

Bid for "Repairing and Comprehensive Annual Maintenance Contract
of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



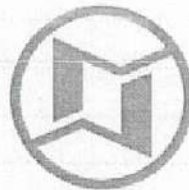
F. No.: 1(94)/JMRC/O&S/TEM/2026-27/013

Price: Rs. 1180/-

NIB No.: JMRC/O&S/EL/2026-27/NIB/013

JAIPUR METRO RAIL CORPORATION LTD.

**"Repairing and Comprehensive Annual Maintenance
Contract of VRV Air conditioning of art gallery at CTCP Metro
Station in JMRC."**

**JAIPUR METRO****Jaipur Metro Rail Corporation Ltd.**

Admin Building, Mansarovar Metro Train Depot, Bhriku Path,

Mansarovar, Jaipur (Rajasthan) – 302020.

Website: <http://transport.rajasthan.gov.in/jmrc>

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RAJKAMAL VIJAY
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Manager
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TABLE OF CONTENTS

1.	NOTICE INVITING BIDS	4
2.	INSTRUCTION TO BIDDERS	7
2.1	Sale of Bidding/ Bid Documents	7
2.2	Cost of bid document and Bid Security/EMD	7
2.3	Changes in the Bidding Document	8
2.4	Period of Validity of Bids.....	8
2.5	Eligibility Criteria.....	9
2.6	Format and Signing of Bids	9
2.7	Submission of Bids	9
2.8	Cost & Language of Bidding	11
2.9	Alternative/ Multiple Bids.....	11
2.10	Deadline for the submission of Bids	11
2.11	Receipt and Custody of Bids	11
2.12	Withdrawal, Substitution, and Modification of Bids	11
2.13	Opening of Bids.....	11
2.14	Selection Method	12
2.15	Clarification of Bids	12
2.16	Evaluation of Bids	13
2.17	Negotiations.....	14
2.18	Acceptance of the successful Bid and Issuance of LOA	15
2.19	Procuring entity's right to accept or reject any or all Bids	16
2.20	Performance Security Deposit	16
3	General Conditions of Contract	17
3.1	Terms & Conditions	17
3.1.1	Contract Documents:.....	17
3.1.2	Scope of Supply.....	17
3.1.3	Delivery	17
3.1.4	Recoveries from Supplier/ Contractor	17
3.1.5	Inspection	18
3.1.6	Rejection	18
3.1.7	Payments	18
3.1.8	Liquidated Damages (LD)	19
3.1.9	Termination	19

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Page 2 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



4	SPECIAL TERMS AND CONDITIONS OF BID & CONTRACT	20
4.1	Special Terms	20
4.2	Bidders to Bid for all Items	21
4.3	Payment Terms and Penalty	21
4.4	Procuring Entity's Right to Accept Or Reject Any Or All Bids	22
4.5	Variation	22
5	TECHNICAL SPECIFICATION and SCOPE OF WORK:	22
5.1	Technical Specification:	22
5.2	Scope of Work:	22
6	BID FORMS	25
6.1	Form A: Form of Bid	25
6.2	Form: B Bidder's Profile	27
6.3	Form: C Format of Bank Guarantee for Performance Security	28
6.4	Form D: Bidder's Authorization Certificate {to be filled by the BIDDERS}	30
6.5	Form E: FORMAT OF POWER OF ATTORNEY	31
6.6	Form F: Self-Declaration {to be filled by the Bidder}	33
6.7	Form G: Certificate Of Conformity/No Deviation {to be filled by the Bidder}	34
6.8	Form- H, Annexure A Compliance with the Code of Integrity and No Conflict of Interest	35
6.9	Form:-H, Annexure:-B Declaration by the Bidder regarding Qualifications	36
6.10	Form:-H, Annexure:-C Grievance Redressal during Procurement Process	37
6.11	Form: I	39
6.12	Form:- K, Work Experience	40
6.13	Form:- L (BANK DETAILS)	41
6.14	Form:- M, CONTRACT AGREEMENT	42
6.15	Form:- N, Black list certificate	44
7	BILL OF QUANTITIES (BOQ)	45
	FINANCIAL BID FORM	45
8	CHECK LIST	47

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Page 3 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



1. NOTICE INVITING BIDS

- 1.1 Jaipur Metro Rail Corporation (JMRC) invites Bids for (Single stage two envelope method) "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC." through e-tendering process i.e. by online tendering process.
- 1.2 The complete Techno-commercial Bid document can be downloaded for online submission from the state e-procurement website <https://eproc.rajasthan.gov.in> and the interested Bidders will have to submit their offer in electronic formats for Techno-commercial bid on this website with their digital signatures. The complete Bid document can also be seen on Corporation's website <http://transport.rajasthan.gov.in/jmrc> and state procurement portal www.sppp.rajasthan.gov.in.
- 1.3 Bidders who wish to participate in this Bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online Bids, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signatures (class-2 / class-3 category) issued by a licensed Certifying Authority for e-Bidding portal. Bidders who already have a Valid Digital Signature Certificate need not obtain a new Digital Signature Certificate. This DSC will be used to sign the Bids submitted online by the Bidder. Unsigned Bids will not be entertained and will be rejected outright.

1.4 KEY DETAILS:

1.	Designation and address of inviting authority	GM (Traction and E&M), Jaipur Metro Rail Corporation Ltd., JAIPUR
2.	NIB/Bid No	JMRC/O&S/EL/2026-27/NIB/013
3.	Name of Work	"Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."
4.	Cost of Bid Form	Rs. 1,180/- (includes 18 %GST),) in the form of Banker's Cheque/ Demand Draft of a Scheduled Commercial Bank in favour of "Jaipur Metro Rail Corporation Ltd." payable at Jaipur Cost of Bid Form is not refundable.
5.	E- Bid Processing Fee (Non-Refundable)	Rs. 500/- (By demand draft/ Banker's cheque payable in favor of 'MD, RISL' payable at Jaipur)
6.	Estimated Cost	Rs. 26,02,208/- (Including GST)
7.	Earnest Money Deposit (EMD)/ Bid Security.	Rs. 52,044/- (2% of the Estimated Cost)
8.	Last Date & Time, Venue for Physical submission of original DD/ BC for BID fee, e-BID Processing Fee and original EMD / Bid Security fee	Last date and Time: 25.08.2026 25.08.2026 till 14:30 hrs. Room no. 107, Office of Manager (Traction/E&M), First Floor, Admin Building, Mansarovar Metro Train Depot, Bhriku path, Mansarovar, Jaipur-302020.
9.	Performance Security	5% of the basic contract amount in the form of Banker's Cheque/ Demand Draft/ Bank guarantee of a Scheduled Commercial Bank in favour of "Jaipur Metro Rail Corporation Ltd." payable at Jaipur.
10.	Name of website (s) for download of Bid document and clarification (s) / Modification (s), if any	https://eproc.rajasthan.gov.in Bid is also available on http://transport.rajasthan.gov.in/jmrc www.sppp.rajasthan.gov.in
11.	Websites for Online BID submission	https://eproc.rajasthan.gov.in

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Page 4 of 48

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12.	Bid Download Start Date and Time	07-08-2026 at 14:00 hrs.
13.	Bid Submission start date and Time	07-08-2026 at 14:00 hrs.
14.	Last Date & Time for Online Submission of Bid	25-08-2026 at 15:00 hrs.
15.	Date and Time of Opening of Technical Bid	25-08-2026 at 15:30 hrs.
16.	Opening of Financial Bid	Subsequent to Technical Bid opening (Date to be intimated later to the Technically qualified Bidders through e-procurement website)
17.	Venue of Opening of Bid	Venue: Room no. 107, Office of Manager (Traction /E&M), First Floor, Admin Building, Mansarovar Metro Train Depot, Bhriku path, Mansarovar, Jaipur-302020.
18.	Validity of Bid	90 days from the last date of submission of Bid.
19.	Contract Period	1. Initial repairing work:-1 Month 2. For CMAC Work:- Three Year from the date of actual commencement of work.
20.	Minimum Eligibility Criteria: A. Bidder should have valid GST registration certificate issued by competent authority and shall enclose GST certificate along with bid submission. B. Applicant should have valid PAN certificate/ card issued by the Income Tax Dept. of GOI and enclose PAN certificate. C. <u>Work Experience:</u> Experience of having satisfactorily completed similar works during last 5 years period ending last day of the month previous to the one in which the bids are invited: i. Three similar successfully completed works each costing not less than the amount equal to 40% of estimated cost. Bidder has to submit performance report of completed work. Or ii. Two similar successfully completed works each costing not less than the amount equal to 50% of estimated cost. Bidder has to submit performance report of completed work. Or iii. One similar successfully completed work costing not less than the amount equal to 80% of estimated cost. Bidder has to submit performance report of completed work. NOTE :- I. <u>Bidder is required to submit the details as per Clause 6.12 Form:-K along with supporting documents:</u> The Bidder shall attach copy of LOAs / POs/Work Orders along with their individual work completion certificates issued by the authorized signatory preferably on their letter head of the contract/work awarding agency, mentioning Period of the contract, work completion date, name of the work and Amount paid for the contract, BOQ. <u>For bidders submitting LOA/P.O. of JMRC for work Experience need not to submit Work completion certificates. JMRC will examine the factual details of Work awarded and satisfactory completion of work by firm at time of Bid evaluation.</u> II. <u>Definition of similar works:</u> 1. The bidder firm should have work experience of successful completion of Contract related to Maintenance/ Breakdown attend and repair/ Annual Maintenance Contract /	

