



Tender No. JMRC/ CA/Training/2013-14/469

Date :22.04.2013

**TENDER FOR RESIDENTIAL ACCOMMODATION/ HOSTEL FACILITIES****TENDER FORM****BIDDER'S DESCRIPTION AND RATE QUOTATION**

|                               |   |                                 |                                   |                 |                      |                 |
|-------------------------------|---|---------------------------------|-----------------------------------|-----------------|----------------------|-----------------|
| 1.                            | Name of the Firm/ Hostel Owner(s)/ House Owner(s)   |                                 |                                   |                 |                      |                 |
| 2.                            | Address of Office/ Owner's residence  |                                 |                                   |                 |                      |                 |
| 3.                            | Telephone No.<br>Mobile No.<br>Fax No.<br>E-mail  |                                 |                                   |                 |                      |                 |
| 4.                            | Address of Hostel/ Residential House  |                                 |                                   |                 |                      |                 |
| 5.                            | Road width where the accommodation is situated (In Feet)  |                                 |                                   |                 |                      |                 |
| 6.                            | Details of premises   | Category*                       | Residential Accommodation/ Hostel |                 |                      |                 |
|                               |   | Facility Provided for*          | Male/Female/Either                |                 |                      |                 |
|                               |   | Dining Hall area in Square Feet |                                   |                 |                      |                 |
| 7.                            | I hereby offer to provide Residential Accommodation/ Hostel Facilities for .....Nos. Male/Female staff of JMRC. |                                 |                                   |                 |                      |                 |
| 8.                            | Per Person Monthly Rate of Rent quoted (excluding meals) (in Rs.):  |                                 |                                   |                 |                      |                 |
|                               | Particulars   | Room Size (Sq. Feet)            | Room with AC & TV                 |                 | Room without AC & TV |                 |
|                               |   |                                 | No. of rooms                      | Rate per person | No. of rooms         | Rate per person |
|                               | If 2 persons live in one room   |                                 |                                   |                 |                      |                 |
|                               | If 3 persons live in one room   |                                 |                                   |                 |                      |                 |
| If 4 persons live in one room |   |                                 |                                   |                 |                      |                 |
| Total Number of rooms offered |   |                                 | -                                 |                 | -                    |                 |

**Signature of the Tenderer**



|     |  |        |
|-----|--|--------|
| 9.  | Will it be compulsory for JMRC to avail in-house meal facility of the bidder.  | Yes/No |
| 10. | <p>If the answer to 9 is Yes, the bidder must quote here separately the charges for meals (i.e. tea, breakfast &amp; dinner) as per specifications given below:</p> <ol style="list-style-type: none"><li>1. The breakfast should include Aaloo Sabzi with 6 Puri or 4 Bread Toast with butter and jam or Chhole with 2 Bhature or 2 Aaloo Parantha with Dahi or Halwa &amp; Sabzi with 5 Puri and a cup of tea. The Dinner should include chapattis, Dal/Kadhi-Pakora/ Rajma/Chana Masala, Rice, Salad, a seasonal vegetable and a piece of sweet, in which full diet quantity shall be provided by the contractor.</li><li>2. The quoted rates should be inclusive of all. Any other charges shall not be paid. Applicable taxes, if any, shall be paid extra and TDS will be deducted from the billed amount as per rules.</li><li>3. Utensils/ Disposables for meal provided by the Caterer should be in good hygienic conditions.</li><li>4. The Catering Agency must have license under Food Adulteration Act issued by competent authority. The same should be necessarily accompanied with the bid.</li><li>5. The quality of food must be good and hygienic in all respect. JMRC reserves right to inspect it at any time and if found any deterioration in quality, penalty shall be imposed at the discretion of JMRC.</li><li>6. If the contractor fails to supply the food on time, risk purchase can be made by JMRC at the contractor's cost.</li></ol> <p>Rate quoted per person per day for breakfast including tea and dinner:<br/>In figures Rs. _____<br/>in words Rs. _____</p> |        |
| 11. | Tender Cost of Rs. 500/- deposited already vide Receipt No. _____ dated _____,if document downloaded from the website tender cost of Rs. 500 is enclosed herewith vide DD/Banker cheque no. _____ Dated _____  |        |
| 12. | Bid Security of Rs. .... is enclosed herewith vide DD/Banker's cheque No. _____ date _____ drawn on _____ (Name of the Bank) as per point No. 7 of the terms & conditions stated below.  |        |

**\*Tick whichever is applicable.**

I have read all the terms & conditions and I shall be agreed to them.

Place:

Date:

**Signature of the Tenderer**

**TERMS AND CONDITIONS FOR RESIDENTIAL ACCOMMODATION/ HOSTEL FACILITIES**

1. Jaipur Metro Rail Corporation Limited (JMRC) is a fully owned Rajasthan Government company registered under The Companies Act, 1956.
2. JMRC has recruited personnel for O&M of phase I-A project.
3. Newly recruited JMRC staff is undergoing a training programme at Delhi Metro Rail Corporation (DMRC) Training Institute, Shastri Park, New Delhi. For this, JMRC requires residential accommodation/ hostel facilities at Delhi for about 300 JMRC personnel within 20 kms distance from the DMRC Training Institute.
4. The residential accommodations/ hostel facilities are required up to July 2013. In some cases the period may be reduced to June or extended up to August 2013.
5. Tender must be submitted in the prescribed format only. A complete set of Bid Documents may be purchased by any interested bidder on the submission of a written application from the office of JMRC during office hours on any working day on payment of Rs. 500/- (non refundable) in cash or demand draft (DD) in favour of Jaipur Metro Rail Corporation Ltd. Jaipur. The complete bid document may be downloaded from our website <http://www.jaipurmetrorail.in>. Application made on such form shall be considered valid for participating in the tender process only after depositing the required tender fees i.e. Rs. 500/- along with the bid.
6. The residential accommodation/ hostel facilities are required for a group of minimum 30 personnel at a place. The bidder can submit bid for residential accommodation/ hostel facilities up to 300 personnel as per availability. The accommodations for male and female personnel are required separately.
7. The Bid Security shall be submitted as per accommodation strength. It should be necessarily accompanied with the Bid in the form of Demand Draft/Pay Order drawn in favor of Jaipur Metro Rail Corporation Ltd. The tender submitted without the bid security shall be rejected summarily. Accommodation strength wise amount of the Bid Security shall be as under:

| Accommodation Strength (Personnel) | Requisite Bid Security (In Rs.) |
|------------------------------------|---------------------------------|
| 30                                 | 18,000                          |
| up to 40                           | 24,000                          |
| up to 60                           | 36,000                          |
| up to 100                          | 60,000                          |
| up to 120                          | 72,000                          |
| up to 150                          | 90,000                          |
| up to 180                          | 1,08,000                        |
| up to 200                          | 1,20,000                        |
| up to 250                          | 1,50,000                        |
| up to 300                          | 1,80,000                        |



8. No further discussion/interface will be held with the bidders whose bids would be Rejected/Disqualified/Technically Disqualified.
9. Tendering authority is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason thereof.
10. The premises must be legally owned or titled in the name of the bidder. Duly attested photocopies of the documents i.e. ownership document, title deed or power of attorney, map etc. in this regard must be submitted with the bid.
11. If ownership of the premises has by more than one person, then the consent of all owners for providing the lease/rent should be submitted with the bid.
12. The building must be situated at safe place and must be situated on minimum 40' wide road.
13. The premises provided shall exclusively be used for residential purpose of the personnel of JMRC. No other activity shall be allowed in the premises during the contract period.
14. Minimum area required for a room will be 12X10 sq. feet, to accommodate at least two persons in a room and however dormitory will not be considered for the purpose.
15. The room should have attached lavatory and bathroom with sufficient space having proper ventilation and windows. The rooms should be well furnished with bed(s), table(s), chair(s) and almirah(s) for each person separately.
16. There should be a dining hall of minimum 30'X20' size with all amenities for serving meals etc. to a group of 30 persons at a time and proportionately bigger for more persons for the purpose.
17. The premises should have sufficient water, sanitation, electricity connection and other necessary facilities for the residing personnel.
18. The electricity/water bills will be paid extra as per actual consumption from the date of occupation. In case, any bidder quotes rates inclusive of electricity/water charges, the evaluation of bids will be carried out after deducting Rs. 950 for the room with AC & TV and Rs. 350 for the room without AC & TV, per person per month from the offered price.
19. The party shall keep and maintain the premises, fixtures and fittings in good tenable condition at his own cost and shall make repairs good if damaged in due course.
20. The day to day repairs and maintenance of the premises will be carried out by the party at his own cost.
21. All the rules, regulations, laws and by-laws of the Municipal Committee or any other local authority having jurisdiction over the demised premises and also of the RWA shall be complied with by the party.
22. The rate of rent shall be quoted on monthly basis, if there is any fraction in month; the rate shall be applicable on pro rata basis, calculating a month period of 30 days.
23. Applicable taxes, if any, shall be paid extra and TDS will be deducted from the billed amount as per rules.
24. Conditional bids shall not be considered and will be out rightly rejected in very first instance.
25. Each page of the tender should be signed by the tenderer or by his authorized signatories



- with seal of the agency.
26. Bids shall be submitted up to 10.05.2013 up to 3.00 PM in the JMRC Office, 3rd floor, Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur. The Bids will be opened on the same day at 3.30 PM in the presence of the representatives of the bidders who choose to attend the opening of the bids.
  27. Bids shall remain valid for 30 days from the last date of bid submission.
  28. The received bids will be evaluated by the Procurement Committee of JMRC on the basis of requisite documents. The bids found in order shall be considered for financial evaluation. There after a team of JMRC will visit the site and if found suitable and meeting the requirements of JMRC as indicated in these terms & conditions the lowest financial offering bidder(s) will be called for contract agreement, otherwise the next lowest bidder(s) will be considered.
  29. JMRC Ltd. reserves all rights to accept or reject in part or full any or all the offers without assigning any and/or to withdraw/relax any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.
  30. The bid security of all bidders will be refunded immediate after signing of the agreement.
  31. Successful bidder will have to execute an agreement within a week in the form of lease with JMRC on a non-judicial stamp paper as per the Stamp Act.
  32. JMRC may deposit an advance to the successful bidder equivalent to amount of 15 days rent in case of hostels and two months in case of residential houses, which will be adjusted in the final bill.
  33. The successful bidder will have to provide the premises for accommodation immediately after signing of the agreement.
  34. The contractor will provide the inventory of the fixtures and fittings, furniture, equipments, facilities etc. available in the premises at the time of occupation. The team of JMRC will inspect the premises and verify the same.
  35. The payment will be made on fortnightly basis after receiving the bills from contractor and duly verified by the OIC of JMRC. The payment will be made by electronic transfer to the contractor's bank account.

**General Manager (Administration)**

I have read all terms and conditions and I shall be agreed to them.

Place:

Date:

**Signature of the Tenderer**