

NOTICE INVITING BID (NIB)

NIB No. JMRC/O&S/OP/MPPL/2025-26/NIB/07

Date: 22/09/2026

1. GENERAL

- 1.1 Jaipur Metro Rail Corporation Ltd. (JMRC) invites open e-bids (Single-stage Two cover method) from IRDA licensed Non Life Insurance companies for competitive bidding process for Money, Passenger Accident & Public Liability Insurance for all Metro Stations of Jaipur Metro Rail Corporation Limited. JMRC has authorized Prudent Insurance Brokers Private Limited to solicit proposals through open Single-stage Two cover method bidding process as detailed in this RFP/Bid.
- 1.2 The complete bid document can be downloaded from the e-procurement website <https://www.eproc.rajasthan.gov.in> and interested bidders will have to submit their offer in electronic formats both for technical and financial proposal on this website through with their digital signatures. The complete bid document can also be seen on Corporation's website www.transport.rajasthan.gov.in/jmrc and state public procurement portal i.e., www.sppp.rajasthan.gov.in
- 1.3 Bidders who wish to participate in this bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online tenders, as per Information Technology Act, 2000. Bidders will have to obtain Digital Signature Certificate (DSC) from any agency approved by Controller of Certifying Authorities (CCA). Bidders who already have a Valid Digital Signature Certificate need not to obtain a new Digital Signature Certificate. This DSC will be used to sign the bids submitted online by the bidder. Unsigned bids will not be entertained and will be rejected outright.
- 1.4 Please note that a pre-bid meeting of prospective bidders is scheduled as per the details specified below. The objective of this meeting is to address the queries of the prospective bidders related to the Work/ Bidding document.
- 1.5 The key details of the NIB are as follows:

a. Name of Work	: Bid for Money, Passenger Accident & Public Liability Insurance for all Metro Stations of Jaipur Metro Rail Corporation Limited. NIB No: JMRC/O&S/OP/MPPL/2025-26/NIB/07
b. Approximate Cost of service (Expected Premium to be paid for the Insurance Cover) (Including GST @18%)	: Rs. 4,28,177/- (for One Year)
c. Bid Security/EMD	: Bid security shall be 2% (Rs. 8564/-) of the estimated value (Refer Clause 9) in the form of Banker's Cheque/Demand Draft of a Scheduled Bank in favor of "Jaipur Metro Rail corporation Limited" payable at Jaipur.
d. Cost of Bid Form	: Rs. 500/-+GST @ 18% = Rs. 590/- (Rs. Five Hundred Nine Only) (Non-Refundable) (By Demand Draft or By Banker's Cheque in favor of "Jaipur Metro Rail corporation Limited" payable at Jaipur.)
e. E - Tender Processing Fee (Non - Refundable)	: Rs. 500/- (Rs. Five Hundred only) By Demand Draft / Bankers Cheque, payable in favour of MD, RISL Jaipur.
f. Online Bid Document availability period	: From date: 22/09/2026, Time: 17:00 hrs. From date: 08/05/2026, Time: 15:00 hrs.
g. Date and time of Pre Bid Meeting	: From date: 28/09/2026, Time: 11:30 hrs.

Signature of Authorized Signatory

Page 4

h. Authority and place for Pre-bid Meeting, seeking clarifications etc.	: O/o Manager (Operations), Room No. 417, 4 th Floor, Admin Building, Metro Depot, Bhriju Path, Mansarovar, Jaipur-302020
i. Last date for receiving queries/clarifications	: 17:00 hrs on 28/09/2026.
j. Uploading of Remarks of Metro Administration to the Issues raised in Pre bid conference	: Upto 17:00 hrs on date: 29/09/2026
k. Online Bid Document submission period	: From date: 29/09/2026, Time: 18:00 hrs. To date: 08/05/2026, Time: 15:00 hrs.
l. Venue and Last Date and Time of physical submission of Cost of Bid Form, Bid Security and Processing Fee*	: Date: 08/05/2026, Time: 15:00 hrs. O/o Manager (Operations), Room No. 417, Admin Building, Metro Depot, Bhriju Path, Mansarovar, Jaipur-302020
m. Time & Date of Opening of Online Technical Bid	: On date: 08/05/2026, Time: 15:30 hrs.
n. Date, time and Venue for opening of Financial Bid of Technically qualified bidders.	: Date, time and Venue of Financial Bid opening will be intimated to the Technically qualified bidders through letter/e-mail/phone
o. Venue of opening of Bid	: O/o Manager (Operations), Room No. 417, Admin Building, Metro Depot, Bhriju Path, Mansarovar, Jaipur-302020
p. Performance Security	: (5% of the LOA Amount) in the form of Banker's Cheque/Demand Draft/FDR/ Bank guarantee of a Scheduled Bank in favor of "Jaipur Metro Rail corporation Limited" payable at Jaipur. (Refer clause 23)
q. Validity of Bid	: 90 days from the last date of submission of bid.
r. Stipulated date of Commencement of work	: Within 21 days from the date of issue of "Letter of Commencement or as mentioned in the LOA".
s. Period of Completion of work	: 1 Year from the date of commencement.