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JMRC/O&S/EL/2026-27/NIB/0013



	Comprehensive Annual Maintenance work of Air Conditioning /Central Air Conditioning/ centralized Cooling system work in any Central Govt Department /State Govt. Department /PSUs of Central or any state Govt. / Any Metro Rail Projects in India/ Indian Railways or it's PSU's/ Autonomous body of Any Govt./Private Company(Limited Company) <u>The completion certificate shall at least be comprised of following information: a. Name of work, b. Name of firm d. Name of agreement/LOA number. d. Date of Actual commencement work e. Date of actual completion of work f. Total value (Amount) of work done, g. Performance during execution of work.</u> 2. <u>The completion certificate of works shall at least be comprised of following information: a. Name of work, b. Name of firm d. Name of agreement/LOA number. d. Date of Actual commencement work e. Date of actual completion of work/ or tenure performance f. Total value (Amount) of work done, g. Performance during execution of work.</u> D. (i) Annual Turnover:- The average annual turnover of applicant during last three audited financial years should not be less than forty percent (40%) of the estimated cost. To substantiate the Annual Turnover, Contractor needs to submit the Chartered Accountant (CA) Certificate. (ii) In case experience in private company, The Bidder shall submit invoice & CA certified base statement & TDS certificate. E. POWER OF ATTORNEY (Form E): In case bidder's firm is Partnership/ Company/ Consortium then, a power of attorney to be submitted. The power of attorney is to be signed by the partners or legally authorized signatories of all the partners authorizing the nominated person to be In-charge to sign bid document, incur all liabilities and receive instructions.
	Bidder should also enclose Copy of Account Bank Details on their Letterhead or copy of cancelled Cheque with Bid Document.
	At any stage if it is found that bidder has not met any of the above eligibility criteria, his bid will be summarily rejected and action shall be taken as per terms and conditions of this bid documents.

Note:

1. All above events will be held at JMRC, Admin Building, Mansarovar Depot, Bhriku Path, Jaipur-302020.
2. Corrigendum, Addendums and subsequent clarifications on bid terms, if any, can be down loaded from the Website <https://eproc.rajasthan.gov.in>. Intimation for change in the schedule of Bid opening etc. shall be published on above mentioned websites only. Keep visiting these websites for any subsequent clarifications & modifications.
3. Firm shall not be blacklisted by Central Government, any State Government or any Government agency or Public sector undertaking (PSU). Firm shall submit an undertaking to this effect as per Form-N.
4. In case of any further details required, the same can be collected from the office of General Manager(Traction/E&M), Third Floor, Admin Building, Mansarovar Metro Train Depot, Bhriku path, Mansarovar, Jaipur-302020. Email Id- gntem@jaipurmetrorail.in
5. Bidder is advised to visit actual site of JMRC and examine the scope of the work before quoting the rates. For this, bidder may contact Manager (E&M) Ph- 7728895620.

General manager (Traction and E&M)

3rd Floor, Admin Building,

Metro Train Depot, Bhriku path,

Mansarovar, Jaipur – 302020, Mob :- 9413395351

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Page 6 of 48

2. INSTRUCTION TO BIDDERS

2.1 Sale of Bidding/ Bid Documents

- 2.1.1 The sale of bidding documents shall be commenced from the date of publication of Notice Inviting Bids (NIB). The complete Bid document can be downloaded for online submission from the web-site <https://www.eproc.rajasthan.gov.in>.
- 2.1.2 The Bidder may obtain further information/clarification, if any, in respect of these Bid documents from the office of Manager (Traction/ E&M) , Room No- 107, First Floor, Admin Building, Mansarovar Metro Train Depot, Bhargu path, Mansarovar, Jaipur-302020. Bidders who wish to participate in this Bidding process must register on <https://eproc.rajasthan.gov.in>. To participate in online Bids, as per Information Technology Act, 2000, Bidders will have to obtain Digital Signatures (class-2 / class-3 category) issued by a licensed Certifying Authority for e-Bidding portal. Bidders who already have a Valid Digital Signature Certificate need not obtain a new Digital Signature Certificate. This DSC will be used to sign the Bids submitted online by the Bidder. Unsigned Bids will not be entertained and will be rejected outright.
- 2.1.3 Cost of Bid Document (BID fee) is Rs. 1,180 (includes 18 %GST) which shall be paid in the form of Demand Draft / Bankers Cheque of Scheduled Bank drawn in favour of 'Jaipur Metro Rail Corporation Ltd.', payable at Jaipur. The Bid fee is non-refundable.
- 2.1.4 In addition, E-BID processing fee of Rs. 500/- per Bid shall be paid in the form of banker's cheque / DD of Scheduled Bank drawn in favour of 'MD, RISL', payable at Jaipur.
- 2.1.5 Bids submissions will be made online after uploading the mandatory scanned documents towards cost of BID, e-Bid processing fee and other document as stated in the BID document.
- 2.1.6 Any Bid not accompanied by valid Earnest Money Deposit, the cost to-wards Bid document and e-Bid processing fee, in acceptable form will be liable to be treated as being non-responsive.
- 2.1.7 Late Bids (received after date and time of submission of Bid) shall not be accepted under any circumstances.
- 2.1.8 JMRC reserves the right to accept or reject any or all proposals without assigning any reasons.
- 2.1.9 No Bid shall have any cause of action or claim against the JMRC for rejection of his proposal.
- 2.1.10 The JMRC reserves the right to verify all statements, information and documents sub-mitted by the Bidder in response to the Bid Document. Any such verification or lack of such verification by the JMRC shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the JMRC there under.
- 2.1.11 Bids received after the last time and date for depositing Bid shall not be considered. Bids sent by FAX, post or e-mail will not be considered.

2.2 Cost of bid document and Bid Security/EMD

- 2.2.1 The cost of bid document which is Rs. 1,180/- (includes 18 %GST) shall be paid in the form of Demand Draft /Banker Cheque of a scheduled Commercial bank drawn in favour of 'Jaipur Metro Rail Corporation Ltd.', payable at Jaipur and shall form part of the Bid.
- 2.2.2 The EMD/ Bid Security of successful Bidder may be adjusted on request against Performance Security Deposit or discharged/ returned after deposition of the Security Deposit, as the case may be.
- 2.2.3 The Bid Security / Earnest Money (if applicable/deposited) of unsuccessful bidders shall be returned after final acceptance of successful bid and signing of agreement submitting performance security or the earliest of the following events, namely:-

- a) The expiry of validity of Bid.

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Page 7 of 48

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- b) The cancellation of the procurement process
- 2.2.4 The Bid Security is liable to be paid by a bidder as per terms and conditions of a bid, if any, in the following cases, namely:
- When we withdraw or modify our bid after opening of bids;
 - When we do not execute the agreement, if any, after placement of supply/work order within the Specified period;
 - When we fail to commence the supply of the goods or service or execute work as per supply/work Order within the time specified;
 - When we do not deposit the performance security within specified period after the supply/work order is placed; and
 - If we breach any provision of code of integrity prescribed for bidding specified in the bidding documents.
- 2.2.5 Notice will be given to the Bidder with reasonable time before Bid Security (EMD) deposited is forfeited, if any.
- 2.2.6 No interest shall be payable on the Bid Security (EMD), if any.
- 2.2.7 The procuring entity shall promptly return the Bid Security, if any of the successful Bidder after the earliest of the following events, namely:
- The expiry of validity of Bid;
 - Issue of LOA for procurement, signing of agreement and performance security is furnished by the successful Bidder;
 - The cancellation of the procurement process; or
 - The withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

2.3 Changes in the Bidding Document

- 2.3.1 At any time, prior to the deadline for submission of Bids, the procuring entity may for any reason, whether on its own initiative or as a result of a request for clarification by a Bidder, modify the bidding documents by issuing an addendum in accordance with the provisions below.
- 2.3.2 In case, any modification is made to the bidding document or any clarification is issued which materially affects the terms contained in the bidding document, the procuring entity shall publish such modification or clarification.
- 2.3.3 In case, a clarification or modification is issued to the bidding document, the procuring entity may, prior to the last date for submission of Bids, extend such time limit in order to allow the bidders sufficient time to take into account the clarification or modification, as the case may be, while submitting their Bids.
- 2.3.4 Such modification shall form integral part of the Bid document.

2.4 Period of Validity of Bids

- 2.4.1 Bids submitted by the Bidders shall remain valid during the period specified in the NIB/ bidding document. A Bid valid for a shorter period may be rejected by the procuring entity as non-responsive Bid.
- 2.4.2 Prior to the expiry of the period of validity of Bids, the procuring entity, in exceptional circumstances, may request the Bidders to extend the bid validity period for an additional

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Page 8 of 48

specified period of time. A Bidder may refuse the request and such refusal shall be treated as withdrawal of Bid and in such circumstances Bid Security shall not be forfeited.

2.5 Eligibility Criteria

- 2.5.1 The minimum Eligibility criteria to qualify in Bid are mentioned in sub clause 20 Minimum Eligibility Criteria of clause 1.4 KEY DETAILS of Section 1 NOTICE INVITING BIDS of this bid document.
- 2.5.2 Bidder shall submit documents supporting the fulfillment of eligibility criteria.

