Or

(ii) Two similar successfully completed works each costing not less than the amount equal to Rs. 393 Lakh (50% of estimated cost). Bidder has to submit performance report of completed work. In case of Bidder has already worked for Jaipur Metro Rail Corporation Limited, they have to submit performance report issued by Competent Authority, JMRC.

Or

(iii) One similar successfully completed work costing not less than the amount equal to Rs. 628 Lakh (80% of estimated cost). Bidder has to submit performance report of completed work. In case of Bidder has already worked for Jaipur Metro Rail Corporation Limited, they have to submit performance report issued by Competent Authority, JMRC.

(c) **Financial Standing (Annual Turnover):**

The average annual turnover of applicant during last three audited financial years (2023-24, 2022-23 & 2021-22) should not be less than Rs. 314 Lakh (40% of estimated cost). To substantiate the Annual Turnover, Contractor needs to submit the Chartered Accountant (CA) Certificate. As per Form T-1, Networth of the bidder should be **positive** during last audited financial year.

NOTE: Turnover for the financial year 2023-24, if the accounts are not audited and not certified by Chartered Accountant or can not attach Balance Sheet for respective years as a proof of document, than turnover for the financial year 2020-21 can be considered. In this case contractor needs to submit a certificate that accounts are not audited for F. Y. 2023-24. In any case three consecutive financial years turnover will be considered.

- (d) **Definition of similar work:** - Completed Mechanized Cleaning and housekeeping work in any Govt. Department/Railways/Metro organizations/PSU's/Autonomous Bodies of Govt. Work done/ experience in private sector will not be considered.
- (e) The Bidder should keep in consideration of positive variation in BOQ permitted as per GCC and RTPPR-2013.

(f) **Other Eligibility Requirements:-**

Bidder should meet other eligibility requirements as per following –

S. No.	Eligibility criteria	Document To be Submitted
i.	The bidder firm should be in existence at least for last five years excluding the current financial year (i.e. formed on or before 01.04.2019)	<p>A. Copy of Registration certification of the firm / partnership deed / Certificate of incorporation. Etc.</p> <p>B. Copy of Articles of Association & Memorandum of Association (if applicable)</p> <p>C. Income Tax Registration(Copy of PAN Card)</p> <p>D. Copy of GST Registration number (along with copy of latest Challan)</p> <p>E. Profile of the firm including the related activates done in last five years along with copies of work orders.</p>
ii.	<p>The bidder should have the following registrations:</p> <p>a) Registration certificate and licence Number under Contract Labour (regulation & Abolition) Act, 1970</p> <p>b) Under Employees' Provident Fund and Miscellaneous Provisions Act, 1952.</p> <p>c) Under Employees' State Insurance Act, 1948.</p> <p>d) GST Registration Certificate.</p>	<p>Enclose copy of below mentioned documents.</p> <p>A. Copy of licences issued by the Labour Dept. within 30 days from the date of LOA issued.</p> <p>B. Registration certificate for 'b', 'c' & 'd'</p> <p>C. Copy of latest Challan and return both for 'b' and 'c' obtained in the name of Firm (not individual name).</p>

Note:-

- A. For point no. (i) and (ii), in case of bidder is JV/Consortium, the above documents shall be mandatorily submitted by each of the constituent members..
- B. All uploaded documents need to be digitally signed, else such documents shall not be considered.

Chairman and Managing Director
Jaipur Metro Rail Corporation Ltd,
2th Floor, Admin Building, Metro Depot,
Bhrigu path, Mansarovar, Jaipur-302020.