



# JAIPUR METRO RAIL CORPORATION LIMITED

(A Government of Rajasthan Undertaking)

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No. F.1 (33)/JMRC/DCA/Admn/Flat Allotment/2013-14/

Dated: March 26, 2014.

7814

## OFFICE ORDER

**Sub. : Taking possession of flats from Rajasthan Housing Board (RHB) & further allotment thereof to JMRC employees.**

RHB has allotted 30 numbers of flats to JMRC. More flat are likely to be allotted in future by RHB to JMRC. The following activities are to be carried out by different Directorates in this regard:

1. On the advice of Corporate Affairs Directorate, possession of these flats will be taken by O&S Directorate on behalf of JMRC from RHB.
2. O&S Directorate will make these flats habitable by adding fixtures, fittings, doors etc.
3. These flats will be allotted to JMRC employees by Corporate Affairs Directorate and the allottees will take possession from O&S Directorate. Maintenance, safety and possession of these houses will be the responsibilities of O&S Directorate. However, the ownership and allotment functions will rest with Corporate Affairs.
4. GM (Admn) from Corporate Affairs Directorate and JGM (Civil) from O&S Directorate will be the Nodal Officers of JMRC nominated as members of the Management Society of these flats. JMRC will nominate 28 other members of the Society in due course.

This is issued with the approval of competent authority.

(Rajesh Kumar Agerwal)

Executive Director (Corporate Affairs)

Copy to: 7815-20

1. PS to CMD, JMRC
2. All Functional Directors, JMRC
3. All Executive Directors/General Managers, JMRC
4. All General Managers, JMRC
5. ACP (IT), JMRC for placing the order on JMRC website.
6. Policy Guard File.

(R.C. Sharma)

General Manager (Admn.)