2.6 Format and Signing of Bids

- 2.6.1 The Bidder shall prepare one original set of the bidding documents called Bid in the manner as specified in the bidding document.
- 2.6.2 All pages of the bid shall be signed by the Bidder or a person duly authorized to sign on behalf of the Bidder in token of acceptance of all the terms and conditions of the bidding documents.
- 2.6.3 Any corrections in the bid such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialled by the person signing the bid.

2.7 Submission of Bids

- 2.7.1 The Bidder shall, on or before the date and time given in the table under notice Inviting Bid of this BID submits his Bid online on e-tendering website <https://eproc.rajasthan.gov.in>. Bids sent by Post, FAX or e-mail or presented in person will not be considered.

- 2.7.2 **Financial Instrument i.e.** 'Cost of Bid Document', 'Bid Security', 'e- Bid Processing Fee' shall be submitted in original in one separate sealed envelope (in physical form- financial instrument) mentioned following along with his Name and address mentioned on above envelopes respectively:

Bid Reference No. JMRC/O&S/EL/2026-27/NIB/013 Name of the Work "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

The above envelope to be submitted before date and time as per schedule mentioned in the table under Notice Inviting Bid of this BID at the address mentioned below:

To,
General Manager (Traction and E&M)
3rd Floor, Admin Building,
Metro Train Depot, Bhriku path,
Mansarovar, Jaipur – 302020.

- 2.7.3 Financial instrument comprising of Bid Security, e- Bid Processing Fee, cost of Bid document submitted after due date and time shall not be accepted and online Bids of such Bidders shall liable to be rejected summarily.
- 2.7.4 JMRC will not be responsible for financial instrument delivered to any other place/person in JMRC other than the designated officer and does not reach the designated officer before the deadline for submission.

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Page 9 of 48

- 2.7.5 Any Bid not accompanied by bid security, e- Bid Processing Fee, Cost of Bid Document in acceptable form will be liable to be treated as being non- responsive & shall be rejected.
- 2.7.6 JMRC will not be responsible for delay in online submission due to any reason. For this, Bidders are requested to upload the complete Bid well advance in time so as to avoid last minute issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 2.7.7 Utmost care to be taken to name the files /documents to be uploaded on portal. There should not be any special character or space in the name of file, only underscores are permissible.

A single-stage single envelope selection procedure shall be adopted. The Bid shall contain:

a) Technical Bid

This Part should contain the Technical Bid consisting of a pdf copy of this Bid Document with each page digitally signed by the Bidder in acceptance of the terms and conditions therein, along with scanned copy of all Annexures/Forms duly filled. DD/BC and the entire required documents in support of eligibility, Bid fee and e-Bid processing fee, bid security.

Apart from being digitally signed, all the documents should be physically signed and stamped on each page by the authorized representative of the Bidder.

All the applicable Annexure/Forms shall be duly filled, physically signed & scanned (in pdf format) and digitally signed on each page and to be submitted online as part of technical Bid.

Financial proposal should not be indicated at any place in the Technical Bid, otherwise the Bid shall be summarily rejected.

b) Financial Bid (BOQ)

This Part should contain the Financial Bid in the prescribed Format as per clause 7 (BOQ). Rate quoted should be all inclusive for carrying out all activities as detailed in the scope of work and will be deemed to include all incidental charges, remittance, supervision, transport, contractor's profit and establishment/overheads, all risks and other obligations set out or implied in the contract, complete as required excluding GST which is being considered in BOQ separately. The effective rate of GST shall be as applicable on the date of billing.

Utmost care should be taken to upload the Financial Bid. Any change in the format of Financial Bid file shall render it unfit for Bidding. Following Steps may be followed in submission of Financial Bid:

- i. Download format of Financial Bid in XLS/ XLSX format (Password protected file).
 - ii. This XLS/ XLSX file is password protected file. Don't unprotect the file. Price has to be filled in this file.
 - iii. Fill Bidder's Name and relevant prices, Unit Rate, GST% and other details as asked in downloaded Protected Financial Bid format (BOQ) as specified (in XLS/ XLSX format only or Modify accordingly). Don't fill in any other back ground cells.
 - iv. Validate the sheet and Save filled copy of downloaded financial Bid file in your computer and remember its name & location and upload correct file (duly filled in).
- 2.7.8 The Bidder shall ensure that a receipt/acknowledgement is obtained for the submission of his online Bid, such receipt being issued free of charge.
- 2.7.9 The JMRC may, at his discretion, extend the deadline for submission of Bids by issuing an

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Page 10 of 48

amendment, in which case all rights and obligations of the JMRC and the Bidder previously subject to the original deadline will thereafter be subject to the deadline as extended.

2.8 Cost & Language of Bidding

- 2.8.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the procuring entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 2.8.2 The Bid, as well as all correspondence and documents relating to the Bid exchanged by the bidders and the procuring entity, shall be written only in English/ Hindi Language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English/ Hindi language, in which case, for purposes of interpretation of the Bid, such translation shall govern.

2.9 Alternative/ Multiple Bids

- 2.9.1 Alternative/ Multiple Bids shall not be considered at all.

2.10 Deadline for the submission of Bids

- 2.10.1 Bids shall be submitted online till the time and date specified in the NIB.

2.11 Receipt and Custody of Bids

- 2.11.1 The bids shall be submitted online as per the schedule mentioned in the table under Notice inviting Bid of this BID along with the physical deposition of sealed envelope comprising of Cost of Bid document, e-tender processing fee and Bid Security in the originals in office of Manager (Traction/ E&M), Room No-107, First Floor, Admin Building, Mansarovar Metro Train Depot, Bhargu path, Mansarovar, Jaipur-302020 in a manner as specified in this BID.

2.12 Withdrawal, Substitution, and Modification of Bids

- 2.12.1 Except where expressly permitted by these instructions, the Bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of the documents prepared by the JMRC and submitted by the Bidder with or as part of his Bid
- 2.12.2 The Bid submitted online will be taken as a final Bid.
- 2.12.3 No Bid shall be allowed to be modified by the Bidder after the deadline for submission of Bids.

2.13 Opening of Bids

- 2.13.1 The Bids will be opened online on website at the time, date and place as specified in the Notice Inviting Bids of this BID in the presence of Bidders or their authorized representatives who choose to attend the opening of Bid. The Bidders or their authorized representatives who are present to witness the Bid opening shall sign an attendance sheet / register evidencing their attendance as a witness to the Bids opening process. In the event of the specified date of Bid opening being declared a holiday, the Bids will be opened on the next working day at the same time and place or on any other day/time, as intimated by the JMRC.

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Page 11 of 48

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- 2.13.2 Only Technical Bids will be opened first and Jaipur Metro Rail Corporation (JMRC) will evaluate technical Bids as per criteria set forth in this BID document.
- 2.13.3 Bidders can also see the Technical Sheets (check-list) of other Bidders after completion of opening process by logging into the web-site.
- 2.13.4 Financial Bids will remain unopened until the time of opening of the Financial Bids.
- 2.13.5 The Financial Bids of only those Bidders who clear Technical evaluation stage will be opened & evaluated. The time and date of opening of Financial Bid shall be communicated to technically qualified Bidders through state e-procurement website. The technically qualified Bidders may attend the opening of the Financial Bid, if they so desire.
- 2.13.6 The Financial Bids of only those Bidders who clear the Technical evaluation stage will be evaluated. The Bidders or their authorized representatives who are present to witness the Financial Bid opening shall sign an attendance sheet / register evidencing their attendance as a witness to the Financial Bid opening process. In the event of the specified date of Financial Bid opening being declared a holiday, the Financial Bids will be opened on the next working day at the same time and place or on any other day/time, as intimated by the JMRC.

2.14 Selection Method

- 2.14.1 The selection method is Least Cost Based Selection (LCBS) as detailed below:
- 2.14.2 The bid will be opened on scheduled time and date as per NIB.
- 2.14.3 The ranking of L1, L2, L3 etc. will be done on basis of Total Cost, with L1 being the Bidder whose Total Cost is the lowest, L2 being the second lowest and so on.
- 2.14.4 The contract shall be award to most advantageous responsive bidder quoting least value of Total Cost (TOTAL AMOUNT With Taxes) in financial bid BOQ (L1) subject to fulfilment of eligibility criteria as per clause 2.5 of bid document.

2.15 Clarification of Bids

- 2.15.1 To assist in the examination, evaluation, comparison and qualification of the Bids, the bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing.
- 2.15.2 Any clarification submitted by a Bidder with regard to its Bid that is not in response to a request by the committee shall not be considered.
- 2.15.3 No substantive change to qualification information or to a submission, including changes aimed at making an unqualified Bidder, qualified or an unresponsive submission, responsive shall be sought, offered or permitted.
- 2.15.4 No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the committee in the evaluation of the financial Bids.
- 2.15.5 All communications generated under this rule shall be included in the record of the procurement proceedings.

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Page 12 of 48

v1.0

2.16 Evaluation of Bids

2.16.1 Preliminary Examination of Bids

2.16.1.1 Financial Instrument Envelopes containing Bid Security, Cost of Bid documents, e-Bid Processing fee will be opened first. Bids of those Bidders who have not submitted Bid Security, valid e-Bid Processing fee, cost of Bid documents shall be considered as non-responsive and liable to be rejected summarily.

