



JAIPUR METRO RAIL CORPORATION LTD.

REQUEST FOR PROPOSAL FOR TAX AUDIT

Admin Building, Metro Depot, Bhrigu Path,
Mansarovar, Jaipur – 302020

Tel.:- 01412822210,2822211

E-mail: jmrc.finance@rajasthan.gov.in

Website: www.jaipurmetrorail.in





Jaipur Metro Rail Corporation Ltd.
Admin Building, Metro Depot, Bhriku Path, Mansarovar, Jaipur-302020
CIN: U60221RJ2010SGC030630
Tel.: 0141-2822210; Fax: 0141- 2822211
Website: www.jaipurmetrorail.in;
email: jmrc.finance@rajasthan.gov.in, df@jaipurmetrorail.in



F.2 (416) JMRC/FIN/Tax Audit/2020-21/

Date-

M/s B. L. Ajmera & Co.
Chartered Accountants
Malji Chhogala Trust Building
Mirza Ismail Road
Jaipur – 302001.

Request for proposal

Sub: - Request for Proposal for Tax Audit for financial year 2024-25 under single source procurement method.

Sir,

Request for Proposal is being invited under Rule-17 of RTPPR under Single source procurement method for hiring of Tax Auditor of Jaipur Metro Rail Corporation Ltd. for the financial year 2024-25. Term of Reference of the aforesaid work is enclosed herewith for your reference.

You are requested to submit your financial proposals by 11:00 AM on 11th June, 2025 to Director (Finance), Jaipur Metro Rail Corporation Ltd., Jaipur in a sealed envelope.

Encl.: As above

Senior Executive Officer (Accounts)

<p style="text-align: center;">TERMS OF REFERENCE</p> <p style="text-align: center;">FOR</p> <p style="text-align: center;">TAX AUDIT WORK</p> <p style="text-align: center;">FOR JAIPUR METRO RAIL CORPORATION LTD.</p>
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1. BACKGROUND & OBJECTIVES

Jaipur Metro Rail Corporation Limited is a Government Company incorporated under the Companies Act, 1956 and having its registered office at Admin Building, Metro Depot, Bhriugu Path, Mansarovar, Jaipur 302020. Company is especially set up by the Government of Rajasthan for execution of the Jaipur Metro Rail work. The Phase-IA i.e. Mansarovar to Chandpole is completed and Commercial operation has commenced from 03.06.2015. The Phase -1B i.e. Chandpole to Badi Chaupar is completed and commercial operation has commenced from 23.09.2020.

Tax audit is required to comply with the provision of Section 44AB of the Income Tax Act, 1961 as the company's turnover exceeding Rs. 1.00 crore during previous F.Y. 2023-24.

2. SCOPE OF WORK

- To conduct Tax audit of Annual accounts of the company for the financial year 2024-25 as per requirement of the Income Tax Act, 1961 and relevant provisions.
- To prepare Tax audit reports and issue the audited tax report in hard copy duly signed and sealed.
- To take all necessary action required for filling of tax audit report electronically with Income Tax authorities.

3. REPORTS DELIVERABLE

- The Tax audit report in soft and hard copies as required under Income Tax Act, 1961 and other applicable provisions.
- The reports should be submitted at least before fifteen days of the due date for filing the Tax audit return.

4. COMPLIANCE OF RTPP ACT, 2012 & RULES 2013

The bidder is advised to read RTPP Act, 2012 & Rules 2013. He is expected to comply with the provision of the Act.

5. TERMS OF PAYMENT

The Tax Auditor will submit bill to the Jaipur Metro Rail Corporation after conducting tax audit and submission of tax audit report in required formats. Payments will be subject to deduction of taxes if any.

The Corporation may, by written notice of suspension, suspend/forfeit all payment if the Auditor fails to perform any of obligations assigned to him with levy of penalty.

6. OTHER TERMS AND CONDITIONS

- The proposal should be valid for a minimum period of sixty (60) days from the last date for submission.
- Kindly note that JMRC is entitled to amend any RFP conditions, validity period, specifications, or extend the closing date and/or time of RFP before the last date for submission of proposal.
- JMRC reserves the right to verify any information contained in a proposal.
- JMRC reserves the right not to accept the proposal without assigning any reason thereof.
- The bidder should not be debarred / blacklisted, at the time of bidding, in any state government entity.

7. TIME PERIOD OF ASSIGNMENT

- The assignment shall be for financial year 2024-25 only.

Financial Bid for Tax Audit for F.Y. 2024-25

Format-A

Financial Bid

S.No.	Description of Service	(Rs. in figures)	(Rs. in words)
(a)	Total tax audit fees inclusive of all expenses and Taxes excluding GST as applicable shall be extra.		

Note:-

1. Jaipur Metro Rail Corporation shall pay the goods and service tax, on prevailing rates as applicable.

**Authorized signatory
(With Stamp)**

Format-B

**Undertaking
(On behalf of firm)**

I, _____ partner of M/s. _____ Chartered Accountants do hereby verify and declare

- i. That the particulars given by me/ us are complete and correct and that if any of the statement made or the information so furnished in the application from is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulation framed there under:
- ii. That the firm or partners have not been debarred or cautioned by ICAI during the last three years, (if debarred, give details);
- iii. That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under Section 2 (2) of the Chartered Accountants Act, 1949;
- iv. That the constitution of the firm as on 1st January of the relevant year shown in the resume is same as that in the constitution certificate issued by the ICAI.

(Signature of partner and Seal of the Firm)

Place:

Date: