JAIPUR METRO

JAIPUR METRO RAIL CORPORATION LIMITED
(A Government of Rajasthan Undertaking)
Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur-302005
Tel. No. 0141- 2385790

No. F1(39)/DCA/HR/Terms & Cond./Dep./2013-14/5710 Dated : 25th Nov. 2013

POLICY CIRCULAR

Sub - TERMS & CONDITIONS OF DEPUTATION TO JMRC OF CENTRAL GOVERNMENT EMPLOYEES.

The employees of Central Government Ministries/Departments who join JMRC on deputation will be governed by the following terms and conditions of Deputation:

1. **Period of Deputation:**

The deputation will be for a period of three years with effect from the date incumbent is relieved from parent Department. The period of deputation may be extended, subject to mutual consent of parent Department and JMRC, for a further term not exceeding one year at a time but the total tenure shall not exceed 5 years in any case.

2. **Pay:**

On joining JMRC, the deputationist will draw the same Basic Pay as he/she was drawing in parent Department at the time of getting relieved. The next date of increment shall also remain unchanged. During the period of deputation, the deputationist will continue to be governed by the pay scale, which was or would have been applicable to him/her, had he/she continued in the parent Department.

3. **Dearness Allowance:**

During the period of deputation, the deputationist will continue to draw DA as per Central Government guidelines at the rates which would have been applicable to him/her, had he/she continued in parent Department.

4. **Deputation/ Special Allowance:**

The deputationist during the period of deputation will be paid deputation allowance (as per Central Government rules), unless he is paid the Special Allowance @ 15% of the Basic Pay provided in JMRC Recruitment Rules, 2012 for deputations through special selection.

5. **Medical reimbursement**:

The deputationist shall have the option of subscribing to medical facilities applicable for JMRC employees under extant rules or of subscribing to CGHS or any other medical scheme of his/her parent Department, as applicable to him/her.

6. **Leave Travel Concession (LTC):**

The deputationist will be entitled to the LTC facility of Central Government as applicable to him in parent department along with applicable leave encashment and the cost thereof will be borne by JMRC, when the concession is availed during the period of deputation. However, this facility shall not be applicable to the employees of Indian Railways who are entitled to the benefit of Passes & PTO and to those who avail of leave encashment as per JMRC Recruitment Rules, 2012.

7. **HRA/Lease:**

During the period of deputation, the deputationist will draw HRA as per the classification of cities/towns and corresponding rates declared by the Central Government and subject to terms and conditions given in JMRC Recruitment Rules, 2012. Alternatively, the deputationist will have the option of occupying a Corporation owned/leased accommodation as per JMRC Rules and subject to monetary limits applicable in JMRC. However, no self lease (lease of self property) will be allowed by JMRC.

8. **Travelling and Daily Allowance:**

On deputation to JMRC and on reversion therefrom, Transfer TA including Transfer Grant will be paid for the deputationist and his/her family under the rules of the parent Department and at the cost of JMRC. However, Travelling Allowance/Daily Allowance for tours on duty during the period of deputation will be governed by the rules of JMRC.

9. **Joining Time and Joining Time Pay:**

The period of joining time for joining duties in JMRC and on reversion therefrom will be governed by the rules of JMRC and joining time pay thereof will be paid by JMRC.

10. Leave:

a. **Casual Leave:** Casual Leave of an officer on deputation shall be regulated by the casual leave rules of JMRC.

b. **Earned Leave/medical leave/EOL etc.:** All leave, except casual leave, of officers on deputation shall be regulated by the leave rules of parent Department. The leave availed by the deputationist will be informed to parent Department from time to time for updation of their leave records.

11. Other Allowances/Reimbursements/Facilities:

During the period of deputation, the deputationist will be entitled to the following allowances if he/she was or would be eligible for the same had he/she continued in parent Department, as per Central Government/parent Department rules, irrespective of provision for the same in JMRC Rules:

i. Transport Allowance with applicable DA (in case no dedicated vehicle is allotted to him). This will be in lieu of City Compensatory Allowance provided in JMRC Recruitment Rules, 2012.

ii. Children Education Allowance.

The deputationist will also be entitled to other allowances/honoraria/reimbursements/facilities provided under JMRC Recruitment Rules, 2012 and other rules of the Corporation, but no similar or substitute allowance provided in those rules and applicable to employees of the Corporation shall be payable to him/her in addition to the allowances he/she is otherwise entitled to.

12. Contribution on account of GPF/Gratuity/CGEGIS and other deductions:

The deputationist will not subscribe to any CPF nor accept any pension or gratuity from JMRC. During the period of deputation, the deputationist will continue to be a member of the Provident Fund/GIS as he was before deputation. JMRC will recover the contribution on account of GPF, gratuity, CGEGIS and other such contributions from the salary of the deputationist and send it to parent Department every month.

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In case of employees covered under New Pension Scheme (NPS), JMRC shall make matching contribution for the NPS account of the employee. The contribution shall be forwarded to the parent Department which shall be responsible for consequential action of crediting to NPS and reconciliation.

13. Advances:

Any recovery towards advances taken by the deputationist from parent Department, as reflected in his LPC, will be recovered by JMRC and sent to parent Department, every month.

14. Other Matters:

In all matters not specified herein, the deputationist will be governed by the rules of JMRC.

This issues with the approval of the competent authority.

Sd

(Susmeeta Srivastava)
Director (Corporate Affairs)

Copy to:- 5711 to 17

1. PS to CMD, JMRC, Jaipur.
2. Director (Project)/(O&S)/(Finance), JMRC, Jaipur.
3. ACP (Dy. Director), JMRC, for uploading on the JMRC Web site.
4. Policy File - HR.
5. Guard File.

Director (Corporate Affairs)