2.16.1.2 On opening of the Bids, JMRC will first check the Bid Security, e-Bid Processing Fee, cost of Bid documents through online mode by cross verifying with the hardcopy submitted. If the documents do not meet the requirements of Bid, a note will be recorded accordingly by the Bid Opening Authority and if any deviation found then Bid will be summarily rejected.

2.16.1.3 Further the bid evaluation committee constituted by the procuring entity shall conduct a preliminary scrutiny of the opened bids to assess the prima-facie responsiveness and ensure that the:-

- a. bid is submitted, sealed and signed, as per the requirements listed in the bidding document;
- b. bid is valid for the period, specified in the bidding document;
- c. bid is unconditional and the Bidder has agreed to give the required performance security and;
- d. Other conditions, as specified in the bidding document are fulfilled.

2.16.2 Determination of Responsiveness

2.16.2.1 The bid evaluation committee shall determine the responsiveness of a Bid on the basis of bidding document and the provisions of pre-qualification/ eligibility criteria of the bidding document.

2.16.2.2 A responsive Bid is one that meets the requirements of the bidding document without any material deviation, reservation, or omission where:-

- a. "deviation" is a departure from the requirements specified in the bidding document;
- b. "reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and
- c. "Omission" is the failure to submit part or all of the information or documentation required in the bidding document.

2.16.2.3 A material deviation, reservation, or omission is one that,

- a. if accepted, shall:-
 1. affect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the bidding documents; or
 2. limits in any substantial way, inconsistent with the bidding documents, the procuring entity's rights or the Bidder's obligations under the proposed contract; or
- b. If rectified, shall unfairly affect the competitive position of other Bidders presenting responsive Bids.

2.16.2.4 The bid evaluation committee shall examine the technical aspects of the Bid in particular, to confirm that all requirements of bidding document have been met without any material deviation, reservation or omission.

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Page 13 of 48

2.16.2.5 The procuring entity shall regard a Bid as responsive if it conforms to all requirements set out in the bidding document, or it contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the bidding document, or if it contains errors or oversights that can be corrected without touching on the substance of the Bid.

2.16.3 Non-material Non-conformities in Bids

2.16.3.1 The bid evaluation committee may waive any non-conformity in the Bid that does not constitute a material deviation, reservation or omission, the Bid shall be deemed to be substantially responsive.

2.16.3.2 The bid evaluation committee may request the Bidder to submit the necessary information or document like GST certificate, PAN certificate etc. within a reasonable period of time. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

2.16.3.3 The bid evaluation committee may rectify non-material nonconformities or omissions on the basis of the information or documentation received from the Bidder under above.

2.16.3.4 Bids shall be evaluated based on the documents submitted as a part of bid. Bidders are expected to quote for all the items. Similarly, in case the proposal of a Bidder is non-responsive for any item, the Bidder shall be summarily rejected.

2.16.3.5 The evaluation shall include all costs and all taxes and duties applicable to the Bidder as per law of the Central/ State Government/ Local Authorities, and the evaluation criteria specified in the bidding documents shall only be applied;

2.16.3.6 The offers shall be evaluated and marked L1, L2, L3 etc. L1 being the lowest offer quoting least value of Total Cost (TOTAL AMOUNT With Taxes) in financial bid (BOQ). A list of L1, L2....will be prepared accordingly.

2.16.3.7 The contract will be award to only one bidder i.e. most advantageous responsive bidder of financial bid (L1).

2.17 Negotiations

2.17.1 Negotiations may, however, be undertaken with the lowest Bidder or most advantageous bidder, when the rates have been quoted by the bidders for the subject matter of procurement; or when the rates quoted vary considerably and considered much higher than the prevailing market rates.

2.17.2 The bid evaluation committee shall have full powers to undertake negotiations. Detailed reasons and results of negotiations shall be recorded in the proceedings.

2.17.3 The lowest Bidder shall be informed in writing either through messenger or by registered letter and e-mail (if available).

2.17.4 A minimum time shall be given for calling negotiations. In case of urgency the bid evaluation committee, after recording reasons, may reduce the time, provided the lowest or most advantageous Bidder has received the intimation and consented to regarding holding of negotiations.

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Page 14 of 48

v-1.0

- 2.17.5 Negotiations shall not make the original offer made by the Bidder inoperative. The bid evaluation committee shall have option to consider the original offer in case the Bidder decides to increase rates originally quoted or imposes any new terms or conditions.
- 2.17.6 In case of non-satisfactory achievement of rates from lowest Bidder, the bid evaluation committee may choose to make a written counter offer to the lowest Bidder and if this is not accepted by him, the committee may decide to reject and re-invite Bids or to make the same counter-offer first to the second lowest or most advantageous Bidder, then to the third lowest or most advantageous Bidder and so on in the order of their initial standing and work/ supply order be awarded to the Bidder who accepts the counter-offer. This procedure would be used in exceptional cases only.
- 2.17.7 In case the rates even after the negotiations are considered very high, fresh Bids shall be invited.

2.18 Acceptance of the successful Bid and Issuance of LOA

- 2.18.1 Prior to the expiry of the period of validity of the bid, the successful bidder shall be notified through a Letter of Acceptance (LoA) sent through email to be confirmed in writing by Registered / Speed Post / By hand that its Bid has been accepted.
- 2.18.2 Upon receipt of the 'LOA', the successful bidder(s) shall return one copy of the LOA duly signed and accepted and stamped by its authorized signatory submit the performance security as specified in the NIB.
- 2.18.3 Contract Agreement on a non-judicial stamp paper of appropriate value as per stamp act, as per format at Form-M (Draft Template) shall be executed between the successful bidder and JMRC after issue of LOA and shall be subsequent to the successful reception of the performance security deposit by JMRC. The original copy of the agreement shall be retained by JMRC and the copy shall remain with agency.
- 2.18.4 The selected bidder shall not be entitled to seek any deviation, modification or amendment in the Contract Agreement.
- 2.18.5 Till the signing of the Contract Agreement, the LoA shall form a binding contractual agreement between JMRC and the successful bidder as per terms of this BID .
- 2.18.6 The cost of stamp duty for execution of Contract agreement and any other related legal documentation charges / incidental charges shall be borne by the successful bidder only.
- 2.18.7 JMRC shall retain the right to withdraw the LoA in the event of the successful bidder's failure to accept the LoA within the limit specified in the above clause. In that event, JMRC shall forfeit the Bid Security, if any, of the successful bidder. The bidder shall not seek any claim, compensation, damages or any other consideration whatsoever on this account.
- 2.18.8 If the bidder fails to execute the agreement within the specified period without any intimation to JMRC, such failure will be treated as a breach of the terms and conditions of the tender and may result in forfeiture of the Earnest Money Deposit (Bid Security), if any, in part, or in full at the discretion of JMRC.

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Page 15 of 48

v-1.0



2.19 Procuring entity's right to accept or reject any or all Bids

2.19.1 The Procuring entity reserves the right to accept or reject any Bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the Bidders as per RTTP Act and Rules.

2.20 Performance Security Deposit

2.20.1 Prior to execution of work order, Performance security shall be solicited from successful Bidder except the departments of the State Government and undertakings, corporations, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the State Government and undertakings of the Central Government. However, a performance security declaration shall be taken from them. The State Government may relax the provision of performance security in particular procurement or any class of procurement.

2.20.2 The successful bidder shall be required to deposit an amount equal to 5% of the amount of Contract value and required to be submitted within the time period governed with RTTPR, 2013 respective clause. In case of small scale industries/MSME of Rajasthan it shall be one percent (1%) of the amount of quantity ordered for supply of goods and in case of sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction(BIFR), it shall be two percent of the amount of supply order. (a) For Micro, small and medium enterprises of the state having acknowledgement of entrepreneurs Memorandum-II/ Udyog Aadhar Memorandum as mentioned in Micro, small and medium enterprises development act, 2006, issued by the competent authority shall be facilitated on furnishing of Entrepreneurs Memorandum-II/ Udyog Aadhar Memorandum.

2.20.3 Performance security shall be furnished in any one of the following forms: -

- I. Bank Draft or Banker's Cheque of a scheduled bank;
- II. Bank guarantee/s of a scheduled bank. It shall be got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the bidding document for Bid Security.
- III. Fixed Deposit Receipt (FDR) of a scheduled bank. It shall be in the name of procuring entity on account of Bidder and discharged by the Bidder in advance. The procuring entity shall ensure before accepting the FDR that the Bidder furnishes an undertaking from the bank to make payment/ premature payment of the FDR on demand to the procuring entity without requirement of consent of the Bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit.

2.20.4 Performance security furnished in the form specified in clause 2.20.3 above shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the Bidder, including warranty obligations and maintenance and defect liability period, if any. In case, the time of completion of work gets enlarged / extended, JMRC has full right to get the validity of performance security extended to cover such enlarges / extended time.

2.20.5 Forfeiture of Performance Security: Security amount in full or part may be forfeited, including interest, if any, in the following cases:-

- a) When any terms and condition of the contract is breached.
- b) When the Bidder fails to make complete supply satisfactorily.
- c) If the Bidder breaches any provision of code of integrity, prescribed for Bidders, specified in the bidding document.

