



JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED

Office of General Manager (Rolling Stock)
Depot Building, Metro Train Maintenance Depot,
Bhrigu Path, Mansarovar, Jaipur – 302020
E-mail – gms@jaipurmetrorail.in



No. JMRC/O&S/ DCOS/RS/F. (215)

Date: 20 .01.2026

To,

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Contact No.:

Email Id:

Request for Quotation
(Under Rule-24 of RTPPR)

Sub: RFQ for "Procurement of Contactal HPG Grease".

Sealed Quotations are invited for supply of materials as per special terms and conditions mentioned in Annexure - 'A', as per specification mentioned in BOQ (Annexure-'B').

Signed, stamped and sealed offers should reach in the Office of Manager RS/PC, Room no. S-12, DCOS building, Metro Train Depot, Mansarovar, Jaipur 302020, Cont.No.7728895705 by 04 . 02 . 2026 at 15:00 Hours positively.

Offers received after due date and time will not be entertained.

Quotations will be opened on 04 . 02 . 2026 at 15:30 hrs.

General Manager (Rolling Stock)

Encl:-

- I. Special terms and Conditions (Annexure-A)
- II. BOQ(Annexure-B)

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Signature valid

Digitally signed by Karan Singh Meena
Designation : General Manager
Date: 2026.01.20 12:29:13 IST
Reason: Approved

RajKaj Ref No.:
19986401
eSign 1.0



Special terms and Conditions:-

Annexure –A

1. Required material should be strictly as per descriptions mentioned in Annexure-B.
2. Offer from the firms who do not have a valid GST No. will not be entertained. GST No. Should be clearly indicated in offer and enclose Copy of GST Registration Certificate.
3. The rates quoted shall be for JMRC office, Mansarovar Metro Depot, Jaipur-302020, inclusive of all expenses i.e. all taxes, transportation charges, packing changes and loading/unloading charges etc; no other charges shall be paid by JMRC. GST will be paid at rate applicable at the time of billing.
4. Order will be given to one firm, based on overall lowest rates of item.
5. **Delivery Period:** The material is to be supplied within 60 days of issue of purchase order.
6. The above material shall be delivered at Custody Store Section, Room no. D20, Train maintenance Depot, Bhrigu Path, Mansarovar –Jaipur-302020 to JE/Custody Store, Cont. no. 07728895713.
7. Consignee: JE/RS/CS, Mansarovar Train maintenance Depot, Jaipur-Rajasthan. Cont. no. 07728895713.
8. **Warranty:** Warranty period shall be 12 months from the date of supply and minimum shelf life shall be of 36 months from date of supply of material.
9. **Testing & Suitability condition:** Contactal HPG Grease container should be properly factory sealed and the make (Contactal HPG Grease) product name should be check for suitability.

10. **Penalty/Liquidated Damages:**

- (i) If the contractor requires an extension of time on completion of contractual supply on account of occurrence of any hindrance he shall apply in writing for extension on occurrence of hindrance.
- (ii) The Purchase Officer may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of goods is on account of hindrances. Reasons shall be recorded.
- (iii) **Extension in delivery period:** In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores which the tenderer has failed to supply :-
 - (a) Delay upto one fourth period of the prescribed delivery period - **2.5%**.
 - (b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period - **5%**.



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(c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period - **7.5%**.

(d) Delay exceeding three fourth of the prescribed delivery period - **10%**.

Note: Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day. The maximum amount of liquidated damages shall be **10%**.

11. The quantity of material may increase/decrease up to a certain limit (up to 25%) as per requirements.
12. Bidder name, Bid no, due date & time should be mentioned on the sealed offer.
13. Payment Terms-100% payment after receipt and acceptance of material.
14. Inspection Authority: By JMRC representative.
15. JMRC reserves the right to accept or reject any offer in whole or part without assigning any reason.
16. Validity of offer: - Bidder is required to keep their offer open at least ninety days (90 days) from the date of bid opening.
17. The offer shall be unconditional and duly signed; Conditional offer will be summarily rejected.
18. If national holiday is being declared on tender due date tender will be opened on next suitable working day.
19. All rights related to bidding process are reserved with JMRC.

Annexure-B

BILL OF QUANTITY (BOQ)

GSTIN No. - _____

S.N.	Item Description	quantity (A)	Unit	Unit price without GST (INR.)	Amount Without GST (INR)
1.	Contactal HPG Grease (Packing in 01 Kg box)	06	KG.		
Total Amount (INR.)					
GST@_____%(INR.)					
Total Amount With GST (INR.)					

Note:

1. Rate per unit in column B will be inclusive of all taxes, transportation charges, packing charges, loading/unloading charges and any other charges, if any.
2. GST will be paid at rate applicable at the time of billing.