Note:-

- This bid document govern with Rajasthan Transparency in Public Procurement Act, 2012.
- All pages of the bid shall be signed by the bidder or a person duly authorized to sign on behalf of the bidder.
- Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be downloaded from the website www.transport.rajasthan.gov.in/jmrc, or state procurement portal i.e., <http://sppp.rajasthan.gov.in> or <https://eproc.rajasthan.gov.in>. All the information, intimation and updates regarding this tender shall be published on given websites only. Keep visiting these websites for any subsequent clarifications & modifications.
- Physical submission of bid is not allowed.
- JMRC will not be responsible for any delay in submission of bid due to any reason.
- In case complete GCC & bid documents duly signed by the bidding has been uploaded and some pages not readable properly due to the inclusive one or another which does not affect the price bid of the tender, can be demanded during technical evaluation by JMRC.

* These original Instruments should be submitted with forwarding letter clearly marking the NIB No. and Name of Work for which these instruments are being submitted. Physical submission of these instruments is to be made by the authorized representative of the bidder at the designated office (as

Signature of Authorized Signatory

Page 5

per column above). Submission of these instruments through Dak/Courier etc. shall not be accepted and no correspondence shall be entertained by the JMRC.

If bidder fails to submit the original instruments in the desired formats and amount by the stipulated date and time then its Technical and Financial Bids shall not be opened and it shall be **summarily rejected**.

If scanned copy of any or all of these instruments (i.e. Cost of Bid Form, Processing Fee and Bid Security) Submitted with Technical Bid does not match with the original instruments submitted by the firm then Technical and Financial Bids Submitted by the firm shall be **liable for rejection**.

7. Bidder must quote for all the items mentioned in the BOQ (Bill of Quantities). In case, a bidder does not quote for any rate of any item, the bid shall be summarily rejected.
8. If the date of opening is declared holiday, then Bids will be opened on next working day.
9. JMRC reserves the right to accept or reject any or all proposals without assigning any reasons.
10. No bid shall have any cause of action or claim against the JMRC for rejection of his proposal.
11. **Bid Document consists of the following:**
 - a) Notice Inviting Bid (NIB)
 - b) Instructions to Bidder (ITB)
 - c) Special Conditions of Contract (SCC)
 - d) General Conditions of Contract (GCC)
 - e) Bill of Quantities/Commercial Bid(BOQ)

Note: Approved GCC is uploaded and available on the JMRC website, By Signing the Bid document, firm agrees to accept the GCC. While framing the contract with the successful Bidder, the bidder shall sign the complete GCC document and submit it to the JMRC.

- In case of any further details required, the same can be collected from the office of Manager (OP).

Manager (Operations)

JAIPUR METRO RAIL CORPORATION LTD,
Room No. 417, Admin Building, Metro Depot,
Bhriгу Path, Mansarovar, Jaipur- 302020
Tel: +91-141-2822162, Email:mgop2@jaipurmetrorail.in

Signature of Authorized Signatory

Page 6

2. Eligibility Conditions

Eligibility criteria	Document required to substantiate the same (All documents should be attested and self attested both)
The Eligibility Criteria for the bidders is that the bidder should be ❖ A Non Life Insurance Govt./PSU/Private Company authorized/approved by the Insurance Regulatory and Development Authority (IRDA) to work in India and Annual Gross Direct Premium underwritten in the Financial Year 2024-25 not less than Rs. 2000 crore.	a. Copy of license issued by the IRDA to carry out Non Life Insurance Business or Undertaking regarding. b. Audited Statement or Undertaking from Insurance Company certifying Gross Direct Premium underwritten in the Financial Year 2024-25 not less than Rs. 2000 crore. c. An undertaking certifying availability of Branch (es) of the Insurance Company at Jaipur.

3. OVERVIEW OF JAIPUR METRO RAIL CORPORATION LTD.

The East West Corridor from Mansarovar to Badi Chaupar, with a total length of 12.06 kms is in operation executed as Phase-1A and Phase 1B.

The Government of Rajasthan has set up the "Jaipur Metro Rail Corporation Ltd." as a wholly owned company of the State Government for implementation of Jaipur Metro Rail Project.

About Jaipur Metro

To ensure reliability and safety in train operations, it is equipped with the most modern communication & train control system. It has state-of art air-conditioned coaches. Ticketing & passenger control is controlled through Automatic Fare Collection system. All the stations are equipped with elaborate fire detection, suppression & extinguishing system. Further underground stations are equipped with elaborate Tunnel Ventilation System. Jaipur Police have also been engaged for maintaining law & order in the metro network. Private Watch & Ward personnel are also being engaged at stations for safety of JMRC assets / property. For the convenience of commuters, adequate number of escalators and lifts are installed at metro stations. All the Stations are equipped with CCTV. The entry to paid area is controlled by flap doors operated by Contactless Smart Cards (CSC) and Contactless Smart Tokens (CST).

General Manager (Operations)

(Procurement Entity)
JAIPUR METRO RAIL CORPORATION LTD,
Room No. 405, Admin Building, Metro Depot,
Bhriгу Path, Mansarovar, Jaipur- 302 020
Tel: +91-141-2822109, Email:gmop@jaipurmetrorail.in