2.20.6 Notice will be given to the Bidder with reasonable time before Performance Security deposited is forfeited.

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Page 16 of 48

v-1.0

2.20.7 No interest shall be payable on the Performance Security Deposit.

2.20.8 **Additional Performance Security:-** (1) In addition to Performance Security as specified in Clause 2.20.1 to 2.20.7 above, an Additional Performance Security shall also be taken from the successful bidder in case of unbalanced bid. **The Additional Performance Security shall be equal to fifty percent of Unbalanced Bid Amount.** The Additional Performance Security shall be deposited in lump sum by the successful bidder before execution of Agreement. The Additional Performance Security shall be deposited through Demand Draft, Banker's Cheque, Government Securities or Bank Guarantee.

Explanation: For the purpose of above rule:-

(i) Unbalanced Bid means any bid below more than fifteen percent of Estimated Bid Value.

(ii) Estimated Bid Value means value of subject matter of procurement mention in bidding documents by the Procuring Entity.

(iii) Unbalanced Bid Amount means positive difference of eighty five percent of Estimated Bid Value minus Bid Amount Quoted by the bidder.

(2) The Additional Performance Security shall be refunded to the contractor after satisfactory completion of the entire work. The Additional Performance Security shall be forfeited by the Procuring Entity when work is not completed within stipulated period by the contractor.

3 General Conditions of Contract

3.1 Terms & Conditions

3.1.1 Contract Documents:

Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

3.1.2 Scope of Supply

Subject to the provisions in the bidding document and contract, the execution of complete scope of work shall be executed as per Letter Of Acceptance (LOA)/Purchase Order.

3.1.3 Delivery

Subject to the conditions of the contract, the supply and services shall be executed within the time period mentioned in Letter Of Acceptance (LOA)/Purchase Order or earlier as specified in the purchase order/LOA which will be issued by JMRC to the successful bidder.

3.1.4 Recoveries from Supplier/ Contractor

Recovery of liquidated damages, short supply, defects in, rejected shall be made ordinarily from bills or Performance Security Deposit (as the case may be).

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Page 17 of 48

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The Purchase Officer shall withhold amount to the extent of short supply, broken/ damaged or for rejected and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and Bid Security available with the department.

The balance, if any, shall be demanded from the Supplier/ Contractor and when recovery is not possible, the Purchase Officer shall take recourse to law in force.

3.1.5 Inspection

The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the supplier's/ Contractor's premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of the goods/ equipment/ machineries during manufacturing process or afterwards as may be decided.

The material supplied and Work executed shall be inspected by nominated JMRC staff. The documentary reports, work completion reports for the same is to be submitted to JMRC.

3.1.6 Rejection

Articles not approved during inspection or testing shall be rejected and will have to be replaced by the Contractor at his own cost within the time fixed by the Procuring entity.

The rejected articles shall be removed by the supplier/ Bidder/ Contractor within 15 days of intimation of rejection, after which Purchase Officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the Contractor's risk and on his account.

3.1.7 Payments

Advance Payment will not be made. Payment of the work executed shall be made only when the work completed/materials delivered as specified in this bid, and the work is found to be satisfactory and accepted by the inspecting authority of JMRC.

3.1.8 Liquidated Damages (LD)

3.1.8.1 In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of Purchase order with the Bidder has failed to supply/ install/ complete/service (whichever is application):-

- (a) Delay up to one fourth period of the prescribed delivery period: 2.5%
- (b) Delay exceeding one fourth but not exceeding half of the prescribed period: 5.0%
- (c) Delay exceeding half but not exceeding three fourth of the prescribed period: 7.5%
- (d) Delay exceeding three fourth of the prescribed period: 10%

3.1.8.2 Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.

3.1.8.3 The maximum amount of liquidated damages shall be 10% of the contract value.

3.1.8.4 If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the

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Page 18 of 48

supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

3.1.8.5 Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the Bidder.

3.1.9 Termination

Termination for Default

The Bid sanctioning authority of JMRC may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the supplier/ Contractor, terminate the contract in whole or in part: -

- 1) If the supplier/ Contractor fails to deliver any or all quantities of the service within the time period specified in the contract, or any extension thereof granted by JMRC; or
- 2) If the supplier/ Contractor fails to perform any other obligation under the contract within the specified period of delivery of service or any extension granted thereof; or
- 3) If the supplier/ Contractor, in the judgment of the Purchaser, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.
- 4) If the supplier/ Contractor commits breach of any condition of the contract.

If JMRC terminates the contract in whole or in part, amount of Performance Security Deposit may be forfeited.

Before cancelling a contract and taking further action, advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office, if there is one, may be obtained.

Note: In addition to the conditions specified above, the approved GCC are applicable and available on the JMRC website. Amendments to regulations/acts from time to time shall be applicable thereof. The successful bidder shall submit a declaration for acceptance of the terms and conditions mentioned the GCC (clause 6.6 Form F (j)).

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Page 19 of 48

4 SPECIAL TERMS AND CONDITIONS OF BID & CONTRACT

4.1 Special Terms

- 4.1.1 **Definition of "Employer":** Term "Employer" shall mean "JAIPUR METRO RAIL CORPORATION LIMITED (JMRC)", its legal successors and assignees or otherwise any person / Engineer nominated or appointed from time to time by the JMRC.
- 4.1.2 **Order of Precedence (Refer Bid Form 6.14 Form:- M, CONTRACT AGREEMENT):** In the event of any ambiguity or conflict between the Contract Documents, the order of precedence shall be the order in which the Contract Documents are listed in Bid Form 6.14 Form:- M, CONTRACT AGREEMENT.
- 4.1.3 Bidders are advised to carry out extensive survey and site visit and analysis at their own cost, before submitting the bid as per JMRC extent procedures and permission.
- 4.1.4 Accidents - It shall be the entire responsibility of the contractor to adopt all the safety measures in deploying personnel who are adequately trained in safety. If any accident occurs due to negligence on the part of the contractor's personnel, it shall be the full responsibility of the contractor.
- 4.1.5 Contractor shall be responsible for insurance and safety of the labor involved in executing the scope of work of this BID.
- 4.1.6 The contractor shall make sure that no harm or damage is made to JMRC property and assets while executing the scope of work of this BID. The performance security/payment shall be forfeited or shall be refunded/ made only after making the adjustments for any such damage made by the contractor and his staff.
- 4.1.7 On completion of contract including quantity variation, if applicable, contractor will handed over the installation, equipment's under CAMC to JMRC in healthy condition.
- 4.1.8 The work shall be as per the contract and as per the requirements and specifications mention herein document.
- 4.1.9 **Extension of CAMC:** The CAMC shall be for one year and the JMRC reserves the right to extend CAMC period as per RTPP Act & Rules on the same terms and conditions & Rates depending on the services rendered by the bidder and mutual consent of the firm.
- 4.1.10 During the CAMC period, the bidder shall be responsible for all costs relating to Labour, spares, maintenance (preventive and corrective) and transport charges from and to the Sites in connection with the repair/replacement of any component/part.

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Page 20 of 48

4.2 Bidders to Bid for all Items

- 4.2.1 Bidder must quote for all the items mentioned in the BOQ (Bill of Quantities). In case, a Bidder does not quote for any item, the bid shall be summarily rejected.

4.3 Payment Terms and Penalty

- 4.3.1 Advance Payment will not be made.
- 4.3.2 Initial repairing work payment shall be made on submission of certificates from consignee for satisfactory for all type of repairing work as per the scope of the Work.
- 4.3.3 Payment of CAMC charges shall be made on **quarterly basis** per year on submission of certificates from consignee for satisfactory all type of maintenance work of VRV Air conditioning.
- 4.3.4 GST shall be paid extra on prevailing rates at the time of billing.
- 4.3.5 No other taxes, duties, levies or transportation charges shall be paid by JMRC other than stated in BOQ.
- 4.3.6 The rate must be stated separately both in words and in figures. In case of discrepancy between the price quoted in word and figures, the rates quoted in words would be treated as final.
- 4.3.7 Due payments will be made promptly, after submission of an invoice or request for payment by the supplier/ Contractor, and the purchaser has accepted it.
- 4.3.8 The currency or currencies in which payments shall be made to the supplier/ Contractor under this Contract shall be Indian Rupees (INR) only.
- 4.3.9 All remittance charges will be borne by the supplier/ Contractor.
- 4.3.10 Payment of the work executed shall be made only when the work completed as specified in this bid, and the work is found to be satisfactory and accepted by the inspecting authority.
- 4.3.11 If bidder fails to submit performance security, execution of contract within specified time, no payment shall be made for the work, if any.
- 4.3.12 Variation in quantities/Extension /Operation of new item in BOQ etc shall be governed as per SOP/JMRC and RTPPR 2013.

4.3.13 Penalty Terms:

- a. The date of commencement of this work shall from LOA and the duration of work shall be for Three year. Payment of CAMC charges shall be made on quarterly basis on submission of certificate from consignee for satisfactory maintenance of equipment for 12 Nos., Air Conditioning System (VRV)
- b. GST shall be paid @18% or as applicable at the time of billing as already mentioned in BOQ.
- c. The contractor shall arrange to carryout minimum 4 numbers preventive maintenance at approximate equal intervals and submit the report thereof. The preventive maintenance of each of the Air Conditioning System (VRV) will be carried out as per pre-approved schedule and in no case it shall be delayed by 05 days for any of the individual Air Conditioning System (VRV). In case preventive maintenance of each quarter is delayed beyond 05 days of Grace period, penalty of RS.300 per day per Air Conditioning System (VRV) shall be levied against the contractor.

similarly every call of breakdown /complaint is to be attended within 24 hrs and when chiller is not completely out of order, a penalty of RS.300 per Air Conditioning System (VRV) i.e. indoor per day shall be levied. The Total penalty during the course of CAMC period shall however not exceed 10% of the total contract amount. Repeated shutdown of any of the Air Conditioning System (VRV) or frequent complaints shall be treated as unsatisfactory

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Page 21 of 48

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- performance on part of contractor and JMRC may be compelled to terminate the contract at any of such stage with forfeiting performance security and resorting to other consequences.
- d. The total penalty amount shall not exceed 10% of Total contract amount.
 - e. Repeated shutdown/failure or frequent complaints shall be treated as unsatisfactory performance on part of contractor JMRC may be compelled to terminate the contract at any of such stage with forfeiting performance security. The employer shall have the sole right to terminate this contract on account of unsatisfactory performance which shall be determinable at the sole discretion of the employer. Such termination shall be affected by serving a 7 days' notice by the employer to the contractor in this regard.
 - f. Any of the release items against replacement of new one shall be returned to JMRC.

4.4 Procuring Entity's Right to Accept Or Reject Any Or All Bids

- 4.4.1 The Procuring entity reserves the right to accept or reject any Bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the Bidders as per RTPP Act and Rules.

4.5 Variation

- 4.5.1 Right to vary Quantity will be governed as per Rule 73 of RTPPR, 2013.
- 4.5.2 If the procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the bidding documents.
- 4.5.3 Repeat orders for extra items or additional quantities may be placed, if it is provided in the bidding documents, on the rates and conditions given in the contract if the original order was given after inviting open competitive bids. Delivery or completion period may also be proportionately increased. The limits of repeat order shall be as under-
- (a) 50% of the quantity of the individual items and 50% of the value of original contract in case of works; and
 - (b) 50% of the value of goods or services of the original contract.]

5 TECHNICAL SPECIFICATION and SCOPE OF WORK:

5.1 Technical Specification:

Sr. No.	Item Details	Make & Model	Qty
1	Initial repairing of VRV 10 hp, Make – Daikin	Daikin & RXYQ10TRYG	12
2	Air Conditioning System (VRV)	Daikin & RXYQ10TRYG	12

5.2 Scope of Work:

- 5.2.1 The scope of work includes Initial repairing of VRV 10 hp, Make – Daikin and Preventive & breakdown maintenance of Air Conditioning System (VRV) and submitting a report after every visit/maintenance as per relevant clause specified in NIB which is installed at Choti chaupar Art Gallery.
- 5.2.2 The purpose of this Comprehensive Annual Maintenance Contract (CAMC) is to deliver Comprehensive annual maintenance support services for below scope:

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Page 22 of 48

v1.0

5.3 1. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT:

A) The following services will be provided under the CAMC:

1. 4 (Four) routine services (1 Wet & 3 Dry) – yearly
2. Immediate attendance of breakdown, if any
3. Refrigerant Gas charging at the time of Compressor/Sensor/Four way valve replacement
4. Following Spare Parts shall be replaced free of cost in case of any breakdown during the CAMC period:

Material Description / Model

S.No	Particulars
1	COMPRESSOR
2	All PCBs
3	Fan Motors
4	Magnetic Switch
5	Transformer
6	Other Eletrical Part of AC
7	Refrigerant Charge As required

5.2.3 Required Tools and tackles shall be arranged by contractor and nothing shall be paid by JMRC on this account.

5.2.4 Contractor shall provide training to JMRC staff for troubleshooting of minor failures once a year.

5.2.5 The bidder shall maintain the AIR CONDITIONING SYSTEM (VRV) and use genuine/original components for replacement wherever needed. Until and unless written order of JMRC is conveyed, the original specifications / characteristics/ features shall not be altered or modified under any circumstances.

5.2.6 Firm's service engineer shall visit quarterly for carrying out preventive maintenance. The bidder shall be responsible for preventive and corrective maintenance of AIR CONDITIONING SYSTEM (VRV). The service personnel will visit AIR CONDITIONING SYSTEM (VRV) for preventive maintenance minimum four times in a year failing which a penalty shall be levied as stipulated in clause 4.3.12. All maintenance activity will be attended through authorized dealer of M/s Daikin Air conditioning India Pvt. Ltd.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:52:26
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Page 23 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

- 5.2.7 It shall be the responsibility of the Bidder to maintain the AIR CONDITIONING SYSTEM (VRV) in working condition throughout the contract period and to hand over the same in working condition to the JMRC after expiry of the contract.
- 5.2.8 Bidder has to ensure that AIR CONDITIONING SYSTEM (VRV) work efficiently, reliably and safely and to provide regular maintenance service (preventive maintenance) to the AIR CONDITIONING SYSTEM (VRV) at least once in a quarter. Relevant call reports should be submitted with the invoices while claiming payment.
- 5.2.9 Root cause analysis for the major and repeated failure taking place in the system shall be done by firm and shall submit a report giving proper analysis of the fault /defects. Any modification in the AIR CONDITIONING SYSTEM (VRV) on the basis of above analysis shall be done with prior approval of GM (Traction and E&M)/ JMRC.

Digitally signed by
RAJKAMAL VIJAY
Designation: General
Signature of Authorized Signatory along with seal
Date: 2026-08-06 11:51:17
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Page 24 of 48

6 BID FORMS

6.1 Form A: Form of Bid

Note:

- The Appendix forms part of the Bid.
- Bidders are required to fill up all the blank spaces in this Form of Bid and Appendix.

Name of Work: _____

To

General Manager (Traction and E&M),
Jaipur Metro Rail Corporation Limited,
3rd Floor, Admin Building,
Mansarovar Metro Train Depot,
Bhriгу path, Mansarovar, Jaipur-302020

- Having visited the site and examined the General Conditions of Contract as well as Special Conditions of Contract, Specifications, Instructions to Bidders, for the execution of above named works, we the undersigned, offer to execute and complete such works and remedy defects therein in conformity with the said Conditions of Contract, Specifications, and Addenda NIB No.: JMRC/O&S/EL/2026-27/NIB/013 or such other sum as may be ascertained in accordance with the said conditions.

1	Name of the Bidder		
2	Name and Designation of Authorized signatory		
3	Registered Office Address of Bidder		
4	Address, Phone numbers, Fax No. and e-mail of Authorized signatory		
5	Checklist	Yes	NO

- We acknowledge that the Appendix forms an integral part of the Bid.
- We undertake, if our Bid is accepted, to commence the works within the time period mentioned in LOA/ the purchase order.
- If our Bid is accepted, we will furnish at our option a Bank Guarantee for Performance as security for the due performance of the Contract. The amount and form of such guarantee or bond will be in accordance with clause 2.20 of this bid document.
- We have independently considered the amount as per the Bid liquidated damages and agree that they represent a fair estimate of the damages likely to be suffered by you in the event of the work not being completed in time.

Digitally signed by
RAJKAMAL VIJAY

Designation: General Manager

Signature of Authorized Signatory along with seal

Date: 2026-08-06 09:05:17
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Page 25 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCF Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

6. We agree to abide by this Bid for a minimum period of 90 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period or any extended period mutually agreed to.
7. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
8. We declare that the submission of this Bid confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award and performance of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency commission has been, or will be, paid and that the Bid price does not include any such amount.
9. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Bid to be non-compliant and if the Contract has been awarded to declare the Contract null and void.
10. We understand that you are not bound to accept the lowest or any Bid you may receive.
11. If our Bid is accepted we understand that we are to be held solely responsible for the due performance of the Contract.

Dated this.....day of..... 2026

Signature

Name..... in the capacity of

Duly authorized to sign Bids for and on behalf of.....

Address

Witness – Signature

Name

Address

Occupation

Digitally signed by

RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:44

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v-1.0

Page 26 of 48

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



6.2 Form: B Bidder's Profile

1.	Name & Address of The Bidder	
2.	Location of Corporate Head Quarters	
3.	Details of Contact person (Name, designation, address etc.) Telephone Number, Fax Number, e-mail	
4.	Is the firm a registered company? If yes, submit documentary proof. Year and Place of the establishment of the Company	
5.	Is the firm registered with sales tax department? If Yes, submit valid sales tax registration certificate.	
6.	Number of offices in Rajasthan and in India	
7.	Authorized Signatory	
8.	GSTIN Number with enclosed certificate	
9.	PAN Details with copy of PAN Card	
10.	Details of court litigations, including (but not limited to) – Have you filed any claim against any Company / Institutions /PSU/JMRC for such type of project? If so, give details like case no., court dispute involved and present status. Has any Company/ Institution / PSU/JMRC filed any claim/case against you, if so, furnish full details. Has any of your customer or clients filed any case against you in a court? If so, furnish details.	

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:02:06
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Page 27 of 48

v-1.0



6.3 Form: C Format of Bank Guarantee for Performance Security

This deed of Guarantee made this day of _____ between Bank of _____ (hereinafter called the "Bank") of the one part, and Jaipur Metro Rail Corporation Limited (hereinafter called "the Employer") of the other part.

Whereas Jaipur Metro Rail Corporation Limited has awarded the contract "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC." Bid No. JMRC/O&S/EL/2026-27/NIB/013 dated..... (here in after called "the contract") to M/s _____ (here in after called "the Contractor").

AND WHEREAS the Contractor is bound by the said Contract to submit to the Employer a Performance Security for a total amount of Rs. _____ (Amount in figures and words).

Now we the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Employer the full amount of Rs. _____ (Amount in figures and Words) as stated above.

After the Contractor has signed the aforementioned Contract with the Employer, the Bank is engaged to pay the Employer, any amount up to and inclusive of the aforementioned full amount upon written order from the Employer to indemnify the Employer for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Employer immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Employer any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal.

This Guarantee is valid for a period of _____ days from the date of signing. (The initial period for which this Guarantee will be valid must be for at least 60 days beyond the date of completion of all contractual obligations of the Bidder, including warranty obligations and maintenance and defect liability period.).

At any time during the period in which this Guarantee is still valid, if the Employer agrees to grant a time extension to the Contractor or if the Contractor fails to complete the Works within the time of completion as stated in the Contract, or fails to discharge himself of the liability or damages or debts as stated under above para, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Employer and at the cost of the Contractor

The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Contractor.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:14
23839268
IST

Page 28 of 48

v1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

The neglect or forbearance of the Employer in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Employer for the payment hereof shall in no way relieve the bank of their liability under this deed.

The expressions "the Employer", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.

In witness whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) 2026 being herewith duly authorized.

For and on behalf of the _____ Bank.

Signature of authorized Bank official

Name:

Designation :

I.D. No. :

Stamp/Seal of the Bank:

Signed, sealed and delivered for and on behalf of the Bank by the above named _____

In the presence of:

Witness 1.

Signature

Name

Address

Witness 2.

Signature

Name

Address

Digitally signed by

RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:47

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v-1.0

Page 29 of 48

Bid for "Repairing and Comprehensive Annual Maintenance Contract
of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

6.4 Form D: Bidder's Authorization Certificate {to be filled by the BIDDERS}

To,

General Manager (Traction and E&M),
Jaipur Metro Rail Corporation Limited,
3rd Floor, Admin Building,
Mansarovar Metro Train Depot,
Bhrigu path, Mansarovar, Jaipur-302020

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with NIB reference No. _____ dated _____. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Verified Signature:

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:14
23839268

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Page 30 of 48

6.5 Form E: FORMAT OF POWER OF ATTORNEY

Know all men by these presents, we, (Name of the Bidder firm), having our registered office at..... do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms..... son /daughter of Shri.....and presently residing at, who is presently employed with us and holding the position of, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC." (JMRC/O&S/EL/2026-27/NIB/013) including but not limited to signing and submission of all applications, Bids and other documents and writings, participate in Bidders and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Contract Agreement and undertakings consequent to acceptance of our Bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Bid for the said Project and/or upon award thereof to us and/or till the entering into of the Contract Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,....., THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 2026.

For.....

(Signature, Name, Designation and Address)

Accepted

(Signature, Name, Designation and Address of Attorney)

Witnesses:

Signature of Authorized Signatory along with seal

Digitally signed by
RAJKAMAL VIJAY
Designation: General
Manager
Date: 2026-08-06 10:05:44
IST

Page 31 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

1. XXX

2. ABC

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, lay down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. This should be executed on non-judicial stamped paper, stamped in accordance with the stamp act.

Signature of Authorized Signatory along with seal

Digitally signed by

RAJKAMAL VIJAY

Designation: General

Date: 2026-08-06 10:05:14

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v-1.0

Page 32 of 48

6.6 Form F: Self-Declaration {to be filled by the Bidder}

To,

General Manager(Traction and E&M),
Jaipur Metro Rail Corporation Limited,
3rd Floor, Admin Building,
Mansarovar Metro Train Depot,
Bhrigu path, Mansarovar, Jaipur-302020

In response to the NIB Ref. No. _____ dated _____ for {Project Title}, as an Owner/ Partner/ Director/ Auth. Sign. of _____, I/ We hereby declare that presently our Company/ firm _____, at the time of bidding, -

- possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- does not have any previous transgressions with any entity in India or any other country during the last three years
- does not have any debarment by any other procuring entity
- is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- will comply with the code of integrity as specified in the bidding document.
- Agree to all terms and conditions of the General Conditions of Contract (GCC).

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorized Signatory: - Seal of the Organization: -

Date: _____

Place: _____

Digitally signed by
RAJKAMAL VIJAY
Designation: General
Signature of Authorized Signatory along with seal
Date: 2026-08-06 10:05:17
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Page 33 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTC Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

6.7 Form G: Certificate Of Conformity/No Deviation {to be filled by the Bidder}

To,

General Manager (Traction and E&M),
Jaipur Metro Rail Corporation Limited,
3rd Floor, Admin Building,
Mansarovar Metro Train Depot,
Bhrigu path, Mansarovar, Jaipur-302020

CERTIFICATE

This is to certify that, the specifications of Services / Items which I/ We have mentioned in the Technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date: _____

Place: _____

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:12
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Page 34 of 48

6.8 Form- H, Annexure A Compliance with the Code of Integrity and No Conflict of Interest

ANNEXURE A TO ANNEXURE C AS PER INSTRUCTIONS OF CIRCULAR NO. 3/2013 DATED 04-02-2013
FINANCE (G&T) DEPARTMENT, GOVT. OF RAJASTHAN

Any person participating in a procurement process shall -

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in abiding process if, including but not limited to:
 - a. have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:14
IST

Page 35 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract
of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



6.9 Form:-H, Annexure:-B Declaration by the Bidder regarding Qualifications

Declaration by the Bidder in relation to my/our Bid submitted to.....
For procurement of.....in response to their Notice Inviting
Bids No.....dated.....

I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012,
that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place:

Name

Designation:

Address:

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 23:39:26
IST

Page 36 of 48

v-1.0

6.10 Form:-H, Annexure:-C Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is), GM (Traction and E&M), JAIPUR.
The designation and address of the Second Appellate Authority is ED (Traction and E&M), JAIPUR.

1. Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

2. The officer to whom an appeal is filed under Para(1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

3. If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

4. Appeal not to be in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

5. Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

Signature of Authorized Signatory along with seal

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Date: 2026-08-06 10:05:46

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v-1.0

Page 37 of 48

- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

6. Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

7. Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
- Hear all the parties to appeal present before him; and
 - Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:14
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Page 38 of 48

v-1.0

6.11 Form: I

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No..... of.....

Before the..... (First / Second Appellate Authority)

1. Particulars of appellant:

- i. Name of the appellant
- ii. Official address, if any:
- iii. Residential address:

2. Name and address of the respondent(s):

- i.
- ii.
- iii.

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:.....
..... (Supported by an affidavit).

7. Prayer:.....
.....

Place.....

Date

Appellant's Signature

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 23:39:26
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Page 39 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

6.12 Form-: K, Work Experience

S. No.	Period (From- To)	Detail of work handled	Total cost of work in Rs.	Reference No. of work order/LOA	Reference No. of completion certificate	Placed on Page
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Note:

1. Bidder must submit the copy of work order/ Letter of acceptance (LOA) and the latest completion certificate issued by the client for all the work mentioned in the Performa.
2. Self-attested copies of work order/Purchase Order/Letter of Acceptance(LOA), BOQ along with completion certificate (indicating the name of work, final amount, quantity of work, completion date etc.) issued by the client preferably on their letter head for completed work should be submitted by the bidder along with the submission of bid.
3. Additional pages may be attached if required.
4. All the pages must be signed by the authorized signatory by the bidder.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:05:14
IST

V-1.0

Page 40 of 48

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



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6.13 Form-: L (BANK DETAILS)

Beneficiary Name:

Beneficiary Address:

Line 1	
Line 2	
District/ City	State UT
Pin Code	Tele/Fax
Mobile Alert	
1	
2	

Bank Details:

Bank Name	
Branch Address	
Beneficiary A/C No:	
Beneficiary A/C Type:	Saving/ Current
Beneficiary A/C Name:	
9 Digit Branch MICR Code:	
IFSC Code of Branch:	

Stamp & Signature of Bidder.

Note:- Bank details should be attached with bid document by bidder on their letterhead, duly signed and stamped or should be supported with one copy of cancelled cheque.

Digitally signed by
RAJKAMAL VIJAY
Designation: General
Signature of Authorized Signatory along with seal
Date: 2026-08-06 10:05:14
IST

Page 41 of 48

v-1.0

6.14 Form:- M, CONTRACT AGREEMENT

FORM OF AGREEMENT

This Agreement is made on the _____ day of _____ 2026 Between Jaipur Metro Rail Corporation Limited, Admin. Building, Mansarovar Metro Train Depot, Bhrigu Path, Mansarovar, Jaipur, Rajasthan- 302020 hereinafter called "the Employer" of the one part and _____ (Name and Address of Contractor) hereinafter called "the Contractor" of the other part.

Whereas the Employer is desirous that certain Works should be executed, viz "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC." Of Jaipur Metro Rail corporation Limited hereinafter called "the Works" and has accepted a Bid by the Contractor for the execution and completion of such works (as well as guarantee of such works) and the remedying of defects therein.

Now THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall constitute the Contract between the Employer and the Contractor, and each shall be read and construed as an integral part of the Contract:
 - (a) Contract Agreement
 - (b) Letter of acceptance
 - (c) Addendums to bid document, if any
 - (d) Special Conditions of Contract
 - (e) Bill of Quantities
 - (f) Specifications
 - (g) Notice Inviting Bid
 - (h) General Conditions of Contract
<https://transport.rajasthan.gov.in/content/transportportal/en/metro/BussinessWithUs/GeneralConditionofcontract-GCC.html>
 - (i) Forms of Bid with Appendix
 - (j) Other conditions agreed to and documented as listed below:
 - (i) Statement of deviations (if applicable)
 - (ii) Any other item as applicable
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the works by **_____ and remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price of **Rs_____ being the sum stated in the letter of acceptance subject to such additions thereto or deductions there from as may be made under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. OBLIGATION OF THE CONTRACTOR

Signature of Authorized Signatory along with seal
 Digitally signed by
 RAJKAMAL VIJAY
 Designation: General
 Date: 2026-08-06 10:05:04
 IST

Page 42 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

The contractor shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The contractor shall submit copies of acknowledgements evidencing filing of returns every year and shall keep the Employer fully indemnified against liability of tax, interest, penalty etc. of the contractor in respect thereof, which may arise.

6. JURISDICTION OF COURT

The Courts at JAIPUR shall have the exclusive jurisdiction to try all disputes arising out of this agreement between the parties.

IN WITNESS WHEREOF the parties hereto have caused their respective Common Seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year first above written.

For and on behalf of the Contractor

For and on behalf of the Employer

Signature of the authorized official

Signature of the authorized official

Name of the official

Name of the official

Stamp/Seal of the Contractor

Stamp/Seal of the Contractor

SIGNED, SEALED AND DELIVERED

By _____ the _____ said

By the said _____

Name

Name _____

on behalf of the Contractor in the
presence _____ of _____ Witness

on behalf of the Employer in the
presence _____ of _____ Witness

Name _____

Name _____

Address _____

Address _____

Note :

- * To be made out by the Employer at the time of finalization of the Form of Agreement.
- ** Blanks to be filled by the Employer at the time of finalization of the Form of Agreement.

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 23:39:26
IST

Page 43 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

6.15 Form-: N, Black list certificate

We hereby certify that our organization has neither been black listed/ debarred for participation in tenders nor our contracts have been terminated /foreclosed by any company/ Government Department / Public Sector organization during last 3 financial years and during current financial year till the last date of bid submission, due to non-fulfillment of contractual obligations or any other reason.

Date:

Signature of bidder

Place:

Name

Designation:

Address:

Note: Additional pages, duly signed may be attached wherever necessary.

Signature of Authorized Signatory along with seal

Digitally signed by

RAJKAMAL VIJAY

Designation: General

Date: 2026-08-06 10:05:14
IST

Page 44 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



JAIPUR METRO

7 BILL OF QUANTITIES (BOQ)
FINANCIAL BID FORM

Validate

Print

Help

Item Rate BoQ

Name of Work: "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

Contract No: JMRC/O&S/EL/2026-27/NIB/0013

Name of the Bidder/ Bidding Firm / Company

PRICE SCHEDULE

(This BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUM BER #	TEXT #	NUM BER #	TEXT #	NUMBER #	NUMBE R	NUMBE R	NUMBE R #	NUMBER #	TEXT #
Sl. No.	Item Description	Units	Qty. (No. of Visit)	BASIC RATE In Figures To be entered by the Bidder Rs. P	GST %	GST Amount	TOTAL AMOUN T Without Taxes in Rs. P	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	4	5	13	14	15	53	54	55
1.	Initial Repairing of VRV Air Conditioning (Capacity – 10 HP, Make – Daikin Air conditioning) art gallery at CTCP Metro Station in JMRC	lot	1				0.00	0.00	INR Zero Only
2.	Comprehensive Annual Maintenance Contract VRV Air Conditioning (Capacity – 10 HP, Make – Daikin Air conditioning) art gallery at CTCP Metro Station in JMRC for First Year	Per Month	12						
3.	Comprehensive Annual Maintenance Contract VRV Air Conditioning (Capacity – 10 HP, Make – Daikin Air conditioning) art gallery at CTCP Metro Station in JMRC for Second Year	Per Month	12						
4.	Comprehensive Annual Maintenance Contract VRV Air Conditioning (Capacity – 10 HP, Make – Daikin Air conditioning) art gallery at CTCP Metro Station in JMRC for Third Year	Per Month	12						
Total in Figures							0.00	0.00	INR Zero Only

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal

Date: 2026-08-06 10:55:06
IST

Page 45 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



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Quoted Rate in Words	INR Zero Only
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The above image is for reference purposes. Original BOQ may be downloaded from <http://eproc.rajasthan.gov.in>.

NOTE:

1. The Bidders shall quote the rates including the cost of material, man power, tools and plants etc., including all Statutory Charges, Taxes, duties, profit margin etc. Amount quoted above is inclusive of all technical support charges, levies, charges except GST which are to be quoted separately in rupees in the relevant column of the financial bid. The quoted amount also includes any other legal liabilities which may be in force at present or may arise in future etc. Nothing will be paid extra by JMRC in addition to the above quoted bid amount.
2. Bidder is advised to visit the site and actual nature of work before quoting the rates.
3. Detailed scope of work and Technical specification is mentioned item wise in clause 5.2 and Clause 5.1 of Section 5. Technical Specifications and Scope of Work of bid documents (Refer Section 5). The technical specifications of material should be same as mentioned in clause 5.1 of Section 5 of bid documents (Refer 5.1).
4. Evaluation will be done on lowest Bidders on total cost incl. taxes in financial bid (L1) of BOQ subject to fulfillment of eligibility criteria as per clause 2.5 of bid document.
5. On completion of contract including quantity variation, if applicable, contractor will handed over the installation, equipment's under CAMC to JMRC in healthy condition.

Signature of firm's representative
(With seal of firm)

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal
Date: 2026-08-06 23:39:26
IST

Page 46 of 48

v-1.0

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



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8 CHECK LIST

Sr. No.	Proposal will contain the following documents :	Whether enclosed	To be submitted online through E-proc. website at time of Techno-commercial Bid (scanned copy in pdf format)	To be submitted in original in sealed envelope as physical instrument at time of Techno-commercial Bid	To be submitted online through E-proc. website at time of Techno-commercial Bid (scanned copy in xlsx format)
1.	All pages of this BID along with all Annexures/Forms duly signed by the Authorized Signatory of the Bidder firm separately along with supporting documents to satisfy Eligibility criteria as mentioned in NIB (as asked in BID)	Yes/No	✓	X	X
2.	Form A : Form of Bid	Yes/No	✓	X	X
3.	Form B: Bidder's Profile duly filled and signed	Yes/No	✓	X	X
4.	Form C: Performance Security.	Yes/No	✓	X	X
5.	Form D : Bidder's Authorization Certificate	Yes/No	✓	X	X
6.	Form E : Power of Attorney	Yes/No	✓	✓	X
7.	Form F: Self-Declaration	Yes/No	✓	X	X
8.	Form G: Certificate Of Conformity/No Deviation	Yes/No	✓	X	X
9.	Form- H, Annexure A Compliance with the Code of Integrity and No Conflict of Interest	Yes/No	✓	X	X
10.	Form:-H, Annexure:-B Declaration by the Bidder regarding Qualifications	Yes/No	✓	X	X
11.	Form:-H, Annexure:-C Grievance Redressal during Procurement Process	Yes/No	✓	X	X
12.	Form: I [See rule S3]	Yes/No	✓	X	X
13.	Form:- K, Work Experience	Yes/No	✓	X	X
14.	Form:-L, Bank Details	Yes/No	✓	X	X
15.	Form:- M, CONTRACT AGREEMENT	Yes/No	✓	X	X
16.	Form: N, Undertaking of not being blacklisted by Central Government, any State Government or any Government agency or Public	Yes/No	✓	X	X

Signature of Authorized Signatory along with seal
 Digitally signed by
 RAJKAMAL VIJAY
 Designation: General
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 IST

Page 47 of 48

Bid for "Repairing and Comprehensive Annual Maintenance Contract of VRV Air conditioning of art gallery at CTCP Metro Station in JMRC."

JMRC/O&S/EL/2026-27/NIB/0013



Sr. No.	Proposal will contain the following documents :	Whether enclosed	To be submitted online through E-proc. website at time of Techno-commercial Bid (scanned copy in pdf format)	To be submitted in original in sealed envelope as physical instrument at time of Techno-commercial Bid	To be submitted online through E-proc. website at time of Techno-commercial Bid (scanned copy in xlsx format)
	sector undertaking (PSU).				
17.	Chartered Accounted Certificate for Annual Turnover as per NIB key details 20(E)	Yes/No	✓	X	X
18.	Cost of Bid document(DD/Banker Cheque)	Yes/No	✓	✓	X
19.	e-Bid Processing fee (DD/Banker Cheque)	Yes/No	✓	✓	X
20.	Bid Security/EMD	Yes/No	✓	✓	X
21.	Financial Bid Form duly filled in and digitally signed	Yes/No	X	X	✓

Digitally signed by
RAJKAMAL VIJAY

Designation: General

Signature of Authorized Signatory along with seal
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Page 48 of 48